

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov) with a copy to [Ron.N.Price@wv.gov](mailto:Ron.N.Price@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 11/20/09.

Requisition Number: HST1019 Department/Agency: Commerce/Miners' Health, Safety & Training

Detailed Description of Project: The WV Office of Miners' Health Safety & Training desires to migrate its Safety Information system (SIS) from its current environment (a legacy information system based on a Vax/VMS platform) to an industry-standard tiered client-server system that provides opportunities for improved services and capabilities. It is critical that the SIS's migration be accomplished with a minimum amount of disruption or delay.

Proposed Sole Source Vendor: MPL Corporation  
PO Box 2226  
Buckhannon, WV 26201

Specific Eligibility Criteria: The vendor shall implement a function-for-function transfer from the existing legacy system to the new operating environment. The vendor may dictate implementation of obsolete or otherwise undesirable functionality. The vendor shall assume continued operation of the legacy systems until final cutover has been achieved.

Specific Qualification Criteria: Developing an effective migration project plan is the first, most critical step in accomplishing our goal. The plan must be complete, collecting and addressing all of the known requirements for the migration and identifying the set of deliverables necessary for successful project completion. It must state the schedule by which the project will be operated and progress will be evaluated. It must include a budget that identifies all known costs and is reasonable and consistent with available funding. It must identify known risks to the project, with mitigation strategies that accommodate budget, schedule and scope management needs.