



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK9028

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN ABBOTT
304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIV ENGINEERING & FACILITIES
CAMP DAWSON ARMY TRAINING SITE
240 ARMY ROAD

KINGWOOD, WV
26537-1077 **304-329-4417**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/23/2009				

BID OPENING DATE: **08/11/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-20		
ADDENDUM #01 THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, AND ADD TO THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS, REVISE THE BID FORM (VENDORS MUST USE THE REVISED BID FORM), AND ADD THE PRE-BID SIGN-IN SHEET, PER THE ATTACHED DOCUMENTATION.						
BUILDING CONSTRUCTION						
***** THIS IS THE END OF RFQ DEFK9028 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

Pre-Bid Meeting Minutes

DEFK9028: Rappelling Tower Supporting Facilities, Camp Dawson, Kingwood, WV

The following constitutes Pre-bid Meeting Minutes for DEFK9028, Rappelling Tower Supporting Facilities, Camp Dawson, Kingwood WV.

A pre-bid meeting was conducted at the site for the referenced project at 1330 hrs 21 JUL 2009. During the pre-bid meeting, LTC Lambert welcomed those present for expressing interest in the subject project. Key Owner representatives were introduced and the following agenda items were covered:

1. ADMINISTRATIVE:

- a. All present contractors signed in.
- b. The project is a federally funded, State administrated project.
- c. The user of the facility will be the West Virginia Army National Guard.
- d. The Administrator of the contract will be the Construction & Facilities Management Office, WVARNG, Project Mgr will be LTC Bill Suver

2. INTRODUCTION:

- a. LTC Lambert outlined key personnel associated with the project and address for the office. LTC Lambert introduced as the A/E Representative (Mr Mike Phillips) and post Engineering Representative (SFC Harrison Cogar). Phone numbers and address were identified as follows:
- b.
 - i. Address
1703 Coonskin Drive
Charleston, WV 25311
 - ii. LTC Bill Suver, Project Manager
Bill.suver@wv.ngb.army.mil

(304) 561-6454

- c. John Abbott is the buyer for State Purchasing Division. All questions must be submitted in writing to Mr. Abbott, who will distribute for resolution. Direct discussion is **not** authorized with the Engineer, the Facilities Engineer, or the Project Manager. State Wage Rates applies for this project. Bid Opening is set for 11 AUG 2009. The contractors were reminded that they **must** submit the State of West Virginia **Drug Free Workplace Conformance Affidavit** form with their bid or their bid will be rejected.

3. The Designer of Record, Ron L. Bolen, AIA

Buchart Horn, Inc.
400 Tracy Way
Suite 110
Charleston, West Virginia 25311

(304) 346-1127 phone
(304) 346-7295 fax

4. LTC Lambert discussed details as written in the Request for Quotation. SFC Cogar discussed all post engineering policies to include access to the post and coordination requirements for actions at the work site. The Contractor will have access to the site from 0700 to 1800 hrs, Monday to Friday. In accordance with Contract documents, the Contractor must maintain full-time, active superintendent on the job.
5. Contract Duration 120 days to complete the project after the NTP.
6. All construction activities will be in conjunction with OHSA, Safety and Health Requirements Manual (US Army Corps of Engineers). As noted, the Army safety and health standards mirror OHSA. All construction activities on site will be a hardhat area and marked as such. Cleanup is required daily by each perspective sub and General Contractor: No open dumps of construction materials and no burning on site.
7. LTC Lambert discussed the submittal process and encouraged the contractors to stay with the state's policies as outlined in the Request for Quotation.
8. The meeting was opened for Questions by the Contractors. See attached addendum items.
9. LTC Lambert closed the meeting, thanked the Contractors for their interest, and escorted all to the job site for a recon. LTC Lambert and Mr Mike Philips outlined that the meeting notes will be published through state purchasing, along with clarifications to contract documents. Any questions will be addressed through an Addendum released after the question period has closed. It was also stressed that any further questions between now and bid award must be directed to John Abbott at State Purchasing.

Prepared by:

CRAIG LAMBERT
Plans and Programs Chief
CFMO, WVARNG

ATTACHMENTS:

1: PRE-BID CONFERENCE SIGN IN SHEET

REVISED
BID FORM

West Virginia Army National Guard
Construction & Facilities Management Office
Army National Guard
Support Facilities for Rappelling Tower and Leadership Reaction Course
Camp Dawson, Preston County, West Virginia

BID PROPOSAL

Proposal of _____ (“BIDDER”), organized and existing under the laws of the State of _____ doing business as (an individual), (a partnership), (a corporation).

To: **WVARNG, C&FMO**
1703 Coonskin Drive
Charleston, West Virginia 25311-1085

In compliance with your invitation for Bids, BIDDER hereby proposes to perform all WORK for the construction of the Army National Guard Rappelling Tower and Leadership Reaction Course Design, Camp Dawson, Preston County, West Virginia in strict accordance with the CONSTRUCTION DOCUMENTS, within the time set forth therein, and at the prices stated below.

BIDDER(S) hereby agrees to commence work under this contract on or before a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within 120 consecutive calendar days for BASE BID, subject to weather conditions. BIDDER(S) further agrees to pay as liquidated damages, the sum of five hundred dollars (\$500.00) per day for each calendar day of delay in completion of work.

BIDDER(S) acknowledges the Owner’s right to waive any informalities or to reject any or all bids.

The BIDDER(S) may not withdraw this Bid within 90 days after the actual date of the opening thereof.

BIDDER(S) agrees to perform all the work described in the CONTRACT DOCUMENTS for the amounts listed below. The Bidder, being familiar with local conditions affecting the cost of the Work and the Contract Documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, Specifications, and any Addenda or Clarifications issued, hereby propose to furnish all material, labor, tools, taxes, transportation and expendable equipment necessary for the satisfactory and complete installation of the "Army National Guard Rappelling Tower and Leadership Reaction Course" in every detail and ready for operation, all in full accordance with, and in conformity to, the Contract Documents, for the stipulated sums as follows:

BASE BIDS:

BASE BID:

For the sum of: \$ _____

The Stated Base Bid is subject to the following additions or reductions for Alternates which the Owner may select. ('Provide' means 'furnish and install.' Include in bids below all related coordination and modification requirements associated with the Work of each Alternate.) Alternate Bids may also be bid optionally as a separate contract bid.

ALTERNATES:

Alternate #1 Add all work associated with adding lighting to the Rappel Tower as outlined in the Documents.

+ \$ _____

Alternate #2 Add all work associated with the lift gates, operators, controls, wiring, etc. as outlined in the Documents.

+ \$ _____

Alternate #3 Add all work associated with adding asphalt paving on the proposed gravel parking area. Asphalt shall consist of 1 1/2" binder course overlaid with 1" top course for an area of 9,475 square feet.

+ \$ _____

All cost to the CONTRACTOR for transportation, plant, labor, tools, materials, equipment, insurance, workmen's compensation, licenses, permits, taxes, general overhead, and all other expenses incidental to or necessary for the prosecution of the Work, plus all profits, shall be included in the unit prices for the applicable items.

Respectfully Submitted

Signature

Name (Typed)

Title (Typed)

Address

SIGN IN SHEET

PLEASE PRINT

PRE-BID SIGN-IN SHEET / PLEASE LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <i>* ELECTRICAL SVCS Mid Atlantic</i> Rep: <i>Pat Smith</i> Email Address: <i>patsmith.msma@zenon.net</i>	<i>1403 Livingston Ave</i> <i>Elkins WV 26241</i>	PHONE <i>304-636-8170</i> TOLL FREE <i>304</i> FAX <i>304-636-8206</i>
Company: <i>DRASE CONSTRUCTION CORP.</i> Rep: <i>David B. byte</i> Email Address: <i>DRASE & CONSTR@aol.com</i>	<i>170 Old Client Rd</i> <i>Morgantown, WV 26508</i>	PHONE <i>304-291-6765</i> TOLL FREE FAX <i>304 291 6975</i>
Company: <i>AN HILL</i> Rep: <i>Carol Boyard</i> Email Address:	<i>P.O. Box 685</i> <i>Gauley Bridge WV 25085</i>	PHONE <i>304-632-1600</i> TOLL FREE FAX <i>304-872-9114</i>
Company: <i>MORGAN MECHANICAL INC.</i> Rep: <i>ERIC CLARK</i> Email Address: <i>ERIC @ MORGAN MECH INC</i>	<i>1105 ST RT 60</i> <i>LOWELL OH 45744</i>	PHONE <i>740-896-2552</i> TOLL FREE FAX <i>740-896-2662</i>
Company: <i>NIGHT+HAWK Excavating, Inc</i> Rep: <i>GARY FRIEND</i> Email Address: <i>GLFRIEND2001@yahoo.com</i>	<i>44 Buffalo Ln</i> <i>Thornton, WV 26440</i>	PHONE <i>304-892-4576</i> TOLL FREE FAX <i>304-892-4412</i>

SIGN IN SHEET

PLEASE PRINT

PRE-BID SIGN-IN SHEET / PLEASE LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>BNA Heating & Cooling</u>	<u>RT 1 Box 500</u>	PHONE <u>304 454 9714</u>
Rep: <u>Robert Ayersman</u>	<u>Roulesburg WV 26425</u>	TOLL FREE
Email Address:		FAX <u>304 454 9716</u>
Company: <u>POST ENG.</u>	<u>240 Army Rd</u>	PHONE <u>791 4478</u>
Rep: <u>HARRISON COGAR</u>	<u>KINGWOOD 26537</u>	TOLL FREE <u>594 6336</u>
Email Address: <u>HARRISON, COGAR@WV.NGS.ARMY.MIL</u>		FAX
Company: <u>CD Post Engineering</u>	<u>240 Army Rd</u>	PHONE <u>304 791 4478</u>
Rep: <u>Mike Cochran</u>	<u>Kingwood, WV 26537</u>	TOLL FREE <u>304 594 6810</u>
Email Address: <u>michael.cochran@wv.ngb.army.mil</u>		FAX
Company: <u>WV ARMS</u>	<u>1703 Canskin Drive</u>	PHONE <u>304.561.5685</u>
Rep: <u>CRAIG E. LAMBERT</u>	<u>Charleston, WV 25311</u>	TOLL FREE
Email Address: <u>Craig.Lambert@US.ARMY.mil</u>		FAX
Company: <u>BUCHART HOEN, INC.</u>	<u>SUITE 110, 400 TRACY WAY</u>	PHONE <u>304.346.1127</u>
Rep: <u>MIKE PHILLIPS</u>	<u>CHARLESTON, WV 25311</u>	TOLL FREE
Email Address: <u>M.PHILLIPS@BH-BA.COM</u>		FAX <u>304.346.7295</u>

SIGN IN SHEET

PLEASE PRINT

PRE-BID SIGN-IN SHEET / PLEASE LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Langan General Contracting Corp.</u> Rep: <u>Steve Langan</u> Email Address: <u>stevelang@langanccorp.com</u>	<u>Route 1 Box 84</u> <u>Cumberland St East</u> <u>Wiley Ford WV 26767</u> <u>Ryan Langan</u>	PHONE <u>304-738-3300</u> TOLL FREE FAX <u>304-738-3384</u>
Company: <u>Oval Construction</u> Rep: <u>Kent Williams</u> Email Address: <u>kberns@ovalconstruction.com</u>	<u>P.O. Box 401</u> <u>Charleston, WV, 25322</u>	PHONE <u>304-347-8820</u> TOLL FREE FAX <u>304-347-8821</u>
Company: <u>Marks-Landau Construction</u> Rep: <u>Dave Curry</u> Email Address: <u>dcurry@landau-bldg.com</u>	<u>9855 Rinaman Road</u> <u>Wexford, PA 15090</u>	PHONE <u>724 935 8800</u> TOLL FREE FAX <u>724 935 6510</u>
Company: <u>MARKS-LANDAU CONST.</u> Rep: <u>JAMES MARKS</u> Email Address:	<u>Stump</u>	PHONE TOLL FREE FAX
Company: <u>G.A. BROWN & SONS, INC.</u> Rep: <u>JAMES F. BROWN II</u> Email Address: <u>jbrown2@ggbrown.com</u>	<u>215 MILL ST</u> <u>FAIRMONT WV</u> <u>26354</u>	PHONE <u>304-363-4500</u> TOLL FREE FAX <u>304-366-9456</u>

SIGN IN SHEET

PLEASE PRINT

PRE-BID SIGN-IN SHEET / PLEASE LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>SHUCK CONSTR Co</u>		PHONE <u>(304) 366-9497</u>
Rep: <u>RICHARD STRAIGHT</u>		TOLL FREE
Email Address: <u>RICHARD@SHUCKCONST.COM</u>		FAX <u>(304) 366-9407</u>
Company: <u>Shuck Construction Co.</u>		PHONE <u>304-366-9497</u>
Rep: <u>ROBERT UAMERO</u>		TOLL FREE
Email Address: <u>by@shuckconstwu.com</u>		FAX <u>304-366-9407</u>
Company: <u>GREEN TREE GROUP LLC</u>		PHONE <u>304-594-3991</u>
Rep: <u>Bob Calvert Jr</u>		TOLL FREE
Email Address: <u>Bob.Calvert Jr@Dshuck.com</u>		FAX <u>304-594-3992</u>
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX
Company:		PHONE
Rep:		TOLL FREE
Email Address:		FAX