



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
EBA237

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY
304-558-8801

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

EDUCATIONAL BROADCASTING
 AUTHORITY
 600 CAPITOL STREET

 CHARLESTON, WV
 25301-1223 304-558-3400

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
12/04/2009				

BID OPENING DATE: 12/17/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UCP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
----- ADDENDUM NO. 1 -----						
THIS ADDENDUM IS ISSUED TO ADDRESS THE QUESTIONS RECEIVED PRIOR TO THE QUESTION SUBMISSION DEADLINE OF 12/02/2009.						
THE BID OPENING DATE REMAINS: 12/17/2009						
ATTACHMENTS: QUESTIONS AND RESPONSES PRE-BID SIGN IN SHEET						
----- END OF ADDENDUM NO. 1 -----						
0001	1	LS		031-03		
AIR CONDITIONERS, ROOFTOP						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

**EBA237
Addendum No. 1**

1. Are both RTU's working now?

Answer: Yes.

2. What are the temperature controls for the existing RTU's?

Answer: Individual controls for each unit. Unit #10 has Honeywell class 2.30 V LR1620.

Unit #9 has Carrier Debonair 420 Premier Commercial programmable.

3. What roofing contractor has the warranty on roof?

Answer: Donald M. Miller, Uniontown, PA is the installer, but the warranty period has ended. Siplast Irving, Texas is the manufacturer.

4. What are the existing model numbers and serial numbers for RTU #9 and #10?

Answer: Unit #10 Carrier Model number—559DPX180000AAAU, Serial # 3990G19778.

Unit #9 Carrier Model number—580BPV120180ABAS, Serial # 3990G19638

5. What is the electrical voltage for RTU #9 & #10?

Answer: 208/230 V for both.

6. Specification 2.10 – What type of drain system?

Answer: Pipe to roof drain.

7. Can we use adapter curbs?

Answer: Yes.

SIGN IN SHEET
PLEASE PRINT

Request for Proposal No. EBA 237

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Central Heating</u> Rep: <u>Timbo Ferguson</u> Email Address: _____	<u>Fairmont W Va</u>	PHONE <u>304.363.7353</u> TOLL FREE FAX
Company: <u>SHUCK DRUSTIC Co</u> Rep: <u>RICHARD STRUBERT</u> Email Address: <u>Richard@ShuckConst WV Co</u>	<u>Fairmont WV</u>	PHONE <u>(304) 366-9497</u> TOLL FREE FAX <u>(304) 366-9407</u>
Company: <u>Shuck Construction Co.</u> Rep: <u>Robert Yarned</u> Email Address: <u>by@shuckconstruction.com</u>	<u>Fairmont, WV</u>	PHONE <u>304-366-9497</u> TOLL FREE FAX <u>304-366-9407</u>
Company: <u>H. E. NEUMANN</u> Rep: <u>GREGG TENNEY</u> Email Address: <u>G.TENNEY@HENEUMANN.COM</u>	<u>MORGANTOWN, WV</u>	PHONE <u>304.292-5462</u> TOLL FREE FAX <u>304.292.4259</u>
Company: <u>Intentionally Left Blank</u> Rep: _____ Email Address: _____	<u>11-30-09</u>	PHONE TOLL FREE FAX

RECEIVED
2009 DEC -4 PM 1:06
WV PURCHASING DIVISION

B.V.
P.P.S.

Request for Proposal No. EB4 237

SIGN IN SHEET

Page 2 of 3

PLEASE PRINT

Date: 11-30-09

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Michel Inc.</u>	<u>Po Box 1140</u>	PHONE <u>304-622-7923</u>
Rep: <u>Thomas Michel</u>	<u>Bridgport, W.V. 26330</u>	TOLL FREE
Email Address: <u>michelinc5@aol.com</u>		FAX <u>304-624-1252</u>
Company: <u>Air Systems</u>	<u>303 North Ohio Av.</u>	PHONE <u>304-226-0072</u>
Rep: <u>Brian McDonald</u>	<u>Chickasaw, W.V.</u>	TOLL FREE
Email Address: <u>brian@air-systems.com</u>		FAX <u>304-326-0074</u>
Company: <u>D. Durrer Inc</u>	<u>104 Lee Way SA</u>	PHONE <u>304-581-6767</u>
Rep: <u>Jack Sturum</u>	<u>Morgantown WV</u>	TOLL FREE
Email Address: <u>jack@adur.com</u>	<u>26505</u>	<u>FREE CELL 304-906-5652</u>
Company: <u>Carto Technical Services</u>		FAX <u>304-554-8318</u>
Rep: <u>HUGA CARRICO</u>		PHONE <u>304 346 0549</u>
Email Address: <u>H.CARRICO@cartotech.com</u>		TOLL FREE <u>1-800 232 2221</u>
Company: <u>Intentionally Left</u>		FAX <u>304 345 4202</u>
Rep: <u>Blank</u>	<u>BL 11-30-09</u>	PHONE
Email Address:		TOLL FREE
		FAX

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Air Services of West Virginia</u>	<u>3715 Collins Ferry Rd</u>	PHONE <u>304-599-4649</u>
Rep: <u>Jeremy Summers / Levi Stombaek</u>	<u>Morgantown, WV 26505</u>	TOLL FREE
Email Address: <u>jeremy@airservicewv.com</u>		FAX <u>304-599-8106</u>
Company: <u>Murray Street Metal</u>		PHONE <u>304-422-5431</u>
Rep: <u>Russ Whitte</u>		TOLL FREE
Email Address: <u>Russ @ Murray Street Metal.com</u>		FAX <u>304-422-4623</u>
Company: <u>Tri-state Roofing & Sheet Metal Co.</u>		PHONE <u>304-378-5344</u>
Rep: <u>Jan Waitz</u>		TOLL FREE
Email Address: <u>janwaitz@tri-state-roofing.com</u>		FAX <u>304-378-5344</u>
Company: <u>B-N-A Heating & Cooling LLC</u>	<u>Rt 1 Box 500</u>	PHONE <u>304-290-2895</u>
Rep: <u>Robert A Aylsman</u>	<u>Rowlesburg w Va 26425</u>	TOLL FREE
Email Address: <u>brnheating@yahoo.com</u>		FAX <u>304-454-9716</u>
Company: <u>Intentionally Left</u>		PHONE
Rep: <u>Blank BNC 11-30-09</u>		TOLL FREE
Email Address:		FAX

bid prep