



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR210029

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 BEECH FORK STATE PARK
 ATTN: PARK SUPERINTENDENT
 5601 LONG BRANCH ROAD
 BARBOURSVILLE, WV
 25504 522-0303

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/20/2009				

BID OPENING DATE: 10/22/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 3						
THIS ADDENDUM IS ISSUED TO PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE SHEET INADVERTANTLY OMITTED FROM ADDENDUM NO. 2						
BID OPENING DATE REMAINS: 10/22/2009						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 3 *****						
0001	1	LS		650-38		
PLAYGROUND EQUIPMENT						
***** THIS IS THE END OF RFQ DNR210029 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

SIGN IN SHEET

Request for Proposal No. DNR 210029

PLEASE PRINT

Page 1 of 1
Date: 9/15/09

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME MAILING ADDRESS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Karawana Stone Company, Inc.	401 Jacobsen Drive	PHONE 304-756-8271
Rep: NIKKI BREWER	Poca, WV 25159	TOLL FREE
Email Address: NIKKI.BREWER@KARAWANASTONE.COM		FAX 304-756-8274
Company: Service Supply Ltd. Inc.	997 Sunset Ten	PHONE 304-743-5860
Rep: Pam Melton	Milton WV 25541	TOLL FREE
Email Address: playgroundpam@yahoo.com		FAX 304-743-3250
Company: VIRGINIA PLAYGROUND SERVICES	VA PLAYGROUND SERVICE	PHONE 434-2492158
Rep: JIM BENEDET	14276 RIVERSIDE DR.	TOLL FREE
Email Address: JIM@va-playgrounds.com	ASHLAND, VA 23005	FAX 434-2963289
Company: Cunningham Ass. Gametime	334-C CALL Road.	PHONE 364-984-1948
Rep: Daniel Shubin Kirby	GISSONVILLE, WV 25200	TOLL FREE
Email Address: Dshubincuns@earth.com		FAX 364-984-2303
Company: W.V. D.N.R.	5601 Long Br. Rd	PHONE 304-528-5794
Rep: MATT YEAGER	Barboursville WV 25504	TOLL FREE
Email Address: MATT.yeager@wvdnr.gov		FAX 304-528-3798

SIGN IN SHEET

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Page 1 of 1

Date: 9/29/09

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TELEPHONE & FAX NUMBERS

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME

Company:	<u>Playground Specialists</u>	<u>17352 N. Seton Avenue</u>	PHONE <u>301-271-9236</u>
Rep:	<u>Tammy Wood</u>	<u>Emmitsburg, MD 21727</u>	TOLL FREE <u>800-385-0075</u>
Email Address:	<u>tammy@playspec.com</u>		FAX <u>301-271-9239</u>
Company:	<u>Karwin Stone Company, Inc</u>	<u>401 Jaccousson Drive</u>	PHONE <u>304-755-8271</u>
Rep:	<u>Nikki Brewer</u>	<u>Poca, WV 25159</u>	TOLL FREE
Email Address:	<u>nikki.brewer@karwinstone.com</u>		FAX <u>304-755-8274</u>
Company:	<u>Beech Fork State Park</u>	<u>5601 Long Br. Rd.</u>	PHONE <u>304-528-5794</u>
Rep:	<u>Matt Yeager</u>	<u>Barboursville, WV 25804</u>	TOLL FREE
Email Address:	<u>matt.yeager@wvdnr.gov</u>		FAX <u>304-522-3298</u>
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX
Company:			PHONE
Rep:			TOLL FREE
Email Address:			FAX