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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

DEP14659

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MADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF

OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV

HARLESTON, WV 25304

304 304-926-0499

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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Request for Quotation

RFQ NUMBER DEP14659 2

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 804-558-2157

ENVIRONMENTAL PROTECTION

DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHT TERMS 06/04/2009 **BID OPENING DATE** 08/06/2009 BID OPENING TIME 01:30PM CAT QUANTITY LINE UOP ITEM NUMBER UNIT PRICE AMOUNT WEST VIRGINIA CODE 21-10-5 PROVIDES THAT: ANY SOLICI-TATION FOR A PUBLIC IMPROVEMENT CONSTRUCTION CONTRACT REQUIRES EACH VENDOR THAT SUBMITS A BID FOR THE WORK TO SUBMIT AT THE SAME TIME AN AFFIDAVIT OF COMPLIANCE WITH THE BID THE ENCLOSED PURCHASING AFFIDAVIT MUST BE SIGNED AND SUBMITTED WITH THE BID A\$ EVIDENCE OF THE VENDOR'S COMPLIANCE WITH THE PROVISIONS OF ARTICLE 1D, CHAPTER 21 OF THE WEST VIRGINIA CODE. FAILURE TO SUBMIT THE SIGNED PURCHASING AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF SUCH BID. NOTICE TO PROCEED! THIS CONTRACT IS TO BE PERFORMED WITHIN 365 CALENDAR DAYS AFTER THE NOTICE TO PROCEED is received. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. THE DIRECTOR OF PURCHASING RESERVES THE CANCELLATION RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR LOGAN COUNTY, PURSUANT TO WEST VIRGÍNIA CODE 21-5A, ET,SEQ. PREVAILING WAGE RATES APPLY TO THIS PROJECT.) ANY REFERENCES MADE TO ARBITRATION OR ARBITRATION: INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS ₱ERTAINING TΦ THI\$ CONTRACT ARE HEREBY | DELETED. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

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304-926-0499

ADDRESS CORRESPONDENCE TO ATTENTION OF

BID OPENING TIME 01:30PM  LINE QUANTITY UOP CAT NO. ITEMNUMBER UNITPRICE AMOUNT  WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.  ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:  (XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.	
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( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.	
(XX) BONDS: FIVE PERCENT (5%) OF THE TOTAL AMOUNT OF THE BID PAYABLE TO THE STATE OF WEST VIRGINIA, SHALL BE SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR/MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT.  BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA A LETTER OF CREDIT SUBMITTED IN LIEU OF A BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCEPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR/MATERIAL BOND.	
( ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00	
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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV

25304

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## Request for

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B O O E N D O T T T T	E NAME	/ ADDRE:	SS HEI	KE	S DEPA   OFFI   601   CHAI	IRONMENTAL PROTI ARTMENT OF ICE OF AML&R 57TH STREET SE RLESTON, WV 5304 304	ECTION 1-926-0499
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BID OPENING DATE:	08/06/2009 BID	OPENING TIME 01:30PM
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	NO CONTRACTOR MAY USE OR SUPPLY STA STATE CONTRACT PROJECT OTHER THE PRODUCTS MADE IN THE UNITED STATES THIS CONTRACT	THOSE STEEL
	A. "STATE CONTRACT PROJECT" MEANS CONSTRUCTION OF, OR ANY ADDITION OF OR OTHER IMPROVEMENT TO ANY STRUCTURE, INCLUDING, BUT NOT OR HIGHWAYS, OR THE INSTALLATION OR COOLING OR VENTILATING PLANEQUIPMENT, OR THE SUPPLY OF AN SUCH PROJECTS, PURSUANT TO A CONTRACT OF WEST VIRGINIA FOR WHISOLICITED ON OR AFTER JUNE 6,	ON TO, ALTERATION  BUILDING OR  LIMITED TO, ROADS  ON OF ANY HEATING  ITS OR OTHER  ON MATERIALS FOR  CONTRACT WITH THE  CH BIDS WERE
	B. "STEEL PRODUCTS" MEANS PRODUCT SHAPED, DRAWN, EXTRUDED, FORGE FABRICATED OR OTHERWISE SIMILATION OF SUCH OPERATIONS, FROM STEEL MACHER OR OTHER STEEL MAKING	ED, CAST, ARLY PROCESSED, OR TWO OR MORE OF ADE BY THE OPEN C FURNACE,
	C. "UNITED STATES" MEANS THE UNIT AMERICA AND INCLUDES ALL TERRI OR INSULAR, SUBJECT TO THE JUR UNITED STATES.	TORY, CONTINENTAL
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25304

304-926-0499

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 06/04/2009 BID OPENING DATE: 08/06/2009 BID OPENING TIME 01:30PM CAT. QUANTITY LINE HOP ITEM NUMBER UNITPRICE AMOUNT HUNDRED DOLLAR\$ (\$2,500.00), WHICHEVER IS GREATER. FOR THE PURPOSES OF THIS SECTION, COST IS THE VALUE OF THE STEEL PRODUCT AS DELIVERED TO THE PROJECT OR, THE DIRECTOR OF THE PURCHASING DIVISION DETERMINES THAT SPECIFIED STEEL MATERIALS ARE NOT PRODUCED IN THE UNITED STATES IN SUFFICIENT QUANTITY OR OTHERWISE ARE NOT REASONABLY AVAILABLE TO MEET CONTRACT REQUIREMENTS. A CONTRACTOR WHO USES STEEL PRODUCTS IN VIOLATION OF THIS \$ECTION MAY BE SUBJECT TO CIVIL PENALTIES PURSUANT TO W VA. CODE SECTION 5A+3-56. REV. 10/01/01 **EXHIBIT** 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE \$-19-1 ET., SEQ., #VERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, In the case of steel only, where the cost of steel is MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEM\$ OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. SEE REVERSE SIDE FOR TERMS AND CONDITIONS. SIGNATURE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

DEP14659

PAGE 11

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 804-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R

601 57TH STREET SE CHARLESTON, WV

25304

4 304-926-0499

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER DEP14659

12

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE

CHARLESTON, WV 25304

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER DEP14659 PAGE 13

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 804-558-2157

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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# Lake (Winkler) Landslide DEP14659

Contractor's Bid Sheet

XI Janla XI	•
Vendor's Name:	

The DEP reserves the right to request additional information and supporting documentation regarding unit prices when the unit price appear to be unreasonable.

TEM	^\1 1 A 'N 1775'T'\	DESCRIPTION	UNIT PRICE	AMOUNT
NO.	QUANTITY	DESCRIPTION		
<u>:::::4:</u>		N. (.1.12)cion_non lumn gum		\$
1.0	LS	Mobilization, per lump sum (not to exceed 10% per each bid)		\$
		(not to exceed 10% per each old)		\$
2.0	LS	Construction Layout, per lump sum		s
		(not to exceed 5% per each bid)		S
3.0.	LS	Quality Control, per lump sum		s
		(not to exceed 3% per each bid)		\$
4.0	LS	Site Preparation, per lump sum		\$
		(not to exceed 10% per each bid)		\$
5.0	800.0 L.F.	Sediment Control Barrier, per lineal foot		\$
6.0	2.5 AC.	Revegetation, per plan acre		\$
7.0	95.0 L. F.	2' Vee Ditch, Vegetated, per lineal foot		\$
7.1	180.0 L. F.	2' Vee Ditch, Rock Riprap Lined, per lineal foot		\$
7.2	190.0 L. F.	l' Vee Ditch, Rock Riprap Lined, per lineal foot		\$  \$
7.3	55.0 L. F.	5' Flat Bottom Mine Outlet Ditch, Rock Riprap Lined,		<u>φ</u>
		per lineal foot		\$
7.4	250.0 L.F.	2' x 3' Underdrain Installation, per lineal foot		\$
9.0	2.0 L.S. / EA	Wet Mine Seal, per lump sum, per each		\$
12.0	0.1 AC.	Soil Cover, per plan acre		\$
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OMB #1029-0119 Expiration Date: O1/31/2010

### AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

Contractor Name:		Tax Payer	ID No.:
Address:			
City:		Zip Code:	Phone:
Fax No.:	E-mail addre	ess:	
Part B: Legal Structure			
() Corporation () () Other (please specify)	Sole Proprietorship	() Partnership	() LLC
Part C: Certifying and up	dating information in tons, follow the instruc	the Applicant/Violat	or System (AVS). Select onl, and sign below.
I,	, t	nave the express auth	nority to certify that:
(print name)			
Information on the	e attached Entity OFT t this option, you must ow and do not comple	attach an Entity Of	ate, complete, and upto- T from AVS to this form.
Information on the date. If you select Sign and date belt Part of the information in must attach an Error and the information in the information i	t this option, you must ow and do not comple nation on the attached	e attach an Entity OF te Part D. Entity OFT from AV by must be updated. It to this form. Use Part	VS is missing or incorrect an if you select this option, you to be provide missing or
Information on the date. If you select Sign and date belt Part of the information is must attach an Encorrected information.	t this option, you must ow and do not comple nation on the attached n AVS for my compan ntity OFT from AVS to ation. Sign and date be	tattach an Entity OF te Part D.  Entity OFT from AV y must be updated. It this form. Use Part elow and complete P	VS is missing or incorrect an if you select this option, you to be provide missing or

In order to certify in Part C to the accuracy of existing information in AVS, you must obtain a copy of your business' Entity OFT. To obtain an Entity OFT, contact the AVS Office, toll-free, at 800-643-9748 or request it from <a href="https://www.avs.osmre.~ov">www.avs.osmre.~ov</a> on the Internet.

#### Part D.

### Contractor Name:

If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors:
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- · Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Name	Position/Title				
Address	Telephone #				
	% of Ownership Begin Date:				
Ending Date:					
Name	Position/Title				
Address	Telephone # % of Ownership Begin Date:				
	Ending Date:				
Name	Position/Title				
Address	Telephone #				
	% of Ownership				
Begin Date:	Ending Date:				
None	Position/Title				
Name	Telephone #				
Address	% of OwnershipBegin Date:				
•	• •				
	Ending Date:				

### PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 S1B, Constitution Ave., NW, Washington, D.C. 20240.

Rin	BOND
KNOW ALL MEN BY THESE PRESENTS, That we, the	
	, as Principal, and
of	a corporation organized and existing under the laws of the State of
with its principal office in the City of	as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of	(\$) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves,	our heirs, administrators, executors, successors and assigns.
	as the Principal has submitted to the Purchasing Section of the nereto and made a part hereof, to enter into a contract in writing for
-	
NOW THEREFORE,	
nereto and shall furnish any other bonds and insurance required by agreement created by the acceptance of said bid, then this obligations and effect. It is expressly understood and agreed that the like exceed the penal amount of this obligation as herein stated.	tion shall be null and void, otherwise this obligation shall remain in full ability of the Surety for any and all claims hereunder shall, in no event, agrees that the obligations of said Surety and its bond shall be in no
	·
	eunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and thes	e presents to be signed by their proper officers, this
day of, 20	
Principal Corporate Seal	
	(Name of Principal)
	By(Must be President or
•	Vice President)
	(Title)
Puraty Corporata Scal	

Agency,

(Name of Surety)

Attorney-in-Fact

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

AGENCY	(A)
RFO/RFP#	(B)

(1)	*****	Bid B	ond
(A)	WV State Agency	KNOW ALL MEN BY THESE	PRESENTS, That we, the undersigned,
	(Stated on Page 1 "Spending Unit")		<u>D)</u> , <u>(E)</u>
	Request for Quotation Number (upper	as Principal, and(F)	of,
	right comer of page #1)	(H), a corporation	organized and existing under the laws
(C)	Your Company Name	of the State of with	its principal office in the City of
(D)	City, Location of your Company	(J), as Surety, are	held and firmly bound unto The State
(E)	State, Location of your Company	of West Virginia, as Obligee, in the penal	sum of (K)
(F)	Surety Corporate Name	(\$) for the payme	ent of which, well and truly to be made,
(G)	City, Location of Surety	we jointly and severally bind ourselves, o	ur heirs, administrators, executors
(H) <sup>·</sup>	State, Location of Surety	successors and assigns.	, , , , , , , , , , , , , , , , , , , ,
(I)	State of Surety Incorporation	The Condition of the above oblig	gation is such that whereas the Principal
(J)	City of Surety Incorporation	has submitted to the Purchasing Section of	f the Department of Administration
(K)	Minimum amount of acceptable bid	a certain bid or proposal, attached hereto a	and made a part hereof to enter into a
	bond is 5% of total bid. You may state	contract in writing for	- Financial to other miles a
	"5% of bid" or a specific amount on	<u> </u>	
	this line in words.		
(L)	Amount of bond in figures		
(M)	Brief Description of scope of work	NOW THEREFORE.	
(N)	Day of the month	(a) If said bid shall be rejected,	Or
(0)	Month		and the Principal shall enter into a
(P)	Year	contract in accordance with the bid or pro	nosal attached hereto and shall firmink
(Q)	Name of Corporation	any other bonds and insurance required by	the hid or proposal and shall in all
(R) ···	Raised Corporate Seal of Principal	other respects perform the agreement crea	ted by the accentance of said hid d
(S)	Signature of President or Vice	this obligation shall be null and void, other	envise this obligation shall associate to
(0)	President	force and effect. It is expressly understoo	d and arread that the lightities of the
(T)	Title of person signing	Surety for any and all claims hereunder sh	all in no event expend the mount
(U)	Raised Corporate Seal of Surety	amount of this obligation as herein stated	ian, in no event, exceed the penal
(V)	Corporate Name of Surety		ereby stipulates and agrees that the
(W)	Signature of Attorney in Fact of the	obligations of said Surety and its bond sha	cieby supulates and agrees that the
(")	Surety	any extension of time within which the Ol	all be if no way impaired or affected by
NOTE:	Dated, Power of Attorney with Raised	Surety does hereby waive notice of any su	ongee may accept such bid; and said
14012.	Surety Seal must accompany this bid	IN WITNESS WIFEDEAR D.:	in I and David I
	bond.	hands and scale and such of them are and	cipal and Surety have hereunto set their
	bolla.	hands and seals, and such of them as are c	corporations have caused their corporate
		seals to be affixed hereto and these presenthis (N) day of (O)	is to be signed by their proper officers,
		this (N) day of (O)	
		Principal Corporate Seal	(0)
		z morphi corporate bear	
		(D)	(Name of Principal)
		(R)	By (S)
			(Must be President or
			Vice President)
			( <u>T</u> )
		OLD.	Title
		(U)	
		Surety Corporate Seal	(V)
			(Name of Surety)
	·		(W)
			Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.



### State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

STATE OF	
COUNTY OF	, TO-WIT:
I,state as follows:	, after being first duly sworn, depose and
1. I am an employe	ee of; and, (Company Name)
2. I do hereby atte	st that(Company Name)
maintains a valid policy is in comp	d written drug free workplace policy and that such bliance with <b>West Virginia Code</b> §21-1D-5.
The above statements	are sworn to under the penalty of perjury.
	(Company Name)
	Ву:
	Title:
	Date:
Taken, subscribed and	sworn to before me this day of
By Commission expire	S
(Seal)	
	(Notary Public)
THE ACETDANT MI	IST BE SUBMITTED WITH THE BID IN ORDER TO

COMPLY WITH WV CODE PROVISIONS. FAILURE TO INCLUDE THE AFFIDAVIT WITH THE BID SHALL RESULT IN DISQUALIFICATION OF THE BID.

Rev March 2009

RFQ No	).	P20
KTQ NO		PZU

## STATE OF WEST VIRGINIA Purchasing Division

### **PURCHASING AFFIDAVIT**

### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code**. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the **West Virginia Code** and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the **West Virginia Code** may take place before their work on the public improvement is begun.

### ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf.

Under penalty of law for false swearing (**West Virginia Code** §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name:		
Authorized Signature:	Dat	e:

Purchasing Affidavit (Revised 01/01/09)