



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD096452

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL
304-558-2596

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 11 CHILLER PLANT
 218 CALIFORNIA AVENUE
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/03/2009				

BID OPENING DATE:

08/11/2009

BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO:		
				1.) ADD ADDENDUM #2 ADDITIONAL WORK		
				2.) ADD AEP WORK DESCRIPTION		
				3.) ADD AEP CONTACT INFORMATION		
				4.) EXTEND THE BID OPENING DATE		
				BID OPENING DATE IS EXTENDED TO: 08/11/2009		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 2 *****		
0001	1	LS		968-42		
				SECONDARY POWER FEED PROJECT, BLDG#11		
				***** THIS IS THE END OF RFQ GSD096452 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

GSD096452

Addendum #2

ADDITIONAL WORK

At the time of the original issuance of Request for Quotations #GSD096452, the Agency had intended to contract with AEP separately to accomplish their part of the project to provide the Secondary Power Feed to the Central Chiller Plant. However, in an effort to streamline the coordination of the scheduling and work, the General Services Division now wishes for the bidding contractors on this project to coordinate with AEP and to prepare their bids to include payment (by the Contractor) to AEP for their part of the project.

Provided as part of this addendum are the following documents:

GSD096452 AEP Work Description
GSD096452 AEP Contact Information

To allow adequate time to make these arrangements, the bid opening date for this Request for Quotations is postponed from 8/4/2009 to 8/11/2009.

Work Description

1. Include \$4,000 loaded cost in this estimate for scheduled switching to facilitate the following work. State will be required to reimburse APCo for the total cost of project.
2. Remove unnecessary secondary and racks from pole 190-B-554 to provide pole space.
3. Install 1-200 amp three phase 15 kv u/g cable riser with 3-140T riser pole cutouts on the north side of pole 190-B-554 (12 kv Capitol Hill – Piedmont Road Circuit to be Standby Circuit for Chiller).
4. Install 1-5" concrete encased conduit from pole 190-B-554 to new State owned ATO switch.
5. Install ~ 30 feet of 3 # 1/0 AL 15 kv jacketed concentric neutral cable from pole 190-B-554 to the new State ATO switch.
6. Install a new pole approximately 30 feet north of pole 190-B-554 with two 200 amp three phase 15 kv u/g cable risers. Fuse the load side run using 3-140 T links.
7. Install approximately 60 feet of one 5" concrete encased conduit from the new pole to the new State ATO switch.
8. Install approximately 60 feet of 3 # 1/0 AL 15 kv jacketed concentric neutral cable from new pole to the preferred source side of the new State ATO switch and terminate. (12 kv Greenbrier – Capitol Circuit).
9. Break in to the spare 5" concrete encased conduit that goes to the source side of the primary meter cabinet 190-B-1358 about 10 feet south of this cabinet and extend this concrete encased 5" conduit south to the new State ATO switch.
10. Install approximately 30 feet of 3 # 1/0 AL 15 kv jacketed concentric neutral cable from primary meter cabinet 190-B-1358 to the load side of the new State ATO switch, phase, and terminate.
11. Transfer the Chiller load to 12 kv Capitol Hill – Piedmont Road Circuit via new State ATO switch.
12. Remove approximately 275 feet of 3 # 1/0 AL 15 kv jacketed concentric neutral cable from Manhole 190-B-1151 to the primary meter cabinet 190-B-1358 (12 kv Greenbrier – Capitol Circuit).
13. Break in to the now empty 5" concrete encased conduit going to the source side of the primary meter cabinet 190-B-1358 about 10 feet south of this cabinet and extend this 5" concrete encased conduit about 45 feet to the new pole.
14. Install approximately 325 feet of 3 # 1/0 AL 15 kv jacketed concentric neutral cable from Manhole 190-B-1151 to new pole and splice, phase, and terminate (12 kv Greenbrier – Capitol Circuit, Preferred Circuit).
15. Configure the new State ATO switch so that the preferred circuit is the 12 kv Greenbrier – Capitol Circuit and the standby circuit is the 12 kv Capitol Hill Circuit. Feeders must be in phase so they can tie.



**APPALACHIAN
POWER**

A unit of American Electric Power

Appalachian Power
P. O. Box 1986
Charleston, WV 25327
AEP.com

John F. Boggess
Customer Services Engineer

348-4169

~~304-746-2754~~
audinet 313-2754
fax 304-746-2757
fax audinet 313-2757
cell 304-206-6017
toll free 888-237-9337
jfboggess@aep.com