



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 DEFK10006

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JOHN ABBOTT
 304-558-2544

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIV ENGINEERING & FACILITIES
 NATIONAL GUARD ARMORY
 240 ARMY ROAD
 KINGWOOD, WV
 26537 341-6368

DATE PRINTED 12/08/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 12/22/2009 BID OPENING TIME 01:30PM				

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-20		
ADDENDUM #01 THIS ADDENDUM IS ISSUED TO PROVIDE THE MINUTES OF THE MEETING ESTABLISH A DEADLINE FOR QUESTIONS, AND PROVIDE THE PRE-BID SIGN-IN SHEET. QUESTIONS SHALL BE EMAILED TO JOHN ABBOTT AT JOHN.H.ABBOTT@WV.GOV QUESTION DUE DATE: 12/11/2009; 2:00 PM - QUESTIONS RECEIVED AFTER THIS DATE AND TIME WILL NOT BE ADDRESSED DUE TO FUNDING TIME CONSTRAINTS. BUILDING CONSTRUCTION ***** THIS IS THE END OF RFQ DEFK10006 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Pre-Bid Meeting Minutes

Contract: DEFK10006

Live Fire Shoot House, Phase 1 Site Prep, Camp Dawson, WV

The following constitutes Pre-bid Meeting Minutes for DEFK10006.

A pre-bid meeting was conducted at the site for the referenced project at 1330 hrs 1 DEC 2009. During the pre-bid meeting, LTC Suver welcomed those present for expressing interest in the subject project. Key Owner representatives were introduced and the following agenda items were covered:

1. ADMINISTRATIVE:

- a. All present contractors signed in.
- b. The project is a Federally funded, State administrated project.
- c. The user of the facility will be the West Virginia Army National Guard.
- d. The Administrator of the contract will be the Construction & Facilities Management Office, WVARNG.

2. INTRODUCTION:

- a. LTC Suver outlined key personnel associated with the project and address for the office. LTC Suver was introduced as the Administrative Contracting Officer, and Jeff Franklin as the Project Manager. Phone numbers and address were identified as follows:

- i. LTC Bill Suver Administrative Contracting Officer
bill.suver@wv.ngb.army.mil
1001 Army Road
Camp Dawson
Kingwood, WV 26537

(304) 791-4457

- ii. Jeff Franklin, Project Manager

Email: jeff.franklin@wv.ngb.army.mil

1001 Army Road

Camp Dawson

Kingwood, WV 26537

791-4333 (o)

- b. John Abbott is the buyer for State Purchasing Division. All questions must be submitted in writing to Mr. Abbott, who will distribute for resolution. Direct discussion is **not** authorized with the Engineer, the Facilities Engineer, or the Project Manager. State Wage Rates applies for this project. Bid Opening is set for 22 DEC 2009.
3. The Designer of Record, Dale Adams Architect.
 - i. Address:
 - GRW Engineers, Inc.
 - 801 Corporate Drive
 - Lexington, KY 40503
 - Ph. 859-223-3999 Fax 859-223-9059
 - email: dadams@grwinc.com
 4. LTC Suver discussed security, work hours, access to the site, and temporary facilities. The Contractor will have access to the site from 0700 to 1800 hrs, Monday to Friday. If work hours must be modified, these will be approved on a case-by-case via the Project Manager (CPT Franklin). The contractor is required to provide to the Superintendent, a listing of personnel, which will be gaining access to the site. Superintendence: In accordance with Contract documents, the Contractor must maintain full-time, active superintendent on the job. The contractor will provide a port-a-john for all personnel involved with Construction. A list of all workers will be required in order to gain access to Camp Dawson.
 5. Liquidated Damages is \$500 per day and there is 120 days to complete the project after the NTP.
 6. All construction activities will be in conjunction with OSHA, Safety and Health Requirements Manual (US Army Corps of Engineers). As noted, the Army safety and health standards mirror OSHA. All construction activities on site will be a hardhat area and marked as such. Cleanup is required daily by each perspective sub and General Contractor: No open dumps of construction materials and no burning on site.
 7. LTC Suver discussed the submittal process and encouraged the contractors to stay with the manufacturers outlined in the specifications and any proposed substitution must be submitted prior to bidding.
 8. The meeting was opened for Questions by the Contractors. See attached addendum items.

9. LTC Suver closed the meeting and thanked the Contractors for their interest in the project. LTC Suver outlined that the meeting notes will be published through state purchasing, along with clarifications to contract documents. Any questions will be addressed through an Addendum released after the question period has closed. It was also stressed that any further questions between now and bid award must be directed to John Abbott at State Purchasing.

Prepared by:

BILL SUVER
Business Manager
CFMO, WVARNG

ATTACHMENTS:

1: PRE-BID CONFERENCE SIGN IN SHEET
ADDENDUM ITEMS

The following is the answers to the questions from the contractor.

1: Plans mention running copper communications to JB by the Using Unit Motor pool. Can you provide scale drawing to determine distance? (section 16710) Answer :This has been removed for this phase.

2: Specifications reference 16720 Intercommunication Equipment. Can you provide locations and elevations for this equipment to be mounted (ie Speaker heights). Answer: This has been removed for this phase.

3: To what height does electrical demolition of existing systems extend to? (section 16100) Answer: The height shall be to the mezzanine

Other addendum items:

1: The contractor is to include in their bid an allowance of \$10,000 to supply and install miscellaneous Steel or sheet metal as approved by the owner.

2: All questions concerning the bid documents must be received by State Purchasing

DEFK 10008 Shoot House Pre-Bid

Patrick Smith Master Services Mid Atlantic 304-636-8170
PO Box 2417 Fax 304-638-8206
Elkins WV 26241 patsmith.msmd@verizon

Colby Jennings Dan Hill Const. 304-632-1600
Guley Bridge, WV 25085 304-632-1501
PO Box 685 wihill@earthlink.net

JR Carney Oval Construction 304-347-8820
P.O. Box 401 Fax 304-347-8821
Charleston, WV jcarney@ovalconstruction.com
25322

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1106 6th Ave (F) 304-344-1281
Charleston, WV 25312
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Jeff Freeman LAURITA EXCAVATING Phone 304-296-7531
302 DEUTS RUN RD Fax 304-292-4606
MORGANTOWN WV 26501 Email Jeff@Laurita.com

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P.O. Box 1395 Morgantown WV F-(304) 598-2287
26507 Michael Veritas Con. Co.

Jamie Pretzel / ^{JL}Pretzel Contracting / 304-379-7789 / jpretzel@aol

City Construction Company FAX ^{PH} 623-2576
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 Bud Henderson EMAIL Npollock@wvdcsl.net
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