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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP14771

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CHUCK BOWMAN 304-558-2157

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEP14771

ADDRESS CORRESPONDENCE TO ATTENTION OF:

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

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ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

DATE PRINTED TERMS OF SALE. SHIP VIA FOB. FREIGHT TERMS 09/01/2009 BID OPENING DATE: 10/20/2009 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT: (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT. FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF (XX) BONDS: THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/ MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR/MATERIAL BOND.) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/01/2009 BID OPENING DATE: 10/20/2009 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT AML CONTRACTOR INFORMATION FORM OMB #1029-0119

(EXPIRATION DATE: 01/31/2010) IS ATTACHED. YOU MUST COMPLETE THIS ORIGINAL FORM TO OBTAIN AN AVS DATA EVALUATION TO DETERMINE YOUR ELIGIBILITY AS AN AML THIS IS A REQUIREMENT UNDER 30 CFR 874.16. IF THE ORIGINAL OMB #1029-0119 IS NOT ATTACHED TO THE BIDDING DOCUMENTS YOU CAN CONTACT THE AVS OFFICE AT 800-643-9748 OR WWW.AVS.OSMRE.GOV

CONTRACTORS LICENSE

WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE LICENSE. MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, 1900 KANAWHA BLVD. E, BLDG. 6, RM 749-B, CHARLESTON, WV 25305, PH. 304-558-7890.

WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.

BIDDER TO COMPLETE:

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DEP14771

.....ADDRESS:CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

09/01/2009			AWS UP SALE	SHPV	<u></u>	ΡΟΒ	FREIGHTTEHMS
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CHUCK BOWMAN 304-558-2157

T O

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304

304-926-0499

DATE PRINTED TERMS OF SALE ... SHIP VIA F.O.B. FREIGHT TERMS 09/01/2009 BID OPENING DATE: 10/20/2009 01:30PM BID OPENING TIME CAT. LINE QUANTITY ITEM NUMBER UNIT PRICE AMOUNT: THE DIRECTOR OF THE PURCHASING DIVISION В. DETERMINES THAT SPECIFIED STEEL MATERIALS ARE NOT PRODUCED IN THE UNITED STATES IN SUFFICIENT QUANTITY OR OTHERWISE ARE NOT REASONABLY AVAILABLE TO MEET CONTRACT REQUIREMENTS. A CONTRACTOR WHO USES STEEL PRODUCTS IN VIOLATION OF THIS SECTION MAY BE SUBJECT TO CIVIL PENALTIES PURSUANT TO W. VA. CODE SECTION 5A-3-56. REV. 10/01/01 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE . TELEPHONE DATE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEP14771

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 09/01/2009 BID OPENING DATE: 10/20/2009 **BID OPENING TIME** 01:30PM CAT. QUANTITY LINE UOP ITEM NUMBER: UNIT PRICE AMOUNT IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS. PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS. IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID FOR DOMESTIC PRODUCTS, THE SPENDIN OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 EXHIBIT 9 NOTICE FOR ISSUANCE & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA. THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM (1)AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ELEPHONE TITIF FFIN ADDRESS CHANGES TO BE NOTED ABOVE



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TITLE

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TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEP14771

PAGE 12

ADDRESS CORRESPONDENCE TO ATTENTION OF:

ADDRESS CHANGES TO BE NOTED ABOVE

CHUCK BOWMAN 304-558-2157

SHIPTO

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV

DATE PRINTED TERMS OF SALE SHIP VIA FO.B. FREIGHT TERMS
09/01/2009

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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PAGE 1 4

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601 57TH STREET SE
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25304 304-926-0499

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CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE

CHARLESTON, WV 25304 304-926-0499

DATE PRINTED		TEF	MS OF SAI	E		SHIP VI	A		F.O.B.	FREIGHT TERMS
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Tunnelton Subsidence #2 DEP14771

Contractor's Bid Sheet

Company Name:	
Address:	

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appears to be unreasonable.

ITEM	UNIT OF				
NO.	MEASURE	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.0	Lump Sum	1	Mobilization & Demobilization (Limited to 10% of Total Bid)	\$ -	\$ <u>-</u>
2.0	Lump Sum	1	Construction Layout (Limited to 5% of Total Bid)	\$ -	\$ -
3.0	Lump Sum	1	Quality Control (Limited to 3% of Total Bid)	\$ -	\$ -
4.0	Lump Sum	1	Site Preparation (Limited to 10% of Total Bid)	\$ -	\$ <u>-</u>
5.0	Linear foot	500	Sediment Control	\$ -	\$ -
6.0	Асте	2	Re-Vegetation	\$ -	\$ -
7.1·	Linear foot	170	18" HDPE Discharge pipe	\$ -	<u> </u>
7.2	Each	2	Manhole	\$ -	\$ -
7.3	Lump Sum	1	Riprap Apron	\$ -	\$ -
8.0	Cubic Yard	650	Unclassified Excavation	\$ -	
9.1	Lump Sum	1	Wet Mine Seal	\$ -	<u> </u>
9.2	Lump Sum	1	Dry Mine Seal	\$ -	\$ -
					·
	'				
				<u> </u>	
			TOTAL		\$ -

OMB #1029-0119 Expiration Date: 01/31/2010

AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

			D NT
Contractor Name:		Tax Payer I	D No.:
Address:		7: Codo:	Phone:
City:	State:	_ Zip Code	1 Hono.
Fax No.:	E-mail addr	USS.	
Part B: Legal Structure			
() Corporation () Other (please specif	() Sole Proprietorship y)	() Partnership	()LLC
Part C: Certifying and one of the following op	updating information in tions, follow the instru	the Applicant/Violato	r System (AVS). Select onland sign below.
I,		have the express author	ority to certify that:
date If you sel	At Headhad Entity OF	st attach an Enuty Or	e, complete, and upto- f from AVS to this form.
the information	ormation on the attached in in AVS for my compa Entity OFT from AVS mation. Sign and date b	to this form. Use Part	S is missing or incorrect an you select this option, you D to provide missing or art D.
Our company of provide all info	currently has no information required in Par	ation in AVS. If you se to D. Sign and date bel	lect this option, you must ow and complete Part D.
Date		Signature	Title
TMDODTANT			

In order to certify in Part C to the accuracy of existing information in AVS, you must obtain a copy of your business' Entity OFT. To obtain an Entity OFT, contact the AVS Office, toll-free, at 800-643-9748 or request it from www.avs.osmre.~ov on the Internet.

Part D.

Contractor Name:

If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Position/Title Telephone # % of Ownership Begin Date:
·
Position/Title Telephone # % of Ownership Begin Date:Ending Date:
Position/Title Telephone # % of Ownership
Ending Date:
Position/Title Telephone # % of OwnershipBegin Date:Ending Date:

PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 S1B, Constitution Ave., NW, Washington, D.C. 20240.

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	Agency REQ.P.O#		
Bit	D BOND		
KNOW ALL MEN BY THESE PRESENTS. That we, the	undersigned,		
	, as Principal, and		
of	a corporation organized and existing under the laws of the State of		
	as Surety, are held and firmly bound unto the State		
of West Virginia, as Obligee, in the penal sum of	(\$) for the payment of which,		
well and truly to be made, we jointly and severally bind ourselves	s, our heirs, administrators, executors, successors and assigns.		
Department of Administration a certain bid or proposal, attached	eas the Principal has submitted to the Purchasing Section of the hereto and made a part hereof, to enter into a contract in writing for		
hereto and shall furnish any other bonds and insurance required agreement created by the acceptance of said bid, then this oblig force and effect. It is expressly understood and agreed that the exceed the penal amount of this obligation as herein stated. The Surety for the value received, hereby stipulates and	enter into a contract in accordance with the bid or proposal attached by the bid or proposal, and shall in all other respects perform the ation shall be null and void, otherwise this obligation shall remain in full liability of the Surety for any and all claims hereunder shall, in no event, and agrees that the obligations of said Surety and its bond shall be in no ch the Obligee may accept such bid, and said Surety does hereby		
IN WITNESS WHEREOF, Principal and Surety have he	ereunto set their hands and seals, and such of them as are corporations		
have caused their corporate seals to be affixed hereunto and the	ese presents to be signed by their proper officers, this		
day of, 20			
Principal Corporate Seal	(Name of Principal)		
	(Must be President or Vice President)		
	(Title)		
Surety Corporate Seal			

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

(Name of Surety)

Attorney-in-Fact

AGENCY_ RFQ/RFP#_

				d Bond	
(A)	WV State Agency				S, That we, the undersigned,
•	(Stated on Page 1 "Spending Unit")				(<u>E</u>)
	Request for Quotation Number (upper	as Principal, and	(F)		(G) ,
	right comer of page #1)	(H)	, a corporat	ion organized	and existing under the laws
(C)	Your Company Name	of the State of	(1) W	un us princip	al office in the City of
(D)	City, Location of your Company	(J)	as Surety,	are nelo ano:	firmly bound unto The State
(E)	State, Location of your Company	of West Virginia, as C	onigee, in the pe	mai sum oi	ch, well and truly to be made,
(F)	Surety Corporate Name	(\$ <u>(L)</u>	or the pa	ymem or wm	dministrators, executors,
(G)	City, Location of Surety	-	- 1	s, our neits, a	diffinistrators, executors,
(H)	State, Location of Surety	successors and assign	s. m of the above (shligation is s	uch that whereas the Principal
(I)	State of Surety Incorporation	I IIC COMULE.	on on the above to	on of the Den	artment of Administration
(J)	City of Surety Incorporation	a certain hid or propo	al attached her	eto and made	a part hereof to enter into a
(K)	Minimum amount of acceptable bid	contract in writing for	sai, acaonou noi	oto mia mado	a barrance to outer man
	bond is 5% of total bid. You may state	Collidate in writing to	·	VI)	
	"5% of bid" or a specific amount on this line in words.	<u></u>			
<i>a</i> \$	Amount of bond in figures				
(L)	Brief Description of scope of work	NOW THE	REFORE.		
(M)	Day of the month		id shall be rejec	ted, or	
(N) (O)	Month	(b) If said b	id shall be acce	pted and the P	rincipal shall enter into a
(P)	Year	contract in accordance	e with the bid or	r proposal atta	ched hereto and shall furnish
(Q)	Name of Corporation	any other bonds and	insurance require	ed by the bid	or proposal, and shall in all
(R)	Raised Corporate Seal of Principal	other respects perform	n the agreement	created by th	e acceptance of said bid then
(S)	Signature of President or Vice	this obligation shall b	e null and void,	otherwise thi	s obligation shall remain in full
(0)	President	force and effect. It is	expressly unde	rstood and ag	reed that the liability of the
(T)	Title of person signing	Surety for any and al	l claims hereund	ler shall, in no	event, exceed the penal
(Ú)	Raised Corporate Seal of Surety	amount of this obliga	tion as herein st	ated	
(v)	Corporate Name of Surety	The Surety	for value receiv	ed, hereby str	pulates and agrees that the
(W)	Signature of Attorney in Fact of the	obligations of said S	urety and its bon	id shall be in i	no way impaired or affected by
` '	Surety	any extension of tim	e within which t	he Obligee m	ay accept such bid: and said
NOTE:	Dated, Power of Attorney with Raised	Surety does hereby v	vaive notice of a	ny such exten	Sion.
	Surety Seal must accompany this bid	IN WITNE	SS WHEREUF,	Principal and	Surety have hereunto set their
	bond.	hands and seals, and	such of them as	are corporau	ons have caused their corporate
		seals to be affixed he	ereto and these p	resents to be:	signed by their proper officers,
		this (N) da	iy or	<u>()</u> , 20_	
		Principal Corporate	Seal		(Q)
		Fillicipal Corporate	ovu:		(Name of Principal)
		(R	`	By_	(S)
	·	(2)	·)	J <u></u> -	(Must be President or
					Vice President)
					(T)
				***************************************	Title
		σ	n.		
		Surety Corporate Se			(V)
		Survey Sorpanie St	····		(Name of Surety)
	•				(W)
					Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STA	TE OF
cou	NTY OF, TO-WIT:
I,	after being first duly sworn, depose and
<i></i> •	I am an employee of; and, (Company Name)
2.	I do hereby attest that(Company Name)
	maintains a valid written drug free workplace policy and that such policy is in compliance with West Virginia Code §21-1D-5.
The	above statements are sworn to under the penalty of perjury.
	(Company Name)
	Ву:
	Title:
	Date:
Take	en, subscribed and sworn to before me this day of
Ву С	Commission expires
(Sea	al)
	(Notary Public)

THIS AFFIDAVIT MUST BE SUBMITTED WITH THE BID IN ORDER TO COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

RFQ	No.		
111 00	IVO.		

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:		
Authorized Signature:	Date:	

Purchasing Affidavit (Revised 01/01/09)