



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS10009

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 BBH/HF
 ROOM 350
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/22/2009				

BID OPENING DATE: 08/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	YR		193-88		
OPEN END CONTRACT FOR REFERENCE LABORATORY SERVICES VENDOR TO PROVIDE REFERENCE LABORATORY SERVICES TO THE WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES STATE-OWNED FACILITIES WHICH INCLUDE: WILLIAM R SHARPE, JR. HOSPITAL MILDRED MITCHELL BATEMAN HOSPITAL PINECREST HOSPITAL LAKIN HOSPITAL WELCH COMMUNITY HOSPITAL HOPEMONT HOSPITAL JOHN MANCHIN SR. HEALTH CARE CENTER (SEE ATTACHED SPECIFICATIONS) QUESTIONS CONCERNING THE SPECIFICATIONS MUST BE SUBMITTED IN WRITING NO LATER THAT 4:30PM ON 7/31/09 TO THE FOLLOWING: ROBERTA WAGNER PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 FAX: 304-558-4115 EMAIL: ROBERTA.A.WAGNER@WV.GOV EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS10009

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE

SHIP TO	HEALTH AND HUMAN RESOURCES
	BBH/HF
	ROOM 350
	350 CAPITOL STREET
	CHARLESTON, WV
	25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/22/2009				

BID OPENING DATE: 08/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS10009

PAGE
3

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER 304-558-0067

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE

SHIP TO	HEALTH AND HUMAN RESOURCES
	BBH/HF
	ROOM 350
	350 CAPITOL STREET
	CHARLESTON, WV
	25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/22/2009				

BID OPENING DATE: 08/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THE STATE MAY DEEM THE CONTRACT NULL AND VOID, AND TERMINATE SUCH CONTRACT WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 05/26/2009</p> <p style="text-align: center;">NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p style="text-align: center;">DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
BHS10009

PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 BBH/HF
 ROOM 350
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/22/2009				

BID OPENING DATE: 08/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: RW-22</p> <p>RFQ. NO.: BHS10009</p> <p>BID OPENING DATE: 08/26/09</p> <p>BID OPENING TIME: 1:30PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p> <p>-----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
-----------	-----------	------

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
-------	------	-----------------------------------

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 BHS10009

PAGE
 5

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 ROBERTA WAGNER
 304-558-0067

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 BBH/HF
 ROOM 350
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3702 304-558-3672

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/22/2009				

BID OPENING DATE: 08/26/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ BHS10009 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Open End Contract for Reference Laboratory Services
BHS10009**

1.1 Purpose:

To provide reference laboratory services to the West Virginia Department of Health and Human Resources (WVDHHR), State owned facilities which include: William R. Sharpe, Jr. Hospital, Mildred Mitchell Bateman Hospital, Pinecrest Hospital, Lakin Hospital, Welch Community Hospital, Hopemont Hospital, and John Manchin Sr. Health Care Center, hereafter referred to as "hospitals".

Location of Hospitals:

Pinecrest Hospital 105 S. Eisenhower Drive Beckley, WV 25801	Hopemont Hospital Rt. 3, Box 330 Terra Alta, WV 26764
Lakin Hospital 1 Bateman Circle Lakin, WV 25287	John Manchin Sr. Health Care Center 401 Guffey Street Fairmont, WV 26554
Welch Community Hospital 454 McDowell Street Welch, WV 24801	Mildred Mitchell-Bateman Hospital 1530 Norway Ave. Huntington, WV 25709
William R. Sharpe, Jr. Hospital 936 Sharpe Hospital Road Weston, WV 26452	

1.2 Mandatory Requirements

- 1.2.1 The vendor shall provide reference laboratory services to the above listed hospitals.
- 1.2.2 The vendor must build, at no expense to the state, the reference laboratory side of a point-to-point interface between the Medsphere Open VistA software and the reference laboratory to facilitate transmission of the electronic laboratory orders from hospitals listed above to the laboratory service. The results of the reference lab specimen analysis will be electronically transmitted back to the Open VistA software for provider review. As a backup, the reference lab shall also print the results at a designated printer at each facility.
- 1.2.3 Standard HL-7 (Help Language 7) version 2.3 formatting rules shall be followed for batch and on-line import/export message segments. VistA provides functionality to print a manifest to accompany the specimen. This manifest provides a check and balance with the electronic order to ensure the order and the physical specimen are correctly matched to the patient.
- 1.2.4 Based upon hospital requirements embedded in the electronic lab orders, vendor must telephone positive results and panic or toxic values to hospital(s). Calling arrangements shall be established with each hospital.
- 1.2.5 The Vendor must be certified by Clinical Laboratory Improvement Amendments (CLIA) and also must meet all CAP (Certificate of Accreditation) Standards. The Vendor shall provide a copy of Clinical Laboratory Improvement Amendments

- (CLIA) certificate and CAP certificate (Certificate of Accreditation) from the Centers for Medicare & Medicaid Services upon award of contract.
- 1.2.6 Vendor shall operate in accordance with the standards and recommendations of Joint Commission (JC) or other equivalent standards.
 - 1.2.7 Vendor must provide courier services seven (7) days per week for collection of specimens. Dependent upon hours of operation and specimen pickup requirements, pickup services would be provided at mutually agreeable times best suited to hospital(s) needs for optimal test result turnaround times.
 - 1.2.8 Vendor must provide phlebotomy services. Types of services available are to be entered into Exhibit C for information purposes. The need for services varies greatly by hospital and therefore each hospital will be responsible for requesting and scheduling services.
 - 1.2.9 Vendor must provide routine specimen collection and transport materials and all necessary supplies to hospital(s) for preparation of all specimens for testing. This includes but is not limited to vacutainer tubes, needles, request forms, preservatives, 24 hour urine containers, cytology and histology containers with preservatives, slides, fixatives, plastic transport bags, centrifuges and directory for all the services offered.
 - 1.2.10 Vendor must provide microbiology culture results for the time period based on the standards for the specimen (i.e. blood cultures for seven days). Routine cultures shall have preliminary reports within 24 hours for positive results, then after 48 hours, and final reports within 72 hours of receipt of specimens at the reference laboratory site.
 - 1.2.11 Vendor must provide general routine chemistries results within 24 hours of receipt of specimens at the reference laboratory site.
 - 1.2.12 Vendor shall provide histology and cytology testing and bacteriology services (cultures and sensitivity) as needed.
 - 1.2.13 Vendor must have a CAP and CLIA certified Pathologist who must be available for questions and/or interpretation of positive test results
 - 1.2.14 Vendor must assume all responsibility and liability for reading and processing of all cytology and histology specimens.
 - 1.2.15 Vendor must retain negative and unsatisfactory PAP slides for five (5) years and positive slides for ten (10) years. Histology slides must be retained for ten (10) years.
 - 1.2.16 Vendor must examine, interpret and report results on all slides submitted. Vendor must have written criteria for rejection and for categorizing specimens as unsatisfactory.

- 1.2.17 Vendor must provide turnaround time for Histology and Cytology PAP results within three (3) days of receipt of slides/specimens, unless further study or staining is required.

Exceptions:

Cytology Turnaround Time

Normal PAP Smear results reporting time – five to seven days.
Suspicious, abnormal, unusual specimens or those submitted with insufficient information usually take longer. Any abnormal results must be called to hospital (s).

Surgical Pathology Turnaround Time

Properly submitted specimens are usually processed the next working day. Turnaround time for results is dependent on the complexity of diagnosis and case load. When requested (on the Request Form), a preliminary diagnosis must be available via telephone or computer printer and a final signed report will follow. All numerical abnormal results are to be clearly identified on the report form.

- 1.2.18 The Vendor shall provide the hospital(s) with documentation of quality control measures being performed in the Laboratory upon request. Quality control data, quality assurance policies and results of proficiency testing surveys must be made available upon request.
- 1.2.19 Vendor must have stored lab results available for Quality Assurance monitoring and assessment of laboratory services for at least three (3) years for regular test results and ten (10) years for pathology specimens.
- 1.2.20 Vendor must provide Hospital (s) with statistical reports including the total number of tests performed on a monthly and annual basis by individual testing category.
- 1.2.21 Vendor must provide Hospital(s), on an on-going basis, with the name, address and telephone number of their account representative
- 1.2.22 A list of the type and estimated quantity of tests required by the hospital(s) is attached as Exhibit A. A list of the type and estimated quantity of panels, profiles, screens and cultures is attached as Exhibit B. The lists only represent the most frequently required and/or requested tests needed for evaluation purposes only. Additional types of tests shall be provided by the successful vendor, as ordered by the facilities.

2. Method of Evaluation:

The contract will be awarded to the vendor with the lowest total cost for Exhibits A & B and has the ability to provide the Phlebotomy Services (Exhibit C) to the various state facilities.

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

Exhibit A

	BHS10009	Column A		Column B	Column C
	EXHIBIT A – Bid Sheet				
		Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
	Item Description (Test)				
1	Acetaminophen	-			
2	AFB cu	94			
3	AFP Tetra	120			
4	Amitriptyline (Elavil) serum	12			
5	Ammonia, Plasma	164			
6	Amylase, serum	63			
7	Anaerobic and aerobic culture	278			
8	Antinuclear antibodies (ANA)	238			
9	Beta-Hemolytic Strep A	114			
10	Bilirubin Total	42			
11	Bilirubin, Total/Direct, serum	24			
12	BUN	472			
13	C. diff. Toxin A	142			
14	C-Reactive Protein	33			
15	Calcium, serum	104			
16	Carbamazepine (Tegretol)	206			
17	Chlamydia/GC, DNA Probe	570			
18	CBC w/diff – platelet	5,339			
19	Chlorpromazine, (Thorazine)	14			
20	Clomipramine (Anafranil) s.	14			
21	Clozapine (clozaril) serum	76			
22	Cortisol serum/plasma	19			
23	Creatinine Kinase (CK) MB/Total	63			
24	Creatinine Kinase, serum	97			
25	Creatinine, Serum	475			
26	Desipramine, serum	8			
27	Digoxin (Lanoxin)	60			
28	Estrogen	4			
29	Ethanol serum/blood	10			
30	Ethosuximide (Zarontin) serum	12			
31	Environmental Culture	96			
32	Ferritin	57			
33	Fluoxetine (Prozac) serum	8			
34	Folates (Folic acid)	45			
35	Gabapentin (Neurotin) serum	22			
36	Gabrilril serum	-			
37	Glucose, 2hr P.P.	28			
38	Glucose serum	127			

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

10

	BHS10009	Column A		Column B	Column C
	EXHIBIT A – Bid Sheet				
		Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
39	Glucose plasma	63			
40	Gynecologic Mono-Layer PAP	18			
41	Haloperidol serum	16			
42	Hemoglobin A1C	1,144			
43	HCG Beta Subunit, Qual (s)	301			
44	Helicobacter Pylori, Igg	14			
45	Helper T-Lymph – CD4	23			
46	Hepatitis A AB Igm	28			
47	Hepatitis A AB, Total	118			
48	Hepatitis B Surface AB	520			
49	Hepatitis B Surface Ag	225			
50	Hepatitis Panel – A, B, C	168			
51	HPV	168			
52	Imipramine (tofranil) serum	24			
53	Insulin, Fasting	96			
54	Iron	56			
55	Iron/TIBC	66			
56	Lamotrigine (Lomictal) serum	30			
57	Lead (adult) blood	210			
58	Lead (pediatric) blood	112			
59	LH & LSH	95			
60	Lipase serum	130			
61	Lithium	784			
62	LP Lipo EI	26			
63	Magnesium, serum	328			
64	Microalbumin, 24 hour urine	17			
65	Microalbumin, Random urine	930			
66	Nortriptyline (Aventyl) serum	8			
67	Occult blood (stool)	30			
68	Osmolality serum	20			
69	Osmolality, urine	88			
70	Ova & Parasite	109			
71	Perphenazine (Trilafon)	10			
72	Phenobarbital serum	131			
73	Phenytoin (Dilantin)	483			
74	Phosphorus	135			
75	Potassium, Serum	129			
76	Pregnancy Serum	12			
77	Pregnancy Test (Urine)	105			
78	Primidone (Mysoline)	61			
79	Prolactin	191			
80	Prostate-specific AG. Serum	273			

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

BHS10009		Column A		Column B	Column C
EXHIBIT A – Bid Sheet					
		Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
81	Protein serum	88			
82	Prothrombin time	2,207			
83	PT & PTT	568			
84	Reticulocyte count	34			
85	RNA – PCR - Quant.	27			
86	STS	1,202			
87	Sedimentation rate	262			
88	Sodium serum	379			
89	T3 - uptake	64			
90	T4	86			
91	T-Cell (T-Lymphocyte CD3 Cells)	16			
92	Testosterone serum	37			
93	Theophylline serum	39			
94	Topiramate (Topamax) serum	16			
95	T-Pallidum Ab (FTA-Ab)	10			
96	T-Pallidum Antibodies (TP-PA)	24			
97	Triglycerides	42			
98	Triiodothyronine, Free, Serum	88			
99	TSH	190			
100	TSH 3 rd Generation	1,302			
101	UA – Culture reflex	2,359			
102	Culture reflex @ additional cost	1,188			
103	Uric Acid	35			
104	Urinalysis, complete	3,952			
105	Valporic acid serum	2,599			
106	Varicella Zoster IGG	28			
107	Vitamin B-12	262			
108	Vitamin B-12 and Folates	556			
<i>Total of Exhibit A – Bid Sheet</i>					

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

Exhibit B

		Column A		Column B	Column C
	BHS10009				
	EXHIBIT B				
	Most frequently ordered panels profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
1	Diagnostic Multi-Chem (28 tests)	1502			
2	Albumin, Alkaline Phos,				
3	ALT-SGPT, AST-SGOT				
4	BUN, BUN/Creatine				
5	Calcium, Chloride				
6	Cholesterol, Total, Creatine				
7	GGT ,Glucose, Iron, Total				
8	LDH, Phosphorous, Potassium,				
9	Sodium, Bilirubin, Total				
10	Protein, Total, Triglycerides,				
11	Uric Acid, HDL Cholesterol,				
12	VLDL Cholesterol, CAL, LDL Cholesterol, Calc,				
13	T. Cholestersterol.HDL Ratio				
14	Estimated CHD Risk, Globulin, Total,				
15	A/G Ratio				
16					
17	Thyroid Profiles includes (4 tests)	1208			
18	TSH (High Sensitivity, T3 Uptake				
19	T4 Thyroxine, Free Thyroxine Index	297			
20	Electrolyte Panel includes (3 tests)	316			
21	Sodium				
22	Potassium				
23	Chloride				
24	Drug Abuse Screen (seven) Urine, without confirmation	1256			
25	Amphetamine, Cocaine				
26	Barbiturates, Opiates				
27	Bensodiazepines, Phencyclidine				
28	Cannabinoid				
29	HFP7 & 3AC	455			
30	Protein, Total (s), Alkaline Phosphatase(s)				
31	Albumin, (s), LDG, AST (SGOT), GGT				
32	Bilirubin, Total, Bilbrubin, Direct				

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

		Column A		Column B	Column C
	BHS10009				
	EXHIBIT B				
	Most frequently ordered panels profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
33	Cholesterol, Total				
34	Cholesterol, Total				
35	Lipid Profile Four includes: (3 tests)	5327			
36	Cholesterol, Total				
37	Triglycerides				
38	HDL Cholesterol				
39	Drug Abuse Screen, Blood - without confirmation	831			
40	Amphetamine, Cocaine				
41	Barbiturates, Opiates				
42	Benzodiazepines, Phencycline				
43	Cannabinoid				
	Cultures:				
44	Lower Respiratory Culture	107			
45	Upper Respiratory Culture	96			
46	General Bacterial Culture	137			
47	Blood Culture	842			
48	Stool Culture	55			
49	Urine Culture	1306			
50	Sputum Culture	98			
51	Sensitivity Organism	529			
52	Heavy Metal Profile (Blood)	21			
53	Arsenic				
54	Lead	1			
55	Mercury				
56	Hepatitis Profile (Diagnostic follow-up)	46			
57	HBc Ag; anti-HBc;				
58	anti-HBS; interpretation				
59	Hepatitis Profile B & C	421			
60	HBs Ag; HBc Ag; Anti-HBC, total				
61	Anti-HBc; Igm; anti-HBc; anti-HBs				
62	anti-HCV; interpretation				
63	Hepatitis Profile A&B	107			

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

		Column A		Column B	Column C
	BHS10009				
	EXHIBIT B				
	Most frequently ordered panels profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
64	Anti-HAV; total; anti HAV, Igm; HBs Ag;				
65	HBc Ag; anti-HBC, total; anti-HBC, Igm;				
66	anti-HBc; anti-HBS; interpretation				
67	Hepatitis A Profile	57			
68	Anti-HAV, total; anti-HAV, Igm				
69	interpretation				
70	Hepatitis B Profile	52			
71	HBs Ag; HBc Ag; anti-HBc, total				
72	anti-HBC, Igm; anti-HBc				
73	anti-HBs; interpretation				
74	Hepatitis C Virus Antibody	416			
	Additional Send Outs:				
75	4 hr. GTT	6			
76	Albumin	129			
77	Alkaline phos panel	2			
78	ALT	112			
79	ALT - SGOT	29			
80	ALT - SGPT	23			
81	Amiodarone	4			
82	ANC	80			
83	AST	146			
84	Basic metabolic panel	70			
85	B-Type Natriuretic Peptide	96			
86	BMP	188			
87	CA125	4			
88	CBC	70			
89	Chloride	86			
90	Cholesterol, Total	6			
91	Comp metabolic panel 13	47			
92	Comp metabolic panel 14	214			
93	CPK	24			
94	Creatine	15			
95	Cystic Fibrosis Profile	80			
96	Depakote	60			
97	Dilantin	20			
98	Free T4	598			

WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 BUREAU FOR BEHAVIORAL HEALTH AND HEALTH FACILITIES
 OFFICE OF HEALTH FACILITIES ---- Reference Laboratory Services

BHS10009

		Column A		Column B	Column C
	BHS10009				
	EXHIBIT B				
	Most frequently ordered panels profiles, screens and cultures.	Estimated Annual Volume of Tests	Turn Around Time	Cost Per Test	Total (A x B)
99	FSH	50			
100	FSH and LH	48			
101	Gentamycin	2			
102	GGT	3			
103	H&H	4			
104	Hematocrit	10			
105	Hemoglobin	10			
106	HSV culture	3			
107	INR	24			
108	Ldh	4			
109	LFT	45			
110	Mumps IgG	3			
111	PAP (Thin Prep)	478			
112	Pro BNP	20			
113	Progesterone	25			
114	PTH (intact)	119			
115	RA panel	56			
116	Renal panel	165			
117	Rheumatoid Arthritis Factor	60			
118	Rubeola 1Gg	4			
119	Teanetal level	2			
120	Tegetrol	2			
121	Vitamin B 12 and Folate	180			
122	Vit. D, 1-25 Dihydroxy	98			
123	Vit. D, -25- hydroxyl	2			
124	WBC	508			
		<i>Total of Exhibit B – Bid Sheet</i>			

	<i>Total of Exhibit A – Bid Sheet</i>
	<i>Total of Exhibit B – Bid Sheet</i>
	<i>Grand Total = Exhibit A + B</i>

EXHIBIT C (Vendor’s Attachment of Phlebotomy Services Offered.)

	Types & Description of Phlebotomy Services Offered
1	
2	
3	

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts) **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Resident Vendor Preference, if applicable

- 1. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or** 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; **or**,
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
- 2. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 3. **Application is made for 2.5% resident vendor preference for the reason checked:**
 Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
- 4. **Application is made for 5% resident vendor preference for the reason checked:**
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
- 5. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
- 6. **Application is made for 3.5% resident vendor preference who is a veteran for the reason checked:**
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____ Signed: _____

Date: _____ Title: _____

*Check any combination of preference consideration(s) indicated above, which you are entitled to receive

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

If this is a solicitation for a public improvement construction contract, the vendor, by its signature below, affirms that it has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code*. The vendor **must** make said affirmation with its bid submission. Further, public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the *West Virginia Code* and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the *West Virginia Code* may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.

Under penalty of law for false swearing (*West Virginia Code* §61-5-3), it is hereby certified that the vendor affirms and acknowledges the information in this affidavit and is in compliance with the requirements as stated.

Vendor's Name: _____

Authorized Signature: _____ Date: _____