



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR209088

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
FRANK WHITTAKER
304-558-2316

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 07/23/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **08/25/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		984-36-01-003		
<p>UNIFORM:</p> <p>THE WEST VIRGINIA PURCHASING DIVISION, FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, IS SOLICITING BIDS FROM RESPONSIBLE VENDORS FOR AN OPEN-END CONTRACT TO PROVIDE A CENTRALIZED UNIFORM DISTRIBUTION AND MANUFACTURING PROGRAM FOR THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES, PARKS & RECREATION, PER THE ATTACHED SPECIFICATIONS.</p> <p>THE VENDOR ADMINISTERING THIS PROGRAM MUST HAVE PROCEDURES IN THE MANUFACTURING, INVENTORY, WAREHOUSING, ORDERING, AND REPORTING REQUIREMENTS TO MAINTAIN AGENCY INTEGRITY IN THE MANAGEMENT OF THIS PROGRAM.</p> <p>THE SUCESSFUL VENDOR SHALL DEVELOP AND MAINTAIN A STATE TERM CONTRACT WEB PAGE ON THE INTERNET TO ENABLE ACCESS AND ORDERING CAPABILITIES ON ITEMS IN THIS UNIFORM CONTRACT.</p> <p>TECHNICAL QUESTIONS MUST BE SUBMITTED IN WRITING TO FRANK WHITTAKER IN THE PURCHASING DIVISION VIA EMAIL AT FRANK.M.WHITTAKER@WV.GOV OR VIA FAX AT 304-558-4115. DEADLINE FOR THE SUBMISSION OF TECHNICAL QUESTIONS IS AUGUST 5, 2009. ALL TECHNICAL QUESTIONS WILL BE ADDRESSED BY ADDENDUM AFTER THE DEADLINE.</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



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<p>THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS. EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE</p>						

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<p>RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND</p>						

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<p>CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 44</p> <p>RFQ. NO.: DNR209088</p> <p>BID OPENING DATE: 08/25/09</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY</p>						

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BID OPENING DATE: 08/25/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
TO CONTACT YOU REGARDING YOUR BID:						

CONTACT PERSON (PLEASE PRINT CLEARLY):						

***** THIS IS THE END OF RFQ DNR209088 ***** TOTAL:						

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SPECIFICATIONS
Item 1

**Trouser, Male Green 11 oz. 55/45 P/W Tropical
Men's Summer Dress Trouser**

GENERAL DESCRIPTION

Plain front with a slight flare at bottom. Quarter top front pockets, two back pockets with pocket flaps, French fly with hook and eye closure, and two back darts. There shall be no darts on the front.

Basic Material: 11 oz Forest Green 55% Dacron polyester/45% wool tropical fabric.

Zipper: A brass memory lock slider and zipper with a brass bottom stop at the base of the zipper chain shall be used.

Waistband: The waistband shall be a minimum 2" wide and shall be closed with a crush proof hook and eye, the eye being bartacked for stability. The waistband curtain shall have 3-strand Snug-tex or equal sewn into the waistband lining. Snug-tex sewn on to the top of the waistband lining shall not be authorized. Trousers shall have banrol waistband stabilizer sewn into the waistband on the front of the trousers from side seam to side seam.

Belt Loops: There shall be 7 belt loops. Belt loops shall be minimum 2-1/4" high and 1" wide. All loops to be inserted into both the top and bottom waistband seams with the exception of the back center loop.

Sizes:

Short	28 to 40 even
Regular	28 to 38 all sizes and 38 to 54 even
Long	32 to 48 even
X-Long	32 to 48 even

Item shall be Horace Small or equal.
VF Imagewear Style No. NP2101 or equal.

SPECIFICATIONS
Item 2

Trouser, Female Green 11 oz. 55/45 P/W Tropical
Women's Summer Dress Trouser

GENERAL DESCRIPTION

Plain Front with a slight flare at bottom. Quarter top front pockets, two back pockets with pocket flaps, French fly with hook and eye closure, and two back darts. There shall be two darts on the front panel.

Basic Material: 11 oz Forest Green 55% Dacron polyester/45% wool tropical fabric.

Zipper: A brass memory lock slider and zipper with a brass bottom stop at the base of the zipper chain shall be used.

Darts: There shall be one tapering dart over each hip pocket and one on each front panel. The purpose of the darts is to contour the garment to a true female fit.

Waistband: The waistband shall be a minimum 1-1/4" wide and shall be closed with a crushproof hook and eye, the eye being bartacked for stability. No banrol shall be used. There shall be an elastic insert on each side of the trouser. It shall allow the trouser to expand a minimum of 1-1/2" on each side.

Belt Loops: There shall be a minimum of 5 belt loops on waist sizes 12 and down, and a minimum of 7 on all sizes over 14. Each loop is to be 1" wide. The opening shall be a minimum of 2-1/4".

Sizes:

Petite	04-14 even
Regular	02-28 even
Tall	06-24 even

Item shall be Horace Small or equal.

VF Imagewear Style No. NP2105 or equal.

SPECIFICATIONS

Item 3

Skirt, Female Green 11 oz. 55/45 P/W Tropical Summer Dress Skirt

GENERAL DESCRIPTION

The skirt shall have two-quarter top front pockets, back zipper closure, pleated front, and rear kick pleat. The wool skirt shall be fully lined.

Basic Material: 11 oz tropical, 55% polyester/45% wool, Forest Green.

Linings: The skirt shall be fully lined with hi-count satin. It shall have rear darts and front pleats like the shell fabric. The back of the lining shall have a hemmed opening to allow for movement. The lining shall be serged.

Zipper: Nylon coil zipper 9" long.

Pleats: There shall be an open kick pleat in the center back seam. The kick pleat shall be open toward the right side seam and be secured at the top with a diagonal topstitch.

Waistband: The waistband shall be minimum 1-1/4" wide and shall have a reinforced closure. There shall be 2 elastic inserts behind each sideseam, which allows the waistband to stretch minimum 2-1/2".

Sizes:

Petite	4 to 14 even
Regular	4 to 26 even
Tall	8 to 22

Item shall be Horace Small or equal.

VF Imagewear Style No. NP2107 or equal.

SPECIFICATIONS

Item 4

Shirt, Male Grey 10 oz. 65/35 P/R Tropical LS CC with Badge Tab Men's Long Sleeve Service Dress Shirt

GENERAL DESCRIPTION

Form fitting shirt with two pleated breast pockets with scalloped flaps and shoulder straps. The shirt has military creases, a pencil slot, and a shoulder emblem.

Basic Material: The material shall be Nickel Grey or equal, 10 oz 65/35 polyester/rayon tropical weave.

Linings: Shall have collar and yoke linings that are compatible with the construction of the shirts.

Collar Stays: The collar stay shall be made of good quality vinyl, attached to the inside of the bottom collar leaf, and come out to the stitching line.

Badge Reinforcement: The shirt shall have a 1" wide inside sling type badge holder extending from the shoulder-joining seam to pocket of the left front and constructed of the basic material. Two small, uncut buttonholes shall be minimum 1-1/8" apart with the lower buttonhole minimum 1-1/4" above top of left pocket flap.

Military Creases: There shall be five 1/16" sharp military creases on the shirt. There shall be one crease on each front, centered vertically through pocket and flap. Spacing for military creases on shirt back shall be proportionate to the size of the shirt. For lightweight fabric (4 to 6 oz), creases must be stitched in; for heavy fabrics (10 oz), stitches shall be baked in.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Neck	Sleeve
14	31-33
14.5	31-34
15	31-35
15.5	31-36

- 16 32-36 – Standard – 31 Non-standard
- 16.5 32-36 – Standard – 31 Non-standard
- 17 32-37 – Standard – 31 Non-standard
- 17.5 32-37 – Standard – 31 Non-standard
- 18 32-36 – Standard – 31 Non-standard
- 18.5 33-37
- 19 33-36
- 20 35-36 – Standard – 33 and 34 Non-standard
- 21 33-36 – Non-standard
- 22 33-36 – Non-standard

Item shall be B. Lippman or equal.

VF Imagewear Style No. NP1112 or equal.

SPECIFICATIONS Item 5

Shirt, Male Grey 10 oz. 65/35 P/R Tropical SS CC with Badge Tab Men's Short Sleeve Service Dress Shirt

GENERAL DESCRIPTION

Form fitting with two pleated breast pockets with scalloped flaps and shoulder straps. The shirt has military creases, a pencil slot, and a shoulder emblem.

Basic Material: The material shall be Nickel Grey or equal 10 oz 65/35 polyester/rayon tropical weave.

Linings: Shall have collar and yoke linings that are compatible with the construction of the shirts.

Collar Stays: The collar stay shall be made of good quality vinyl, attached to the inside of the bottom collar leaf, and come out to the stitching line.

Badge Reinforcement: The shirt shall have a 1" wide inside sling type badge holder extending from the shoulder-joining seam to pocket of the left front and constructed of the basic material. Two small, uncut buttonholes shall be minimum 1-1/8" apart with the lower buttonhole approximately 1-1/4" above top of left pocket flap.

Military Creases: There shall be five 1/16" sharp military creases on the shirt. There shall be one crease on each front, centered vertically through pocket and flap. Spacing for military creases on shirt back shall be proportionate to the size of the shirt. For lightweight fabric (4 to 6 oz), creases must be stitched in; for heavy fabrics (10 oz), stitches shall be baked in.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
S-4XL

Item shall be B. Lippman or equal.
VF Imagewear Style No. NP1118 or equal.

**SPECIFICATIONS
Item 6**

**Shirt, Female Grey 10 oz. 65/35 P/R Tropical LS with Badge Tab
Women's Long Sleeve Service Dress Shirt**

GENERAL DESCRIPTION

Form fitting shirt with two pleated breast pockets with scalloped flaps and shoulder straps. The shirt has military creases, a pencil slot, and a shoulder emblem.

Basic Material: The material shall be Nickel Grey or equal, 10 oz 65/35 polyester/rayon tropical weave matching standard sample.

Collar Stays: The collar stay shall be made of good quality vinyl, attached to the inside of the bottom collar leaf, and come out to the stitching line.

Badge Reinforcement: The shirt shall have a 1" wide inside sling type badge holder extending from the shoulder-joining seam to pocket of the left front and constructed of the basic material. Two small, uncut buttonholes shall be minimum 1-1/8" apart with the lower buttonhole approximately 1-1/4" above top of left pocket flap.

Military Creases: There shall be five 1/16" sharp military creases on the shirt. There shall be one crease on each front, centered vertically through pocket and flap. Spacing for military creases on shirt back shall be proportionate to the size of the shirt. For lightweight fabric (4 to 6 ounces), creases must be stitched in; for heavy fabrics (10 ounce), stitches shall be baked in.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Bust Size	Sleeve	
28	30	R
30	30	R&L
32	30	R&L
34	30	R&L
36	31	R&L
38	31	R&L
40	32	R&L

42	33	R&L
44	33	R&L
46	33	R&L
48	33	R&L
50	33	R&L

Longs – Add 1" to sleeve length.

Item shall be B. Lippman or equal.
VF Imagewear Style No. NP1115 or equal.

SPECIFICATIONS

Item 7

Shirt, Female Grey 10 Oz. 65/35 P/R Tropical SS, CC with Badge Tab Women's Short Sleeve Service Dress Shirt

GENERAL DESCRIPTION

Form fitting shirt with two pleated breast pockets with scalloped flaps and shoulder straps. The shirt has military creases, a pencil slot, and a shoulder emblem.

Basic Material: The material shall be Nickel Grey or equal, 10 oz 65/35 polyester/rayon tropical weave.

Collar Stays: The collar stay shall be made of good quality vinyl, attached to the inside of the bottom collar leaf, and come out to the stitching line.

Badge Reinforcement: The shirt shall have a 1" wide inside sling-type badge holder extending from the shoulder-joining seam to pocket of the left front and constructed of the basic material. Two small, uncut buttonholes shall be minimum 1-1/8" apart with the lower buttonhole approximately 1-1/4" above top of left pocket flap.

Military Creases: There shall be five 1/16" sharp military creases on the shirt. There shall be one crease on each front, centered vertically through pocket and flap. Spacing for military creases on shirt back shall be proportionate to the size of the shirt. For lightweight fabric (4 to 6 oz), creases must be stitched in; for heavy fabrics (10 oz), stitches shall be baked in.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

28-50 Even Sizes Only

Item shall be B. Lippman or equal.
VF Imagewear Style No. NP1123 or equal.

SPECIFICATIONS
Item 8

Raincoat, Unisex Black Reversible Full Length
Unisex Reversible Raincoat

GENERAL DESCRIPTION

Black reversible raincoat with orange lining. Full-cut 50" raincoat reverses to orange color for high visibility. Raincoat should have sealed seams and storm/snap front for full protection. Has pass-through pocket, nylon zipper, raglan sleeves, and badge tab.

Fabric: 100% Nylon; Black/Orange

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
S-5XL

Item shall be VF Imagewear Style No. WV3101B or equal.

**SPECIFICATIONS
Item 9**

**Trouser, Male Earth Green 8 oz. 65/35 P/C Twill
Men's Twill Field Trouser**

GENERAL DESCRIPTION

Trousers shall have a plain front, quarter top front pockets, 2 back pockets, zipper fly, hook and eye closures, and two back darts. All dimensions are based on a sample size 36R.

Basic Material: The material shall be 65%/35% cotton 8 oz per sq yd twill.

Zippers: A non-corrosive, heavy weight brass zipper with slide fastener or equal shall be used. It shall have an automatic cam lock.

Waistband: The waistband shall be minimum 2" wide and shall be closed with a crush proof hook and eye, the eye being bartacked for stability. Trousers shall have banrol waistband stabilizer sewn into the waistband on the front of the trousers from side seam to side seam.

Belt Loops: Seven belt loops to be caught in upper and lower waistband seams except back center loop which shall be bartacked. Belt must accommodate a 2" belt.

Sizes:

Short	32 – 38 Even Only
Regular	28 – 38 All
Regular	40 – 58 Even Only
Long	32 – 56 Even Only
X-Long	30 – 46 Even Only

Item shall be VF Imagewear Style No. NP2102 or equal.

SPECIFICATIONS
Item 10

Trouser, Female Earth Green 8 oz. 65/35 P/C Twill
Women's Twill Field Trouser

GENERAL DESCRIPTION

Trousers shall have four darts and an elastic waistband for ease, quarter top front pockets, 2 back pockets, zipper fly, hook and eye closures, and two back darts. All dimensions are based on a sample size 12R.

Basic: The fabric shall be 65% polyester/35% cotton, color Forest Green, 8 oz per square yard, post cured finish.

Zippers: The trousers shall be closed with a brass memory lock slider and zipper and have a brass bottom stop at the base of the zipper chain.

Waistband: The waistband shall be minimum 1-1/4" wide and shall be closed with a crushproof hook and eye, the eye being bartacked for stability. There shall be an elastic insert on each side of the trouser. It shall allow the trouser to expand a minimum of 1-1/2" on each side.

Belt Loops: There shall be a minimum of 5 belt loops on waist sizes 12 and down, and a minimum of 7 on all sizes over 14. Each loop is to be 3/4" wide and shall accommodate a 2" belt.

Sizes:

Petite	2 – 16 Non-Standard
Regular	2 – 28 Even Only
Tall	6 – 24 Even Only

Item shall be VF Imagewear Style No. 2103 or equal.

SPECIFICATIONS
Item 11

Gloves, Male Black Leather with Thinsulate Liner
Men's Leather Gloves

GENERAL DESCRIPTION

Male black leather glove with Thinsulate liner.

Fabric: Leather; Black

Sizes:
S-XL

Item shall be VF Imagewear Style No. CU7116 or equal.

SPECIFICATIONS
Item 12

Gloves, Female Black Leather with Thinsulate Liner
Women's Leather Gloves

GENERAL DESCRIPTION

Female black leather glove with Thinsulate liner.

Fabric: Leather; Black

Sizes:
S-L

Item shall be VF Imagewear Style No. CU7118 or equal.

SPECIFICATIONS
Item 13

Jacket, Male Green 16 oz 55/45 P/W Elastique Ike Style
Men's Service Dress Jacket

GENERAL DESCRIPTION

Eisenhower jacket with zipper front and one-piece back, rolled collar with peak lapels, two front patch pockets pleated with scalloped flaps, regular coat sleeves, and knit inserts at bottom of each side over hip.

Basic Material: Material shall be Forest Green Elastique brand weave or equal, 16 – 16-1/2 oz per linear yard. 55% polyester/45% wool.

Zipper: A Talon #42 or equal zipper shall extend from bottom of lapel to bottom edge of front. Zipper shall be brass, separating style, with brass slides. Zipper length shall vary according to body length or jacket.

Badge Reinforcement: Black enameled badge holder, Waterbury No. 9705, or equal, shall be placed above the left pocket flap, centered, and sewn on by hand. Base of holder shall be minimum 1/2" above top of pocket flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4 to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Short	38-44, 50 Standard, 34 and 46 Non-Standard
Regular	38-54 Standard, 34 Non-Standard
Long	38-56 Standard
X-long	40-54 Standard

Item shall be VF Imagewear Style No. NP4102 or equal.

**SPECIFICATIONS
Item 14**

**Jacket, Female Green 16 oz 55/45 P/W Elastique Ike Style
Women's Service Dress Jacket**

GENERAL DESCRIPTION

Eisenhower jacket with zipper front and one-piece back, rolled collar with peak lapels, two front patch pockets pleated with scalloped flaps, regular coat sleeves, and knit inserts at bottom of each side over hip.

Basic Material: Material shall be Forest Green Elastique brand weave or equal, 16 – 16-1/2 oz per linear yard. 55% polyester/45% wool.

Zipper: A Talon #42 or equal zipper shall extend from bottom of lapel to bottom edge of front. Zipper shall be brass, separating style, with brass slides.

Badge Reinforcement: Black enameled badge holder, Waterbury No. 9705, or equal, shall be placed above the left pocket flap, centered, and sewn on by hand. Base of holder shall be minimum 1/2" above top of pocket flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Petite	2 - 14
Regular	2 - 26
Tall	8 – 22

Item shall be VF Imagewear Style No. NP4105 or equal.

SPECIFICATIONS

Item 15

Trousers, Male Green 16 oz 55/45 P/W Elastique Men' Winter Dress Trousers

GENERAL DESCRIPTION

Plain front with a slight flare at bottom. Quarter top front pockets, two back pockets with flaps, French fly with hook and eye closure, and two back darts. There shall be no darts on the front of the male trousers.

Basic Material: Forest Green 55% Dacron polyester/45% wool Elastique brand fabric or equal.

Linings: The material used for pockets, waistband lining, and fly lining shall be suitable quality black fabric for dress trousers.

Zipper: A brass memory lock slider and zipper with a brass bottom stop at the base of the zipper chain shall be used.

Waistband: The waistband shall be minimum 2" wide and shall be closed with a crush proof hook and eye, the eye being bartacked for stability. The waistband curtain shall have 3 strand Snug-tex sewn into the waistband lining. Trousers shall have banrol waistband stabilizer sewn into the waistband on the front of the trousers from side seam to side seam.

Belt Loops: There shall be 7 belt loops. Belt loops shall be minimum 2 1/4" high and 1" wide. All loops to be inserted into both the top and bottom waistband seams with the exception of the back center loop.

Sizes:

Short	28-40 Even
Regular	28-38 All and 38-54 Even
Long	32-48 Even

Item shall be VF Imagewear Style No. NP2100 or equal.

**SPECIFICATIONS
Item 16**

**Trouser, Female Green 16 oz 55/45 P/W Elastique
Women's Winter Dress Trouser**

GENERAL DESCRIPTION

Plain Front with a slight flare at bottom. Quarter top front pockets, two back pockets with flaps, French fly with hook and eye closure, and two back darts. There shall be two darts on the front panel of the female's trousers.

Basic Material: 16-ounce Forest Green 55% Dacron polyester/45% wool Elastique brand fabric or equal.

Zipper: A brass memory lock slider and zipper with a brass bottom stop at the base of the zipper chain shall be used.

Linings: The material used for pockets, waistband lining, and fly lining shall be suitable quality black fabric for dress trousers.

Darts: There shall be one tapering dart over each hip pocket and one on each front panel. The purpose of the darts is to contour the garment to a true female fit. The front darts shall be approximately 3" long from the waistband. The hip pocket darts shall extend from the waistband to the top of the hip pocket.

Waistband: The waistband shall be minimum 1-1/4" wide and shall be closed with a crushproof hook and eye, the eye being bartacked for stability. There shall be an elastic insert on each side of the trouser. It shall allow the trouser to expand a minimum of 1-1/2" on each side.

Belt Loops: There shall be a minimum of 5 belt loops on waist sizes 12 and down, and a minimum of 7 on all sizes over 14. Each loop is to be minimum 1" wide. The opening shall be a minimum of 2-1/4".

Sizes:

Petite	04-14 even
Regular	02-28 even
Tall	06-24 even

Item shall be VF Imagewear Style No. NP2104 or equal.

**SPECIFICATIONS
Item 17**

**Skirt, Female Green 16 oz 55/45 P/W Elastique
Winter Dress Skirt**

GENERAL DESCRIPTION

The skirt shall have two-quarter top front pockets, back zipper closure, pleated front, and rear kick pleat. The wool skirt shall be fully lined.

Basic Material: The material shall be 16 oz, Elastique brand or equal, 55% polyester/45% wool, Forest Green.

Linings: The skirt shall be fully lined with hi-count satin. It shall have rear darts and front pleats like the shell fabric. The back of the lining shall have a hemmed opening to allow for movement. The lining shall be serged.

Zipper: Nylon coil zipper 9" long.

Pleats: There shall be an open kick pleat in the center back seam. The kick pleat shall be open toward the right side seam and be secured at the top with a diagonal topstitch.

Waistband: The waistband shall be minimum 1-1/4" wide and shall have a reinforced closure. There shall be 2 elastic inserts behind each sideseam, which allows the waistband to stretch 2-1/2".

Sizes:

Petite	4-14 even increments
Regular	4-26 even increments
Tall	8-22

Item shall be VF Imagewear Style No. 2106 or equal.

**SPECIFICATIONS
Item 18**

**Socks, Unisex Black Mid-Calf Boot
Unisex Mid-Calf Socks**

GENERAL DESCRIPTION

Unisex mid-calf orlan black socks.

Fabric: 70% acrylic/30% nylon.

Sizes:

One size fits all

Item shall be Burlington Mills or equal.

SPECIFICATIONS
Item 19

Socks, Unisex Black Over-the-Calf Boot
Unisex Over-the-Calf Socks

GENERAL DESCRIPTION

Unisex over the calf black boot sock.

Fabric: 70% acrylic/30% nylon.

Sizes:

One size fits all

Item shall be shall be Thorlos, vendor style #WPB-13 or equal.

SPECIFICATIONS
Item 20

Tie, Unisex Black P/W Tropical Clip-on
14" Clip-on Tie

GENERAL DESCRIPTION

Short metal clip-on tie shall be Samuel Broome style #455 or equal. Class A, unisex, clip-on tie, 15" in length and 3"-3-1/4" in width.

Basic Material: The black material shall be 55%/45% polyester/wool, tropical weave. All ties shall finish flat and smooth without visible wrinkles, fabric flaws, stitching, or splicing.

SPECIFICATIONS
Item 21

Tie, Unisex Black P/W Tropical Clip-on Regular Length
17" Clip-on Tie

GENERAL DESCRIPTION

Regular metal clip-on tie shall be Samuel Broome style #455 or equal. Class A, unisex, clip-on tie, 17" in length and 3"-3-1/4" in width.

Basic Material: The black material shall be 55%/45% polyester/wool, tropical weave. All ties shall finish flat and smooth without visible wrinkles, fabric flaws, stitching, or splicing.

SPECIFICATIONS
Item 22

Tie, Unisex Black P/W Tropical, Clip-on Extra Long
19" Clip-on Tie

GENERAL DESCRIPTION

Extra large metal clip-on ties shall be Samuel Broome style #455 or equal. Class A, unisex, clip-on tie, 19" in length and 3"-3-1/4" in width.

Basic Material: The black material shall be 55%/45% polyester/wool, tropical weave. All ties shall finish flat and smooth without visible wrinkles, fabric flaws, stitching, or splicing.

SPECIFICATIONS
Item 23

Tie, Unisex Black P/W Tropical Standard
18" Velcro Tie

GENERAL DESCRIPTION

Standard velcro tie shall be Samuel Broome style #455 or equal. Class A, unisex, velcro tie, 18" length and 3"-3-1/4" width.

Basic Material: The material shall be 55%/45% polyester/wool, tropical weave. All ties shall finish flat and smooth without visible wrinkles, fabric flaws, stitching, or splicing.

SPECIFICATIONS
Item 24

**Tie, Unisex Black P/W Tropical, Standard
20" Velcro Tie**

GENERAL DESCRIPTION

Standard velcro tie shall be Samuel Broome style #455 or equal. Class A, unisex, velcro tie, 20" length and 3" – 3-1/4" width.

Basic Material: The material shall be 55/45 polyester/wool, tropical weave. All ties shall finish flat and smooth without visible wrinkles, fabric flaws, stitching, or splicing.

SPECIFICATIONS
Item 25

Belt, Unisex Black Leather with Silver Buckle Officer's
Unisex Black Leather Belt

GENERAL DESCRIPTION

1-3/4" wide officer's belt is made of heavy 9/10 oz top grain cowhide. It features billets of 9/10 oz cowhide with a solid silver oval buckle.

Finish: Plain, black.

Buckle: Oval shape in nickel silver finish.

Size:
26-58 Even Sizes

Item shall be Don Hume Style B112 or equal.

SPECIFICATIONS
Item 26

Sweater, Unisex Green Wool Commando
Unisex Commando Sweater

General Description: Lightweight green wool commando sweater with a 1-3/8" wide v-neck. In addition, features double needle-stitched twill elbow patches. Includes badge tab and nameplate.

Fabric: 100% wool; body. 100% Chetopa twill; elbow patches. Olive Green.

Customization: The organization's shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
XS-3XL

Item shall be VF Imagewear Style No. WV5100B or equal.

SPECIFICATIONS
Item 27

Mock Turtleneck, Unisex Black Cotton Long Sleeve
Unisex Black Mock Turtleneck

Fabric: Pre-shrunk 100% combed-cotton jersey knit. 7.25 oz neck and cuffs feature a premium blend of Lycra® Spandex for superior shape retention.

Features:

- Generous cut with extra long tails allow for mobility even when worn over body armor
- Reinforced elastic shoulder seams
- Coverstitch neck and shoulder seams
- Seamless neck, cuffs, and body
- Unisex sizing
- Direct embroidery available
- Machine washable

Sizes:

S-3XL

Item shall be VF Imagewear Style No. 8301BK or equal.
Manufactured by Lee.

**SPECIFICATIONS
Item 28**

**Jacket, Unisex Green New Generations®3 Waist Length with zip-in/out Liner
Unisex New Generations Jacket**

NEW GENERATION®3 SPECIFICATIONS

FABRIC

Outershell: 100% Tactel® brand nylon , 4.0 oz. to 4.5 oz./square yard, plain weave or equal.

Color: Forest Green

Finish: Hydroflex® brand coating or equal. A polyurethane, monolithic coating. Double coated.

Permanent Lining: 70 denier 100% nylon taffeta

Design: The jacket shall be a full cut, waist length model with two-way zipper front, Primaloft zip-in/zip-out liner, shirred waistband, and zippered side vents. Coat construction with sealed seams shall be used throughout with body and sleeves being fully lined.

Body Detail: The front shall be plain with box-pleated patch pockets, flaps, and badge tab. There shall be side zipper entry on both side seams, approximately 11" in length and secured by a nylon zipper and snap closure. There shall be a zipper track located at the center back neck concealed in a zipper garage for an optional hood.

Inside Detail: On the left side of the coat, there shall be a gun pocket installed on the permanent lining of the coat to accept a small frame handgun. The gun pocket shall have a minimum opening of 4-1/2" and be a minimum of 6" deep. The gun pocket shall be furnished with a strap and snap closing. There shall be two cut in pockets on the left and right sides. There shall be a strap and snap on the lining of each sleeve end for attaching the zip-in liner.

Pockets: They shall close with Velcro on the side points and with a centered buttonhole. The left patch pocket is to have a pencil opening at the top of the flap.

Badge Tab: The badge tab shall be made of the outer fabric being minimum 2" tall by 1" wide. The first eyelet is minimum 1/2" down from the top of the finished edge and the second is minimum 1/2" up from the bottom-finished edge. The eyelets are spaced minimum 1" from center to center. It shall be centered minimum 2-1/2" above the left pocket flap.

Zipper: There shall be a YKK #5, two-way molded nylon zipper in the front, 11" nylon zipper on each side vent and a zipper at the center back neck.

Buttons and Snaps: The pocket flaps and epaulets shall be secured with a small silver Waterbury Company Inc. "P" button or equal. Flaps and epaulets shall close with small silver Waterbury Company Inc. "P" button or equal. Front fly shall be secured by high impact, non-reflective, non-glare, scratch resistant snaps.

LINER SPECIFICATIONS

Fabric:

Outershell: 160 x 90 70 denier downproof nylon taffeta
 Insulation: Primaloft brand or equal, 2 - 3.0 oz body and sleeve from Albany Industries

Design: The liner is made over a full-cut long-sleeve liner pattern with side vents to accommodate side zip jackets.

Body Detail: The liner has long sleeves and knit wristlets with an anchor loop to accept buttons.

Pocket: There is one lower right inside patch pocket.

Zipper: There is a molded nylon zipper, with a center mark, attached to the liner, and interchangeable. The zipper must be of sufficient length to attach to the facing of a jacket.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4 to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Warranty: One year against workmanship or fabric defects.

Sizes:

Regular S – 4XL
 Long M – 5XL

Item shall be VF Imagewear Style No. HS3351 or equal.

SPECIFICATIONS
Item 29

Jacket, Unisex Green Ecospun® Fleece
Unisex Fleece Jacket

GENERAL DESCRIPTION

Fleece jacket top with two front zippered pockets.

Basic Material: The material shall be Ecospun® fleece made from 100% recycled plastic. Forest Green.

Zipper: The front zipper shall be YKK Vislon or equal. The front pocket zippers shall be YKK Coil Interlocking teeth, size 5 or equal.

Bottoms: The jacket bottom shall be finished with a knit waistband with front tabs minimum 4" long.

Badge Reinforcement: Badge and name tabs shall consist of heat set-on tape placed on the inside of the jacket. The tape shall be placed so that the top of the badge shall be minimum 4" down from the shoulder seam and the center of the badge shall be minimum 4-1/4" from the front zipper on the left front. The tape shall be placed so that the nametag shall be 4-1/2" down from the shoulder seam, and the center of the nametag shall be 4-1/4" from front zipper on right inside front.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge approximately 7" below the collar seam. (Raglan sleeves) The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular	XS – 4XL
Long	M – 3XL

Item shall be VF Imagewear Style No. NP3132 or equal.

SPECIFICATIONS
Item 30

Watch Cap, Unisex Earth Green Recycled Fleece
Unisex Green Watch Cap

GENERAL DESCRIPTION

Fleece cap shall be a watch-style cap or equal.

Basic Material: The material shall be 100% recycled plastic fleece. The weight shall be 8 oz/sq yd. The color shall be Earth Green.

Sizes:

Regular Medium

Regular Extra Large

Item shall be VF Imagewear Style No. ND7191 or equal.

SPECIFICATIONS
Item 31

Cap, Unisex Green Gore-Tex and Mouton Fur Trooper Style
Unisex Green Mouton Fur Trooper Cap

GENERAL DESCRIPTION

Trooper style Borg Pile fur trimmed hat.

Basic Material: The material shall be Forest Green two-ply Taslan nylon Gore-Tex fabric.

Strap: Made of same material as crown.

Fur: Dark brown, first quality mouton fur.

Lining: Black zigzag quilted pattern sateen acetate or equal with insulating layer.

Sweatband: Same material as lining with an inner stiffening of quality crinoline or equal sewn to the cap.

Sizes:
S – 2XL

Item shall be VF Imagewear Style No. NP7113 or equal.

**SPECIFICATIONS
Item 32**

**Jacket, Unisex Green 8 oz 65/35 P/C Twill with Badge Tab
Unisex Green Twill Field Jacket**

GENERAL DESCRIPTION

Permanent press jacket with zipper from bottom of jacket to bottom of collar, two-piece convertible collar, with two outside breast pockets with pointed flaps.

Basic Material: The material shall be 8 oz Forest Green 8 oz 65%/35% polyester/cotton twill.

Zipper: A brass Talon #42 zipper or equal is required. Zipper with brass teeth and slider-ratcheting-autolock slider.

Collar: Collar shall be 2-piece convertible style. Collar shall have an interlining compatible with permanent press finish.

Inside Zipper Track: The jacket shall be manufactured with an inside zipper track to accommodate zip-in/out liner with long sleeves.

Badge Reinforcement: Badge tab shall be constructed of self fabric, lined with 2 black metal eyelets minimum 1" apart vertically from center to center and shall be sewn minimum 1/2" above left breast pocket flap. Finished tab shall be minimum 2" long and 1" wide.

Pocket Flaps: Left flap shall have a pencil division with each side of opening bartacked.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4 to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular	XS-3XL
Long	M-3XL

Item shall be VF Imagewear Style No. NP3144 or equal.

SPECIFICATIONS
Item 33

Work Jacket Liner, Unisex Black 5 oz Twill
Unisex Field Jacket Liner

GENERAL DESCRIPTION

Quilted jacket liner for Uniform Item No. 32.

Basic Material: The body shall be Black bonded polyester fiberfill quilted with 70-denier nylon taffeta face and 50-denier nylon taffeta back. The sleeves shall be Black 3 oz bonded polyester fiberfill quilted with 70-denier nylon taffeta face and 50-denier nylon taffeta back.

Zippers: There shall be an interlining zipper, attached to the liner. The zipper shall be of sufficient length to be satisfactorily attached to the facing of the jacket.

Sizes:

Short	M
Regular	XS – 3XL
Long	M – 3XL

Item shall be VF Imagewear Style No. 3100 or equal.

SPECIFICATIONS Item 34

Parka, Unisex Green Taslan Nylon Hip Length Insulated Unisex Hip Length Parka

GENERAL DESCRIPTION

The garment is a hip length parka with a front storm flap, a two-way zipper, and snap closures. The Parka has an adjustable waist cord, two outside hand pockets, and two inside pockets. The parka is fully lined and insulated.

Basic Material: The material shall be 100% Taslan brand nylon or equal, 2-ply, with 3M Thinsulate-Forest Green.

Linings: The parka shall be fully lined. The lining shall be sewn to the insulation batting.

Drawstring: A concealed drawstring tunnel shall be located at the waistline. A 1/8" diameter nylon covered elastic cord shall enter through the tunnel and exit through the eyelets. The cord shall be 3" longer than each eyelet when in a fully relax state. The cord shall be knotted 1" from each end and shall have a 7/32" diameter Barreloc attached to each end close to each eyelet.

Badge Reinforcement & Name Tab: Badge and name tabs shall be constructed from the outer shell fabric. The badge tab shall be minimum 2" long with two eyelets centered, minimum 15/16" apart. The badge tab shall be located on the left front in vertical alignment with the inner edge minimum 5-1/2" from the left front edge and the top edge 4-1/2" below the front shoulder seam. The name tab shall be minimum 3" long with two eyelets centered, minimum 1-7/8" apart. The name tab shall be located on the right front in horizontal alignment with the inner edge minimum 3-1/2" from the front zipper tape and the top edge minimum 7-1/2" below the front shoulder seam.

Cuffs: An minimum 3" wide knitted cuff shall be sewn into the lining/outershell seam.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge approximately 7" below the collar seam. (Raglan sleeves) The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular XS – 2XL

Item shall be VF Imagewear Style No. C03105 or equal.

**SPECIFICATIONS
Item 35**

**Jacket Overshell, Unisex Green Gore-Tex Waist Length with Badge Tab
Unisex Green Jacket Overshell**

This garment is a waist length waterproof breathable jacket shell with a double front storm flap and a 2-way zipper and snap closures. The shell has two outside hand pockets, two inside pockets, and a shirred waistband. The shell is fully lined, uninsulated, and has an inside zipper for a zip-in-liner. The shells are designed to be worn over an insulated zip-in liner: Nylon taffeta Thinsulate liner waist length.

Basic Material: The material shall be 100% Taslan nylon – bonded to Gore-Tex film, Forest Green.

Badge Reinforcement: Badge and name tabs shall be constructed from the outershell fabric. The badge tab shall be 2" long with 2 sewn eyelets centered minimum 15/16" apart. The badge tab shall be located on the left front. The name tab shall be minimum 3-1/4" long with minimum 2 sewn eyelets centered minimum 1-7/8" apart. The name tab shall be located on the right front.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge approximately 7" below the collar seam. (Raglan sleeves) The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular	XS-2XL
Long	M-2XL

Item shall be VF Imagewear Style No. NP3162 or equal.

**SPECIFICATIONS
Item 36**

**Jacket Overshell Liner, Unisex Green Thinsulate Waist Length
Unisex Jacket Overshell Liner**

GENERAL DESCRIPTION

Nylon taffeta Thinsulate brand or equal liner. Features 150-gram insulation in the sleeves and 200-gram insulation in the body to zip and snap into Gore-Tex waist length overshell.

Basic Material: The shell shall be 100% nylon. The lining shall be 100% nylon. Insulation shall be Thinsulate in Forest Green.

Linings: The shell shall be fully lined.

Zippers: The front shall have a zipper compatible with the inside zipper track on the Gore-Tex overshell.

Side Vents: The side vents shall open to be compatible with side vents on the Gore-Tex overshell.

Sizes:

Regular	XS – 2XL
Long	M – 2XL

Liner shall be VF Imagewear Style #NP3168 or equal.

**SPECIFICATIONS
Item 37**

**Hood, Unisex Green Thinsulate Insulated Gore-Tex
Insulated Hood**

GENERAL DESCRIPTION

The hood shall be detachable two-piece construction with drawstring and snap front closures. The hood attaches to the shell with 4 snaps.

Basic Material: The basic material shall be outshell fabric, lining fabric, drawcord, cord locks, and snaps.

Sizes:

XS – 3XL

Item shall be VF Imagewear Style No. NP3131 or equal.

SPECIFICATIONS
Item 38

Parka Overshell, Unisex Green Gore-Tex Hip-Length Uninsulated
Unisex Parka Overshell

GENERAL DESCRIPTION

The garment is a hip length, Gore-Tex overshell with a front storm flap, a 2-way zipper, and snap closures. The overshell has an adjustable waist cord, zippered side vents, 2 outside hand pockets, and 2 inside pockets. The overshell is fully lined and un-insulated.

Basic Material: The material shall be 100% Taslan nylon-bonded to Gore-Tex film, Forest Green.

Linings: The overshell shall be fully lined.

Badge Reinforcement & Name Tab: Badge and name tabs shall be constructed from the outershell fabric. The badge tab shall be minimum 1-3/4" long with two eyelets centered, minimum 3/4" apart. The badge tab shall be located on the left front. The name tab shall be minimum 3-1/4" long with two eyelets centered, minimum 1-7/8" apart. The name tab shall be located on the right front.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge approximately 7" below the collar seam (Raglan sleeves). The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular	XS-2XL
Long	M-3XL

Item shall be VF Imagewear Style No. 3158 or equal.

SPECIFICATIONS
Item 39

Parka Overshell Liner, Unisex Green Thinsulate Hip Length
Unisex Parka Overshell Liner

GENERAL DESCRIPTION

Nylon taffeta Thinsulate liner. Features 150-gram insulation in the sleeves and minimum 200-gram insulation in the body to zip and snap into Gore-Tex hip length parka overshell.

Basic Material: The shell shall be 100% nylon. The lining shall be 100% nylon. Insulation shall be Thinsulate in Forest Green.

Linings: The shell shall be fully lined.

Zippers: The front shall have a 1-way separating reversible zipper compatible with the inside zipper track on the Gore-Tex overshell.

Front: The front shall have a 1-way separating reversible zipper compatible with the inside zipper track on the Gore-Tex overshell. The outer front shall be plain and the lining channel quilted with goose down and baffled. The lower front shall have 2 male snaps located approximately 1" from the side and compatible with the female snaps on the inner lining of the Gore-Tex overshell.

Sizes:

Regular	XS – 2XL
Long	M – 2XL

Liner shall be VF Imagewear Style #NP3168 or equal.

SPECIFICATIONS
Item 40

Uninsulated Hood, Unisex Green Gore-Tex Overshell
Uninsulated Hood

GENERAL DESCRIPTION

The hood shall be detachable two-piece construction with drawstring and snap front closures. The hood attaches to the shell with four snaps.

Basic Material: The basic material shall be outershell fabric, lining fabric, drawcord, cord locks and snaps shall be the same as those cited for use in the parka.

Style: The hood shall be non-insulated, detachable two-piece construction with drawstring and snap front closures. The hood attaches to the shell with four snaps. 2-ply Taslan nylon with Gore-Tex.

Sizes:

XS – 2XL

Item shall be VF Imagewear Style No. 3130 or equal.

**SPECIFICATIONS
Item 41**

**Pant, Male Green Gore-Tex Lined Rain/Wind
Men's Rain/Wind Pant**

GENERAL DESCRIPTION

Fully lined Gore-Tex or equal pants or equal featuring full-length side zippers with inside weather flaps with elastic waistband and hook and pile tape side waistband closures.

Basic Material: The material shall be Taslan brand nylon or equal bonded to Gore-Tex film or equal, Forest Green. Sealed seams and stitching shall show no leakage.

Lining: The pants shall be fully lined.

Waistband: The waistband shall have four snapped belt loops equally spaced for a duty belt.

Sizes:

Regular	S – XL Non Standard, XXL Standard
Long	S – XL Non Standard, XXL Standard

Item shall be VF Imagewear Style No. 3118 or equal.

SPECIFICATIONS
Item 42

Pant, Female Green Gore-Tex Lined Rain/Wind
Women's Rain/Wind Pant

GENERAL DESCRIPTION

Fully lined Gore-Tex or equal pant or equal featuring full-length side zippers with inside weather flaps with elastic waistband and hook and pile tape side waistband closures.

Basic Material: The material shall be Taslan brand nylon or equal bonded to Gore-Tex film or equal, Forest Green. Sealed seams and stitching shall show no leakage.

Lining: The pants shall be fully lined.

Waistband: The waistband shall have 4 snapped belt loops equally spaced for a duty belt.

Sizes:

Regular S – XL Non Standard
Long: S – XL

Item shall be VF Imagewear Style No. 3120 or equal.

SPECIFICATIONS

Item 43

Jacket, Unisex Brown Lined Ike Style Unisex Brown Work Jacket

GENERAL DESCRIPTION

Brown waist length jacket with waistband. Band adjustable for waist size with button tabs located on each side. Two front slash pockets, utility pocket on left sleeve. Adjustable 2 button cuffs. Two-piece collar with sewn-in stays. Collar topstitched.

Basic Material: Body fabric of 65% polyester/35% cotton, 7.5 oz per sq yd 2 x 1 twill, durable press finish.

Lining: 6 nylon taffeta face, non-woven back, quilted to polyurethane foam.

Finish: Pre-cure durable press.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:

Regular	XS – 2XL
Long	M – 3XL

Item shall be VF Imagewear Style No. JT22BN or equal.

SPECIFICATIONS
Item 44

Pant, Male Dura Kap Work
Men's Work Pant

GENERAL DESCRIPTION

Brown Dura Kap work pant with 2-piece folder set waistband with outlet at band. Two-piece innerlined curtain band joined at outlet. Quarter top front folder set pockets. Hip pocket welts set in. Belt loops attached by bartacking through from outside at top and bottom of each loop. Darts above hip pockets.

Basic Material: Body fabric of 65% polyester/35% combed cotton, 8 oz. per sq yd. 2 x 1 twill durable press finish.

Size:

Short	32 – 38 Even Only
Regular	28 – 38 All
Regular	40 – 58 Even Only
Long	32 – 56 Even Only
X-Long	30 – 46 Even Only

Item shall be VF Imagewear Style No. PT20BN or equal.

SPECIFICATIONS
Item 45

Pant, Female Dura Kap Work
Women's Work Pant

GENERAL DESCRIPTION

Brown Dura Kap work pant with 2-piece folder set waistband with outlet at band. Two-piece innerlined curtain band joined at outlet. Quarter top front folder set pockets. Hip pocket welts set in. Belt loops attached by bartacking through from outside at top and bottom of each loop. Darts above hip pockets.

Basic Material: Body fabric of 65% polyester/35% combed cotton, 8 oz per sq yd. 2 x 1 twill durable press finish.

Size:

Petite	2 – 16, Non-Standard
Regular	2 – 28 Even Only
Tall	6 – 24 Even Only

Item shall be VF Imagewear Style No. PT61BN or equal.

SPECIFICATIONS
Item 46

Mock Turtleneck, Unisex Brown
Unisex Brown Mock Turtleneck

GENERAL DESCRIPTION

Generous cut with extra long tails allow for mobility even when worn over body armor. Reinforced elastic shoulder seams for added strength. Neck and shoulder seams are coverstitched. Neck, cuffs, and body should be seamless.

Fabric: Pre-shrunk 100% combed-cotton jersey knit provides maximum comfort, durability, and minimal care. Neck and cuffs should have 7.25-oz blend of Lycra® Spandex or equal.

Sizes:
S-3XL

Item shall be VF Imagewear Style No. WV5103 or equal.
Manufactured by Lee or equal.

SPECIFICATIONS
Item 47

Shirt, Male Tan Long Sleeve Poplin
Men's Long Sleeve Tan Shirt

GENERAL DESCRIPTION

New Dimension poplin long sleeved men's shirt with military creases, epaulets, and badge tab.

Fabric: New Dimension Swift Galey style 5409, 4.5 oz sq yd 65% Dacron® polyester/35% combed cotton in the color Tan.

Creasing: The 2 military creases in front and 3 in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System or equal.

Badge Tab: Inside sling type of self-goods approximately 1-1/8" wide extends from joining seam to pocket of left front. To have 2 small, uncut buttonholes minimum 1-1/4" apart with the lower buttonhole minimum 1-1/4" above the flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4 to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:

Neck	Sleeve
14	31-33
14.5	31-34
15	31-35
15.5	31-36
16	32-36 – Standard – 31 Non-Standard
16.5	32-36 – Standard – 31 Non-Standard
17	32-37 – Standard – 31 Non-Standard
17.5	32-37 – Standard – 31 Non-Standard
18	32-36 – Standard – 31 Non-Standard
18.5	33-37
19	33-36
20	35-36 – Standard – 33 and 34 Non-Standard
21	33-36 – Non-Standard
22	33-36 – Non-Standard

Item shall be VF Imagewear Style No. HS1115 or equal.

SPECIFICATIONS
Item 48

Shirt, Male Tan Short Sleeve Poplin
Men's Short Sleeve Tan Shirt

GENERAL DESCRIPTION

New Dimension poplin short-sleeved men's shirt with military creases, epaulets, and badge tab.

Fabric: Swift Galey style 5409, 4.5 oz sq yd 65% Dacron® polyester/35% combed cotton in the color Tan.

Creasing: The 2 military creases in front and 3 in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System or equal.

Badge Tab: Inside sling type of self-goods approximately minimum 1-1/8" wide extends from joining seam to pocket of left front. To have 2 small, uncut buttonholes minimum 1-1/4" apart with the lower buttonhole minimum 1-1/4" above the flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

14.5
15
15.5
16
16.5
17
17.5
18
18.5
19.5
20.5

Item shall be VF Imagewear Style No. HS51211 or equal.

SPECIFICATIONS
Item 49

Shirt, Female Tan Long Sleeve Poplin
Women's Long Sleeve Tan Shirt

GENERAL DESCRIPTION

New Dimension poplin long-sleeved women's shirt with military creases, epaulets, and badge tab.

Fabric: Swift Galey style 5409, 4.5 oz. sq. yd. 65% Dacron® polyester/35% combed cotton in the color Tan.

Creasing: The 2 military creases in front and 3 in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System or equal.

Badge Tab: Inside sling type of self-goods minimum 1-1/8" wide extends from joining seam to pocket of left front. To have 2 small uncut buttonholes minimum 1-1/4" apart with the lower buttonhole minimum 1-1/4" above the flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
S – 2XL

Item shall be VF Imagewear Style No. HS1168 or equal.

SPECIFICATIONS
Item 50

Shirt, Female Tan Short Sleeve Poplin
Women's Short Sleeve Tan Shirt

GENERAL DESCRIPTION

New Dimension poplin short-sleeved women's shirt with military creases, epaulets, and badge tab.

Fabric: Swift Galey style 5409, 4.5 oz sq yd 65% Dacron® polyester/35% combed cotton.

Creasing: The 2 military creases in front and 3 in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System or equal.

Badge Tab: Inside sling type of self-goods minimum 1-1/8" wide extends from joining seam to pocket of left front. To have 2 small uncut buttonholes minimum 1-1/4" apart with the lower buttonhole minimum 1-1/4" above the flap.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
S – 2XL

Item shall be VF Imagewear Style No. HS1269 or equal.

**SPECIFICATIONS
Item 51**

**Jacket, Unisex Brown New Generation®3 Waist Length with Zip-in/out Liner
Unisex Brown New Generation Jacket**

GENERAL DESCRIPTION

Brown unisex waist length jacket with 2-way zipper has zip-in/zip-out liner.

Basic Material:

Outershell: 100% Tactel® nylon or equal, 4.0 oz to 4.5 oz/sq yd, plain weave
Permanent Lining: 70 denier 100% nylon taffeta

Design: The jacket shall be a full cut, waist length model with two-way zipper front, Primaloft® or equal zip-in/zip-out liner, shirred waistband, and zippered side vents. Coat construction with sealed seams shall be used throughout with body and sleeves being fully lined.

Body Detail: The front shall be plain with box-pleated patch pockets, flaps, and badge tab. There shall be side zipper entry on both side seams, approximately 11" in length and secured by a nylon zipper and snap closure. There shall be a zipper track located at the center back neck concealed in a zipper garage for an optional hood.

Pockets: There shall be 2 patch pockets with box pleats. They shall close with velcro on the side points and with a centered buttonhole. The left patch pocket is to have a pencil opening at the top of the flap.

Buttons and Snaps: The pocket flaps and epaulets shall be secured with metal buttons. Flaps and epaulets shall close with metal buttons. Front fly shall be secured by high impact, non-reflective, non-glare, scratch resistant snaps.

Badge Tab: The badge tab shall be made of the outer fabric and lined with pocketing being minimum 2" tall by 1" wide. The first eyelet is minimum 1/2" down from the top of the finished edge and the second is minimum 1/2" up from the bottom-finished edge. The eyelets are spaced minimum 1" from center to center. It shall be centered minimum 2-1/2" above the left pocket flap.

Zipper: There shall be a YKK #5, two-way molded nylon zipper in the front, 11" nylon zipper on each side vent, and a zipper at the center back neck.

LINER SPECIFICATIONS:**Fabric:**

Outershell: 160 x 90 70 denier downproof nylon taffeta

Design: The liner is made over a full-cut long-sleeve liner pattern with side vents to accommodate side zip jackets.

Body Detail: The liner has long sleeves and knit wristlets with an anchor loop to accept buttons.

Pocket: There is 1 lower right inside patch pocket.

Zipper: There is a molded nylon zipper, with a center mark, attached to the liner, and interchangeable. The zipper must be of sufficient length to attach to the facing of a jacket.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Warranty: One year against workmanship or fabric defects.

Size:

Regular S – 4XL

Long M – 5XL

Item shall be VF Imagewear Style No. HS3353 or equal.

SPECIFICATIONS
Item 52

Belt, Unisex Plain Brown Leather with Brass Buckle Dress
Unisex Brown Leather Belt

GENERAL DESCRIPTION

Unisex brown grain leather dress belt with gold buckle.

Basic Material: The material shall be top grain leather 1-1/4" wide, 4 to 4-1/2 oz; Buckle #1672 30mm Gold Finish.

Construction: Top Leather beveled, cemented and stitched to liner leather. Finished with smooth, plain brown finish. Loop to be 3/8" wide, knife-edged, and double stitched. Buckle end stitched down over buckle with second stitch line to hold loop.

Sizes:

26 – 56 Even Only

Belt shall be Don Hume or equal.

SPECIFICATIONS
Item 53

Watch Cap, Unisex Brown Recycled Fleece
Unisex Brown Watch Cap

GENERAL DESCRIPTION

Fleece cap shall be a watch style cap or equal.

Basic Material: The material shall be 100% recycled plastic fleece. The weight shall be 8 oz/sq yd. The color shall be Brown.

Sizes:

Regular Medium

Regular Extra Large

Item shall be VF Imagewear Style No. FS7112 or equal.

SPECIFICATIONS
Item 54

Trooper Cap, Unisex Brown Gore-Tex and Mouton Fur
Unisex Brown Mouton Fur Trooper Cap

GENERAL DESCRIPTION

Brown nylon mouton fur trim trooper cap with brown shell with earflaps and chin strap.

Fabric: Mouton Fur Trim

Shell: 100% Taslan Nylon Goretex

Sizes:
S- XXL

Item shall be VF Imagewear Style No. WV7100B or equal.

SPECIFICATIONS
Item 55

Smock, Female Brown 3/4 Sleeve Poly-Cotton
Women's 3/4 Sleeve Smock

GENERAL DESCRIPTION

Women's brown poly-cotton smock with 3/4 length sleeves and 2 square front pockets.

Fabric: 65% polyester/35% cotton; Brown

Features: 3/4 sleeve convertible collar smock with 4-button closure and 2 front square pockets.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:
Regular S-3XL

Item shall be VF Imagewear Style No. WV1101B or equal.

SPECIFICATIONS
Item 56

Smock, Female Brown Short Sleeve Poly-Cotton
Women's Short Sleeve Smock

GENERAL DESCRIPTION

Women's brown poly-cotton smock with short sleeves and 2 square front pockets.

Fabric: 65% Polyester/35% Cotton; Brown

Features: Short sleeve convertible collar smock with 4-button closure and 2 front square pockets.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Sizes:

Regular S-3XL

Item shall be VF Imagewear Style No. WV1102B or equal.

SPECIFICATIONS
Item 57

Pant, Female Brown 1/2 Elastic Waist Twill
Women's Brown Twill Pant

GENERAL DESCRIPTION

Women's brown poly-cotton twill 1/2 elastic waist pant.

Style: Zipper front closure, back waistband has 2" elastic inserted. Quarter top front pockets.

Fabric: Body fabric 65% polyester/35% cotton 8-1/4 oz per sq yd 2 x 1 twill, durable press finish.

Closures: Zipper size 45 solid brass, ratcheting slider.

Size:
4 - 28

Item shall be VF Imagewear Style No. PT59BN or equal.

SPECIFICATIONS
Item 58

Shirt, Male Tan Long Sleeve Poplin Work
Men's Tan Long Sleeve Work Shirt

GENERAL DESCRIPTION

Tan poplin long-sleeved work shirt.

Style: Two-piece, lined collar. Sewn-in stays in collar. Fronts have stitched down front hems and vertical buttonholes. Two button thru hex pockets. Separate 2-piece yoke.

Fabric: Body fabric is TouchTex II® or equal, 65% polyester/35% combed cotton, 4.25 oz per sq yd poplin durable press finish.

Finish: Pre-cure durable press with soil release and wickable finish.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall to be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:

Neck	Sleeve
14	31-33
14.5	31-34
15	31-35
15.5	31-36
16	32-36 – Standard – 31 Non-Standard
16.5	32-36 – Standard – 31 Non-Standard
17	32-37 – Standard – 31 Non-Standard
17.5	32-37 – Standard – 31 Non-Standard
18	32-36 – Standard – 31 Non-Standard
18.5	33-37
19	33-36
20	35-36 – Standard – 33 and 34 Non-Standard
21	33-36 – Non-Standard
22	33-36 – Non-Standard

Item shall be VF Imagewear Style No. SP14/LT or equal.

SPECIFICATIONS
Item 59

Shirt, Male Tan Short Sleeve Poplin Work
Men's Tan Short Sleeve Work Shirt

GENERAL DESCRIPTION

Tan poplin short-sleeved work shirt.

Style: Two-piece, lined collar. Sewn-in stays in collar. Fronts have stitched down front hems and vertical buttonholes. Two button thru hex pockets. Separate 2-piece yoke.

Fabric: Body fabric is TouchTex II® or equal, 65% polyester/35% combed cotton, 4.25 oz. per sq. yd. poplin durable press finish.

Finish: Pre-cure durable press with soil release and wickable finish.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:

14.5
15
15.5
16
16.5
17
17.5
18
18.5
19.5
20.5

Item shall be VF Imagewear Style No. SP24/LT or equal.

SPECIFICATIONS
Item 60

Shirt, Female Tan Long Sleeve Poplin Work
Women's Tan Long Sleeve Work Shirt

GENERAL DESCRIPTION

Tan poplin long sleeved work shirt.

Style: Two-piece, lined collar. Sewn-in stays in collar. Fronts have stitched down front hems and vertical buttonholes. Two button thru hex pockets. Separate 2-piece yoke.

Fabric: Body fabric is TouchTex II® or equal, 65% polyester/35% combed cotton, 4.25 oz per sq yd poplin durable press finish.

Finish: Pre-cure durable press with soil release and wickable finish.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:
S – 2XL

Item shall be VF Imagewear Style No. HS1168 or equal.

SPECIFICATIONS
Item 61

Shirt, Female Tan Short Sleeve Poplin Work
Women's Tan Short Sleeve Work Shirt

GENERAL DESCRIPTION

Tan poplin short-sleeved work shirt.

Style: Two-piece, lined collar. Sewn-in stays in collar. Fronts have stitched down front hems and vertical buttonholes. Two button thru hex pockets. Separate 2-piece yoke.

Fabric: Body fabric is TouchTex II® or equal, 65% polyester/35% combed cotton, 4.25 oz per sq yd poplin durable press finish.

Finish: Pre-cure durable press with soil release and wickable finish.

Patch: The organizations shoulder patch shall be sewn securely in the center of the left sleeve with the top edge 1-1/4" to 1-1/2" below the shoulder seam depending on the garment size. The patch shall be sewn with inconspicuous stitching using thread to match the emblem border color and attached so that the edges do not roll-up after washing.

Size:

Regular S – 4XL
Long M – 5XL

Item shall be VF Imagewear Style No. HS3353 or equal.

SPECIFICATIONS
Item 62

Shirt, Male Tan Pique Cotton Short Sleeve Polo
Men's Polo Shirt

GENERAL DESCRIPTION

Tan short-sleeved pique cotton polo shirt with 3 button placket. Polo shirt has 3-button placket and drop tail. Made of 7 oz. 100% combed ringspun cotton. 1 x 1 corded rib trimmed collar and cuffs. Matching tape in collar seam and side vents. Back locker patch. Two needle topstitching on armholes, shoulders, and cuffs. Agency logo to be embroidered on left chest area.

Color: Tan

Size:
S – 3XL

Polo shirt to be Lee Style No.77100 or equal.

SPECIFICATIONS
Item 63

Shirt, Female Tan Pique Cotton Short Sleeve Polo
Women's Polo Shirt

GENERAL DESCRIPTION

Tan short-sleeved pique cotton polo shirt with 3 button placket. Polo shirt has 3-button placket and drop tail. Made of 7 oz. 100% combed ringspun cotton. 1 x 1 corded rib trimmed collar and cuffs. Matching tape in collar seam and side vents. Back locker patch. Two needle topstitching on armholes, shoulders, and cuffs. Agency logo to be embroidered on left chest area.

Color: Tan

Size:
XS – 3XL

Polo shirt to be Lee Style No.77100 or equal.

SPECIFICATIONS
Item 64

Shorts, Male Tan Twill Pleated
Men's Twill Shorts

GENERAL DESCRIPTION

Men's double pleated front twill shorts in tan color poly-cotton blend fabric.

Style: Double pleated front. Two quarter top front pockets. 9" inseam.

Fabric: Body of 65% polyester/35% combed cotton, 7.5 oz. per sq. yd. 2 x 1 twill, per-cure durable press finish.

Hip Pockets: Two set in welted hip pockets. Button/buttonhole on left pocket.

Size:

28 – 54

Item shall be VF Imagewear Style No. PT34KH or equal.

SPECIFICATIONS
Item 65

Shorts, Female Tan Twill Pleated
Women's Twill Shorts

GENERAL DESCRIPTION

Women's double pleated front twill shorts in tan color poly-cotton blend fabric.

Style: Double pleated front. Two quarter top front pockets. 9" inseam.

Fabric: Body of 65% polyester/35% combed cotton, 7.5 oz. per sq. yd. 2 x 1 twill, per-cure durable press finish.

Hip Pockets: Two set in welted hip pockets. Button/buttonhole on left pocket.

Size:

4 - 28

Item shall be VF Imagewear Style No. PT35KH or equal.

SPECIFICATIONS
Item 66

Winter Ball Cap, Black Unisex
Superintendent Winter Ball Cap

GENERAL DESCRIPTION

Unisex winter ball cap in black 100% brushed cotton twill.

Construction: Ball cap is constructed as a structured 6-panel jockey shape with a seamed front panel with fused buckram. Ball cap visor has 8 rows of stitching. Ball cap has 6 sewn eyelets (one per panel) and plastic adjustable snap. Undervisor and sweatband are constructed with the same black 100% brushed cotton twill. Sizing of hat will be one size fits all.

Embroidery: WVDNR Parks & Recreation logo shall be embroidered on front of ball cap using a 9,600-stitch count. Embroidery of logo on ball cap to be approximately 2" x 2". A sample of embroidery is available upon request for color and stitch count comparison. Embroidered logo is to be as follows:



Sample Cap Request: A sample of black winter ball cap with embroidered logo (Item 66) will be submitted by each prospective bidder to be used in the evaluation of submitted bids.

Item shall be KC Caps Style #6100S or equal.

SPECIFICATIONS
Item 67

Ball Cap, Black Unisex Mesh Back
Superintendent Summer Ball Cap

GENERAL DESCRIPTION

Unisex summer mesh back ball cap in black 100% brushed cotton twill and 100% nylon mesh back.

Construction: Ball cap is constructed as a structured 6-panel jockey shape with a seamed front panel with fused buckram. Ball cap visor has 8 rows of stitching. Ball cap has 2 sewn eyelets matching black brushed cotton twill and plastic adjustable snap. Undervisor and sweatband are constructed with the same black 100% brushed cotton twill. Mesh back consisting of 4 panels to be constructed of 100% nylon mesh. Sizing of hat will be one size fits all.

Embroidery: WVDNR Parks & Recreation logo shall be embroidered on front of ball cap using a 9,600-stitch count. Embroidery of logo on ball cap to be approximately 2" x 2". A sample of embroidery is available upon request for color and stitch count comparison. Embroidered logo is to be as follows:



Sample Cap Request: A sample of black summer ball cap with embroidered logo (Item 67) will be submitted by each prospective bidder to be used in the evaluation of submitted bids.

Item shall be KC Caps Style #6420 or equal.

SPECIFICATIONS Item 68

Winter Ball Cap, Brown Unisex Maintenance Winter Ball Cap

GENERAL DESCRIPTION

Unisex winter ball cap in brown 100% brushed cotton twill.

Construction: Ball cap is constructed as a structured 6-panel jockey shape with a seamed front panel with fused buckram. Ball cap visor has 8 rows of stitching. Ball cap has 6 sewn eyelets (one per panel) and plastic adjustable snap. Undervisor and sweatband are constructed with the same brown 100% brushed cotton twill. Sizing of hat will be one size fits all.

Embroidery: WVDNR Parks & Recreation logo shall be embroidered on front of ball cap using a 9,600-stitch count. Embroidery of logo on ball cap to be approximately 2" x 2". A sample of embroidery is available upon request for color and stitch count comparison. Embroidered logo is to be as follows:



Sample Cap Request: A sample of brown winter ball cap with embroidered logo (Item 68) will be submitted by each prospective bidder to be used in the evaluation of submitted bids.

Item shall be KC Caps Style #6100S or equal.

**SPECIFICATIONS
Item 69**

**Ball Cap, Brown Unisex Mesh Back
Maintenance Summer Ball Cap**

GENERAL DESCRIPTION

Unisex summer mesh back ball cap in brown 100% brushed cotton twill and 100% nylon mesh back.

Construction: Ball cap is constructed as a structured 6-panel jockey shape with a seamed front panel with fused buckram. Ball cap visor has 8 rows of stitching. Ball cap has 2 sewn eyelets matching brown brushed cotton twill and plastic adjustable snap. Undervisor and sweatband are constructed with the same brown 100% brushed cotton twill. Mesh back consisting of 4 panels to be constructed of 100% nylon mesh. Sizing of hat will be one size fits all.

Embroidery: WVDNR Parks & Recreation logo shall be embroidered on front of ball cap using a 9,600-stitch count. Embroidery of logo on ball cap to be approximately 2" x 2". A sample of embroidery is available upon request for color and stitch count comparison. Embroidered logo is to be as follows:



Sample Cap Request: A sample of brown summer ball cap with embroidered logo (Item 69) will be submitted by each prospective bidder to be used in the evaluation of submitted bids.

Item shall be KC Caps Style #6420 or equal.

I. INVENTORY/WAREHOUSING DISTRIBUTION

A. The Vendor shall maintain sufficient inventory levels for all uniforms based on seasonal fluctuations. The Vendor shall ship all orders and exchanges within fifteen (15) days of receipt or notify the agency and employee of back-order status.

B. Order Form: The Vendor shall work jointly with the WVDNR Parks & Recreation Section in developing an order form and catalog. A separate order form shall be developed for the Superintendent series and a separate order form shall be developed for all other employee classifications. Information and instructions to employees on the ordering process, measuring procedures, and special uniform order (i.e., irregular sizes) shall be provided with the order forms.

II. ADMINISTRATION/MANAGEMENT

A. State Purchasing Card Acceptance: The State of West Virginia currently uses a VISA purchasing card program, which is issued through a local bank. The successful vendor must accept the State of West Virginia VISA purchasing card for all orders less than two thousand five hundred dollars (\$2,500.00).

B. Payment: All orders fulfilled on this contract shall be made using a West Virginia VISA Purchasing Card.

C. Samples: All Vendors submitting bids for brand(s) other than those specified, must provide a sample of each item to WVDNR, Parks & Recreation Section within fourteen (14) days of request. All samples should be color specific and sent to Jeffrey D. Layfield, Superintendent, Greenbrier State Forest, HC 30, Box 154, Caldwell, WV 24925-9709.

D. Alterations: Standard alterations shall be done by the vendor at no additional charge. Standard alterations shall include sleeve length and pant length.

E. Exchange Analysis Report: The Vendor shall make available a semi-annual detailed report of the number and cause for exchanges of uniform items.

III. SPECIFIC REQUIREMENTS

A. The WVDNR Parks & Recreation Section, will furnish patches to the Vendor. It is the responsibility of the Vendor to maintain an inventory of the patches and to give WVDNR Parks & Recreation Section sufficient advance notice to order

patches so that orders will not be halted or delayed. The Vendor must provide for proper security and storage of patches and emblems.

B. Returns: The contractor agrees to accept all returns, including hemmed trousers, pants, or any item with a sewn-on patch.

IV. PACKAGING AND MARKING

A. Packing/Labeling/Delivery: Material shall be packed for shipment in such a manner that will ensure acceptance by common carrier and safe delivery to destination. Merchandise will be packaged individually and clearly marked per employee, handling each order separately.

V. QUALITY CONTROL

A. The appearance, image, and morale of park personnel will be enhanced by the Vendor's assurance that each uniform item has restriction on mill dyes and standards, which require identical products being produced and delivered each time.

VI. STATE TERM CONTRACT WEB PAGE

A. Each Vendor shall develop and maintain a state term contract web page on the Internet to enable access to and ordering of customer's specific uniform items from Vendor catalog.

B. The state term contract website must have the following requirements:

1. WVDNR Parks & Recreation Section specific current contract pricing;
2. Detailed item descriptions with pictures when possible;
3. Robust search engine capabilities;
4. Links or information placed on the website to access additional product literature and information;
5. The Vendor's home page;
6. The history of the Vendor's company;

7. Shopping-cart ordering capabilities;

8. Universal Resource Locator (URL) for the Internet page must be supplied to the WVDNR Parks & Recreation Section prior to implementation of the contract; and

9. Password protection to protect WVDNR Parks & Recreation Section's exclusive items from being purchased by others.

C. Vendor must take appropriate steps to provide ordering access to the WVDNR Parks & Recreation Section solely for their specific uniform items. Vendor shall not make the WVDNR Parks & Recreation Section's exclusive items available for purchase to any other customer or party.

D. Vendor must make available and maintain a unique login to the WVDNR Parks & Recreation Section Internet access page.

E. Vendor must make available and maintain the state term contract website to the WVDNR Parks & Recreation Section on a 24 hour/7 days per week basis.

BID FORM

ITEM NUMBER	DESCRIPTION	ESTIMATED ANNUAL USEAGE	SIZE	BID PRICE
1	<i>Superintendent</i> Summer Dress Trouser, Male Green	150		
2	<i>Superintendent</i> Summer Dress Trouser, Female Green	10		
3	<i>Superintendent</i> Summer Dress Skirt, Female Green	5		
4	<i>Superintendent</i> Service Dress Shirt, Male Grey Long Sleeve	200		
5	<i>Superintendent</i> Service Dress Shirt, Male Grey Short Sleeve	75		
6	<i>Superintendent</i> Service Dress Shirt, Female Grey Long Sleeve	40		
7	<i>Superintendent</i> Service Dress Shirt, Female Grey Short Sleeve	10		
8	<i>Superintendent</i> Raincoat, Unisex Black Reversible Full Length	50		
9	<i>Superintendent</i> Field Trouser, Male Green Twill	50		
10	<i>Superintendent</i> Field Trouser, Female Green Twill	10		
11	<i>Superintendent</i> Gloves, Male Black Leather Insulated	50		
12	<i>Superintendent</i> Gloves, Female Black Leather Insulated	10		
13	<i>Superintendent</i> Service Dress Jacket, Male Green Ike Style	20		
14	<i>Superintendent</i> Service Dress Jacket, Female Green Ike Style	10		
15	<i>Superintendent</i> Winter Dress Trouser, Male Green	65		
16	<i>Superintendent</i> Winter Dress Trouser, Female Green	10		
17	<i>Superintendent</i> Winter Dress Skirt, Female Green	5		

ITEM NUMBER	DESCRIPTION	ESTIMATED ANNUAL USEAGE	SIZE	BID PRICE
18	<i>Superintendent/Maintenance</i> Socks, Unisex Black Mid-Calf Boot	300		
19	<i>Superintendent/Maintenance</i> Socks, Unisex Black Over the Calf Boot	400		
20	<i>Superintendent</i> Tie, Unisex Black 14" Clip-on Tie	5		
21	<i>Superintendent</i> Tie, Unisex Black 17" Clip-on Tie	50		
22	<i>Superintendent</i> Tie, Unisex Black 19" Clip-on Tie	5		
23	<i>Superintendent</i> Tie, Unisex Black 18" Standard Velcro	50		
24	<i>Superintendent</i> Tie, Unisex Black 20" Standard Velcro	50		
25	<i>Superintendent</i> Belt, Unisex Black Leather	75		
26	<i>Superintendent</i> Sweater, Unisex Green Commando	50		
27	<i>Superintendent</i> Mock Turtleneck, Unisex Black Long Sleeve	30		
28	<i>Superintendent</i> Jacket, Unisex Green New Generation®3 Waist Length	50		
29	<i>Superintendent</i> Fleece Jacket, Unisex Green	25		
30	<i>Superintendent</i> Fleece Watch Cap, Unisex Green	50		
31	<i>Superintendent</i> Trooper Cap, Unisex Green Mouton Fur	25		
32	<i>Superintendent</i> Field Jacket, Unisex Green Twill	30		
33	<i>Superintendent</i> Field Jacket Liner, Unisex Black Quilted	30		
34	<i>Superintendent</i> Parka, Unisex Green Insulated Hip Length	25		
35	<i>Superintendent</i> Jacket Overshell, Unisex Green Waist Length	25		
36	<i>Superintendent</i> Jacket Overshell Liner, Unisex Green Insulated Waist Length	25		

ITEM NUMBER	DESCRIPTION	ESTIMATED ANNUAL USEAGE	SIZE	BID PRICE
37	<i>Superintendent</i> Insulated Hood, Unisex Green	25		
38	<i>Superintendent</i> Parka Overshell, Unisex Green Hip Length	25		
39	<i>Superintendent</i> Parka Overshell Liner, Unisex Green Insulated Hip Length	25		
40	<i>Superintendent</i> Uninsulated Hood, Unisex Green	25		
41	<i>Superintendent</i> Rain/Wind Pant, Male Green Lined	25		
42	<i>Superintendent</i> Rain/Wind Pant, Female Green Lined	5		
43	<i>Maintenance/Cabin Cleaners/Security</i> Work Jacket, Unisex Brown Lined Ike Style	400		
44	<i>Maintenance/Cabin Cleaners/Security</i> Work Pant, Male Dura Kap	600		
45	<i>Maintenance/Cabin Cleaners/Security</i> Work Pant, Female Dura Kap	25		
46	<i>Maintenance/Cabin Cleaners/Security</i> Mock Turtleneck, Unisex Brown	50		
47	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> Poplin Shirt, Male Tan Long Sleeve	400		
48	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> Poplin Shirt, Male Tan Short Sleeve	600		
49	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> Poplin Shirt, Female Tan Long Sleeve	25		
50	<i>Maintenance/Cabin Cleaners/Security/Campground Attendant</i> Poplin Shirt, Female Tan Short Sleeve	25		
51	<i>Maintenance/Cabin Cleaners/Security</i> Jacket, Unisex Brown New Generation®3 Waist Length	200		
52	<i>Maintenance/Cabin Cleaners/Security</i> Belt, Unisex Brown Leather	200		
53	<i>Maintenance/Cabin Cleaners/Security</i> Fleece Watch Cap, Unisex Brown	50		
54	<i>Maintenance/Cabin Cleaners/Security</i> Trooper Cap, Unisex Brown Mouton Fur	150		

ITEM NUMBER	DESCRIPTION	ESTIMATED ANNUAL USEAGE	SIZE	BID PRICE
55	<i>Housekeeping/Cabin Cleaners</i> 3/4 Sleeve Smock, Female Brown	150		
56	<i>Housekeeping/Cabin Cleaners</i> Short Sleeve Smock, Female Brown	75		
57	<i>Housekeeping/Cabin Cleaners</i> Twill Pant, Female Brown	150		
58	<i>Housekeeping/Cabin Cleaners</i> Poplin Work Shirt, Male Tan Long Sleeve	20		
59	<i>Housekeeping/Cabin Cleaners</i> Poplin Work Shirt, Male Tan Short Sleeve	20		
60	<i>Housekeeping/Cabin Cleaners</i> Poplin Work Shirt, Female Tan Long Sleeve	75		
61	<i>Housekeeping/Cabin Cleaners</i> Poplin Work Shirt, Female Tan Short Sleeve	75		
62	<i>Naturalist/Summer</i> Polo Shirt, Male Tan Short Sleeve	50		
63	<i>Naturalist/Summer</i> Polo Shirt, Female Tan Short Sleeve	30		
64	<i>Naturalist</i> Twill Shorts, Male Tan	15		
65	<i>Naturalist</i> Twill Shorts, Female Tan	10		
66	<i>Superintendent</i> Winter Ball Cap, Black	210		
67	<i>Superintendent</i> Summer Ball Cap, Black	210		
68	<i>Maintenance/Security/Campground Attendant/Naturalist</i> Winter Ball Cap, Brown	700		
69	<i>Maintenance/Security/Campground Attendant/Naturalist</i> Summer Ball Cap, Brown	700		

RFQ No _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: _____

Authorized Signature: _____ Date: _____

State of West Virginia
VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable.

1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____ Signed: _____
 Date: _____ Title: _____

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive