



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD096456

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

RFQ COPY  
 TYPE NAME/ADDRESS HERE

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 JOBSITE  
 SEE SPECIFICATIONS

304-558-2317

VENDOR

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/10/2009				

BID OPENING DATE: 07/15/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST,		
				2.) ANSWER ALL TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE DEADLINE,		
				3.) PROVIDE REVISED DRAWING 1B AND DRAWING 4B		
				4.) PROVIDE PHOTOGRAPHS OF THE COLUMN AS ATTACHED, AND		
				5.) EXTEND THE BID OPENING DATE		
				BID OPENING DATE IS EXTENDED TO: 07/22/2009		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	LS		968-42		
				SECURITY FENCE FOR BLDGS #8 AND #10		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD096456

Date: June 23, 2009

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO  
MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Nationwide Const Group
Firm Address:	5836 Gnotnot Ave Chesterfield MT 48862
Representative Attending:	Michael Trammell
Phone Number:	586-749-6900
Fax Number:	586-749-6906
Email Address:	mitchell@nationwidecos.com

Firm Name:	Oval Construction Management
Firm Address:	179 Summer St. Suite 610 Charleston WV 25301
Representative Attending:	Denny Smith
Phone Number:	(304) 347-8820
Fax Number:	(304) 347-8821
Email Address:	jcarney@ovalconstruction.com

Firm Name:	McNEEL FENCE Co Inc
Firm Address:	P.O. Box 6122 CHARLESTON WV 25362
Representative Attending:	CHARLES SMYLER
Phone Number:	304 744-8051
Fax Number:	304 744-4411
Email Address:	CHARLES@MCNEELFENCES.COM

Firm Name:	Dan Hill Construct. Co.
Firm Address:	P.O. Box 685 Gawley Bridge, W.Va 25085
Representative Attending:	Dan Hill
Phone Number:	304-632-1600
Fax Number:	304-632-1501
Email Address:	Rdanhill@hotmail.com

Firm Name:	Wiseman Const. Co., Inc
Firm Address:	1116 6th Ave. Charleston, WV 25312
Representative Attending:	Andy Wiseman
Phone Number:	304-344-1200
Fax Number:	304-344-1281
Email Address:	awiseman@wisemanconst.com

Firm Name:	RCA Corp
Firm Address:	1738 Mt. Alpha Rd. Charleston WV 25304
Representative Attending:	JEFF AURIED
Phone Number:	304-925-9510
Fax Number:	304-925-9510
Email Address:	JALLRD@AOL.COM

**RFQ#GSD096456**  
**Building 8 and 10 Security Fence**  
**Addendum 1**  
**Technical Questions and Answers**

**1. What size should the pickets be (gauge, thickness, O.D.)?**

Answer: See Revised Drawing 1B Wrought Iron Detail. Pickets are solid wrought iron, square in dimension: 5/8" x 5/8"

**2. What is the thickness of the rails?**

Answer: The dimensions given on Revised Drawing 1B should be considered as 1" High (measured from top to bottom) by 1-1/8" Deep (measured from front to back).

**3. Due to the span shown, we feel there needs to be a center support. Can we extent the center picket down into concrete in the ground?**

Answer: Revised Drawing 1B shows the addition of a center support, made of the same wrought iron material as the fence.

**4. Is there a specification sheet available on the wrought iron fence?**

Answer: No specification sheet is available. See Revised Drawing 1B and other technical questions and answers for specification on the fence.

**5. Is the material galvanized and then painted or powder coated?**

Answer: Wrought Iron fencing will be powder coated black. Material is not to be galvanized.

**6. The 15' wide section is considerably wide, 7'6" wide section with a post in the center, or the pickets in the center should extend down and be concreted in the ground to give extra support?**

Answer: Revised Drawing 1B shows the addition and detail for a center wrought iron post to be added to each section of fencing.

**7. A third rail should also be considered for extra strength.**

Answer: No. See Revised Drawing 1B.

**8. The 5/8" pickets are on the small side for this type of project should the 1" SQ. picket considered. Will the pickets be hollow or solid?**

Answer: The pickets will be solid. 5/8" square picket will be used.

**9. A pull box will be required at starting "T" for both low and high voltage. What size, type cover, exact location, etc.**

Answer: See NEC code for type, size, cover and location.

**10. Also, each column with either high or low voltage will require a junction box for each. Cannot be in same box unless divided. Where located (in column, in ground) and what size?**

Answer: Size according to the wire size and NEC. Located in ground.

**11. Will separation of low and high voltage conduits be required?**

Answer: Yes, (see NEC and drawings in package).

**12. Detail does not show marking tape. Will it be required and of so what type?**

Answer: Yes, electrical marking tape is required. Must meet NEC Code. Type of marking tape is up to the contractor.

**13. Several places on drawings refer to electrical specs. Are there any additional specs, other than those in the RFQ?**

Answer: No. The RFQ states all specifications must meet NEC and State of West Virginia Fire Marshall Code.

**14. Columns cannot be wired as shown on drawing 1A. If "2" conduits is (sic) required for power we will require additional junction boxes on columns requiring both receptacle and light. Can conduit be reduced so we can go in and out of receptacle box to light?**

Answer: Yes

**15. What type digital timer? How many and where will they be located? Will contactor be required?**

Answer: Minimum Two (2) digital timers must be provided on all lighting circuits. Timers will be located in basement adjacent from electrical panel. A contactor will be required. Type of digital timer is up to the contractor.

**16. Where will low voltage be terminated?**

Answer: Will be terminated at basement of Governors Mansion.

**17. What is the extent of low voltage required on this contract? Blank Plate? Pull String, etc...?**

Answer: Pull string and blank plate is all that is required on low voltage.

**18. Drawing is not clear. Can post be put at 6' or 8' approx spacing between pillars? The weight of a 15' long panel without a support of some kind, panel would bow in the middle.**

Answer: A support will be placed for the 15' span. See Revised Drawing 1B

**19. Can an alternate be used for wrought iron fence? Attached is a steel product.**

Answer: No alternate will be allowed. Wrought iron fence is required.

**20. Length (footage) from first electrical hook up at light to an electrical source at building (panel)?**

Answer: The length is approx 150 feet. Must be field verified by contractor.

**21. As per drawing 2D shows 69 pillars is this amount correct?**

Answer: No, 66 pillars is the correct number.

**22. Will a full time engineer be required to be on site during construction?**

Answer: No, full time engineer is required to be on site.

**23. Will a construction superintendent be required on site full time?**

Answer: Yes, a superintend is required on job site at all times.

**24. Who will be responsible for site layout?**

Answer: The contractor is responsible for site layout.

**25. After bid date how long before project will be able to start?**

**Due to restoration. Time of year to seed and sod?**

Answer: The process of awarding a purchase order after bid opening requires participation of the successful bidder, and thus the Owner cannot predict the amount of time which will pass between bid opening and start of work. The Owner will issue a notice to proceed to the successful contractor after award of the purchase order. It is the intent of the Owner to begin the project as soon as possible after formal award.

Additional Information

Removing and replacing of any shrubs must be done by Contractor with the supervision of GSD Grounds Manager. The Contractor must place all lawn back to its original conditions after all work is completed. This will also be under the supervision of the GSD Grounds Manager.

Mag Lock Details: Mag-lock mechanism referred to in drawings and specifications shall be MagnaCare GL1 2000lb Gate Lock, or equal. Product must meet the following minimum requirements:

- 2000lb minimum holding force
- Self-aligning receiver (+/- 1/2" horizontally and vertically) to allow for gate misalignment and sag
- Weather resistant
- Powder Coated Black finish
- Must include latch status monitor
- Must allow for manual key override
- Hardened steel latch
- Must be surface mount

Attached to the Addendum are:

GSD096456 Revised Drawing 1B (see above)

GSD096456 Drawing 4B: A detail for the WV State Seal that appears on several other drawings (10" diameter, composed of solid bronze). The Owner has acquired approval from the WV Secretary of State – the “Keeper of the Seal” – to use the symbol on this project.

GSD096456 Stone Column Photos I – III: showing the location for the Additional Work, below.

Additional Work

- 1. The stone column at Governors Drive needs to be repaired. At the top of the stone where the light fixtures are anchored the stone has broken away. Corners need to be repaired to match existing unbroken corners in size, shape, texture and finish. This needs to be repaired with a limestone material. See photos.**