



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 PSH10033

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES  
 PINECREST HOSPITAL  
 105 SOUTH EISENHOWER DRIVE  
 BECKLEY, WV  
 25801 304-256-6614

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/26/2010				

BID OPENING DATE: 02/02/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST AND						
2.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE REQUEST FOR QUOTATION (RFQ)						
BID OPENING DATE REMAINS: 02/02/2010						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	5	EA		936-73		
DIGITAL VIDEO RECORDERS PER SPECIFICATIONS						
0002	8	EA		936-73		
UNINTERRUPTIBLE POWER SUPPLY						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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 Department of Administration  
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 2019 Washington Street East  
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0003	5	EA		936-73		
				16 CHANNEL POWER SUPPLY		
0004	53	EA		936-73		
				SONY SSCCD77 OR EQUAL, VANDAL PROOF DOME COLOR CAMERA		
0005	10	EA		936-73		
				OUTDOOR CAMERA WITH 5-50 MM VARIFOCAL LENS		
0006	10	EA		936-73		
				WEATHER PROOF HOUSING FOR OUTDOOR CAMERAS		
0007	1	JB		936-73		
				MOUNTING BRACKETS, CABLE AND CABLE TERMINATIONS		

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0008	1	JB		936-73		
				REQUIRED SOFTWARE FOR SECURITY SYSTEM		
0009	1	JB		936-73		
				LABOR COSTS		
0010	1	LS		936-73		
				ALL OTHER COSTS (PLEASE SPECIFY)		
***** THIS IS THE END OF RFQ PSH10033 ***** TOTAL:						

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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

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SIGN IN SHEET

PLEASE PRINT

Request for Proposal No.

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD-

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME MAILING ADDRESS

Company:	<u>Electron Specialty</u>	<u>1385 Park Ave</u>	PHONE <u>304-931-2239</u>
Rep:	<u>Kevin Mercer</u>	<u>Arden, WV 25004</u>	TOLL FREE
Email Address:	<u>Kevin@ElectronSpecialty.com</u>		FAX <u>304-266-6227</u>
Company:	<u>NewTech Systems</u>		PHONE <u>(304) 766-0000</u>
Rep:	<u>Tara Fox</u>		TOLL FREE
Email Address:	<u>tfox@newtechn.com</u>		FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX

OFFICE OF THE PURCHASING

2010 JAN 25 P 3: 01

2010 JAN 22 PM 12: 28

RECEIVED

RECEIVED

SIGN IN SHEET

Page 2 of 2

Date: 1/20/10

Request for Proposal No.

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD-

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME MAILING ADDRESS

Company: Verizon Business	1500 MacCorkle Ave	PHONE 304-344-7018
Rep: William McCune	Charleston WV 25314	TOLL FREE
Email Address: w.william.mccune@verizonbusiness.com		FAX 304-344-1464
Company: Camel Technologies	1326 Ohio Ave	PHONE 304-776-8063
Rep: Matthew White	Dunbar WV 25064	TOLL FREE
Email Address: RonM@cameltechnologies.com		FAX 304-776-8095
Company: Summit Electric	PO Bx 254	PHONE 304-562-7091
Rep: Richard Milam	Hurricane WV 25526	TOLL FREE
Email Address: Bx 254 Hurricane toll 25526	richie.milam@scednetlink.net	FAX 304-562-7097
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX

OFFICE OF THE MANAGING DIRECTOR

2010 JAN 22 PM 12:28

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Questions from Mandatory Pre-Bid Meeting  
 Wednesday, January 20, 2010 – 2:00 P.M.  
 Jackie Withrow Hospital – Conference Room 1B  
 Request for Quotation – PSH10033

**Question #1** - The bid states that all DVR's (5 in total) and camera power supplies should be connected to a 1200VA UPS. Does this need to be a rack mountable unit? Or can it be a UPS that sits on the ground.

**Answer #1:** - This should be a UPS that sits on the floor.

**Question #2** – At the pre bid we discussed having the DVR's located per wing.

So for instance, Wing A needs one DVR that DVR will be going in A105.

Wing B needs 2 DVR's, what is the location number in wing B where these DVR's will be located?

Wing C needs 1 DVR, what is the location number in wing C where this DVR will be located?

Wing D needs 1 DVR, what is the location number in wing C where this DVR will be located?

**Answer #2:** On 1B the DVR's will be located in the 1B machine room (no room number)

On 1C the DVR will be located in the 1C machine room (again no room number)

On 1D the DVR will be placed in the chapel.

The A wing DVR is actually room A-136.

**Question #3** - Also the location of all network switches in all wings.

**Answer #3:** - We have network switches in:

A Unit – A-136

B Unit – Lobby Closet, 1B Machine Room, and 4B training room

C Unit – 1C Machine Room

D Unit – Chapel, D-223 (This switch will be in place by mid-February)

**Question #4** – The spec states all exposed cable should be in metal conduit.

The basement of each wing has CAT5 exposed cable throughout the basement.

My question is if we can simply run cable in the basement, why must it be in metal conduit if there is already exposed cable?

Answer #4 – As we told the folks during their tour, all of the cables that are exposed are legacy cables, and all new cable runs will be in conduit.

**CHANGES/DELETIONS – TO ORIGINAL SPECS**

One (1) camera on 4B is to be deleted. This was an indoor camera.

Two (2) cameras on 4D are to be deleted. These were indoor cameras.