

VENDOR

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

GSD106422

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KRISTA FERRELL B04-558-2596

RFQ NUMBER

DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BUILDING FIVE - HIGHWAYS 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV

25305 304-558-2317

ADDRESS CORRESPONDENCE TO ATTENTION OF:

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE SIGN IN SHEET

Request for Quotation Number:	ber. 650/06/422	Date:	3/2/6
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Firm Address:	Dawhill Const. Co. 0. U Box 6:85 Gayley Bridg, W.La	Firm Name: Firm Address:	10E 200 6C P RD Wheeling Will 26003
Represenative Attending: Phone Number: Fax Number: Email Address:	Dar Hill 304-632-1600 632-1501 Rdarhill@hotmail.com	Represenative Attending: Phone Number: Fax Number: Email Address:	Robert Danielson 304 639-5025 304 232-0619 80800006-110.com
Firm Name: Firm Address:	45tech Colle 10+1 Box 479B Char WU 25312	Firm Name: Firm Address:	O'Acunke Walthors 660 LUNKEN PANC DR CENCENNART, OF USIZO
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Firm Name: Firm Address:	Wiseman Const. Co, Inc 1616 6th Hrv Chas-WV 25312	Firm Name: Firm Address:	4964 TEANS VALLEY RD. SCOTT DEPOT WV 3558
Represenative Attending: Phone Number: Fax Number:	Hody WISEMAN 304-844-1200 304-344-1281	Represenative Attending: Phone Number: Fax Number:	284-755-4944 x 237 304-755-4944 x 237 304-755-7679

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State of West Virginia General Services Division

Building 5,6,7 Exterior Fountain Removal Engineering Section Project

REQUEST FOR QUOTATIONS #GSD106422 BLDGS# 5,6,7 EXTERIOR FOUNTAIN REMOVAL WEST VIRGINIA STATE CAPITOL COMPLEX

TECHNICAL QUESTIONS AND ANSWERS

Question#1: Who will be responsible for the costs of testing the compaction? Answer#1: The successful Contractor will be responsible for the costs.

Question#2: What will be the Contractor's responsibilities regarding salvage not being retained by the Contractor?

Answer#2: Marble will be loaded onto WV State Agency for Surplus Property vehicles on the jobsite.

Question#3: What is the seed mixture for the grass?

Answer#3: Per the RFQ, the successful contractor must consult with the GSD Grounds Manager to determine exactly, but it is a tall fescue grass mix.

Question#4: Is the Owner pursuing any LEED points on the project? Answer#4: No.