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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## Request for Quotation

DEP14850

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CHUCK BOWMAN 304-558-2157

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DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS
12/28/2009

BID OPENING DATE: 0	1/12/2010		BID OPE	NING TIME 01	:30PM
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SIGNATURE		TE:	LEPHONE	DATE	
TITLE	FEIN			ADDRESS CHANGES	O BE NOTED ABOVE

# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
- 5. Payment may only be made after the delivery and acceptance of goods or services.
- 6. Interest may be paid for late payment in accordance with the West Virginia Code.
- 7. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
- 11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 12. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 13. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 14. CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.
- 15. LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
- 16. ANTITRUST: In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
- 2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- **3.** Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
- 5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

#### MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

RFQ # : DEP14850 Bid Date: January 12, 2010 Project: Haywood (Powers) Pre-Bid Date: December 9, 2009

Name Name Don Vincon Company: Company: Breakaway Inc Address: 1075 Old Turnpike Kd. Address: Sutton W. U. 26601 Phone #: Phone# 304-842-856 304 765-5317 Fax # Fax # 304-765-5389 304-841-8609 breakoway inc C. Verizon neT Email Email SAMES AllEN 4 Martin Name Name Company: JFAIIEN CO Company: olid Back Ex Inc Address: P. 0 130x 2019 Address: 3106 Hudson Rd Buck hannon WV Albright WU 26519 26201 Phone #: 30/472 8890 Phone# : 304-276-2371 Fax # :30/472 8897 Fax # 304-379-9502 Email JAMES. AllEn CJFAILENCO colo Email Solid-ruck offentier net net : STEVE SLAGO Name Name Company: PRO ConTRACTING THE Company: BEAN CONTRACTING Address: P.o. Box 2442 Address: 112 STATE ST Clarks BURY, WU ZE30Z BRIDGE PORT NW 26370 304-842.3002 Phone #: Phone# : 304 622-2400 Fax # 304-842. 9433 Fax # : 304 622 - 2400 Email Email : Proces. SSS @ Mar Pr. Com Name Rober Exeavaling the Company: Company: Address: Address: 343 Williams Lumberson WV 26340 Morgantown WV 26501 Phone #: Phone# 304-983-2296 (304) 783-4491 Fax # Fax # (304) 783-4462 Email Email : chilottale Anderson Executinine. com

#### MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

RFQ # : DEP14850 Bid Date: January 12, 2010
Project: Haywood (Powers) Pre-Bid Date: December 9, 2009

Company: Company: Address: Address: Reedsville, WV26547 Phone #: 304-864-5953 Phone# Fax # Fax # 304-864-405d Restreparing fruitien net wer Email Email (TARU CONO Name Name Company: ( Company Company: Kun Contracting UC. Address: P.O. A Address: Mostsville, WV 26405 Phone #: Phone# 304 765-5288 Fax # Fax # 765-5293 Email Email Name Name Co-LEASING Conp Company: Company: Address: Address: 24531 304-282-1470 Phone #: 304 290 4608 Phone# Fax # 304 296 8252 Fax # Email Email Name Name Company: Company: 50th Address: Address: Phone #: Phone# 304-763-4573 Fax #

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Email

## MANDATORY PRE-BID SIGN-IN ATTENDANCE SHEET

	DEP14850 B: Haywood (Powers) P:	id Date: Janua re-Bid Date: İ	-
	Bill Samer HD SUPPLUY Street Street Stance Clarks Burg, WV 260	Name : Company: Address:	
	304-612-3440 304-626-3693	Phone# : Fax # : Email :	
Company:	PENNIS C. ELBON COWGIRL UP INC POBOX 243 SIMPSON, WU 2643	Name : Company: Address:	
Phone #: Fax # : Email :	304-739-4397 304-739-4401	Phone# : Fax # : Email :	
Company:	Waleson alling WV DEP Philippi, UV	Name : Company: Address:	
Phone #: Fax # : Email :		Phone# : _ Fax # : _ Email : _	
Name : Company: Address:	Pat Cunningham Ten-A-Coal Co RT 4 Box 253 Clarksburg W	Name : Company: Address:	
Phone #: Fax # : Email :	7030 304-783-5484 783-5514	Phone# : _ Fax # : _ Email : _	

### Addendum #1 - Questions During Pre-Bid Meeting For DEP 14850 Haywood (Powers) Clogged Stream Project

The Contractor's work hours for this project will be 7:00 a.m. to 7:00 p.m. Monday through Saturday. Work on Sunday and major holidays shall not be allowed on this project.

On Page 3 of Plans a note on the underdrain at Site #1 says construct 200 LF 4' x 4' underdrain. This note should read construct 200 LF 4' underdrain. This underdrain has the stone placed within 1' of the surface for the entire length of the underdrain.

The following questions were identified from the Pre-Bid Conference. The answers provided herein take precedence over verbal answers at the PBC should there be any conflicts between the two.

- 1.) Q. Will a trench box be required on the underdrain?
  - A. Yes, most of the underdrain exceeds 5' in depth. All trench work deeper than 5' requires a trench box.
- 2.) Q. Are there any utilities on this site?
  - A. Yes, there is a water and sewer from City of Lumberport.
- 3.) Q. What happens to concrete on the right side as you face the building?
  - A. It is to remain except for the trench work on the underdrain and will be covered with blacktop when all work is completed.
- 4.) Q. Will we encounter the coal seam when the underdrain is excavated?
  - A. Based on our bore logs there should be no coal in the area of excavation.
- 5.) Q. Are the pine trees to be saved or replaced?
  - A. No, both are to be removed and will not be replaced.
- 6.) **Q.** Do we need a Traffic Control Plan from DOH?
  - A. Yes, one lane of road will be closed during the installation of front section of underdrain.
- 7.) **Q.** How thick is the asphalt over the concrete?
  - A. 3" compacted.
- 8.) Q. Can the cribbing at the location of the draining channel be burnt?
  - **A.** No, it must go to an approved landfill.
- 9.) Q. Do we have to clean all the garbage up on this whole area of Site #1?
  - A. The only garbage we will clean up is the garbage we encounter to put our system in place. All other garbage will remain.
- 10.) Q. What about the concrete by the building where the 15" HDPE pipe is located?
  - A. It will be saw cut back as far as needed to install the 15" pipe and does not need replaced.

- 11.) Q. Does the new blacktop on the existing blacktop have to be smooth?
  - A. Yes.
- 12.) Q. Does all the concrete wall on Site #2 have to come out?
  - A. Yes, it must be busted in 1' pieces and buried.
- 13.) Q. Will any cross-sections be required for As-Builts on Site #2?
  - **A.** No, just a plan view of the area to show the total for revegetation.

The Contractor shall have 90 days from the date of the Notice to Proceed to complete construction activities on the project. The \$250 per day liquidated damage clause will be in effect after the 90 days. However, the total performance period will be 365 days days from the date of the Notice to Proceed for invoicing purposes.