

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at [Shelly.L.Murray@wv.gov](mailto:Shelly.L.Murray@wv.gov) with a copy to [Ron.N.Price@wv.gov](mailto:Ron.N.Price@wv.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 09/18/2009.

**Requisition Number:** DRS100251

**Department/Agency:** Division of Rehabilitation Services, Clarksburg  
Disability Determination Section

### Detailed Description of Project:

Herman Miller modular furniture to match existing furniture. Vendor must work with the Statewide Contract holder during installation due to additional pieces that are available on the statewide contract being supplied by them aProvide and install special Social Security Administration non-standard Hernd necessary for assembly of the modular units. Product numbers of pieces to be provided and installed (qty): #NPS10.6718L, Panel Acoust, 67"H 18"W Power, Airspace (2); #NPS10.6724Y, Panel Acoust, 67"H 24"W Power, Airspace, outlets (1); #NPS10.6730Y, Panel Acoust, 67"H 30"W, Power, Airspc, Outlet (13); #NPS10.6730Z, Panel Acoust, 67"H 30"W, Non Power, Airspc, Outlet (8); #NPS10.6736Y, Panel Acoust, 67"H 36"E, Power, Airspace, Outlets (14); NPS10.6742Y, Panel Acoust., 67"H, 42"W Power, Airspace, Outlet (18); NPS13.4224Y, Panel Acoust, 42"H 24" W Power (9); # NPS13.4230Z, Panel Acoust, 42" H 30" W Non Power (14); # SA210557, Work surf, Base Corner (6); #ST120001, Task Lights wks Mounted (13); #ST155357, Finished End, 42"H (23); #ST191212, Receptacle, 4 Circuit, 15 AMP, Type C duplex, circuit c, isolate ground (2); #ST191259, Con,m 2-way 90 Deg Hard 42-67H (9); # ST191261, Conn, 3-Way, 90 Deg Hard 42-67H (9); # ST2147.2024, Work Surf, Rect Panel Hung 20"D 24" W (7); # ST2147.3030, Work Surf, Rect panel Hung 30"D 30"W (7); # ST2148.2442, Work Surf, Top Corner Ht-Adj 24"D 24"W, Freestd (6); # ST2148L3042, Work Surf, corner-L Panel Hung 30"D 42" W (4); # ST2148R3042, Work Surf, Corner-R Panel Hung 30"D 42" W (3); # ST2149L3072, Work Surf, Top Shaped-L HT-Adj 30" D 72 "W Freestd (4); # ST2149R3072, Work Surf, Top Shaped-R Ht-Adj 30" DF 72"W (3); # SA201563, Work Surf, Base Rect or Shaped (7); #Z2RLA, +Sq-

Edge Vinyl Rect WS, Lam Top (6); # Z2RLA, +Sq-Edge Vinyl Rect WS, Lam Top (6).

**Proposed Sole Source Vendor:**

Contemporary Galleries, 1210 Smith Street, Charleston, WV 25301.

**Specific Eligibility Criteria:**

Ability to provide and install non-standard Herman Miller modular furniture components especially made for the Social Security Administration and install said components in cooperation with the SWC Vendor providing other components from the statewide contract that are necessary for assembly and installation.

**Specific Qualification Criteria:**

Must be Manufacturer Approved Herman Miller modular furniture, including special Social Security Administration pieces, reseller and installer in the State of West Virginia.