

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at Shelly.L.Murray@wv.gov with a copy to Ron.N.Price@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 09/18/2009.

Requisition Number: EDD317461 **Department/Agency:** Education

Detailed Description of Project:

The WV Department of Education is seeking to procure a subscription to an unlimited-use license for online parent notification collections translated into languages other than English. Collections should include parent notices, forms and letters supporting the federal compliance mandates for *No Child Left Behind* [NCLB], *Individuals with Disabilities Education Act* [IDEA], and Office for Civil Rights [OCR]. The languages should include at a minimum: GenEd Collection (20 languages including Arabic, Chinese, Hmong, Japanese, Spanish, Russian, Vietnamese); NCLB Collection (6 languages including Arabic, Chinese, Hmong, Spanish, Russian, Vietnamese); IDEA (5 languages including Arabic, Hmong, Spanish, Russian, Vietnamese).

Proposed Sole Source Vendor:

TransACT Communications, Inc., developer and sole source provider for the TransACT® Compliance & Communication Center.

Specific Eligibility Criteria:

The vendor must be a full-service, online parent notification compliance solution that includes copyrighted content, integrated management system, expert guidance, document management, professional translations and routine updates to keep content current. The vendor must offer a subscription to an unlimited-use license for online parent notification documents translated into languages other than English. The languages should include at a minimum: GenEd Collection (20 languages including Arabic, Chinese, Hmong, Japanese, Spanish, Russian, Vietnamese); NCLB Collection (6 languages including Arabic, Chinese, Hmong, Spanish, Russian, Vietnamese); IDEA (5 languages including Arabic, Hmong, Spanish, Russian, Vietnamese), and custom translations of West Virginia-specific documents.

Specific Qualification Criteria:

There is no other company offering web-based services including copyrighted content, integrated management system, expert guidance, document management, professional translations and routine updates to keep content current. In addition, Transact provides an in depth quality assurance protocol including a review by a minimum of two certified translators.