



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD106423

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**KRISTA FERRELL
 304-558-2596**

RFQ COPY
 TYPE NAME/ADDRESS HERE

V
E
N
D
O
R

S
H
I
P
T
O

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 JOBSITE
 SEE SPECIFICATIONS

304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/09/2009				

BID OPENING DATE: **09/15/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,						
2.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS						
SUBMITTED PRIOR TO THE DEADLINE FOR TECHNICAL						
QUESTIONS.						
BID OPENING DATE REMAINS: 09/15/2009						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	LS		968-42		
BUILDING#29 HANGAR DOOR REPLACEMENTS						
***** THIS IS THE END OF RFQ GSD106423 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: GSD 106423

Date: 9/2/09

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Wiseman Const. Co., Inc
Firm Address:	1616 6th Ave Charleston WV 25312
Representative Attending:	Hop White
Phone Number:	304-344-1200
Fax Number:	304-344-1281
Email Address:	hwhite@wisemanconst.com

Firm Name:	Dar Hill Const. Co
Firm Address:	P.O. Box 685 Galsys Bldg, W.La 25085
Representative Attending:	Dar Hill
Phone Number:	304-632-1600
Fax Number:	304-632-1501
Email Address:	darhill@hotmail.com

Firm Name:	Stepp & Sons
Firm Address:	3403 Piedmont Rd Charleston 25306
Representative Attending:	Paul Stepp
Phone Number:	925 3800
Fax Number:	926 8576
Email Address:	pstepp@wvdst.net

Firm Name:	France Inc
Firm Address:	PO BOX 307 Charleston
Representative Attending:	Jim France
Phone Number:	346 9625
Fax Number:	246 5507
Email Address:	jimfrance@aol

Firm Name:	GSD-ENGINEERING
Firm Address:	103 Michigan Ave Charleston
Representative Attending:	DAVID JARRELL
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	GSD ENGINEERING
Firm Address:	103 Michigan Ave Charleston
Representative Attending:	Dan Sanders
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	GSD
Firm Address:	
Representative Attending:	Larry LeRose
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	GSD - Basises
Firm Address:	
Representative Attending:	Carolyn Hager
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

September 02, 2009

Mandatory Pre-Bid Meeting

Questions from Contractors and GSD Engineering Responses.

1. Are the doors to be insulated and if so what is the R-value of the insulation?
Page 24 of the RFQ also printed as Page 7 in the specifications in Section 2.3 ELECTRICALLY OPERATED BI-FOLDING AIRCRAFT HANGAR DOOR ASSEMBLIES (2) sub-section 4. Finish: Exterior / Interior states that "Interior side of doors (2) will include weather seal with hardboard insulation covered by an insulation blanket and inside liner for both the inside bottom half of the frame and the inside top half of the frame". The insulation must have a minimum R-value of 15.
2. What security will be necessary during construction?
Last sentence on Page 12 of the RFQ states that the aircraft hangar and the space around the aircraft hangar are to be considered a secured area. Existing security will be adequate for this project.
3. What type of secure structure will be required for the openings between removal of existing doors and the installation of the new doors?
The type of secure structure necessary will be either canvas or sheeting that will fully enclose the door openings and maintain a workable interior temperature while concealing interior contents.
4. Is the hiring of security guards at the project site acceptable?
No.
5. Are any windows to be in the doors?
Only a "peep window" for security purposes that is to be in the walk through door in the aircraft hangar door itself. See question #6 response.

6. Are any access doors in the hangar doors required?

Only one hangar door will require an access or walk through door (1). This walk through door is to be a part of the manufacturing process of the hangar door and is not to be performed on site by the Contractor. The walk through door is to be located in the interior far right hand side area within the hangar door. The walk through door is to be insulated and have a security window. The dimensions of the walk through door are to be the height and width of a standard entry door and have a keyed lockset. The walk through door must have a "peep window" for security purposes and the window must be approximately 8" wide and 6" long and have a spring closing operation attached to the inside of the window with a metal cover located on the interior side of the window. The metal window cover must be no less than 1/4" thick and be finished to match the walk through and hangar doors. The metal cover must cover the window entirely. The metal cover for the window must have a closing hand operated latch system to maintain the closed position of the metal window cover when desired by the Owner. Window is to be double insulated glass and be centered in the topmost area of the walk through door.

7. What are the door dimensions?

See RFQ Page 21

Section 1.7 PROJECT CONDITIONS

A. Field Measurements

1. Established Dimensions.

8. Are the doors to be hydraulically operated?

No.

9. Do the doors require remote control operational features?

Yes. Doors must be equipped with 2 hand held remote open / close systems controls and antennas for each door.