



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
<b>DNR210087</b>

PAGE
<b>1</b>

ADDRESS CORRESPONDENCE TO ATTENTION OF:
<b>FRANK WHITTAKER 304-558-2316</b>

**RFQ COPY**  
 TYPE NAME/ADDRESS HERE

SHIP TO

SHIP TO

**DIVISION OF NATURAL RESOURCES  
 TWIN FALLS RESORT  
 ATTN: PARK SUPERINTENDENT  
 RT. 97, PO BOX 667  
 MULLENS, WV  
 25882 304-294-6000**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
<b>01/12/2010</b>				

BID OPENING DATE: **02/11/2010** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		420-40		
<p><b>GUEST ROOM FURNITURE</b></p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FOR AN OPEN-END CONTRACT TO PROVIDE GUEST ROOM FURNATURE FOR TWIN FALL RESORT STATE PARK PER THE ATTACHED SPECIFICATIONS.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR TECHNICAL QUESTIONS IS 01/26/09 AT 4:00 PM ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p><b>EXHIBIT 3</b></p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will:  
{a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
16. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.



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<p><b>CONTRACT.</b></p> <p><b>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</b></p> <p><b>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</b></p> <p><b>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</b></p> <p><b>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</b></p> <p><b>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE</b></p>						

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<p>VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION        PURCHASING DIVISION        BUILDING 15        2019 WASHINGTON STREET, EAST        CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p>						

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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BUYER:				44		
RFQ. NO.:				DNR210087		
BID OPENING DATE:				02/11/2010		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
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CONTACT PERSON (PLEASE PRINT CLEARLY):						
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***** THIS IS THE END OF RFQ DNR210087 ***** TOTAL:						

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DNR210087  
Twin Falls Resort State Park  
Furniture Purchase, Assembly and Set-Up  
Open End Contract

The West Virginia Purchasing Division, for the agency, The West Virginia Division of Natural Resources, is requesting bids for the purchase of furniture, assembly and set-up for its new twenty-seven (27) guest room addition and twenty (20) existing guest rooms at Twin Falls Resort State Park. All items are to be F.O.B. Destination. Freight or delivery charges must be included in the price of the goods. Delivery must be made within forty-five (45) days of purchase order award.

**General Specifications:**

Furniture must be manufactured for commercial contract hospitality use. All items must be new.

**Information for Bidders:**

Bidders must submit a unit price bid for each item to furnish all items specified. Partial and/or conditional bids will not be considered.

**Basis of Award:**

The contract will be awarded to the lowest qualified bidder submitting the lowest bid for all furniture stipulated on the bid schedule and in complete accordance with all specifications stipulated herein.

**Coordination:**

Vendor must coordinate shipping and receiving with the West Virginia Division of Natural Resources, Twin Falls Resort State Park. Vendor must notify the park not less than seventy-two (72) hours in advance as to the exact date and time of delivery.

**Delivery, Storage and Handling:**

The successful Vendor must deliver and handle all items according to Manufacturer's recommendations, including means and methods that will prevent damage, deterioration, and loss. Goods must be delivered in the Manufacturer's original sealed containers complete with labels and instructions for handling, storage, unpacking, protecting, and installing. The owner must supply labor to inspect the goods upon delivery, to ensure compliance with the purchase order, and to ensure all items are undamaged and protected against damage. All items must be

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stored according to Manufacturer's recommendations and in an order that will facilitate inspection and measurement of quantity. All items must be stored using means and methods that will prevent damage, deterioration, theft, or other loss. All items must be stored within a range of temperature and humidity as required by the Manufacturer's instructions.

### **Furniture Assembly and Set-Up:**

The successful Vendor must assemble all furniture purchased under this Purchase Order on-site according to manufacturer's guidelines. Vendor must assemble and set-up all furniture in appropriate locations within the Lodge as directed by the Owner. Vendor must clean-up work area and dispose of boxes, packaging materials and installation debris.

The Owner will conduct a pre-assembly and set-up details walk-through prior to the actual furniture assembly and set-up. The Vendor must coordinate this meeting with the Superintendent of Twin Falls Resort State Park.

### **Damaged Items:**

All items must be inspected by the Owner subsequent to delivery to ensure that each item is not damaged or defective. Damaged or defective items must be rejected, removed, and replaced at no additional expense to the Owner. Vendor will be responsible for damages that occur during assembly and set-up.

### **Project Closeout:**

Vendor must provide an inventory list of all items received and accepted. Vendor must provide the manufacturers recommendations for maintenance and cleaning.

### **Applications for Payment:**

Vendor must submit Applications for Payment upon completion of work for all furniture delivered and accepted and upon completion of project closeout requirements.

### **Warranty:**

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The vendor must warranty products to be free of defects in materials and workmanship for a period of five (5) years after date of acceptance. Vendor must repair or replace at its' discretion, free of charge, any product that proves to be defective during the warranty period.

### **Outdoor Deck/Pool Furniture**

RockWood Casual Furniture Mendocino Ultra Pool Chaise, Item Number PC032, or equal.  
Chaise must meet the following specifications:

- Minimum dimensions must be 35" W x 81" D x 38" H;
- Must be composed of plantation teak;
- Must have stainless steel hardware;
- Must have a multi-position back;
- Must be constructed with water resistant glue;
- Must have resin foot pads; and
- Must have mortise and tenon joinery construction.

Rockwood Casual Furniture, Mendocino dining arm chair, Item Number CO31-A, or equal. Chair must meet the following specifications:

- Minimum dimension must be 23" W x 23" D x 36" H;
- Must have minimum seat height of 17";
- Must have a minimum arm height of 25";
- Must be constructed of plantation teak;
- Must have resin foot pads;
- Must be constructed with weather resistant glue; and
- Must have mortise and tenon joinery construction.

Rockwood Casual Furniture, Mendocino dining table, Item Number TD031-52, or equal. Table must meet the following specifications:

- Minimum dimension must be 52" diameter x 29" H;
- Must be constructed of plantation teak;
- Must have a powder coated aluminum frame;
- Must have a minimum 2" powder coated umbrella hole; and
- Must have a minimum ½" powder coated reducer and cap.

Rockwood Casual Furniture Mendocino side table, Item Number TE032, or equal. Table must meet the following specifications:



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- Minimum dimensions must be 22" L x 22" W x 20 H;
- Must be constructed of plantation teak; and
- Must have mortise and tenon joinery construction.

## Guest Room Furniture

Guest room furniture is to be Thomasville Bridges Collection 2.0 or equal and must meet the following minimum specifications:

### General Construction:

- Joints must be mortised and tenoned, doweled or blocked glued and pinned.
- All corner blocks, braces and screw cleats must be glued and reinforced with staples, nails or screws.
- All corner blocks and braces must be made of solid wood.
- All structural members must be glued and screwed or stapled in place.
- All excess glue must be cleaned from surfaces exposed during normal use.
- Furniture must be surfaced with matching high-pressure laminate a minimum of .028" thickness that conforms to Federal Specification LP508H.
- Back panels on design cases must be recessed allowing cases to fit snugly against walls over electrical plugs and cords, maximizing the space in the room.
- Casters and base blocks must be glued and screwed allowing for free movement of the caster.
- All cases over 60" must have a center foot.

### Material Requirements:

- Exposed solid parts must be premium grade hardwood free of knots, decay, season cracks, mineral streaks, bark, warp, twist or any other defect that adversely affects strength or appearance. Loose knots and wormholes are not permitted.
- Unexposed solid parts must be select hardwoods free from knots, decay, warp, twist or any other defect that adversely affects strength.
- Exposed sliced cherry face veneers must be selected based on smooth texture and no color/lot variations. Veneers must be book or slip matched on case fronts.

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- All veneered panels must be constructed with waterproof glue under controlled pressure.
- Back panels must be a minimum of 1/8" hardboard fastened securely by gun staples. Fasteners must be flush with the outside back and do not swell, split or protrude through finished surfaces.
- Drawer fronts must be hardwood with cherry veneer. Drawer sides and backs must be constructed of Baltic Birch plywood or equal joined front and rear with English style dovetails.
- Drawer interiors must be sanded and finished with a coat of sealer and an UV polyester topcoat insuring a smooth interior drawer surface.
- Drawer guides on contract design cases must be heavy duty side mounted metal with a minimum 75 lb. load capacity. The guide surfaces must be double dipped epoxy coated to prevent corrosion.
- Particleboard Standards
  1. All particle board must meet ANSI A208.1-1993.
  2. Tops with particleboard cores must be lumber banded on three or four sides with edge banding on the back edges if they are not lumber banded.
  3. Cases must have no exposed particleboard.
  4. Particle board used in doors must be banded on all four sides.
- Hardware must have a rust and tarnish proof finish.
- All items must be packed with packaging materials to minimize shipping damage.

**Workmanship:**

- Doors must be properly aligned to insure uniform clearance and operation free of rattle, squeak or rubbing. Catches must be properly aligned and installed with a minimum requirement of two catches on all but small dresser doors.
- Drawers must be custom fitted to insure free running action with no binding, sticking, rattling or squeaking. Drawer guides and runners must be securely fastened and properly positioned to assure correct drawer alignment.
- Cross grain sanding, machine marks, splits, chip outs, veneer checking, or roughness are not permitted on the surface of the finished product.

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- Drawer interiors and other interior storage compartments must be sanded smooth and must be free of glue or lacquer runs. Sides, ends and bottoms must be free of splinters, snags, splinters, staples, nails and screws.
- All hardware including hinges, latches, catches and glides must be attached and fitted to operate properly and serve their purpose during transit and use.
- Miter joints must be square, flush, tight and well glued. Exposed case front joints must be tight not exceeding 1/64".
- Case tops must be attached to the case with screws allowing the top to be pulled down tight against the case.
- Interior screws must be flush or countersunk to the surface of the part where used.
- Assembly and hinge screws must be properly seated and driven flush with the hinge flange.
- All molding and overlays must be nailed from the back of the panel if possible. Face nails or brads are driven flush or set and nail holes filled.

**Appearance and Finish:**

- Finishing must meet the following specifications:
  1. Pre-stain must be applied to tie in hardwood solids to match cherry veneers.
  2. A uniformed wet coat of pre-stain and body stain must be applied overall.
  3. Pre-seal and sealer must be applied to solid wood parts and end grain that may go dark at glaze.
  4. A uniformed wet coat of sealer must be applied over all.
  5. Once thoroughly dried the coat of sealer must be sanded.
  6. Dark areas must be highlighted with scotchbrite. Low areas and corners must be brushed out.
  7. A uniform stain must be used to blend overall color, tying in wood solids to cherry veneers.
  8. Once thoroughly dried the second coat of sealer must be sanded.
  9. Pad stain must be hand padded onto the case. The material must be customized as needed to match the color standard.
  10. Three (3) uniformed wet coats of 20 sheen lacquer must be applied overall.
  11. Glaze must be dry brushed to match the color standard and raw edges must be touched-up.

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12. Interior stain must be applied prior to final assembly.
  13. All uprights and parting rails must be padded with stain.
  14. Drawer dovetails must be stained prior to drawer assemble for checker-board effect.
- Uniformity of color must be achieved between different manufacturing locations and from one production run to the next.
  - Color comparisons must be made in the manufacturer's testing lab to verify the color match of each batch of finishing material.
  - Interior surfaces of compartments and drawers must be free of dirt, dust, shavings and other foreign matter before finishing.
  - Edges and backs of doors and drawers edges must be finished to be compatible with the case exterior.

**Performance:**

- Drawers and doors must be fitted and aligned to operate smoothly under various atmospheric conditions.
- All drawers, doors and other operating parts must be properly fitted and aligned to operate smoothly without loose or sloppy action.
- Doors and door hinges must operate smoothly and quietly without binding, rubbing or rattling.
- Hardware, both trim and functional, must be straight and firmly attached.

Thomasville Bridges 2.0 Collection micro-fridge cabinet, Item Number 48196-9122-0000, or equal. Cabinet must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 22 ½" W x 22 5/8" D x 51 ¾" H;
- Must have a stationary laminate bottom shelf;
- Must have a lumber banded laminate top;
- Must have a vented back panel; and
- Must accommodate a minimum refrigerator dimension of 20" W x 21¼" D x 45½" H.

Thomasville Bridges 2.0 Collection full panel headboard, Item Number 48186-514, or equal. Headboard must meet the following specifications:

- Must have an oiled cherry finish;
- Must be wall hung only; and

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- Minimum dimensions must be 56 5/8" W x 36" H.

Thomasville Bridges 2.0 Collection queen panel headboard, Item Number 48186-516, or equal. Headboard must meet the following specifications:

- Must have an oiled cherry finish;
- Must be wall hung only; and
- Minimum dimensions must be 62 5/8" W x 36" H.

Thomasville Bridge 2.0 Collection king panel headboard, Item Number 48186-518, or equal. Headboard must meet the following specifications:

- Must have an oiled cherry finish;
- Must be wall hung only; and
- Minimum dimensions must be 80 5/8" W x 36" H.

Thomasville Bridges 2.0 Collection night stand, Item Number 48186-808. Nightstand must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 24 1/8" W x 17 3/4" D x 24" H;
- Must have a minimum of one (1) side guided drawer;
- Must have a minimum of one (1) stationary shelf;
- Must have a lumber banded laminate top; and
- Must have a recessed back.

Thomasville Bridges 2.0 Collection four drawer chest, Item Number 48186-CC1, or equal. Chest must meet the following specifications:

- Must have an oiled cherry finish; and
- Minimum dimensions must be 42" W x 22" D x 36" H.

Thomasville Bridges 2.0 Collection mirror, Item Number 48186-207, or equal. Mirror must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 30" W x 46" H;
- Mirror frames must be constructed of solid hard wood; and
- Mirror glass must be a minimum 3/16" plate glass with copper electroplate backs to protect the silver surface.

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Thomasville Bridges 2.0 Collection desk, Item Number 48186-407, or equal. Desk must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 48" W x 30" D x 30" H;
- Must have a minimum of one (1) side guided drawer;
- Must have lumber banded laminate top;
- Must include a center stationery drawer; and
- Must include an electronic data port unit that attaches to the desk or writing table.

Thomasville Bridges 2.0 Collection activity table, Item Number 48186-704, or equal. Table must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 34" W x 34" D x 30" H;
- Must have an apron to floor minimum dimension of 25 ¼"; and
- Must have lumber banded laminate top.

Thomasville Bridges 2.0 Collection table top, Item Number 48186-5506, or equal. Table top must meet the following specifications:

- Must have an oiled cherry finish; and
- Minimum diameter must be 30".

Thomasville Bridge 2.0 Collection round table base, Item Number PACF-3001-5001, or equal. Table base must meet the following specifications:

- Minimum base spread must be 17" D;
- Minimum top spread must be 12" D; and
- Minimum height must be 30".

Thomasville Bridges 2.0 Collection guest arm chair, Item number 48186-1700-0, or equal. Chairs must meet the following specifications:

- Minimum dimensions must be 22" W x 24" D x 32" H;
- Minimum seat height must be 18 ½";
- Minimum arm height must be 23";
- Fabric, pattern and color of chair must be coordinated with Twin Falls Resort State Park and will be selected from manufacturer's standard fabrics colors and patterns:

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- Chair joints must be properly angled and clamped tight. No openings are permitted in the joints.
- Leg stretchers must be machined (chucked) for a tight fit and glued into place.
- Seat and back cushions must be tailored and fit properly to the frame.

Thomasville Bridges 2.0 Collection media chest, Item Number 48186-351, or equal. Chest must meet the following specifications:

- Must have an oiled cherry finish;
- Minimum dimensions must be 36 1/8" x 21" x 36 3/4" H;
- Minimum of three (3) slide guided drawers;
- Minimum of one (1) stationary VCR shelf;
- Must have lumber banded laminate top;
- Back must be recessed; and
- Minimum VCR space of 30 1/2" x 17 3/4" D x 6"

Thomasville queen sleep sofa three cushions, Item Number 6400-310Q, or equal. Sofa must meet the following specifications:

- Minimum dimensions must be 78" L x 36" D x 35 1/2" H;
- minimum seat height must be 18";
- Minimum arm height must be 27 1/2".
- Sleeper must include an upgraded mattress with a minimum 6" thickness;
- Must have wedge legs with an oiled cherry finish;
- Fabric, pattern and color of sofa must be coordinated with Twin Falls Resort State Park and will be selected from manufacturer's standard fabrics colors and patterns.

Thomasville lounge chair, Item Number 6400-0, or equal. Chair must meet the following specifications:

- Minimum dimensions must be 37" W x 36" D x 36" H;
- Minimum seat height must be 19";
- Minimum arm height must be 26"; and
- Fabric, pattern and color of chair must be coordinated with Twin Falls Resort State Park and will be selected from manufacturer's standard fabrics colors and patterns.

Arkansas Lamp Manufacturing Company table lamp, Item Number 5584EPL, or equal. Lamp must meet the following minimum specifications:

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- Must be a minimum of 28" in height;
- Must have a brushed nickel finish;
- Must include a cream color shade a minimum of 11" x 15" x 10"; and
- Must include one (1) outlet in lamp base.

Arkansas Lamp Manufacturing Company floor lamp, Item Number 5597FPL, or equal. Lamp must meet the following minimum specifications:

- Must be a minimum of 55" in height;
- Must have a brushed nickel finish;
- Must include a cream color shade a minimum of 13" x 16" x 10"; and
- Must include two (2) outlets in lamp base.



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Manufacturer's Information

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding in or equal inch brands, please attach manufacturer's literature documenting that it meets the mandatory requirements stated in the specifications. Vendors should note the areas of the provided manufacturer's literature that adheres to the mandatory requirements outlined in the Request For Quotation.

Item No.	Product	Manufacturer	Model
1	RockWood Casual Furniture Mendocino Ultra Pool Chaise, Item Number PC032, or equal.		
2	Rockwood Casual Furniture, Mendocino dining arm chair, Item Number CO31-A, or equal.		
3	Rockwood Casual Furniture, Mendocino dining table, Item Number TD031-52, or equal.		
4	Rockwood Casual Furniture Mendocino side table, Item Number TE032, or equal.		
5	Thomasville Bridges Collection micro-fridge cabinet, Item Number 48196-9122-0000, or equal.		
6	Thomasville Bridges Collection full panel headboard, Item Number 48186-514, or equal.		
7	Thomasville Bridges Collection queen panel headboard, Item Number 48186-516, or equal.		
8	Thomasville Bridges Collection king panel headboard, Item Number 48186-518, or equal.		
9	Thomasville Bridges Collection night stand, Item Number 48186- 808.		
10	Thomasville Bridges Collection four drawer chest, Item Number 48186-CC1, or equal. C		

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Manufacturer's Information

Item No.	Product	Manufacturer	Model
11	Thomasville Bridgess Collection mirror, Item Number 48186-207, or equal		
12	Thomasville Bridges Collection desk, Item Number 48186-407, or equal.		
13	Thomasville Bridgess Collection activity table, Item Number 48186-704, or equal.		
14	Thomasville Bridgess Collection table top, Item Number 48186-5506, or equal.		
15	Thomasville round table base, Item Number PACF-3001-5001, or equal.		
16	Thomasville Bridges Collection guest arm chair, Item number 48186-1700-0, or equal.		
17	Thomasville Bridges Collection media chest, Item Number 48186-351, or equal.		
18	Thomasville queen sleep sofa three cushions, Item Number 6400-310Q, or equal.		
19	Thomasville lounge chair, Item Number 6400-0, or equal.		
20	Arkansas Lamp Manufacturing Company table lamp, Item Number 5584EPL, or equal.		
21	Arkansas Lamp Manufacturing Company floor lamp, Item Number 5597FPL, or equal.		

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**PRICING SHEET**

Item No.	Estimated Quantity	Description	Unit Price	Amount
1	4	RockWood Casual Furniture Mendocino Ultra Pool Chaise, Item Number PC032, or equal.		
2	86	Rockwood Casual Furniture, Mendocino dining arm chair, Item Number CO31-A, or equal.		
3	4	Rockwood Casual Furniture, Mendocino dining table, Item Number TD031-52, or equal.		
4	39	Rockwood Casual Furniture Mendocino side table, Item Number TE032, or equal.		
5	27	Thomasville Bridges Collection micro-fridge cabinet, Item Number 48196-9122-0000, or equal.		
6	37	Thomasville Bridges Collection full panel headboard, Item Number 48186-514, or equal.		
7	23	Thomasville Bridges Collection queen panel headboard, Item Number 48186-516, or equal.		
8	17	Thomasville Bridges Collection king panel headboard, Item Number 48186-518, or equal.		
9	64	Thomasville Bridges Collection night stand, Item Number 48186-808, or equal.		
10	47	Thomasville Bridges Collection four drawer chest, Item Number 48186-CC1, or equal.		
11	47	Thomasville Bridges Collection mirror, Item Number 48186-207, or equal		
12	27	Thomasville Bridges Collection desk, Item Number 48186-407, or equal.		

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**PRICING SHEET**

Item No.	Estimated Quantity	Description	Unit Price	Amount
13	47	Thomasville Bridgess Collection activity table, Item Number 48186-704, or equal.		
14	20	Thomasville Bridgess Collection table top, Item Number 48186-5506, or equal.		
15	20	Thomasville round table base, Item Number PACF-3001-5001, or equal.		
16	94	Thomasville Bridges Collection guest arm chair, Item number 48186-1700-0, or equal.		
17	2	Thomasville Bridges Collection media chest, Item Number 48186-351, or equal.		
18	16	Thomasville queen sleep sofa three cushions, Item Number 6400-310Q, or equal.		
19	21	Thomasville lounge chair, Item Number 6400-0, or equal.		
20	96	Arkansas Lamp Manufacturing Company table lamp, Item Number 5584EPL, or equal.		
21	74	Arkansas Lamp Manufacturing Company floor lamp, Item Number 5597FPL, or equal.		
		<b>TOTALS</b>		

The quantities listed above are for bid evaluation purposes only.  
Actual quantities may differ.

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application\* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

- 1. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,
2. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
3. Application is made for 2.5% resident vendor preference for the reason checked: Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,
4. Application is made for 5% resident vendor preference for the reason checked: Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,
5. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,
6. Application is made for 3.5% resident vendor preference who is a veteran for the reason checked: Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

\*Check any combination of preference consideration(s) indicated above, which you are entitled to receive.

RFQ No. \_\_\_\_\_

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission expires \_\_\_\_\_, 20\_\_.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** \_\_\_\_\_