



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DNR210008

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 FRANK WHITTAKER
 304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF NATURAL RESOURCES
 CANAAN VALLEY RESORT
 ATTN: PARK SUPERINTENDENT
 ROUTE 1, BOX 320
 DAVIS, WV
 26260 866-4111

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/10/2009				

BID OPENING DATE: 09/22/2009 BID OPENING TIME: 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED VENDOR TECHNICAL QUESTIONS & AGENCY RESPONSES, AND TO EXTEND THE BID OPENING DATE.						
THE BID OPENING DATE IS CHANGED TO 09/22/09 AT 1:30 PM.						
0001	1	LS		968-42		
CONSTRUCTION						
***** THIS IS THE END OF RFQ DNR210008 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

CANAAN VALLEY STATE PARK
 GOLF COURSE DRAINAGE IMPROVEMENTS DNR 210008
 ADDENDUM NO. 1

1. Could you please confirm that the materials for the project will be exempt from sales tax? Item 9 of the General Terms & Conditions listed on the reverse side of the RFQ states that "The State of West Virginia is exempt from federal and state taxes..." and 3.6.1 of the AIA Document A201-1997 states that "The Contractor shall pay sales, consumer, use and similar taxes...". – Answer -For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
2. The Form of Proposal-3 (page 16), Addendum Acknowledgement, states to enter the WV Vendor Registration Number. Is this the same as the WV Contractors Licenses Number? – Answer - For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
3. Could you please confirm that the bid total to be entered on Form of Proposal-1 (page 14) is the same as total entered on page 20? – Answer - For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
4. Do we need to submit the Purchasing Affidavit on page 28 with our bid? – Answer - For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
5. Could you please confirm that, per page 3 of the Supplementary Conditions, 75% of our labor will have to be local to the area? And if so, is this referring to union labor? – Answer -For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
6. Could you please confirm that the pipe for the project will be corrugated exterior and interior single wall pipe and not corrugated exterior, smooth interior double wall pipe? – Answer - Corrugated exterior and interior single wall pipe as manufactured by Advanced Drainage Systems, Inc.
7. Could you please confirm that the following methods of construction are correct?
 - a. Fairway Perforated Drainage – Sod removed & disposed of, gravel to grade - Answer -yes
 - b. Fairway Solid Drainage – Sod removed and relayed - Answer -yes
 - c. Rough Perforated Drainage – Sod removed & disposed of, gravel to grade - Answer –yes, no need to used sod cutter in rough areas with perforated drainage.
 - d. Rough Solid Drainage – Sod removed & dispose of, seed & mulch - Answer -no**For Rough Solid Drainage – Remove sod with sod cutter and relay.**
8. Is it acceptable to hydroseed the trenches in the rough areas? – Answer -No
9. All work for fairways will be conducted off of plywood. Are we required to work off plywood for rough areas as well or will side casting of material directly on the ground be permitted? – Answer - No sidecasting of excavated material is permitted anywhere.
10. Could you please confirm that all perforated pipe in fairways will have the gravel exposed? – Answer -yes
11. The detail for 6" to 12" perforated pipe denotes only 1" on each side of the pipe. Is it permissible to use 3" on each side of the pipe? There will be a greater chance of settling with only 1" on each side for it will be difficult to get stone completely around the pipe. – Answer -Trench widths are to be as plan details – No exceptions.
12. Could you please confirm that there are no designated wetlands on the site? – Answer -There are no designated wetlands with the construction limits.

CANAAN VALLEY STATE PARK
GOLF COURSE DRAINAGE IMPROVEMENTS DNR 210008
ADDENDUM NO. 1

13. Are there any special treatments to be installed on the outfalls of the pipe (flared end sections, stone/rip-rap, animal guards, etc.) or will we simply daylight as noted? – Answer -Animal guards are required.
14. Will the 4" perforated lines that tie into the main lines be connected with tees and reducers or will a clay adapter be acceptable? For example, will a 4" perforated line connecting to a 12" line utilize a 12" tee with a 12" x 4" reducer or will we be permitted to cut a 4" hole in the 12" and insert a clay adapter to connect the 4"? –Answer -Cut a 4" hole in the 12" and insert a clay adapter to connect the 4".
15. Should the riser pipe for the Nyloplast InLine Drains be solid or perforated? – Answer – Solid
16. Should the backfill for cart path crossing be 1-1/2" crusher run per the technical specifications or 3/4" per the detail drawing? – Answer -3/4" as per the detail drawing.
17. Are we to use "Building" or "Heavy Highway" prevailing wage rates? Do you have a website link to access the wage rates? – Answer -For official interpretation of bidding requirements contact State Purchasing at 304-558-2316.
18. How should we handle the cost associated with NPDES and Army Corp. permits that the DEP and the FEDS. will surely want done. The permits will not be in place before the bid openings and having dealt with these folks, along with the location we're working, these cost could be rather high. – Answer – Calculations of trench widths have been conducted and disturbed area is less than one acre. No additional permit requirements beyond the General NPDES Permit are required.
19. Specifications for the piping a Canaan Valley golf course call for a single wall corrugated piping, my question is, are you expecting smooth bore single wall with the outer part being corrugated, or should we price straight corrugated pipe with no wall. – Answer - Corrugated exterior and interior single wall pipe as manufactured by Advanced Drainage Systems, Inc.
20. Replace Technical Specification Section B, Paragraph 6, Sentence 1 "Where excavation occurs within fairway areas plus 15 feet either side, an approved sodcutter must be used to remove the top 2" of topsoil at trenches." And replaced with " Where excavation occurs within fairway areas plus 15 feet either side and **all other areas excavated for solid pipe**, an approved sodcutter must be used to remove the top 2" of topsoil at trenches."
21. The bidder if successful and awarded the contract, agrees that all work is to be complete within 180 consecutive calendar days following receipt of the Owner's written Notice to Proceed. For each calendar day of delay in achieving completion, the Contractor shall be liable for and shall pay the Owner liquidated damages in the amount of \$100 per day.