



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS10038

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 BBH/HF
 ROOM 350
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/02/2009				

BID OPENING DATE: 12/17/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.		
				EXHIBIT 10		
				REQUISITION NO.: BHS10038		
				ADDENDUM ACKNOWLEDGEMENT		
				I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.		
				ADDENDUM NO.'S:		
				NO. 1		
				NO. 2		
				NO. 3		
				NO. 4		
				NO. 5		
				I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p> <p>NOTE: THIS ADDENDUM ACKNOWLEDGEMENT SHOULD BE SUBMITTED WITH THE BID.</p> <p>REV. 09/21/2009</p> <p>END OF ADDENDUM NO. 1</p>						

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LINE	QUANTITY	UCP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	YR		193-88		
OPEN END CONTRACT FOR REFERENCE LABORATORY SERVICES						
***** THIS IS THE END OF RFQ BHS10038 ***** TOTAL:						

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Question: 1.

Line item 3. Drug of Abuse Screen (DAU) Blood. In the previous issue of this RFQ there were large quantities of **Drugs of Abuse Urine** that have been deleted and only DAU Blood has been left in RFQ. In our experience DAU Blood are not commonly used in mental health and drug and alcohol treatment programs. Please clarify if this is a mistake and wrong screens have been deleted.

Answer: Line item 3 must be a vendor typo as it was the AFP Tetra in the current RFQ. Urine screen should not have been omitted it has been added to Exhibit B as number 26.

Question: 2.

Line item 69. Hep Panel A, B,C. Please clarify which Hepatitis tests are included in this panel, e.g Hepatitis A, Igg or Igm, Hepatitis Bs AB or Hep Bs Ag. -+

Answer: Hepatitis A, B & C Screen (acute hepatitis panel) has been placed in Exhibit B, as number 25. Line 69 will now be HIV-1 Antibodies, which also should not have been omitted.

Questions 3.

Line item 113. RNA PCR Quant. Please clarify which RNA PCR test is required. HIV, Hep C etc

Answer: Line 113 will be modified to reflect Hepatitis C Virus (HCV) in Exhibit A.

Note:

The above corrections or clarifications require changes in the original exhibits. Please discard the original Exhibits A, B & C.

Bidders are to use the attached Exhibits A, B, & C with (Addendum #1) in the upper right corner of each page.

Exhibit A (with Addendum #1 Revisions)

	BHS10038	Column A		Column B	Column C
	EXHIBIT A – Bid Sheet				
	Item Description (Test)	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
1	Acetaminophen	1			
2	AFB culture	94			
3	AFP Tetra	120			
4	Albumin	129			
5	Alkaline phos panel	2			
6	ALT (SGPT)	135			
7	Amiodarone	4			
8	Amitriptyline (Elavil) serum	12			
9	Ammonia, Plasma	164			
10	Amylase, serum	63			
11	Anaerobic and aerobic culture	278			
12	ANC	80			
13	Antinuclear antibodies (ANA)	238			
14	AST (SGOT)	175			
15	Beta-Hemolytic Strep A	114			
16	Bilirubin Total	42			
17	Bilirubin, Total/Direct, serum	24			
18	BUN	472			
19	B-Type Natriuretic Peptide	96			
20	CA125	4			
21	C. diff. Toxin A	142			
22	C-Reactive Protein (CRP)	33			
23	Calcium, serum	104			
24	Carbamazepine (Tegretol)	208			
25	CBC w/diff – platelet	5,409			
26	Chlamydia/GC, DNA Probe	570			
27	Chloride	86			
28	Cholesterol, Total	6			
29	Chlorpromazine, (Thorazine)	14			
30	Clomipramine (Anafranil) s.	14			
31	Clozapine (clozaril) serum	76			
32	Cortisol serum/plasma	19			
33	Creatinine Kinase (CK) MB/Total	63			
34	Creatinine Kinase (CK or CPK)), serum	121			
35	Creatinine, Serum	475			
36	Cystic Fibrosis Profile	80			
37	Desipramine, serum	8			
38	Digoxin (Lanoxin)	60			
39	Estrogen	4			
40	Ethanol serum/blood	10			
41	Ethosuximide (Zarontin) serum	12			

BHS10038		Column A		Column B	Column C
EXHIBIT A – Bid Sheet					
	Item Description (Test)	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
42	Environmental Culture	96			
43	Ferritin	57			
44	Fluoxetine (Prozac) serum	8			
45	Folates (Folic acid)	45			
46	Free T4	598			
47	FSH	50			
48	Gabapentin (Neurotin) serum	22			
49	Gabrilril serum	1			
50	Glucose, 2hr P.P.	28			
51	Glucose Tolerance 4 hr. (GTT)	6			
52	Gentamycin	2			
53	GGT	3			
54	Glucose serum	127			
55	Glucose plasma	63			
56	Gynecologic Mono-Layer PAP	18			
57	Haloperidol serum	16			
58	H&H	4			
59	Hematocrit	10			
60	Hemoglobin	10			
61	Hemoglobin A1C	1,144			
62	HCG Beta Subunit, Quantitative	301			
63	Helicobacter Pylori, IgG	14			
64	Helper T-Lymph – CD4	23			
65	Hepatitis A AB IgM	28			
66	Hepatitis A AB, Total	118			
67	Hepatitis B Surface AB	520			
68	Hepatitis B Surface Ag	225			
69	HIV-1 Antibodies Prelim. W/Conf.	500			
70	HPV	168			
71	HSV culture	3			
72	Imipramine (Tofranil) serum	24			
73	Insulin, Fasting	96			
74	Iron (Fe)	56			
75	Iron/TIBC	66			
76	Lamotrigine (Lomictal) serum	30			
77	LDH	4			
78	Lead (adult) blood	210			
79	Lead (pediatric) blood	112			
80	LH & FSH	148			
81	Lipase, serum	130			
82	Lithium	784			
83	Lipoprotein Electrophoresis	26			
84	Magnesium, serum	328			

BHS10038		Column A		Column B	Column C
EXHIBIT A – Bid Sheet					
	Item Description (Test)	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
85	Microalbumin, 24 hour urine	17			
86	Microalbumin, Random urine	930			
87	Mumps IgG	3			
88	Nortriptyline (Aventyl) serum	8			
89	Occult blood (stool)	30			
90	Osmolality serum	20			
91	Osmolality, urine	88			
92	Ova & Parasite	109			
93	PAP (Thin Prep)	478			
94	Perphenazine (Trilafon)	10			
95	Phenobarbital serum	131			
96	Phenytoin (Dilantin)	503			
97	Phosphorus	135			
98	Potassium, Serum	129			
99	Pregnancy Serum	12			
100	Pregnancy Test (Urine)	105			
101	Primidone (Mysoline)	61			
102	Pro BNP	20			
103	Progesterone	25			
104	Prolactin	191			
105	Prostate Specific Antigen (PSA), serum	273			
106	Protein serum	88			
107	Prothrombin time / INR	2,231			
108	PT/INR & PTT	568			
109	PTH (intact)	119			
110	RA panel	56			
111	Reticulocyte count	34			
112	Rheumatoid Arthritis Factor	60			
113	RNA – PCR - Quant. Hepatitis C virus	27			
114	Rubeola IgG	4			
115	STS	1,202			
116	Sedimentation rate	262			
117	Sodium serum	379			
118	T3 - uptake	64			
119	T4	86			
120	T-Cell (T-Lymphocyte CD3 Cells)	16			
121	Testosterone, serum	37			
122	Theophylline, serum	39			
123	Topiramate (Topamax) serum	16			
124	T-Pallidum Ab (FTA-Ab)	10			
125	T-Pallidum Antibodies (TP-PA)	24			
126	Triglycerides	42			
127	Triiodothyronine, Free (FT3), Serum	88			

BHS10038		Column A		Column B	Column C
EXHIBIT A – Bid Sheet					
	Item Description (Test)	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
128	TSH	190			
129	TSH 3 rd Generation	1,302			
130	UA – Culture reflex	2,359			
131	Uric Acid	35			
132	Urinalysis, complete	3,952			
133	Valporic acid (Depakote), serum	2,605			
134	Varicella Zoster IgG	28			
135	Vitamin B-12	262			
136	Vitamin B-12 and Folates	736			
137	Vit. D, 1-125 Dihydroxy	98			
138	Vit. D, -25- hydroxyl	2			
139	WBC	508			
					<i>Total of Exhibit A – Bid Sheet</i>

Exhibit B (with Addendum #1 Revisions)

		Column A		Column B	Column C
	BHS10038				
	EXHIBIT B (with Addendum #1 Revisions)				
	Most frequently ordered panels, profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
1	Diagnostic Multi-Chem (28 tests) Albumin, Alkaline Phos, ALT(SGPT), AST(SGOT), BUN, BUN/Creatinine, Calcium, Chloride, Total Cholesterol, Creatinine, GGT, Glucose, Total Iron, LDH, Phosphorous, Potassium, Sodium, Total Bilirubin, Total Protein, Triglycerides, Uric Acid, HDL Cholesterol, VLDL Cholesterol (calc.), LDL Cholesterol (calc.), Total Chol./HDL Ratio CHD Risk, Globulin, A/G Ratio	1502			
2	Comprehensive Metabolic Panel (CMP) includes (14 tests) Albumin, Alkaline Phos, ALT(SGPT), AST(SGOT), BUN, BUN/Creatinine Calcium, Chloride, CO ₂ , Creatinine, Glucose, Potassium, Sodium, Total Bilirubin, Total Protein, A/G Ratio	261			
3	Basic Metabolic Panel (BMP) includes (8 tests) Sodium, Potassium, Chloride, CO ₂ , Glucose, BUN, Creatinine, Calcium	278			
4	Hepatic Function Panel includes (8 tests) Total Protein, Alkaline Phosphatase Albumin, ALT(SGPT), AST (SGOT), GGT Total Bilirubin, Direct Bilirubin,	500			
5	Renal Panel includes (8 tests) Sodium, Potassium, Chloride, CO ₂ , Glucose, BUN, Creatinine, Phosphorous	165			
6	Electrolyte Panel includes (4 tests) Sodium Potassium Chloride CO ₂	316			

		Column A		Column B	Column C
	BHS10038				
	EXHIBIT B (with Addendum #1 Revisions)				
	Most frequently ordered panels, profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
7	Lipid Profile Four includes: (3 tests)	5327			
	Total Cholesterol,				
	Triglycerides				
	HDL Cholesterol				
	VLDL Cholesterol (calc.)				
	LDL Cholesterol (calc.),				
	Total Chol./HDL Ratio Estimated				
8	Thyroid Profiles includes (3 tests)	1208			
	TSH (High Sensitivity, T3 Uptake				
	T4 (Thyroxine), Free Thyroxine Index				
9	Drug Abuse Screen, Blood - without confirmation	2087			
	Amphetamine, Cocaine				
	Barbiturates, Opiates				
	Benzodiazepines, Phencycline				
	Cannabinoid				
	Cultures:				
10	Lower Respiratory Culture	107			
11	Upper Respiratory Culture	96			
12	General Bacterial Culture	137			
13	Blood Culture	842			
14	Stool Culture	55			
15	Urine Culture	1306			
16	Sputum Culture	98			
17	Culture reflex @ additional cost	1,188			
18	Heavy Metal Profile (Blood)	21			
	Arsenic				
	Lead				
	Mercury				
19	Hepatitis B Profile (Diagnostic follow-up)	46			
	HBc Ag; anti-HBc;				
	anti-HBS; interpretation				
20	Hepatitis Profile B & C	421			
	HBs Ag; HBc Ag; anti-HBc (total)				
	anti-HBc (IgM); anti-HBs Ag				
	anti-HCV; interpretation				

		Column A		Column B	Column C
	BHS10038				
	EXHIBIT B (with Addendum #1 Revisions)				
	Most frequently ordered panels, profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
21	Hepatitis Profile A&B anti-HAVI (total); anti-HAV (IgM); HBs Ag; HBc Ag; anti-HBc (total); anti-HBC (IgM); anti-HBs Ag; interpretation	107			
22	Hepatitis A Profile anti-HAV (total); anti-HAV (IgM) interpretation	57			
23	Hepatitis B Profile HBs Ag; HBc Ag; anti-HBc (total) anti-HBc (IgM); anti-HBs; interpretation	52			
24	Hepatitis C Virus Antibody	416			
25	Hepatitis A, B & C Screen (Acute Hep. Panel) Hepatitis A Antibody IgM Hepatitis B Core Antibody, IgM Hepatitis B Surface Antigen Hepatitis C virus Antibody	168			
26	Drug Abuse Screen, Urine with confirmation Cocaine (COC) Phencyclidine (PCP) Propoxyphene (PPX) Cannabinoids (THC) Benzodiazepines (BZO) Amphetamine (AMP) Barbiturates (BAR) Methamphetamine (mAMP) Methadone (MTD) Opiates (OPI) Tricyclic Antidepressants (TCA) With volatiles	2000			
<i>Total of Exhibit B – Bid Sheet</i>					

EXHIBIT C (Vendor's Attachment of Phlebotomy Services)

		Column A	Column B	Column C
	Facility	Estimated Annual Hours	Hourly rate for phlebotomy services (including travel)	Total (A x B)
1	Hopemont Hospital	1		
2	Lakin Hospital	520		
3	Pinecrest Hospital	390		
4	John Manchin Sr. HCC	1		
5	M.M. Bateman Hospital	1		
6	W. R. Sharpe Jr. Hospital	1		
7	Welch Community Hospital	1		
			<i>Total of Exhibit C – Bid Sheet</i>	
			<i>Total of Exhibit A – Bid Sheet</i>	
			<i>Total of Exhibit B – Bid Sheet</i>	
			<i>Total of Exhibit C – Bid Sheet</i>	
			<i>Grand Total = Exhibit A + B + C</i>	