



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 DNR210080

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 FRANK WHITTAKER  
 304-558-2316

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES  
 PARKS & RECREATION SECTION  
 324 4TH AVENUE  
 SOUTH CHARLESTON, WV  
 25303-1228 304-558-3397

DATE PRINTED 12/17/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: 01/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		990-22		
CCTV, SECURITY, AND ACCESS CONTROL SYSTEM  THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES IS SOLICITATION BIDS TO FURNISH AND INSTALL A CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM, ACCESS CONTROL, AND INTRUSION DETECTION FOR THE CHEIF LOGAN RECREATION CENTER, LOGAN WV.  MANDATORY PRE-BID A MANDATORY PRE-BID WILL BE HELD ON 12/29/09 @ 1:30 PM AT THE CHEIF LOGAN RECREATION CENTER, LOGAN, WV. ALL INTERESTED PARTIES ARE REQUIRED TO ATTEND THIS MEETING. FAILURE TO ATTEND THE MANDATORY PRE-BID SHALL RESULT I DISQUALIFICATION OF THE BID. NO ONE PERSON MAY REPRESENT MORE THAN ONE BIDDER.  AN ATTENDANCE SHEET WILL BE MADE AVAILABLE FOR ALL POTENTIAL BIDDERS TO COMPLETE. THIS WILL SERVE AS THE OFFICIAL DOCUMENT VERIFYING ATTENDANCE AT THE MANDATOR PRE-BID. FAILURE TO PROVIDE YOUR COMPANY AND REPRESENTATIVE NAME ON THE ATTENDANCE SHEET WILL RESULT IN DISQUALIFICATION OF THE BID. THE STATE WILL NOT ACCEPT ANY OTHER DOCUMENTATION TO VERIFY ATTENDANCE. THE BIDDER IS RESPONSIBLE FOR ENSURING THEY HAVE COMPLETED THE INFORMATION REQUIRED ON THE ATTENDANCE SHEET. THE PURCHASING DIVISION AND THE STATE AGENCY WILL NOT ASSUME ANY RESPONSIBILITY FOR A BIDDER-S FAILURE TO COMPLETE THE PRE-BID ATTENDANCE SHEET. IN ADDITION, WE REQUEST THAT ALL POTENTIAL BIDDERS INCLUDE THEIR E-MAIL ADDRESS AND FAX NUMBER.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).



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<p>ALL POTENTIAL BIDDERS ARE REQUESTED TO ARRIVE PRIOR TO THE STARTING TIME FOR THE PRE-BID. BIDDERS WHO ARRIVE LATE, BUT PRIOR TO THE DISMISSAL OF THE TECHNICAL PORTION OF THE PRE-BID WILL BE PERMITTED TO SIGN IN. BIDDERS WHO ARRIVE AFTER CONCLUSION OF THE TECHNICAL PORTION OF THE PRE-BID, BUT DURING ANY SUBSEQUENT PART OF THE PRE-BID WILL NOT BE PERMITTED TO SIGN THE ATTENDANCE SHEET.</p> <p>ALL TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115 DEADLINE FOR TECHNICAL QUESTIONS IS 01/05/2010 @ 4:00 PM ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>EXHIBIT 5</p> <p>WEST VIRGINIA CODE 21-1D-5 PROVIDES THAT: ANY SOLICITATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID. THE ENCLOSED DRUG-FREE WORKPLACE AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID AS EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED DRUG-FREE WORKPLACE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID.</p> <p>NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 30 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE</p>						

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<p>RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</p> <p>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR LOGAN COUNTY, PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</p> <p>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</p> <p>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</p> <p>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</p> <p>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</p> <p>( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</p> <p>(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL B</p>						

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<p>SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND.</p> <p>( ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR.</p> <p>REV. 11/00</p> <p>EXHIBIT 7</p> <p>DOMESTIC ALUMINUM, GLASS &amp; STEEL IN PUBLIC WORKS PROJECTS</p> <p>IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000</p>						

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<p>POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE &amp; ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES:</p> <p>(1) THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM</p>						

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<p>AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED.</p> <p>(2) THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE.</p> <p>(3) ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMENT SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE.</p> <p>REV. 11/96</p> <p>EXHIBIT 10</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NOS. :</p> <p>NO. 1</p>						

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NO. 2						
NO. 3						
NO. 4						
NO. 5						
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>.....SIGNATURE</p> <p>.....COMPANY</p> <p>.....DATE</p> <p>REV. 11/96</p> <p>CONTRACTORS LICENSE</p> <p>WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY B</p>						
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<p>MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR            CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV            25305. TELEPHONE: (304) 558-7890.</p> <p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY            PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS            LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: .....</p> <p>CONTRACTORS LICENSE NO.: .....</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A            COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF            A PURCHASE ORDER/CONTRACT</p> <p style="text-align: center;">APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES            AND REGULATIONS, AND THE INFORMATION PROVIDED IN            THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING            DIVISION IS THE SOLE AUTHORITY GOVERNING THIS            PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR            ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS            OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS            DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO            EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES            FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE            CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT            WITHOUT FURTHER ORDER.</p>						

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Chief Logan Recreation Center	INVITATION TO BID
CCTV, Security, and Access Control System	Page 1
Logan County, West Virginia	

The Division of Natural Resources, Parks and Recreation, requests bids to furnish and install Closed Circuit Television (CCTV) system, access control, and intrusion detection for the Chief Logan Recreation Center, Logan County, WV.

Sealed bids will be received until 1:30 p.m. on 01/14/2010 at the WV State Purchasing Division, 2019 Washington Street, East, Capitol Complex, Charleston, WV.

A mandatory Pre-Bid Conference will be held on December 29, 2009 at 1:30 pm at the Site.

No bids will be considered from other than those present at the Pre-Bid Conference.

The bidding documents consist of the Request for Quotations, plans and specifications.

Request for quotations may be obtained by contacting:

Frank Whittaker, Senior Buyer  
 Finance and Administration, Purchasing Division  
 2019 Washington Street, East  
 Charleston, WV 25305  
 Telephone: 304-558-2316 Ext. 218

Plans and specifications may be obtained by contacting:

Sherri Goff  
 WVDNR, Parks and Recreation Section  
 Capitol Complex, Building 3, Room 719  
 Charleston, WV 25305  
 Telephone: 304-558-2764 Ext. 251

No fee is required for bidding documents.

The bidder understands that to the extent allowed by the West Virginia Code, the Owner reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a bid not accompanied by the required bid security or by other data required by the Bidding Documents; to reject any condition of the bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the contract, agrees that all work is to be complete within thirty (30) consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Vendor shall be liable for, and shall pay the Owner liquidated damages in the amount of \$100 per day.

Any work performed or any materials contracted for prior to the receipt of the Owner's written Notice to Proceed, shall be at the Bidder's risk.

## INFORMATION FOR BIDDERS

### 1. Examination of Contract Documents and Site

Each bidder must inform themselves fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of their obligation to furnish all material and labor necessary to carry out the provisions of his contract. The bidder is required to examine carefully the Contract Documents and the site of the work contemplated. The submission of a bid shall be considered prima facie evidence that the bidder has made such examination and has judged for and satisfied themselves as to the character, quality, and quantity of work to be performed and material required to be furnished under the Contract.

### 2. Vendor's Personnel Requirements

The official title of person signing the bid should be shown.

If a firm is a partnership, the full partnership name should be shown, and the bid should be signed by a partner. If a firm is a single proprietorship, the full name should be shown and the bid should be signed by the sole OWNER. If the bid of a partnership or single proprietorship is signed by a person other than the partners and OWNERS, there should be attached a written, duly acknowledged power of attorney clearly giving and showing that the signer has power sufficient to bind the partners and OWNERS of the firm to the bid.

If the firm is a corporation, and the person signing the bid is neither the president nor vice president of the corporation, there should be attached a written, duly acknowledged power of attorney or corporate resolution giving and showing that the signer has sufficient power to bind the corporation to the bid.

Sufficient evidence that the person signing the bid has the power to bind the offering company should be received by the Purchasing Division prior to the issuance of a contract.

WV DNR, Parks and Recreation is requesting bids to furnish and install Closed Circuit Television (CCTV) system, access control, and intrusion detection for the Chief Logan Recreation Center.

All work must be provided in accordance with the Specifications included herein.

**Project Specifications:**

**Scope of work:**

Vendor must furnish and install all material necessary to provide a working Closed Circuit Television (CCTV) system, access control, and intrusion detection, installed per all applicable codes and customer requirements. Vendor must integrate the CCTV digital recorder with the intrusion detection to access control software and associate the necessary alarm points with the respective cameras for "pop up" on alarm. Owner will provide 120volt circuits as needed to support new equipment.

Due to life safety and security concerns and the Chief Logan Recreation Center physical property security guidelines, these specifications herein represent the minimum acceptable system equipment characteristics. Vendors must provide "Base Bid" using this style equipment.

Project must be completed with thirty (30) days of purchase order award.

**Installation Specifications**

All systems must be turn-key and complete, with all pieces and parts necessary for a fully functioning system. Cable installed outside of facility must utilize EMT conduit and grounding as required by applicable code requirements. All cable must be secured above ceiling when possible using "J Hooks" or other suspension material as needed to meet applicable code requirements. Vendor must remove all unused equipment and supporting material and turn over to Owner. Vendor must install system in accordance with applicable code requirements. Vendor must furnish equipment and installation as needed to provide camera field of view as directed by the Owner for each camera, and locate monitor(s) at the location identified by the Owner. All systems including access control, intrusion, cameras, video recorders and monitors must be tested for proper functionality with documentation provided to Owner prior to project completion. Vendor must provide onsite training services to end user. All work must be completed in a neat and orderly fashion to the satisfaction of Owner.

**Access Control:**

**SUMMARY**

The access control system must integrate with existing EZFACILITY 4.0 management software, CCTV and intrusion system for video call up on alarms. Integration will include:

- Automatic database population of the access control system from EZFACILITY POS/Management software
- Camera “pop up” and play back on alarm in access control software
- Notification on forced or propped door alarm in ACS
- ID Card Printer (Provided by others)

**ACS (access control system)**

**SYSTEM DESCRIPTION**

Section includes a description of Web-hosted software services, access control devices, intrusion detection devices, security access devices, relay control, alarm monitoring controllers, credential creation and credential holder database and management.

**System architecture requirements:**

**Software-as-a-Service Provider (SaaS Provider):**

SaaS providers must offer software and system functionality on a centralized, hosted basis, rather than as an installed application that resides at a customer site. The ACS service shall be provided under this SaaS model and display all of the characteristics listed below:

- Company’s information security policies, hosting facility, applications, and staff procedures must have a current, favorable SAS-70 audit opinion.
- The SaaS Provider must host the ACS applications in a secure data facility.
- The secure data facility must have 24x7x365 staffing, including security and operational personnel.
- The Network Operations Center (NOC) must have redundant main AC power supplies, including diesel generator backup.
- The SaaS Provider must perform all system and application maintenance on behalf of the customer.
- The SaaS facility must provide secure archival data storage, including monthly offline tape backups.
- The SaaS Provider must provide automatic software upgrades. When changes are made to the central server software, those updates must be available to the customer upon the next login to the system.
- The SaaS Provider must provide on-call customer support services for the application and all associated control panels.

**Web Hosted:**

- The ACS application must be hosted on Web servers which are accessible via the Internet.
- The ACS application must be interoperable with common firewall and proxy server settings.



Internet Browser Accessible:

- The ACS application must be accessible via a standard Web browser over the Internet. Bioscrypt™ or equal fingerprint registration and Digital Video Recorder functionalities
- The ACS application must not follow a client/server framework, and therefore must not require any special “client” hardware or software other than a standard Web browser.
- All customer control over the application must be possible via a standard Web browser.
- The ACS application must not require the customer to install any server software whatsoever.

Encryption & Authentication:

- Sessions between the customer’s browser and the Web-based ACS application must be encrypted using 128-bit Secure Sockets Layer (SSL) encryption.
- Communications between the control panel and the ACS application servers must be encrypted using 128-bit Secure Sockets Layer (SSL) encryption.
- The SaaS Provider’s servers must validate the identity of any control panel attempting to communicate with the servers through the exchange of X509 digital certificates.
- Control panel must validate the identity of the SaaS Provider’s servers via the use of X509 digital certificates when attempting to communicate with the SaaS Provider.

Wide Area Network:

- Control panels must communicate with the central ACS application servers via either the Internet or a wide area wireless network, including wireless cellular systems.
- The wide area network (WAN) connectivity must be provided by the SaaS Provider as integral to the ACS service.
- In the case of wide area wireless connectivity, the ACS system should not require the customer to install any serial communications or network wiring to connect to the customer’s LAN/WAN infrastructure.
- In the case of Internet connectivity, the ACS system must provide an integral RJ45 connector for Category 5 Ethernet cabling to connect to the customer’s LAN/WAN infrastructure.

Central Data Storage:

- All customer and system data must be centrally stored at the SaaS Provider’s hosting facility.
- All data stored at the SaaS Provider’s facility must be backed up to a secondary (Disaster Recovery) site or to off-site storage.

Redundancy:

- All servers that are essential to providing the ACS service must be redundant.
- All communications channels between the SaaS Provider and the WAN must be redundant.
- The SaaS Provider must have a secondary set of servers located at a Disaster Recovery Facility that can provide the ACS in the event of a catastrophic disruption at the primary facility. The Disaster Recovery Facility must be at least 500 miles from the primary facility.

Web Service Application Functions:

- Data must be stored in a centrally hosted database, maintained by the SaaS Provider.
- Must provide a means for the SaaS Provider to backup and restore archival data.
- Must provide time stamps all access and system events.
- Must allow individual account administrators to set personal time zone preferences.
- Must provide customer with ability to make ACS configuration changes necessary for ensuring data integrity and facility security.
- Must provide wide range of communications protocol to control panels so that all commands and updates to the panels are verified and will be retried if communications fail.

Accounts:

Manage Company Information:

- Master administrator and all senior administrators can edit company information at any time.

Manage Passwords:

- Assignable for administrators.

Control Panels:

Create Control Panels:

- Master and all senior administrators have permission to manage control panel-related data.

Manage Control Panels:

- Assign names to panels
- Link panel to control boards and elevators

Manage control boards:

Sites:

Must enable account administrators to define and manage sites as well as all access points with the following options:

- Define and manage control panels for the account
- Define and manage control boards
- Create and manage sites
- Add doors to a site and associate them with control panels
- Enable/disable the Door Ajar feature, and control the Door Ajar Threshold
- Define and edit an Invalid PINs Threshold and define an associated Shutdown period
- Define and edit a Pass-through Period
- Manage Request-to-Exit motion sensors
- Enable and disable In/Out tracking, which logs when individual users enter and/or exit specific doors
- Enable and disable Alarm Shunts and define Alarm Shunt Delay time
- Delete doors from a site
- Add devices to a site and associate them with control panels
- Define each device as a Switch, Timer, Valid Credential, or Event Track.
- Manage a device's output behavior
- Determine if and how a device should be tracked in the Activity Report
- Delete devices from a site
- Add elevators and associate them with control panels
- Associate each elevator with one or more sites
- Associate each elevator with a card reader
- Delete elevators
- Add floors to a site
- Define and edit an Unlock Schedule for each floor
- Delete floors

#### Schedules and Holidays:

Must provide the ability for customer to define custom schedules for the purpose of managing facility access and operating auxiliary devices with the following options:

- Must create and edit a schedule
- Must associate a schedule with groups, floors, doors, and/or devices
- Must provide a view a list of all groups, floors, doors and devices associated with a schedule
- Must terminate a schedule's associations with one or more groups, floors, doors or devices
- Must delete a schedule
- Must create and edit a Holiday
- Must associate a holiday with one or more schedules
- Must associate a holiday with one or more doors
- Must edit a Holiday's start and end date and time
- Must delete a Holiday

Doors and Devices:

- A site must have one or more doors associated with it
- Master administrator and all senior administrators must have permission to manage doors, including permission to create the door, edit its name, and manage its security settings
- Application must provide a "View Door Relationships" page, which displays an overview of the type of access individual user groups have for a specific door
- Must be able to generate a report at any time to show all of the current relationships for a given door.

Devices:

- A device must have logical or physical inputs and outputs.
- A logical input must be a schedule input to a timer.
- A physical input must be any input point on a board.
- A site can must have one or more devices associated with it.
- Master administrator and all senior administrators must have permission to manage devices, including permission to create the device, edit its name, and manage its security settings.
- Must provide definable group permissions for Valid Credential devices.
- Must be able to generate a list of valid credential relationships.

Elevators and Floors:

- Administrator and all senior administrators must have permission to manage elevators and floors which must include creating the elevator or floor, editing its name, and managing its settings

Credentials: Credential Database, Cards, and Badges:

Credential Database:

- The Web Service application must maintain a database of all credentials associated with the account and the user to whom each is assigned.

Operations to be performed by the ACS application must include:

- Validation of card numbers that are unique, alpha-numeric, and no greater than 16 characters long
- Must allow multiple credentials per user
- Must support the creation of unique PIN credentials, four (4) to eight (8) digits long, and either randomly generated by the system or selected by the user
- Must automatically send updated credential information to the appropriate access control panels with no other user intervention
- Must provide at least fifty (50) customized fields for data storage pertaining to individual credential holders (users) registered in the system.

Cards:

- Must be assigned, revoked or deleted.
- The master administrator and all senior administrators must be able to see all cards associated with an account.
- Assistant administrators must be able to see only those cards assigned to users affiliated with groups for which they have editing permissions, and currently unassigned cards.
- Cards must be listed in numeric order on the Card Bank.
- The Web Service application must provide a page that displays the card format and the name of the user to whom the card is currently assigned if applicable.
- Must allow for deleted cards to be recreated.

Badges:

- ACS Web Service must enable administrators to create customized badges that can be used for identification as well as access control purposes.
- Master and senior administrators must be able to create, define and edit the static fields of the badges, such as company name and address.
- Master and senior administrators must be able to create and edit layouts of badges.

Administrators:

- Supports Tiered Administration, must enable an account to have one Master administrator and multiple senior and/or assistant administrators with the following options:
- Master Administrator must be able to operate on all account data, as well as view, create, edit and delete Senior and Assistant Administrators, and can control all aspects of an account.
- Multiple Senior Administrators, with permissions granted by Master Administrator. Senior Administrators must be able to operate on all account data, but cannot manage other Administrators.
- Multiple Assistant Administrators, with permissions are granted by the Master Administrator. Assistant Administrators must have access to only a subset of the account data. Depending on their permissions, they must be able to view and/or manage some site and group data, but they cannot view or manage other Administrators.

For all Administrators, the following data must be maintained:

- First Name
- Last Name
- E-mail Address
- Phone
- Time Zone
- Status
- Administrator ID
- Password
- Secret Question

Secret Answer

Must validate administrators' access to the application and track all actions, including the following aspects:

- Application must require users to supply a login ID and a password in order to gain access to an account and its associated control panels and databases.
- Must supports multiple administrators per account, each with a unique login ID and password.
- Must generate and display a non-editable, printable journal of all administrative actions performed on the account for the purpose of maintaining an unalterable audit trail.

Users and Groups:

Must manages users who have access to the sites associated with an account, and assign those users to groups that define access privileges, such as the following privileges:

- Must define a user group
- Must edit access privileges for a group of users
- Must be able to grant and revoke Keypad Unlock-Hold Privileges
- Must be able to delete a user group
- Must be able to create a new user
- Must be assign a unique four (4) to eight (8) digit PIN to a user
- Must be able to change a user's PIN
- Must be able to delete a user's PIN
- Must be able to assign a unique card number to a user
- Must be able to change user's card number
- Must be able to revoke a user's card number
- Must be able to define a user's Start Date
- Must be able to define a user's Termination Date
- Must be able to change a user's Termination Date
- Must be able to delete a user's Termination Date
- Must be able to associate and disassociate a set of fingerprints with a user's credentials using Bioscrypt™ Biometrics or equal. Software must work with the installed base.
- Must assign a user to one or more groups
- Must be able to remove a user from one or more groups
- Must be able to delete a user

Biometrics:

- Must provide an integrated, Web-based biometric support such that users can be registered to the system at the same time their biometric data is captured.
- Bioscrypt™ or equal must incorporate as an integrated solution that makes biometric security easy to implement and manage using on-line fingerprint enrollment.

Lockdown:

- Must Provide lockdown functionality that enables administrators to temporarily but instantly revoke access privileges for one or more user groups in an emergency situation.

E-Mail Notifications:

- Must dispatch e-mail notifications to select administrators when predetermined events occur, and send daily summary reports of the following events to select recipients:
  - Door Ajar/Door Ajar Cleared:
  - Door Forced Open
  - Too Many Invalid PINs
  - Unlock Schedule Restored/Door Locked by keypad
  - Unlock Schedule Overridden by Keypad/Door Unlocked by Keypad
  - Door Locked by Timer
  - Door Unlocked by Timer
  - Failed Access by Unknown Person
  - Failed Access by Known Person
  - Failed access by a user within a group
  - Successful access by a user within a group
  - Successful access by a specific user
  - Device Engaged/Disengaged
  - Control Panel/Control Board Unit Opened/Closed
  - AC Power Loss/ Restoration and Battery Status
  - Control Panel Communication Failure
- Account administrators must have the ability to manage e-mail notifications and daily summaries according to functionality listed below:
  - Create and edit notification rules specifying which administrators should receive e-mail notification of which system events
  - Associate a schedule with each notification rule
  - Specify the language to be used in notification e-mails
  - Delete notification rules
  - Create and edit a list of administrators to receive daily e-mail summaries of system events, sorted by site, user and time of occurrence

Reports:

- Must maintain an Activity Report that tracks all attempts to access the sites associated with an account, including both successful and failed attempts, with the following options:
  - Display the Activity Report unfiltered, so that all activities are listed
  - Display the Activity Report filtered by user, so that only those actions performed by a specific user are displayed
  - Display the Activity Report filtered by site, so that only those actions performed at a specific site are listed
  - Display the Activity Report filtered by door or device, so that only those actions performed on a specific door or device are listed



- Allow administrators to view the Activity Report by 20, 30 or 40 events per page
- Allow administrators to search the Activity Report for exception events, user events, control panel events and device events, searching by absolute date or relative days
- Allow administrators to search the Activity Report for events related to a specific door or device at a specific site
- Allow administrators to search the Activity Report for actions performed by a specific user on a specific door at a specific site.

#### Digital Video Recorders (DVRs):

- Integrates DVR, along with related Closed Circuit Television (CCTV) cameras.
- Provides the ability for an administrator to retrieve a video segment related to a
- specific event, as well as the following options:
- Add a DVR and cameras to the account at any time because no physical connection is required between the control panel and the video equipment
- Use the Activity Report as the primary point of integration between your DVR and the ACS application
- Retrieve a video segment related to a specific event
- Use the time stamp of each event to query the DVR from the Activity Report
- Stream video images directly from the browser

#### Controller Panels:

##### Power Requirements:

- The control panel must be powered from a standard 120VAC, 60Hz outlet.
- The control panel must be supplied with internal battery backup for at least four hours, and include the following functionality related to power source:
  - The control panel must indicate whether it is on main or battery backup power.
  - The control panel must send an alarm to the central ACS application when it switches between main and battery power.
  - The control panel must provide a notification to the central ACS application upon Power Up / Start-up/Reboot

##### Ethernet Connectivity:

- Must have one 10/100 Ethernet port for LAN connection back to SaaS Provider's NOC.
- Must have one 10/100 Ethernet Administrative Port on a physically distinct network port for privileged access to local administration functions.
- Must provide DHCP services on the Administrative Port to allow for ease of access by service personnel carrying laptops which require DHCP service to assign them an address.

##### Compliance:

The control panel must be listed with UL as being compliant with the UL 294 specification for access control panels.

Card Reader Technology:

- Control panels shall support multiple card reader technologies via standard Wiegand interfaces, including:
  - Wiegand effect readers
  - Proximity readers
  - Biometric readers
  - Keypads (PIN)
  - Smart Card readers supporting the following protocols: Mifare, ISOX, DESFire and iClass
  - Various biometric readers

Reader and Door Control:

Reader Communications:

- Wiegand effect readers, proximity readers, biometric readers, keypads (PINs).

Relay Outputs:

- Form C DPST Relays
- Door Lock (2)
- Alarm Shunt Relay (2)
- Auxiliary Relay (2)

Magnetic and Wiegand Formats:

Door Contact: Supervised (open/closed).

Request to Exit (REX): Monitored pushbutton or motion.

Lock Control Output:

- Output contacts rated to handle 3 amps at 24VDC

Dedicated tamper circuits.

Offline Reader Access Mode: Panel continues to function normally using existing data in the event of loss of connectivity.

Access Controlled Doors:

- Support for 30 doors per panel, no limit per system.
  - Programmable Inputs: Up to 120 per panel depending on mix of door boards and I/O boards
  - Programmable Outputs: Up to 120 per panel depending on mix of door boards and I/O boards
  - Request to Exit (REX):

Compatible with various REX devices such as push button, IR motion detector, and touch sensitive bar. \*\* Must be applied to meet local, state and national fire and life safety codes.

**Recording:**

**Samsung Digital Video Recorder model 7162 or equal**

Minimum Specifications:

- 3 year Warranty on parts
- 2.5TB Hard Drive

- The DVR shall be as manufactured by a reputable nationally recognized company.
- Must integrate via API to Access Control System for "Alarm call up"
- Standard MPEG-4 compression
- Network – 1 LAN port 10/100/1000 Base T
- Rec. Real-time on 16 cameras:480ips (NTSC)
- Built in Internal DVD R/W
- Simultaneous recording & transmission : dual codec function
- Net-i connected
- Support POS(I/F VSI - pro)(option)
- Web based monitoring & search
- Simultaneous BNC output & VGA / BNC output & HDMI
- Stable system operation : remote diagnosis function

**DVR UPS and Surge protection:**

**Minimum Specifications:**

**Cyberpower – model OL1000RMXL2U - or equal.**

- True online double conversion.
- 2U rack or vertical orientation.
- 8 x NEMA 5-15R receptacles
- EMI, RFI, surge and lightning protection.
- 3 (three) 12V/7Ah batteries (36V),
- Pure Sinewave power
- Communication including RS232, USB, or SNMP/AS400 card

**Cameras:**

**Minimum Requirements**

- All outdoor cameras must include lighting suppressors
- 3 year warranty on parts
- Indoor camera cable must be plenum; conduit as needed to protect against vandalism.

**Indoor Cameras**

**Samsung model 5368 or equal**

- 1/3" 410K/470K Pixels Super-HAD IT CCD
- High Resolution : 600 TV Lines
- Min. illumination 0.00023Lux (F1.2, 15 IRE, Sens-Up 512x)
- SCC-B5366: f=2.5~6mm, Auto Iris Lens; SCC-B5368 f=2.8~11mm,
- Auto Iris Lens
- Internal/Linelock (Phase Control) Function
- Electronic Day/Night Function, Sens-Up Function (512x)
- Motion Adaptive Digital Noise Reduction (3D+2D)
- Back Light Compensation (Area Setting)
- Extended Dynamic Range (XDR)

- Privacy Mask Function (Polygonal Mosaic)
- DIS (Digital Image Stabilization)
- CCVC (Camera Control Via Coaxial cable, Controller: SCX-RD100)
- Multi-Language OSD support
- Horizontal & Vertical Image Mirroring
- Positive / Negative Imaging
- DC12V & AC24V 60Hz(50Hz)

#### **Pool Area Camera's**

**Samsung model SCC-B5399H or equal**

- 1/3" 410K/470K Pixels Super-HAD PS CCD
- High Resolution : 600 TV Lines
- Min. Illumination: 0.0002Lux (F1.2, 15 IRE, Sens-Up 512x, Color), 0.00002Lux (F1.2, 15 IRE, Sens-Up 512x, B/W)
- SCC-B5399H: f=2.8~11 mm, Auto Iris Lens
- Wide Dynamic Range (WDR)
- Virtual Progressive Scan (VPS)
- Internal/Linelock (Phase Control) Function
- True Day/Night Function (ICR), Sens-Up Function (512x)
- Motion Adaptive Digital Noise Reduction (3D+2D)
- Back Light Compensation (Area Setting)
- Extended Dynamic Range (XDR)
- Privacy Mask Function (Polygonal Mosaic)
- DIS (Digital Image Stabilization)
- CCVC (Camera Control Via Coaxial cable, Controller : SCX-RD100)
- Multi-Language OSD support
- Horizontal & Vertical Image Mirroring
- Positive / Negative Imaging
- Extreme Weather Resistant, Anti Vandal type, IP-66, Surface type
- DC12V & AC24V 60Hz(50Hz)

#### **For Parking Lot Area Brick Cameras**

**(Camera must be in weather proof housing, IP66 Rates, with Heater/Blower)**

- 1/3" 410K/470K Pixels Super-HAD PS CCD
- High Resolution : 600 TV Lines
- Min. illumination 0.0002Lux (F1.2, 15 IRE, Sens-Up 512x), 0.00002Lux (F1.2, 15IRE Sens-Up 512x, B/W)
- Internal/Linelock (Phase Control) Function
- ALC (Video/DC) / ELC
- Wide Dynamic Range (WDR)
- Virtual Progressive Scan (VPS)
- Day/Night (ICR), Sens-Up Function (512x)
- Motion Adaptive Digital Noise Reduction (3D+2D)
- Back Light Compensation (Area Setting)

- Extended Dynamic Range (XDR)
- Privacy Mask Function (Polygonal Mosaic)
- High Shutter Speed Control by External Trigger
- DIS (Digital Image Stabilization)
- CCVC (Camera Control Via Coaxial cable, Controller: SCX-RD100)
- RS-485 (Half) Control (Multi-Protocol Support)
- Multi-Language OSD support
- Intelligent Video (Moved / Fixed / Fence [Area and Line Mode] / Area / Tracking)
- Horizontal & Vertical Image Mirroring
- Positive / Negative Imaging
- C/CS Lens Mount Compatible
- DC12V & AC24V 60Hz(50Hz)

**Display:**

**Samsung model SMT-4222 or equal**

Club Manager's office - 40 inch display located in will sequence all cameras from PC driven software. Owner will provide PC with 256meg AGP video card to support display requirements and power at mounting locations.

**Samsung model SMT-3222 or equal**

Front desk - Dual 32 inch monitors will display all cameras on a full time basis. Owner will provide power at mounting locations.

**Minimum Specifications:**

- 3 year Warranty on parts
- Anti Image Burn/Pixel Cleansing
- Extended Video Wall Format
- Picture in Picture(PIP) and Picture by Picture(PBP)
- 178 degree horizontal and vertical viewing angle
- 8ms Response Time
- 24/7 Operation with Built in Power Supply
- Video, BNC, HDMI
- Anti-image retention
- Matrix Video Wall (2x2, 3x3, 4x4,1x5, 5x1, 5x5)
- Analog RGB, DVI-D, Composite S-Video, Component Video
- Contrast 4000:1
- Resolution 1366x768, 500 lines

**Intrusion Alarm System:**

**GE Security model Networx NX-8 or equal**

**Product Specifications:**

**Basic Control Hardware**

- Meets UL standards (UL609, UL 985, UL 1023, UL1610, UL 1637)

- Meets FCC standards (Part 68 and Part 15)
- Complies with EN directives (EN50081-1, EN50130-4, EN55022, EN60950, EN61000-3-2, EN61000-3-3 and EN60950 1999-4 3rd addition)
- Vertical side-in form factor PCB.
- 16.5 VAC 50/60 Hz input (25, 40, or 50 VA).
- Mains failure detection.
- Auxiliary power output (12 VDC @ 500mA with 25VA transformer or 12VDC @ 1Amp with 40VA, 50 VA).
- Built-in battery charging circuit.
- Dynamic battery test.
- Low battery detection.
- Integrated static and surge suppression on external circuits.
- Fuseless design.
- 8 on-board zones.
- 3.3K end of line zone resistor support.
- Maximum of 8 keypads per partition.
- Maximum of 24 devices per system.
- 4 on-board outputs.
- 2-wire or 4-wire smoke detector compatible.
- Separate current limited smoke detector power output.
- Built-in siren driver/voltage out. (supervised)
- Integrated POTS interface. (w/ full seizure)
- DTMF and pulse dialing.
- Voltage and current telephone line monitor.
- Box tamper input.
- Audio tap to allow low-cost listen-in and 2-way voice support.
- Maximum keypad or module distance is 2,500 feet from the panel.

#### Basic Control Software Features:

- Expandable to 48 zones.
- 8 customizable partitions.
- 99 users.
- 4 or 6 digit user codes.
- Optional programmable zone double feature for 16 on-board zones.
- All zones programmable as fire or burglary.
- 20 customizable pre-configured zone types.
- Up/downloadable with competitor lockout.
- Force arming by zone type.
- Automatic arming with auto retry. (In the exit mode ONLY)
- 185 event history log. (w/ date, time, event, partition number and user/zone number)
- 3 central station telephone numbers. (w/ selectable formats) (20 digits)
- 15 reporting formats. (10pps, 20pps, 40pps, (3/1, 4/1, 4/2) SIA, Contact ID, pager and custom)

- 16 reporting group selections per CS number.

Partitioning:

- Up to eight (8) true partitions.
- Unlimited number of common areas
- Assign zones to one or multiple partitions for common areas.
- Separate account code for each partition.
- User code assignment to multiple partitions.
- Separate feature selections for each partition.
- Independent entry/exit delays for each partition.

SIA False Alarm Prevention Features:

- Audible/visual exit delay countdown warning.
  - Keypad beeps slowly until the last 10 seconds of the exit delay.
  - During the last 10 seconds the keypad beeps quickly, and the exit light flashes.
- Exit error reporting.
  - A special report to the central station that indicates the exit door had not closed at the time the exit delay expired.
  - Indicates to the central station that the alarm was caused by user error.
- Recent closing reports.
  - Advises the central station that a zone alarm occurred within 5 minutes of a closing.
- Programmable abort delay.
  - Alarm can be programmed to delay reporting to central station.
  - Siren or bell will sound.
  - User can enter code and "Cancel" button to prevent signal being sent to central station
  - Visible confirmation of cancellation.
  - Can be programmed to abort with only the user code.
- Cross zoning.
  - Requires 2 trips from separate zones to cause alarm.
  - Set two or more zones as cross zones, and then set cross zone time.
  - Setting a single zone as a cross zone will cause a double trip zone, "double knock".
- Swinger shutdown by zone type.
  - Control panel will only report a fault on the zone a programmable number of times before bypassing that zone.
  - Used to limit problems caused by a single detector.
  - Programmable by zone.
  - Only affects a single arming cycle.
- Fire alarm verification.
  - Requires 2 trips of a smoke detector.
  - First trip causes panel to reset smoke power.
  - Second trip within a programmable period of time causes alarm.



- Reduces system caused false alarms.

Programmable Options:

- CS and Download phone numbers.
  - Up to 3 20-digit separate CS numbers can be programmed.
  - 1 20-digit download number for site initiated sessions.
  - DTMF or pulse dialing options.
  - Programmable end of number and 4 second delay.
- CS account codes. (by telephone number or partition)
  - Supports 3-6 digit account numbers. (w/ Hex characters)
- Selectable number of dial attempts and backup configuration.
  - 1-15 dial attempts per number.
  - Supports split, dual and backup reporting.
- Download access configuration.
  - Dial in support.
  - Two (2) forms of answering machine defeat. (Two (2) ring or tone sniff)
  - Selectable site and/or remote initiated.
  - 8 digit access code.
- Keypad duress code.
  - Separate 4 or 6 digit PIN.
- Keypad multiple key press tamper.
  - Can be enabled to detect 25-30 non-valid key presses.
  - Will lock-out further key presses for pre-determined amount if time.
- Quick arm and re-exit.
  - Single button arming with Stay and/or Exit keys.
- Emergency keys.
  - Optional keypad panic (audible)
  - Optional keypad holdup (silent)
  - Optional keypad Fire
  - Optional Keypad Medical
- Keypad LED extinguish option.
  - Turns off keypad LEDs and backlights when there is no alarm or user activity.
- Automatic Stay/Away option.
  - Option to bypass interiors if no exit is detected.
  - Option to have all exterior zones instant or delay.
- Selectable partition reports.
  - Open and close reports.
  - Bypass reports.
  - Restore reports.
  - Trouble reports.
  - Cancel reports.
  - Recent closing report.
  - Exit error report.
  - Late to open/early to close.

- Programmable entry and exit delays.
  - 2 entry delays, global or per partition. (30-255 seconds)
  - 2 exit delays, global or per partition. (45-255 seconds)
  - Additional partition feature selections.
  - Code required for zone bypass.
  - Interior bypass toggle. (while armed)
  - Sound keypad at arming when zone bypassed or AC/ battery trouble.
  - Silent arm in Stay mode.
  - Flexible zone selection.
  - Can select 1 of 20 preconfigured zone types for each zone.
  - Each zone can be disabled by removing from all partitions.
  - Each zone can be active in any valid partition.
  - Flexible zone configuration.
  - Pre configured zone configurations can be easily customized for special use.
  - Chime
  - 24 hour
  - Delay 1 or 2
  - Local (non-reporting)
  - Bypassable
  - Group shunt
  - 50 or 500ms response
  - 20 event types (see Appendix 2)
  - Follower (will be instant when not in an entry delay)
  - Sound keypad and/or siren (yelping or temporal)
  - Fully programmable pulse format codes for special events.
  - Events are pre-coded for SIA and Contact ID. (see Appendix 1)
  - Can select any 2-digit combination. (separate restore code if applicable)
  - Siren / bell triggers and options.
  - Telephone line cut. (while armed)
  - Telephone line cut. (while disarmed)
  - Short blast when armed.
  - Short blast at exit expiration.
  - Short blast at CS kiss-off.
  - Timing cross-zone.
  - Zone or box tamper.
  - Blast once for arm, twice for disarm when from wireless or key-switch zone.
  - Expander trouble (missing).
  - During manual test (\*44).
  - Disable temporal for fire.
  - Voltage output (used with bell or external siren driver).
  - Keypad sounder triggers.
  - Telephone line cut. (while armed)
  - Telephone line cut. (while disarmed)
  - AC power failure.
- |                 |                              |
|-----------------|------------------------------|
| ○ Fire          | ○ Cross-zone                 |
| ○ Keyswitch     | ○ Dialer delay               |
| ○ Interior      | ○ Swinger shutdown           |
| ○ Force armable | ○ Allow restore report       |
| ○ EOL defeat    |                              |
| ○ Entry guard   | ○ Listen-in                  |
| ○ Double EOL    | ○ Trouble (day or fire zone) |



- Special four (4) or six (6) digit PIN for access to installer features.
- Enables for user functions.
- Enables for user partition access.
- Programmable output configuration.
- Auto-test.
  - Selectable interval (days or hours)
  - Must be able to be suppressed of other signals occurred during interval.
  - Must be able to set to send at selected time.
- Open and close windows.
  - Must be able to set the time of day and days of week for normal hours.
  - Must be able to be assigned to any/all partitions.
- Auto-arm.
  - Must be able to set to the hours and minutes for normal arming.
  - Must be able to select which partitions follow schedule on which days.

**Service:**

Vendor must provide 24x7x365 on call service and support. Vendor must provide on-site service to the Chief Logan Recreation Center within two (2) hours of request.

**License:**

Vendor must provide a copy of their West Virginia State contractor's license with the bid.

**Safety:**

Vendor must provide a copy of their standard safety policy manual.

DNR210080 - Chief Logan Recreation Center  
 CCTV Project at Chief Logan Recreation Center, Logan, WV  
 EQUIPMENT LIST

Please complete the below information concerning the brand(s) of equipment being bid in relation to this project. If bidding "equal" products, please attach manufacturer's literature (in the form of technical specification cut sheets) documenting the adherence to the mandatory requirements stated in the specifications.

Item Description	Manufacturer	Model	Literature Attached
DVR			
Cameras for Harsh Environment (pool)			
Bricks for the Parking Lot (outside)			
Lense for Brick Camera			
Interior Dome camera			
Brick Enclosures for Outside			
Bracket for Domes			
Ditek Outdoor Lightening Protection			
Camera Power Supply			
Cyberpower Battery Back UP			
32" Wall Mount			
40" Wall Mount			
32" LCD in Offices			
40" LDC in Manger Office			
Vicon Ground Loop Transformer			
Brivo Hardware for Access Control			
Mag Lock			
Bracket for mag lock			
Card Reader w/J Box Grey (940)			
Pushbutton with timer			
Request to Exit PIR			
HID Reader			
Burg Panel			
12 7ah battery			
16 Zone Expander Module			
Digital Voice Dialer			

DNR210080 - Chief Logan Recreation Center  
CCTV Project at Chief Logan Recreation Center, Logan, WV  
EQUIPMENT LIST

Ceiling Mount PIR				
Ceiling Plate				
Wall Mount PIR				
Wall Plate				
Remote Power Supply				

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, as Principal, and \_\_\_\_\_  
of \_\_\_\_\_, \_\_\_\_\_, a corporation organized and existing under the laws of the State of \_\_\_\_\_  
with its principal office in the City of \_\_\_\_\_, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (\$ \_\_\_\_\_) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW THEREFORE,

(a) If said bid shall be rejected, or  
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Principal Corporate Seal

\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_  
(Must be President or  
Vice President)

\_\_\_\_\_  
(Title)

Surety Corporate Seal

\_\_\_\_\_  
(Name of Surety)

\_\_\_\_\_  
Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals  
must be affixed, a power of attorney must be attached.**



**BID BOND PREPARATION INSTRUCTIONS**

AGENCY \_\_\_\_\_ (A)  
RFQ/RFP# \_\_\_\_\_ (B)

**Bid Bond**

- (A) WV State Agency  
(Stated on Page 1 "Spending Unit")  
Request for Quotation Number (upper right corner of page #1)
- (C) Your Company Name
- (D) City, Location of your Company
- (E) State, Location of your Company
- (F) Surety Corporate Name
- (G) City, Location of Surety
- (H) State, Location of Surety
- (I) State of Surety Incorporation
- (J) City of Surety Incorporation
- (K) Minimum amount of acceptable bid bond is 5% of total bid. You may state "5% of bid" or a specific amount on this line in words.
- (L) Amount of bond in figures
- (M) Brief Description of scope of work
- (N) Day of the month
- (O) Month
- (P) Year
- (Q) Name of Corporation
- (R) Raised Corporate Seal of Principal
- (S) Signature of President or Vice President
- (T) Title of person signing
- (U) Raised Corporate Seal of Surety
- (V) Corporate Name of Surety
- (W) Signature of Attorney in Fact of the Surety

NOTE: Dated, Power of Attorney with Raised Surety Seal must accompany this bid bond.

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, \_\_\_\_\_ (C) of \_\_\_\_\_ (D), \_\_\_\_\_ (E) as Principal, and \_\_\_\_\_ (F) of \_\_\_\_\_ (G), \_\_\_\_\_ (H), a corporation organized and existing under the laws of the State of \_\_\_\_\_ (I) with its principal office in the City of \_\_\_\_\_ (J), as Surety, are held and firmly bound unto The State of West Virginia, as Obligee, in the penal sum of \_\_\_\_\_ (K) (\$ \_\_\_\_\_ (L)) for the payment of which, well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the Department of Administration a certain bid or proposal, attached hereto and made a part hereof to enter into a contract in writing for \_\_\_\_\_

\_\_\_\_\_ (M)  
\_\_\_\_\_  
\_\_\_\_\_

**NOW THEREFORE.**

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the agreement created by the acceptance of said bid then this obligation shall be null and void, otherwise this obligation shall remain in full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated

The Surety for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of time within which the Obligee may accept such bid: and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be affixed hereto and these presents to be signed by their proper officers, this \_\_\_\_\_ (N) day of \_\_\_\_\_ (O), 20 \_\_\_\_\_ (P).

Principal Corporate Seal

(R)

(U)  
Surety Corporate Seal

\_\_\_\_\_ (Q)  
(Name of Principal)  
By \_\_\_\_\_ (S)  
(Must be President or Vice President)  
\_\_\_\_\_ (T)  
Title  
\_\_\_\_\_ (V)  
(Name of Surety)  
\_\_\_\_\_  
(W)  
Attorney-in-Fact

**IMPORTANT** – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.



State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_, TO-WIT:

I, \_\_\_\_\_, after being first duly sworn, depose and state as follows:

- 1. I am an employee of \_\_\_\_\_; and,  
(Company Name)
- 2. I do hereby attest that \_\_\_\_\_  
(Company Name)

maintains a valid written drug free workplace policy and that such policy is in compliance with **West Virginia Code** §21-1D-5.

The above statements are sworn to under the penalty of perjury.

\_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Taken, subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_.

By Commission expires \_\_\_\_\_

(Seal)

\_\_\_\_\_  
(Notary Public)

**THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.**

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**West Virginia Code §5A-3-10a states:** No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, Limited Liability Company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:** The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

Under penalty of law for false swearing (*West Virginia Code §61-5-3*), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

**WITNESS THE FOLLOWING SIGNATURE**

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My Commission expires \_\_\_\_\_, 20\_\_.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** \_\_\_\_\_