



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 ISCK0081

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 KRISTA FERRELL  
 304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/09/2010				

BID OPENING DATE: 02/11/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THE RFQ,						
2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST						
BID OPENING DATE REMAINS: 02/11/2010						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 2 *****						
0001	1	EA		205-43		
GIG DATA CIRCUIT FOR DEP/DMV/PEAI						
***** THIS IS THE END OF RFQ ISCK0081 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130.
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Questions for RFQ ISCK0081  
RFQ due date is Feb. 11, 2010  
Questions are due Feb. 4, 2010

Questions:

- 1Q. P.4, Notice to Proceed: Can the installation interval be changed? Five (5) calendar days is not enough time to order, receive, and place the equipment required for this circuit.
- 1A. We will allow it to be changed from five (5) days to ten (10) days.
- 2Q. P.4, Wage Rates: Are prevailing wage rates mandatory for this circuit?
- 2A. All installation requirements, including prevailing wage were deleted per Addendum No. 1.
- 3Q; P. 5, Bonds: With a current installation interval of 5 days, is a performance bond and labor/material bond for 100% of the amount of the contract necessary?
- 3A. All installation requirements, including bonds were deleted per Addendum No. 1.
- 4Q. P. 6, Please explain "Bond Amounts are based on Installation cost only." Does that mean NRC (non-recurring charge)?
- 4A. All installation requirements, including prevailing wage were deleted per Addendum No. 1.
- 5Q. P. 7, Contractor's License. As a regulated utility under the oversight of the Public Service Commission (PSC), we have not had to have a contractor's license for regulated work. Can this requirement be dropped from the RFQ?
- 5A. All installation requirements, including contractor's license were deleted per Addendum No. 1.
- 6Q. P. 11, Paragraph 4, "(for a 100 Mbps full duplex Fast Ethernet circuit)"; the first paragraph indicates a 1 Gig circuit. We want confirmation that the request is for a Gig circuit and not a 100 Mbps circuit.
- 6A. This bid is for one (1) gig circuit.
- 7Q. P. 11, Paragraph 5, UPS. At the mandatory pre-bid, the gentleman from DEP indicated that a vendor provided UPS would not be necessary because of other provisions in the data room. Can you please confirm that this condition is no longer necessary?
- 7A. Yes, this is correct; the vendor **does not** have to supply a UPS.

**SIGN IN SHEET**

Request for Proposal No. ISCK0081

PLEASE PRINT

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Fiber Net</u>	<u>1200 Greenbrier St</u>	PHONE <u>304 720 5204</u>
Rep: <u>Robert hegg</u>	<u>Charleston WV 25311</u>	TOLL FREE <u>18005206144</u>
Email Address: <u>hegg@wvfbnet.net</u>		FAX <u>304720 2121</u>
Company: <u>Fiber Net</u>	<u>1200 Greenbrier St,</u>	PHONE <u>304. 720. 2108</u>
Rep: <u>Terry Smarr</u>	<u>Charleston, WV 25311</u>	TOLL FREE <u>1.800. 320. 6144</u>
Email Address: <u>tsmarr@wvfbnet.net</u>		FAX <u>304. 720. 2121</u>
Company: <u>SUDDENLINK</u>	<u>PO BOX 1220</u>	PHONE <u>304-553-4286</u>
Rep: <u>GLEN CLARK</u>	<u>SCOTY DEPOT WV 25560</u>	TOLL FREE
Email Address: <u>glen.clark@suddenlink.com</u>		FAX <u>304-760-2009</u>
Company: <u>Verizon</u>	<u>1500 MacCorkle Av</u>	PHONE <u>304.344.6700</u>
Rep: <u>Sandy Hawkins</u>	<u>Chas WV 25314</u>	TOLL FREE
Email Address: <u>Sandra.K.hawkins@verizonbusiness.com</u>		FAX <u>304 341-1464</u>
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX