



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DMV100311

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
FRANK WHITTAKER 304-558-2316

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF MOTOR VEHICLES
 1317 HANSFORD STREET
 CHARLESTON, WV
 25311 558-0002

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/25/2010				

BID OPENING DATE: 04/14/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 2 *****						
THIS ADDENDUM IS ISSUED TO PROVIDE THE ATTACHED TECHNICAL QUESTIONS & ANSWERS, AND MANDATORY PRE-BID SIGN IN SHEET.						
THE BID OPENING DATE AND TIME REMAINS 04/14/2010 AT 1:30 PM.						
0001	1	LS	952-90	COORDINATION OF WV MOTORCYCLE SAFETY PROGRAM		
***** THIS IS THE END OF RFQ DMV100311 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

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**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
 5. Payment may only be made after the delivery and acceptance of goods or services.
 6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
 13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
 14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
 15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
 16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.
- I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130.
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W Va. C.S.R. §148-1-6.6).

WEST VIRGINIA DIVISION OF MOTOR VEHICLES
TECHNICAL QUESTIONS – RFQ DMV100311

1. QUESTION: Is the successful bidder/vendor responsible for any other documents not part of the attached to the bid solicitation, e.g. WVMSP Policies and Procedures?

ANSWER: There are no other documents other than the list of motorcycle dealers attached

2. QUESTION: Clarification that the WVMSP currently holds and will continue to maintain the Motorcycle Safety Foundation (MSF) Rider Education Recognition Program (RERP) for all recognized training sites (fixed and mobile unit), and will work with the contracted vendor to approve any future RERP's necessary to comply with the Terms and Conditions of this contract?

ANSWER: Yes, WVMSP currently holds and will continue to maintain the MSF Rider Education Recognition Program (RERP) to all recognized training sites both Fixed and Mobile with the exception of the military sites. WVMSP will also work with the vendor in locating, development and approval of any additional sites

3. QUESTION: Page 9, par. 2., F and page 12, par II. Y: Clarification of the transition date from existing vendor for WVMSP to a new vendor if such new vendor is contracted for service. In addition clarify fund allocation regarding any student tuition, WVMSP reimbursement, and/or other monies collected/expenses to be reimbursed on behalf of students registered for classes to be held, but not yet conducted pursuant to the discrepancy surrounding the dates in these paragraphs.

ANSWER: In the event of a new vendor, the present vendor will cease offering classes and registration of students. The present vendor will be reimbursed by DMV for any students trained under the current contract.

4. QUESTION: Clarification of vendor's "support" of WVMSP mobile unit -- payment of DMV employee's compensation, travel expenses, operational/maintenance expenses allocated to the mobile unit, providing supplies, etc.

ANSWER: WVMSP will work with the vendor to determine dates and locations for training conducted with the mobile unit. The vendor will be responsible for the scheduling of the classes both RiderCoach and RiderCoaches and all class room materials and equipment needed for training. WVMSP does not anticipate any employee compensation and travel expenses. WVMSP will be responsible for the maintenance of the Mobile unit with the exception of fuel for the generator and sanitary disposal charges will be paid by the vendor.

5. QUESTION: Provide the list of WV Motorcycle Dealers as noted on page 14.

ANSWER: List is attached

6. QUESTION: Contract "Cost Sheet", page 20. What consists of "Total Cost for Training Individual in Basic Course" and "Total Cost for Training Individual in Experienced Course"? Tuition from student, WVMSP reimbursement?

ANSWER: EXAMPLE ONLY: Training Cost per student \$200.00
 Less Student Tuition \$100.00
 Reimbursement to Vendor \$100.00

7. QUESTION: Please clarify page 17, par. VII, G Assignment or Subcontracting. If the successful bidder would like to treat the instructors as independent contractors, will that allow for compliance with this paragraph?

ANSWER: Yes. Under this contract, the vendor, with written consent from WVMSP may enter into a subcontract with an individual or corporation to provide instructional services. The subcontractor is the responsibility of the vendor and WVMSP will have no contractual obligation with the subcontractor. The subcontractor must fall within the guidelines and standards set forth in this contract.

8. QUESTION: Please clarify page 8, par. II, B and page 12, par II, Y-Locations to be supported by vendor-there are currently 6 fixed training sites that we are aware of. Which locations are considered mandatory, or is it any four from the list of counties noted? What entails "support" of the mobile unit as expected in these paragraphs?

ANSWER: There are seven training sites across WV. They are located in Elkins (Randolph County), Glen Dale (Marshall County), Poca (Kanawha County), Shady Springs (Raleigh County), Parkersburg (Wood County), Martinsburg (Berkley County) and Morgantown (Monongalia County). Poca, Shady Springs, Elkins and Martinsburg are mandatory. Refer to question #4 for mobile unit support.

9. QUESTION: Page 10, M - What constitutes WVMSP motorcycle equipment?

ANSWER: Three motorcycles

10. QUESTION: Page 13, IV, Course Requirements: Vendor's requirement to support motorcycle training at 4 additional sites utilizing WVMSP Mobile Unit – these are in addition to the locations noted on page 8, in par. II, B above? Understand currently Franklin, Huntington, Romney and Lewisburg? Please clarify vendor finding and re-certifying 4 additional ranges for the mobile unit.

ANSWER: WVMSP mobile unit training sites are located in Franklin, Huntington, Romney and Lewisburg. These four sites have been re-certified. No additional sites will be needed.

11. QUESTION: Page 13, B, 4 – clarify language “exceeds MSF standards”. “Meets or exceeds” language used elsewhere in the contract.

ANSWER: All training, materials and equipment will either meet or exceed the minimum standard set by the Motorcycle Safety Foundation.

12. QUESTION: Page 16, VI, F, second sentence: Clarify language that reads: MSF will provide registered students?

ANSWER: Language should read the vendor will provide registered students

13. QUESTION: Is page 19 of the RFQ part of the contract for services or just for information?

ANSWER: It is part of the contract for services and also for information.

14. QUESTION: Page 3 of the RFQ “Addendum Acknowledgement” requires acknowledgement of three addendums. Please list the 3 addendums.

ANSWERS: Addendums will be released as changes are made to the RFQ

15. QUESTION: Page 6 of the RFQ lists a bid opening date and bid opening time. Is this time and date the deadline for bid submission?

ANSWER: The bid opening date and time will be changed by Addendum

16. QUESTION: Page 12 of the RFQ, Section “Z” states “A performance bond in the amount of not less than five hundred thousand dollars (\$500,000.00) must be obtained and presented prior to the awarding of the contract. Vendor shall keep this bond in place the entire time of the contract”. Page 4, Exhibit 3 states “Life of contract: this contract becomes effective on timeline related to the bond.

ANSWER: Bidder will not be required to post or present the bond prior to awarding the contract

17. QUESTION: Page 13 of the RFQ contains section IV. Course Requirements, page 14 contains section VI. Vendor Reimbursement and another section VI. Conditions. Is there a section V that was omitted?

ANSWER: Typographical error, Section V is Vendor Reimbursement

Dealer Type	Dealer Number	Dealer Name	Dealer Address	Dealer City	Dealer State	Dealer Zip
F	1	SMITTY'S SUZUKI CENTER INC	PO BOX 733	BUCKHANNON	WV	26201
F	2	ROMNEY CYCLE CENTER	51 INDUSTRIAL PARK RD	ROMNEY	WV	26757
F	3	EXPRESSWAY CYCLES	PO BOX 1514	BLUEFIELD	WV	24701
F	4	EAGLE AUTO PARTS, INC.	2744 EAGLE SCHOOL RD	MARTINSBURG	WV	25401
F	5	OHIO VALLEY FORD MERCURY LLC	20 JEFFERSON AVENUE	MOUNDSVILLE	WV	26041
F	6	SUMMERSVILLE CYCLES INC	1263 BROAD STREET	SUMMERSVILLE	WV	26651
F	7	DEVOL'S CYCLE CENTER	1117 BROADWAY AVENUE	PARKERSBURG	WV	26101
F	9	RIDERSVILLE CYCLE	75 GOOD TIMES DRIVE	BERKELEY SPGS	WV	25411
F	10	BUCKLEY'S AUTO AND CYCLES	HC 63 BOX 310	ROMNEY	WV	26757
F	12	DOHM CYCLES, INC	616 LEON SULLIVAN WAY	CHARLESTON	WV	25301
F	13	HARLEY-DAVIDSON WV INC/NEW RIVER GORGE H	4924 MACCORKLE AVE	S CHARLESTON	WV	25309
F	14	WHEELING CYCLE & MARINE INC	134 17TH ST	WHEELING	WV	26003
F	15	EAST END CYCLE SALES INC	2402 3RD AVE	HUNTINGTON	WV	25703
F	16	DEMOTTO YAMAHA & POWER EQUIPMENT	PO BX 1817	ELKINS	WV	26241
F	17	ROGER'S AUTO SALES & REPAIR & MOTORCYCLE	PO BOX 326	SHANKS	WV	26761
F	18	ALL-PRO MOTORSPORTS, INC.	98 HARMON CREEK RD	WEIRTON	WV	26062
F	20	MAC'S CYCLE SUPPLY	449 BRADLEY ROAD	DANVILLE	WV	25053
F	22	DEMOTTO HONDA SALES LLC	PO BX 159	COALTON	WV	26257
F	23	RJL INCORPORATED	814 NORTH EISENHOWER DRIVE	BECKLEY	WV	25801
F	24	CASTO MOTORCYCLE SALES	2679 SISSONVILLE DR	CHARLESTON	WV	25312
F	26	LEMON & BARRETT'S ATV & CYCLE SPECIALIST	622 BUTCHER BEND RD	MINERAL WELLS	WV	26150
F	27	MAYHEW CHEV-OLDS, INC.	HC 63 BOX 3570	ROMNEY	WV	26757
F	28	MIKE'S CYCLE SALES & SERVICE, INC	ROUTE 1 BOX 401 H	DELBARTON	WV	25670
F	29	EXTREME MOTORSPORTS	RT 3 BOX 28	BRIDGEPORT	WV	26330
F	30	BLIZZARD'S CUSTOM CYCLE AND ATV	ROUTE 8 BOX 394	CHARLESTON	WV	25309
F	31	SEVEN CYCLE SALES	1150 COLFAX ROAD	FAIRMONT	WV	26554
F	32	ELKINS MOTORSPORTS, INC	RT 4 BOX 261-7	ELKINS	WV	26241
F	34	MID-STATE MARINA INC	P O BOX 117	SUTTON	WV	26601
F	35	KAWASAKI OF HURRICANE	PO BOX 146	HURRICANE	WV	25526
F	36	LOGAN MOTORCYCLE SALES INC	BOX 867	LOGAN	WV	25601
F	37	BURDETTE CYCLE SALES	PO BOX 3770	PARKERSBURG	WV	26101
F	38	SUPERIOR BOSS HOSS CYCLES	10 BANK STREET	WHEELING	WV	26003

F	39 TRIPLE S MOTORCYCLE COMPANY, LLC	308 CHEAT ROAD	MORGANTOWN	WV	26508
F	41 D S D KAWASAKI MOTORCYCLE AND RV SALES	1521 DUPONT ROAD SUITE 102	PARKERSBURG	WV	26101
F	43 COLE HARLEY-DAVIDSON INC	PO BOX 1376	BLUEFIELD	WV	24701
F	46 B & B HARLEY-DAVIDSON CYCLE SALES, INC	100 ALEXANDER AVE	NUTTER FORT	WV	26301
F	47 HIDDEN TRAILS ATVS, CYCLES & TRAILERS	PO BOX 666	CEDAR GROVE	WV	25039
F	48 YAMAHA POWERSPORTS	892 ORCHARD PARK DRIVE	HURRICANE	WV	25526
F	49 LOCKARD'S KAWASAKI INC DBA FLATWOODS	PO BOX 38	FLATWOODS	WV	26621
F	50 MOTO-SPORT, INC. DBA R G HONDA YAMAHA	1619 BUCKHANNON PIKE	NUTTER FORT	WV	26301
F	52 CYCLE CENTER INC	4431 ROUTE 60 EAST	HUNTINGTON	WV	25705
F	55 UNITED CYCLE	3797 ROBERT C BYRD DRIVE	BECKLEY	WV	25801
F	56 CARL GROVER MOTORSPORTS, INC.	3256 ROUTE 60 EAST	ONA	WV	25545
F	57 MORGANTOWN HONDA, YAMAHA, SUZUKI, KIM	PO BOX 1080	DELLSLOW	WV	26531
F	61 BUB'S CYCLE CENTER INC	PO BOX 488	CRAB ORCHARD	WV	25827
F	63 BLACK WIDOW CYCLES LLC	98 SEVENTH STREET	WELLSBURG	WV	26070
F	64 KEEFERS KAW,SUZ,RV'S & USED VEH SIS/LOGN	500 TILLER STREET	LOGAN	WV	25601
F	65 VALLEY HARLEY DAVIDSON, INC.	1034 E BETHLEHEM BLVD	WHEELING	WV	26003
F	66 PRINCETON POWER SPORTS ATV & CYCLE LLC	PO BOX 1237	PRINCETON	WV	24740
F	67 MARTINSBURG MOTOR SPORTS SALES INC	1886 WINCHESTER AVENUE	MARTINSBURG	WV	25405
F	69 SKIP'S HONDA CENTER	580 SOUTH MINERAL ST	KEYSER	WV	26726
F	71 LEESONS IMPORT MOTORS INC	320 W MAIN ST	BRIDGEPORT	WV	26330
F	73 ONE TWO PUNCH PRE-OWNED AUTOMOTIVE & CYC	20 ORA LEE COURT	MARTINSBURG	WV	25404
F	75 HILBILLY CYCLE SALES	317 MERCER ST	PRINCETON	WV	24740
F	80 BROTHERS MOTORCYCLE SALES	444 FOURTH AVENUE	HUNTINGTON	WV	25701
F	83 BRIGHT CYCLE INC/TRI COUNTY HONDA-YAMAHA	135 S MAIN ST.	PETERSBURG	WV	26847
F	84 MOTTOM MOTORCYCLE SALES	437 OLD BLUEFIELD ROAD	PRINCETON	WV	24740
F	85 PERFORMANCE HONDA/BRIDGE STREET LLC	715 THIRD STREET	NEW MARTINSVIL	WV	26155
F	86 PAULEY PREOWNED MOTORCYCLES	1646 FOURTH AVENUE	CHARLESTON	WV	25312
F	87 WV USED AUTO TRAILER & RV SALES	PO BOX 7477	CROSS LANES	WV	25356
F	89 WHITE DODGE, INC.	PO BOX 18490	S CHARLESTON	WV	25303
F	92 C & O MOTORS MC	PO BOX 111	SAINT ALBANS	WV	25177
F	93 M AND J MOTOR COMPANY LLC MOTORCYCLE SER	1000 SOUTH QUEEN STREET	MARTINSBURG	WV	25401
F	98 MERCER COUNTY CHOPPERS, LLC	4156 COAL HEITAGE ROAD	BLUEWELL	WV	24701
F	99 VALLEY CYCLE-RV-USED CARS	131 YOUNG'S LANE	WELLSBURG	WV	26070
F	101 CHARLIE'S HARLEY-DAVIDSON	P.O. BOX 425	HUNTINGTON	WV	25701

F	102	OB'S USED CARS, RV'S & MOTORCYCLES	1019 SEVENTH STREET	PARKERSBURG	WV	26101
F	104	SWAMPFOX MOTORSPORTS OF W V, INC	3413 ROBERT C BYRD DR	BECKLEY	WV	25801
F	106	APPALACHIAN OFFROAD MC	5040 WASHINGTON STREET, WEST	CROSS LANES	WV	25313
F	107	SOWERS PREOWNED AUTO AND MOTORCYCLE SALE	501 MERCHANT STREET	FAIRMONT	WV	26554
F	108	PREMIER TIRE & PREOWNED AUTO, POWERSPORT	ROUTE 1, BOX 152	ELLENBORO	WV	26346
F	109	DOGHOUSE MOTORSPORTS	PO BOX 4014	BARBOURSVILLE	WV	25504
F	112	STEVE'S AUTO SALES AND CYCLES	1618 MILEGROUND ROAD	MORGANTOWN	WV	26505
F	115	INDIAN RIDGE OFF ROAD & CUSTOM POWERSPOR	PO BOX 1237	GILBERT	WV	25621
F	117	STEELS PREOWNED CARS & MOTORCYCLES	PO BOX 39	BARRACKVILLE	WV	26559
F	118	COLE-HART USED CAR, MTRCYCLES & ATVS LLC	563 MIDDLETOWN ROAD, SUITE 1	FAIRMONT	WV	26554
F	120	RPM MOTORS PREOWNED VEH, TRLRS, CYCL RVS	RR 1, BOX 104 B	AUGUSTA	WV	26704
F	125	CHARLESTON MOTORSPORTS	PO BOX 8905	S CHARLESTON	WV	25303
F	126	MARTINX MOTORSPORTS LLC	155 PLATINUM DRIVE	BRIDGEPORT	WV	26330
F	127	TRACTOR SUPPLY COMPANY	US ROUTE 220, SOUTH	KEYSER	WV	26726
F	128	MARKET MOTORS & CYCLES	925 MARKET STREET	PARKERSBURG	WV	26101
F	129	CJ'S USED AUTO, MOTORCYCLE V ATVS, INC.	PO BOX 13	VALLEY HEAD	WV	26294
F	130	WILSON & WILSON CYCLES, INC.	8798HUSKY HWY	METZ	WV	26585
F	131	UNITED PREOWNED AUTOS & CYCLES LLC	ROUTE 1, BOX 263 - A	FARMINGTON	WV	26571
F	132	A SCOOTERS	503 MCCORKLE AVENUE	SAINT ALBANS	WV	25177
F	133	STEEL RIVER MOTORSPORTS	211 NORTH RIVER ROAD	WHEELING	WV	26003
F	134	PERFORMANCE HONDA LLC	715 THIRD STREET	NEW MARTINSVIL	WV	26155
F	135	S & P HARLEY DAVIDSON/BUELL	12 WESTWOOD DRIVE	PARKERSBURG	WV	26101
F	137	KESARI POWERSPORTS	163 PRICHARD ROAD	DANVILLE	WV	25053

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: DMV10031

Date: 3/9/10

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: DMV
 Firm Address: _____
 Representative Attending: Brenda Lane
 Phone Number: 8-2234
 Fax Number: 8-44604
 Email Address: _____

Firm Name: MSF
 Firm Address: _____
 Representative Attending: Mary Ann Hestez
 Phone Number: 304-269-0338
 Fax Number: 304-269-0338
 Email Address: _____

Firm Name: DMV
 Firm Address: _____
 Representative Attending: Kim Smiley
 Phone Number: 926-3842
 Fax Number: 8-4780
 Email Address: _____

Firm Name: GRAMBURY LLC, d/b/a Apex Cycle Education
 Firm Address: 4094 Maestric Lane #317 Fairfax, VA 22033
 Representative Attending: Linda Grambury
 Phone Number: 571-201-7661
 Fax Number: 571-229-5013
 Email Address: linda@apexcycleeducation.com

Firm Name: MSF
 Firm Address: _____
 Representative Attending: Dan Williams
 Phone Number: 304-269-0338
 Fax Number: 949-727-4217 / 304-269-0338
 Email Address: Dwilliams@wmconnect.com

Firm Name: GRAMBURY LLC, d/b/a Apex Cycle Education
 Firm Address: _____
 Representative Attending: DAVID HEDZURU
 Phone Number: 802-326-1338
 Fax Number: 571-229-5013
 Email Address: dhedzur@apexcycleeducation.com

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: DMV110031

Date: 3/19/10

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>DMV</u>
Firm Address:	
Representative Attending:	<u>DONNIE HALE</u>
Phone Number:	<u>304-637-0380</u>
Fax Number:	<u>304-637-0326</u>
Email Address:	<u>DONNIE.L.HALE@DMV.GOV</u>

Firm Name:	<u>PURCHAS/102</u>
Firm Address:	
Representative Attending:	<u>FRANK C. HATHORNE</u>
Phone Number:	<u>304 558 2316</u>
Fax Number:	<u>304 558 4115</u>
Email Address:	

Firm Name:	<u>DMV</u>
Firm Address:	
Representative Attending:	<u>JOSEPH M. TYLER</u>
Phone Number:	<u>304-558-1041</u>
Fax Number:	<u>304-558-6083</u>
Email Address:	<u>JOSEPH.M.TYLER@DMV.GOV</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
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Representative Attending:	
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