

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

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RFQ COPY
TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **12. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- **3.** Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **4.** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

# RFQ DEP 14914 Hampton #4 Maintenance Addendum 1

- 1. Q) Work Hours
  - A) Work hours are between 7:00 am and 7:00 pm. This shall exclude work on Sunday and major holidays.
- 2. Q) There is a seep shown on plans. After construction is completed, who assumes responsibility for AMD discharge?
  - A) During construction, contractor assumes responsibility for a discharge pH of 6.0-9.0. Following construction completion, responsibility for discharge reverts back to land owner.
- 3. Q) What do we have to do regarding road construction/rehabilitation?
  - A) Requirements are for the contractor to return roads within construction limits to original or better condition. Recommendation: video tape roads prior to construction.
- 4. Q) Steel decking for bridge: is this one (1) piece?
  - A) No, steel decking consists of multi-pieces (segmented). As shown in plans.
- 5. Q) Is the steel decking to be removed at the completion of project?
  - A) No, steel decking remains.
- 6. Q) What is the time for construction of this project?
  - A) 120 days
- 7. Q) Can we use an alternate soil borrow area?
  - A) The recommended soil borrow is illustrated on the plans. If you locate a soil borrow area out of the construction limits, you must get permission from the landowner.
- 8. Q) Water is currently running in the channel. Where do we divert this water during construction?
  - A) A temporary diversion route is provided and illustrated on the plans, complete with stone check dams to slow velocity. At the end of the construction, the stone check dams will be removed from the temporary diversion route and the designed flow path will be re-established in the main channel(s).
- 9. Q) Does the disposal of the transformer (at the abandoned substation) have to be with a PCB approved disposal facility?
  - A) No, transformer was tested for PCB's and found to be negative.

### PRINT LEGIBLY

RFQ # : 14914 Bid Date: 5-12-2010
Project: Hampten Maintenance Pre-Bid Date: 4-7-2010

Name: CEDRGE FRESHOUR Name: Randy Capenter
Company: FAGLE EXCAVATION INC., Company: Capenter Reclassion
Address: P.O. Box 218 Address: PO BX 13015

KENNA NV S: SSGAVILLE, WU 25360

Name: BARRIEF. FOSTER Name: MUIDH BOWNTH Company: GAGLE CONTRACTURS LLC Company: GREEN MOUNTAINCO.

Address: 1721 WINFIELD RUAD Address: 511 50th STREET

WINFIELD WY 25213

Phone #: 304-552-718/ Phone #: 304-925 0253

Fax #: 925 9230

Email: 16d: Marchall

Name: Dustin Maxton Name: Haway CALKING
Company: Thaton Construction Cosme. Company: 5Thate Consuming Dustin

Address: POBOX 13279 Address: I Mane Lie, Buckymunovi

Phone #: 304-984-2299 Phone #: 34-472-740

Fax #: 304-984-2334 Fax #: 34-472-6239

Email: Email: Rang. Cauxus @ Smarker. Gan

Name: Robert Barnes Name: Herb Parsons

Company: Barnes Exc. Inc.

Address: P.O. Box 13384 Address: | Moore Are, Buckhamman NV

Sissonville WV. 25360

Phone #: 304-984-1725 Phone #: 304-477-7146

Fax #: 304-984-0074 Fax #: 304-477-6239

Email: herb. Parsons @ Hanker.com

## MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

## PRINT LEGIBLY

RFQ # :	14914 Hampton # 4 Maintenhice	Bio Pre-B	d Date: 5-/2-2010 id Date: 4-7-2010
Company:	DENNIS C. ELBON COWGIRL 4PING POBOX 243 SIMPSON, WV 26435	Name : Company: Address:	
Fax # :	304-739-4397 304-739-4401 TCE-COWGIRLWPO EARTHUNK. NET	Phone# : Fax # : Email :	304-765-5317 304-765-5317 BREAKAWAY_inc@VERIZON
Company:	BRAD WISEMAN WISEMAN EXCAUSING RTIBOX 190 LiberTY W.V 25124	Name : Company: Address:	
Phone #: Fax # : Email :	304-586-3736 304-586-3789	Phone# : Fax # : Email :	
Company: Address:	And Warrary RASTRAN ARRUJ PO BOX 4108 CHARLESTON LIV	Name : Company: Address:	
	2536 h 304-414-0255 0256	Phone# : Fax # : Email :	
Company:	ATC ASSOC	Name : Company: Address:	
	609-789-259/	Phone# : Fax # : Email :	