



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
DNR210189

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**FRANK WHITTAKER
 304-558-2316**

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

VENDOR

SHIP TO

**DIVISION OF NATURAL RESOURCES
 TWIN FALLS RESORT STATE PARK
 ATTN: PARK SUPERINTENDENT
 RT. 97, PO BOX 667
 MULLENS, WV
 25882 304-294-6000**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/09/2010				

BID OPENING DATE: **05/12/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		045-06		
<p>APPLIANCES, ELECTRIC (SMALL, HOUSEHOLD)</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR AN OPEN-END CONTRACT TO PROVIDE TWIN FALLS RESORT STATE PARK WITH GUEST ROOM HOSPITALITY AND AMENITY ITEMS PER THE ATTACHED SPECIFICATIONS.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M. WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 4/22/10 AT 4:00 PM ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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BID OPENING DATE: 05/12/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CONTRACT .</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE</p>						

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<p>VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009 EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.</p> <p>REV. 3/88</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p>						

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DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID						
BUYER:				44		
RFQ. NO.:				DNR210189		
BID OPENING DATE:				05/06/2010		
BID OPENING TIME:				05/12/2010		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- CONTACT PERSON (PLEASE PRINT CLEARLY): -----						

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

The West Virginia Division of Natural Resources is requesting bids for the purchase of hospitality and amenity items for its new twenty-seven (27) guest room addition and twenty (20) existing guest rooms at Twin Falls Resort State Park. All items are to be F.O.B. Destination. Freight or delivery charges must be included in the line item price. Delivery must be made within thirty (30) days of purchase order award.

General Specifications:

Guest room hospitality and amenity items must be manufactured for commercial contract hospitality use. All items must be new.

Information for Bidders:

Bidders must submit a unit price bid for each item to furnish items specified.

Coordination:

Vendor must coordinate shipping and receiving with the West Virginia Division of Natural Resources, Twin Falls Resort State Park. Vendor must notify the park not less than seventy-two (72) hours in advance as to the exact date and time of delivery.

Damaged Items:

All items must be inspected by the park subsequent to delivery to ensure that each item is not damaged or defective. Damaged or defective items must be replaced at no additional expense to the park.

Other Government Bodies:

Unless otherwise stated in the response, the vendor agrees to extend the same prices, terms and conditions to other government bodies. If the vendor does not wish to extend the same prices, terms and conditions to other government entities, it must be clearly stated in the response to such refusal. Such refusal shall not prejudice the award of this contract in any way.

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

Warranty:

All guest room hospitality items and amenities must be guaranteed to be free of defects in workmanship. Manufacturer warranties shall apply to all amenity items.

Luggage Racks

Registry heavy duty luggage rack or equal. Luggage rack must meet the following specifications:

- Must be constructed of 1" tubular steel and the frame must be plated;
- Polypropylene webbing (brown) with brown hammerloid enamel racks;
- Must have plastic foot caps;
- Maximum dimensions must be 25"W x 17"H x 18"D; and
- Must have backrest bar that extends a minimum of 9 ½" above the surface.

Hair Dryer

Revlon 1,875 watt turbo hair dryer or equal. Hair dryer must meet the following specifications:

- Must have a minimum of three heat and three air speed settings;
- Cord must be a minimum of 6' in length;
- Must be a minimum of 125 volts, 60 HZ;
- Must include a removable lint filter; and
- Must include a black hairdryer storage bag with drawstring

Coffeemaker

Sunbeam four (4) cup commercial coffeemaker with glass carafe or equal. Coffeemaker must meet the following specifications:

- Must have one (1) hour automatic shut off function;
- Must have pause/n serve recessed warming plate;
- Must have pull out brew basket with printed brewing instructions;
- Must have a minimum of three (3) ft. cord;
- Must be Underwriters Laboratories® listed. Underwriters Laboratories® is defined as a standard safety requirement; and
- Color must be black to match the décor of the lodge.

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

Clock Radio

Registry AM/FM clock radio with minimum 0.9 LED display or equal. Clock radio must meet the following specifications:

- Must have large snooze control button;
- Must have sleep to music feature with automatic turn on feature that is adjustable for a minimum of two (2) hours.

Iron

Sunbeam iron or equal. Iron must meet the following specifications:

- Dual auto shutoff function;
- Drip-free function;
- Adjustable steam;
- Shot of steam;
- Covered water reservoir;
- Minimum 12ft. power cord;
- Nonstick soleplate and be self cleaning;
- Minimum of 1,200 watts, 120V, 60Hz; and
- Must be Underwriters Laboratories® listed. Underwriters Laboratories® is defined as a standard safety requirement.

Ironing Board

Homz Easyboard ironing board or equal. Ironing board must meet the following specifications:

- Must be industry standard size with infinite height adjustment to any level in a 35" range.
- Must have vented top to allow easy steam penetration;
- Must have baked enamel finish and be constructed of tubular riveted steel;
- Must have T-legs and nonmarring rubber feet; and
- Must have foam pad and on nose pocket; foam pad must be scorch and stain resistant.

Iron Organizer

Jerdon off-the-wall iron and ironing board caddy or equal. Iron organizer must meet the following specifications:

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

- Iron board holder must have the ability to be mounted below or to the side of the iron holder as space permits;
- Must have heat –resistant plastic casting over metal that allows storage of a hot iron;
- Must be universal to fit iron and ironing board specified;
- Must include security strap and side-mount cord storage;
- Must have fire retardant finish;
- Must include all necessary mounting hardware; and
- Must accommodate iron specified.

Phone

Premier Series 7000 single line phone or equal. Phone must meet the following specifications:

- Must have message light;
- Must have data port;
- Must have volume enhancer;
- Must meet Americans with Disabilities Act (ADA) requirements;
- Must include a minimum 12' coiled handset cord;
- Must include a minimum 14' fully modular line cord;
- Color must be natural to match the décor of the lodge;
- Must be hearing aid compatible;
- Must meet Federal Communications Commission (FCC) requirements. Federal Communications Commission is defined as a independent government agency that regulates interstate and international communications by radio and television and wire and cable and satellite; and
- Must be Underwriters Laboratories® listed. Underwriters Laboratories® is defined as a standard safety requirement.

Ice Bucket

Ice bucket premium or equal. Ice bucket must meet the following specifications:

- Must be constructed of leatherette quality material;
- Color must be black to black to match the décor of the lodge;
- Must include vinyl cover; and
- Must accommodate two (2) quarts of ice.

Ice Tray

Ice tray premium or equal. Ice tray must meet the following specifications:

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

- Must be constructed of leatherette quality material;
- Color must be black to match the décor of the lodge; and
- Minimum diameter must be 12" diameter

Wastebasket

Round wastebasket premium, or equal. Wastebasket must meet the following specifications:

- Must be constructed of leatherette quality material;
- Must accommodate eight (8) quarts of trash; and
- Color must be black to match the décor of the lodge.

Shower Curtain

Hospi-tel minimum ten (10) gauge vinyl shower curtain or equal. Shower curtain must meet the following specifications:

- Must be white;
- Must be constructed of ten (10) gauge minimum vinyl and must be mildew resistant;
- Must have a reinforced hem;
- Must be tear resistant; and
- Must meet Society of Plastics Industry (SPI) flame test requirements.

Shower Curtain Hooks

Majestic shower curtain hooks or equal. Shower curtain hooks must meet the following specifications:

- Color must be white to match the shower curtain specified above; and
- Hooks must be round to accommodate shower curtain rod.

Shower Curtain Rods

Oval shower rod must meet the following specifications:

- Must have a minimum 9" bow;
- Must be a minimum of 5' in length;

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract

- Must be a seamless design and be constructed of stainless steel ; and
- Must work with the shower curtain and shower curtain hooks specified above.

General Specifications for Sheets and Pillowcases

Minimum 400 thread count Egyptian cotton linen flat sheets. Sheets must have a minimum 2" hem. Color of sheets must be coordinated with Twins Falls Resort State Park and will be selected from manufacturer's standard colors. Sheets are to be provided in the following sizes:

- Twin size XL, minimum dimensions of 72"W x 115"H;
- Queen size XL, minimum dimensions of 96"W x 115"H; and
- King Size XL, minimum dimensions of 114"W x 115"H.

Minimum 400 thread count Egyptian cotton pillow cases. Color of sheets must be coordinated with Twins Falls Resort State Park and will be selected from manufacturer's standard colors. Pillowcases are to be provided in the following size:

- Standard size, minimum dimensions 42"W x 46"H.

General Specifications for Blankets

Honeycomb weave blankets. Blankets must be 100% cotton. Color of blankets must be coordinated with Twins Falls Resort State Park and will be selected from manufacturer's standard colors. Blankets are to be provided in the following sizes:

- Queen size with the minimum dimensions 90"W x 90"D; and
- King size with the minimum dimensions 108"W x 90"D.

General Specifications for Towels

Micro cotton towel, jacquard check pattern or equal. Towels must be 100% long staple cotton. Color of towels must be coordinated with Twins Falls Resort State Park and will be selected from manufacturer's standard colors. Towels are to be provided in the following sizes:

- Bath towel with minimum dimensions 27"W x 54"D;
- Hand towel with minimum dimensions 16"W x 20"D;
- Wash cloth with minimum dimensions 13"W x 13"D; and
- Bath sheet with minimum dimensions 30"W x 60"D.

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Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
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Windowpane two-tone plaid design kitchen towels. Kitchen towels must be 100% woven cotton. Color of kitchen towels must be coordinated with Twin Falls Resort State Park and will be selected from manufacturer's standard colors. Kitchen towels are to be provided in the following sizes:

- Kitchen towels, minimum dimensions 15"W x 25"D; and
- Dish cloths, minimum dimensions 12"W x 12"D.

DNR210189 - Twin Falls Resort State Park
Purchase of Guest Room Hospitality and Amenity Items
Open End Contract
MANUFACTURER'S LIST

Item	Description	Manufacturer	Item No.
1	Registry heavy duty luggage rack or equal.		
2	Revlon 1,875W Turbo hair dryer or equal.		
3	Sunbeam 4-cup commercial coffeemaker with glass carafe or equal.		
4	Registry AM/FM clock radio with minimum 0.9 LED display or equal.		
5	Sunbeam iron or equal.		
6	Homz Easyboard Ironing board or equal.		
7	Jerdon off-the-wall iron and ironing board caddy or equal.		
8	Premier Series 7000 single line phone or equal.		
9	Ice bucket premium or equal.		
10	Ice tray premium or equal.		
11	Round wastebasket premium or equal.		
12	Hospi-tel minimum ten (10) guage vinyl shower curtain or equal.		
13	Heavy duty shower curtain hooks majestic hooks or equal.		
14	Oval shower rods or equal.		
15	400 thread count Egyptian cotton linen, twin size XL, minimum dimensions of 72"W x 115"H flat sheets.		
16	400 thread count Egyptian cotton linen, queen XL, minimum dimensions of 96" W x 115"H flat sheets.		
17	400 thread count Egyptian cotton linen, king size XL, minimum dimensions of 114"W x 115"H flat sheets.		
18	400 thread count Egyptian cotton pillow cases, standard size, minimum dimensions 42"W x 46"H.		
19	Honeycomb weave blankets, queen size, minimum dimensions 90"W x 90"D.		
20	Honeycomb weave blankets, king size, minimum dimensions 108" W x 90"D.		

DNR210189 - Twin Falls Resort State Park
Purchase of Guest Room Hospitality and Amenity Items
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MANUFACTURER'S LIST

Item	Description	Manufacturer	Item No.
21	Micro cotton bath towel with minimum dimensions 27"W x 54"D.		
22	Micro cotton hand towel with minimum dimensions 16"W x 20"D.		
23	Micro cotton wash cloth with minimum dimensions 13"W x 13"D.		
24	Micro cotton bath sheet with minimum dimensions 30"W x 60"D.		
25	Windowpane two-tone plaid design kitchen towels with minimum dimensions 15"W x 25"D.		
26	Windowpane two-tone plaid design dishcloth with minimum dimensions 12"W x 12"D.		
	TOTALS		

DNR210189
Twin Falls Resort State Park
Guest Room Hospitality and Amenity Items
Open End Contract
PRICING SHEET

Item No.	Estimated Quantity	Description	Unit Price	Amount
1	30	Registry heavy duty luggage rack or equal.		
2	28	Revlon 1,875W Turbo hair dryer or equal.		
3	27	Sunbeam 4-cup commercial coffeemaker with glass carafe or equal.		
4	27	Registry AM/FM clock radio with minimum 0.9 LED display or equal.		
5	27	Sunbeam iron or equal.		
6	28	Homz Easyboard Ironing board or equal.		
7	27	Jerdon off-the-wall iron and ironing board caddy or equal.		
8	27	Premier Series 7000 single line phone or equal.		
9	36	Ice bucket premium or equal.		
10	36	Ice tray premium or equal.		
11	60	Round wastebasket premium or equal.		
12	36	Hospi-tel ten (10) guage minimum vinyl shower curtain or equal.		
13	324	Heavy duty shower curtain hooks majestic hooks or equal.		
14	36	Oval shower rods or equal.		
15	456	400 thread count Egyptian cotton linen, twin size XL, minimum dimensions of 72"W x 115"H flat sheets.		
16	2004	400 thread count Egyptian cotton linen, queen XL, minimum dimensions of 96" W x 115"H flat sheets		

Twin Falls Resort State Park
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PRICING SHEET

Item No.	Estimated Quantity	Description	Unit Price	Amount
17	252	400 thread count Egyptian cotton linen, king size XL, minimum dimensions of 114"W x 115"H flat sheets.		
18	2,100	400 thread count Egyptian cotton pillow cases, standard size, minimum dimensions 42"W x 46"H.		
19	132	Honeycomb weave blankets, queen size, minimum dimensions 90"W x 90"D.		
20	28	Honeycomb weave blankets, king size, minimum dimensions 108" W x 90"D.		
21	2,100	Micro cotton bath towel with minimum dimensions 27"W x 54"D.		
22	2,100	Micro cotton hand towel with minimum dimensions 16"W x 20"D.		
23	2,100	Micro cotton wash cloth with minimum dimensions 13"W x 13"D.		
24	504	Micro cotton bath sheet with minimum dimensions 30"W x 60"D.		
25	108	Windowpane two-tone plaid design kitchen towels with minimum dimensions 15"W x 25"D.		
26	108	Windowpane two-tone plaid design dishcloth with minimum dimensions 12"W x 12"D.		
		TOTALS		

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Item No.	Estimated Quantity	Description	Unit Price	Amount
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The quantities listed above are for bid evaluation purposes only.
Actual quantities may differ.

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____ Signed: _____
Date: _____ Title: _____

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

WITNESS THE FOLLOWING SIGNATURE

Vendor's Name: _____

Authorized Signature: _____ Date: _____

State of _____

County of _____, to-wit:

Taken, subscribed, and sworn to before me this ____ day of _____, 20__.

My Commission expires _____, 20__.

AFFIX SEAL HERE

NOTARY PUBLIC _____