

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Krista.S.Ferrell@wv.gov](mailto:Krista.S.Ferrell@wv.gov) with a copy to [Ron.N.Price@wv.gov](mailto:Ron.N.Price@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 02/25/10.

Requisition Number: FAR106045 Department/Agency: Administration/Finance

### Detailed Description of Project:

To provide a third party vendor cleanse, match, enrichment and registration service for existing vendors and future vendors in the State "order from" and "remit to" vendor files resulting in a unique, globally recognized vendor identification number being assigned, so as to cross match the current vendor files and other possible State vendor files, and to provide a mechanism for live vendor registration for D-U-N-S number assignment and verification for procurement and remit to vendor purposes.

### Proposed Sole Source Vendor:

Dun & Bradstreet  
3 Sylvan Way  
Parsippany NJ 07054

### Specific Eligibility Criteria:

Capability to provide the Department of Administration with a D-U-N-S Number and other vendor data for cross matching statewide vendor files. The D-U-N-S number will serve as an additional identifier to the current vendor identification numbers for vendor matching and other reporting purposes. The D-U-N-S number is required by the Federal government for all sub-recipients of federal grant money disbursed by the State for the American Recovery and Reinvestment Act (ARRA). Due to this ARRA requirement, it is necessary that the D-U-N-S number be appended to the "remit to" vendors to assist with current and future ARRA reporting requirements.

### Specific Qualification Criteria:

The solution must append a D-U-N-S Number as part of the vendor service, as well as a process to standardize and reconcile vendor information and for automated data integration batches, manual D-U-N-S Number search, data cleansing, vendor verification, entity matching, corporate linkage, vendor enrichment, web portal for new vendor registration and validation, and other vendor data collection information.