



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DNR210221

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 FRANK WHITTAKER  
 304-558-2316

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 CACAPON RESORT STATE PARK  
 ATTN: PARK SUPERINTENDENT  
 ROUTE 1, BOX 304  
 BERKELEY SPRINGS, WV  
 25411 258-1022

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 06/23/2010   |               |          |        |               |

BID OPENING DATE: 07/01/2010 BID OPENING TIME 01:30PM

| LINE   | QUANTITY | UOP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|---------|-------------|------------|--------|
| ***** ADDENDUM NO. 2 *****   |          |     |         |             |            |        |
| THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED MANDATORY PRE-BID SIGN IN SHEET, TECHNICAL QUESTIONS AND ANSWERS, AND TO REPLACE PAGE 11 UNIFORM PRICE BID SCHEDULE WITH THE REVISED UNIFORM PRICE BID SCHEDULE (REVISED JUNE, 17 2010). |          |     |         |             |            |        |
| ***** END ADDENDUM NO. 2 *****   |          |     |         |             |            |        |
| 0001   | 1        | LS  |         | 962-96      |            |        |
| WELL DRILLING SERVICES   |          |     |         |             |            |        |
| ***** THIS IS THE END OF RFQ DNR210221 ***** TOTAL:  |          |     |         |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |      |                                   |  |      |
|-----------|------|-----------------------------------|--|------|
| SIGNATURE |      | TELEPHONE                         |  | DATE |
| TITLE     | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |  |      |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Wild and Wonderful  
**West Virginia**  
State Parks & Forests



James G. Schotsch, P.E.

DATE PAGE

PARK  
PROJECT  
DESCRIPTION

PRE-BID MEETING  
CACAPON WELL REHABILITATION

DATE JUN 15, 2010

| <u>NAME</u>                           | <u>COMPANY</u>   | <u>PHONE</u>                 |
|---------------------------------------|--|------------------------------|
| Jim Schotsch                          | WV DNR   | 304 637 0301                 |
| John Billmeyer                        | Snyder Environmental Service<br>jbillmeyer@snyderenv.com | 304 225-9140<br>304-928-7326 |
| DENNIS SINGHAS                        | Valley Drilling Corp<br>STEVE @ VALLEY DRILLING.COM      | 540 592-3239<br>540 592-3259 |
| Neil Negley's                         | Negley's Well Drilling Inc                               | 717 532 9190                 |
| Bob Davidson<br>bdavidson@negleys.net | Negley's Well Drilling                                   | 717 532 9190                 |
| Richard L. McDaniel                   | CACAPON ST. PK.  | 304-258-1000 EX 8172         |
| Allen Comeskey                        | Groundwater Science                                      | 419 358 0528                 |

ADDRESSES

Valley Drilling  
9172 John Mosby Hwy  
Upperville VA 20185  
20184

Negley's Well Drilling  
16199 Cumberland Hwy  
Newburg PA 17240

Snyder Environmental  
270 Industrial Blvd  
Kerneysville WV  
25430

*[Signature]* 6/15/2010

**Addendum No. 1****PARK: Cacapon Resort State Park****PROJECT: Well Rehabilitation****RFQ: DNR210221**

The following information is provided as an addendum to the bidding documents.

**CLARIFICATIONS AND QUESTIONS**

Question: Can the unit cost of Borehole TV equipment be adjusted to \$/hr? The \$/ft, unit cost of Borehole TV equipment is difficult because often a portion of the borehole needs to have additional viewing.

Answer: Yes, the unit fee for TV Equipment has been changed from \$ /ft to \$ /hr with an estimated total of 12 hours. The revised "Uniform Unit Price Bid Schedule" is attached to this addendum.

Question: What does 2-phase with conversion to 3-phase mean?

Answer: Wells No.1 and No.4 have single phase power available. Well No.1 has an "add-a-phase" devise to convert to 3 phase power available.

Question: Please explain the "Vender Preference Certificate".

Answer: Firms residing in WV may apply for preferential considerations based on their individual residency status.

Question: Will the well contractor be responsible for restoration of the Park grounds?

Answer: No, the well contractor will not be responsible for restoration. The well contractor is expected to exercise reasonable care when accessing the well heads so as to minimize disturbance to the park grounds. It is anticipated that the project will commence in August when the generally dry conditions will assist in decreasing ground disturbances.

Question: Will improvements to access for Well No.3 be completed by the Park.

Answer: Yes, the Park will repair the ditch erosion at the roadside and the Park will firm up the ground where the drill rig must set over the well head.

Question: Will the well contractor be required to arrange for special handling of well water discharge that may have an iron-oxide orange coloration?

Answer: No, this condition is not expected.

Well Testing and Rehabilitation  
 Cacapon Resort  
 Berkeley Springs, Morgan County, West Virginia

**UNIFORM UNIT PRICE BID SCHEDULE (REVISED JUN 17, 2010)**

| Item  | Unit Price      | Estimated Units | Estimated Contract Value |
|---|-----------------|-----------------|--------------------------|
| Mobilization  | \$ _____        | Lump Sum        | \$ _____                 |
| Set Up & Assist With Pump Tests<br>(using existing pumps) |                 |                 |                          |
| crane truck   | \$ _____ / hr.  | 8               | \$ _____                 |
| (crew) labor  | \$ _____ / hr.  | 8               | \$ _____                 |
| 300 ft. 1 in. poly pipe                                   | \$ _____ / hr.  | 16              | \$ _____                 |
| truck & crew standby during tests                         | \$ _____ / hr.  | 16              | \$ _____                 |
| Generator, fuel (if needed)                               | \$ _____ / hr.  | 16              | \$ _____                 |
| Optional Test Pump (if needed)                            |                 |                 |                          |
| crane truck   | \$ _____ / hr.  | 24              | \$ _____                 |
| (crew) labor  | \$ _____ / hr.  | 24              | \$ _____                 |
| pump  | \$ _____ / hr.  | 16              | \$ _____                 |
| 500 ft. wire  | \$ _____ / hr.  | 16              | \$ _____                 |
| 500 ft. drop pipe   | \$ _____ / hr.  | 16              | \$ _____                 |
| controls  | \$ _____ / hr.  | 16              | \$ _____                 |
| Pull Existing Pumps From Wells                            |                 |                 |                          |
| crane truck   | \$ _____ / hr.  | 12              | \$ _____                 |
| (crew) labor  | \$ _____ / hr.  | 12              | \$ _____                 |
| poly sheeting   | \$ _____ / well | 4               | \$ _____                 |
| TV Survey   |                 |                 |                          |
| equipment & labor   | \$ _____ / hr.  | 12              | \$ _____                 |
| truck & crew standby during survey                        | \$ _____ / hr.  | 12              | \$ _____                 |
| Install and Remove Temporary Packer (1 well)              |                 |                 |                          |
| packer  | \$ _____ / hr.  | 3               | \$ _____                 |
| 20 ft. pipe   | \$ _____ / hr.  | 3               | \$ _____                 |
| crane truck   | \$ _____ / hr.  | 3               | \$ _____                 |
| crew labor  | \$ _____ / hr.  | 3               | \$ _____                 |
| standby during measurement                                | \$ _____ / hr.  | 3               | \$ _____                 |
| Re-install Existing Pumps                                 |                 |                 |                          |
| crane truck   | \$ _____ / hr.  | 12              | \$ _____                 |
| crew labor  | \$ _____ / hr.  | 12              | \$ _____                 |
| disinfection  | \$ _____ / well | 4               | \$ _____                 |

TOTAL ESTIMATED CONTRACT VALUE \$ \_\_\_\_\_