



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 AUD115000

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 BUYER 41  
 304-558-0492

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

STATE AUDITOR'S OFFICE  
 BUILDING 1, ROOM W100  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0230 558-2251

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
06/09/2010				

BID OPENING DATE: 06/24/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** ADDENDUM NO. 1 *****						
ADDENDUM ISSUED FOR THE PURCHASING CARD SERVICES RFP TO DISTRIBUTE THE AUDITOR'S OFFICE RESPONSE TO THE VENDOR'S WRITTEN SUBMITTED QUESTIONS.						
BID OPENING DATE AND TIME REMAIN UNCHANGED AS 06/24/10 AT 1:30 PM.						
***** NO OTHER CHANGES *****						
0001		EA		946-35		
CREDIT CARD, CHARGE CARD SERVICES						
***** THIS IS THE END OF RFQ AUD115000 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

State of West Virginia  
RFP # AUD115000  
Addendum 1 - Response to Written Questions

## PNC Bank Questions

### General Questions:

1. Can we obtain a copy of the RFP in MS Word format?  
**The RFP is not available for advertisement in that format.**
2. When and how will the answers to the RFP questions be available?  
**All questions received prior the established cut-off deadline will be answered via an official addendum issued by the State of West Virginia Purchasing Division.**
3. Is registration with the Purchasing Division required to submit an RFP response or upon award and prior to providing services.  
**Registration with the Purchasing Division is not required in order to submit a proposal for consideration; however, registration with the Purchasing Division will be required of the winning vendor prior to issuance of the contract.**
4. Can an issuer include within the response its standard form of agreement for supporting card services with the intention of negotiating that agreement as appropriate to meet the specific requirements of the State of WV?  
**Submission of any terms and conditions in contrast to those of the State of West Virginia will require the vendor to sign an Agreement Addendum.**
5. We plan to identify as exceptions any provisions of the RFP that in their current form are unacceptable and will require negotiation as stated in question #4. Is this approach acceptable to the State?  
**See the response to question #4 above. Any negotiations regarding the terms and conditions of the Agreement Addendum will be conducted between the vendor and the West Virginia Attorney Generals' Office. Agreement between all parties must be met prior the award of the contract.**
6. The requested credit line is higher than the current level of program spend. Can you please confirm the amount requested? If the amount is accurate, can you please elaborate on what will be added to the current program spend?  
**We have requested a minimum monthly credit limit of \$100 million to account for our current usage, normal growth, as well as the roll out of travel usage. In our current environment, our monthly credit does not reset until the payment has posted with our current provider. Because of this, our normal procedure is to set our master billing account at 200% of actual usage to ensure there are no declines.**

Our goal is to optimize our program to the extent we would require more than \$100 million monthly credit for normal operation over the duration of this contract.

## Part 2 - Operating Environment

1. How many other State entities, local municipal government or educational institutions are currently leveraging the State's contract for using commercial card services?

**None**

2. Can you please provide program statistics regarding those identified in question #1?

**N/A**

3. What card brand is currently utilized for the existing travel card program?

**MasterCard**

4. Does the \$30MM of incremental travel spend cited include the existing \$18MM?

**The spend scenario in Attachment A is comprised of fictitious information for evaluation purposes only; to ensure the State has a consistent baseline to Score the bidder's Financial/Revenue Proposal. Although the numbers are similar to the State's current spend, they should not be construed to be representative of our actual card usage. The information in Section 2 of this RFP is based on the State's past fiscal year. We are currently implementing travel software and would anticipate capturing the majority of the State's travel spend on the card once fully implemented. Over the past fiscal year, the State spent approximately \$30 million on travel and processed approximately 20,000 expense reports for employees. Once the travel management software is implemented, we would anticipate issuing a State liability p-card to all State travelers, to be activated and have credit pushed to it when they have an approved trip in the system. Our intention is to issue travel only cards to employees who do not have any purchasing responsibility and allow our current purchasing cardholders of approximately 6,500 to utilize their cards as a "one-card" if they travel on State business.**

5. What travel management software is being implemented by the State?  
**The travel management software we are implementing is a partnered product of TRX's ResX booking tool and TravelTrax reporting tool, and Databasics' expense management tool.**
6. Does the 25 calendar day payment term schedule referenced in Attachment A apply to all program spend? (Pcard and T&E)

Yes, the 25 day calendar payment term due date in Attachment A would apply to all spend for the financial/revenue proposal's evaluation purposes. It is used for evaluation purposes only, and does not preclude you from offering different payment terms. The State would expect any incentive for early payment or penalty for late payment to be incorporated into the final rebate amount with the same methodology regardless of the bidder's actual proposed due date.

### Part 3.2 - Scope of Work

1. It is assumed that billing / payment will occur at an agency level. Considering there are approximately 135 state agencies, what comprises the remaining 65 billing accounts for a total of 200?  
**Some of our spending units require the need for multiple billing accounts based on total spend, organizational structure, or geographic location etc.**
2. How much of the existing spend volume is comprised of international transactions?  
**Currently, approximately \$555,000 or .17% of the State's \$ spend is transacted with a source amount other than USD.**
3. Does the State have any unique requirements for international volumes?  
**The only current requirement the State has in regard to international transactions, is that the bidder should fully explain any foreign transaction fee that may be assessed and detail how it would be calculated if applicable.**
4. How much of the State's program is comprised of inter-agency spend?  
**Approximately 2.9% of the State's dollar volume or 4.25% of the State's transaction volume is for inter/intra-agency spend.**
5. Please provide more detail regarding the control feature of 'temporary card maintenance based on date parameters.' How is this currently being utilized?  
**Temporary card maintenance is used for large ticket items to allow state vendors to charge accounts during a specified time/date range before the card's single transaction limits are reduced back to their normal amount. We would also anticipate using this feature for "travel only" cards during the date ranges and for the credit limits consistent with approved trips in our travel management system.**
6. Do all State agencies utilize WVFIMS?  
**WVFIMS is the State's accounting system, so all agencies and institutions of higher education eventually map a roll up of all of their financial information into WVFIMS. However, for P-Card purposes,**

where applicable, transactions are mapped into their individual accounting systems first. Currently, the State higher education institutions utilize Banner or Oracle. All other State agencies currently utilize WVFIMS directly. Bidders should reference section 3.2.4.3 of the RFP for accounting structure requirements.

7. When and to what extent has the State had to utilize Emergency Purchasing Cards?  
**During our current contract, the State has had twelve (12) declared State of Emergencies, which accounts for approximately \$1.6 million in spend and 1,500 transactions.**
8. Please define "Fleet" Cards. Does this mean you use cards to track odometer and maintenance, or do you use the cards to just buy fuel?  
**If implemented, we would anticipate utilizing the card for all fleet related transactions.**

#### Attachment A

1. Please clarify how the category 'average days to pay after the cycle date' is being utilized?  
**It is included for informational purposes in the case that the actual pay date versus the proposed due date has an impact on the rebate calculation for your proposal.**
  - a. Is the average for a given month based upon the payment of all of the State agencies?  
**Yes, in regard to the rebate scenario, it should be assumed that all individual agency accounts are paid on the same date as noted.**
  - b. Is the rebate earned for a give month based upon the average days to pay?  
**The spend scenario in Attachment A is comprised of fictitious information for evaluation purposes only; to ensure the State has a consistent baseline to Score all bidders' Financial/Revenue Proposals. If the information in the scenario is not required for each respective bidder's financial proposal calculations, then the bidder may choose to ignore the data. The "average days to pay" and payment due date were included in the scenario in the case that a bidder may offer an incentive for early payment or penalty for late payment. If neither applies, the information may be ignored.**
  - c. Is the current rebate calculated on a monthly basis utilizing this metric and then paid quarterly to the State?

Our current rebate is calculated monthly and paid quarterly but not necessarily utilizing all information in the spend scenario. However, the only requirement the State has is that the rebate must be paid quarterly and the bidder must describe their methodology and show all calculations of how they would arrive at the rebate amount based on the information contained in the spend scenario in Attachment A, subtotalling each quarter's proposed amount as well as the yearly total.

### United Bank Questions

1. Would it be possible to make the RFQ available in a Word Document?  
**The RFP is not available for advertisement in that format.**
2. On page 12 of the RFQ, it requests one (1) original technical response (hard copy) and one (1) separate original financial/revenue proposal (hard copy) and one (1) technical response on CD and one (1) separate financial/revenue proposal on CD, to be directed to the Purchasing Division. Section 1.9.4.3 speaks of courtesy copies. How many courtesy copies are required and to whom should they be directed?  
**The separate technical and financial/revenue proposals required on CDs are considered the courtesy copies and will be sent to the agency by the Purchasing Division. They should all be submitted to the Purchasing Division as outlined in Section 1.9.3 of the RFP.**
3. Section 2.2 - Background. Under what circumstances would a local government entity utilize the State program rather than the established Local Government Purchasing Card Program authorized under WV Code 6-9-2a?  
**There are no immediate plans to combine the programs under one contract, however, in the future, the two may be combined only if it is determined that it is in the best interest of both programs to do so.**
4. Section 3.2.1.h makes reference to Attachment A, which reflects the program spend analysis. Could the West Virginia State Auditor's Office provide the following:  
**In regard to the Financial/Revenue Spend Scenario Attachment A, please also refer to the responses to PNC Bank Questions Part 2- Operating Environment Question # 4 and Part 3.2-Scope of Work Attachment A Questions 1a, 1b, and 1c.**
  - a. What is the number of large ticket transactions that is representative of the \$31,559,000 mentioned in this section?

For evaluation purposes, bidders should assume there are 120 large ticket transactions each month included in the total number of purchasing transactions or 1,440 annually.

- b. What percentage of cards issued are active?  
**For evaluation purposes, bidders should assume all purchasing/one cards are active and 25% of travel only cards are active on a monthly basis.**
- c. Reference on the Attachment A is made to 13,000 travel only cards. Are those currently issued or are they representative of the 20,000 mentioned in 2.2 for future issuance? If already issued, are those issued under the State Auditor's Purchasing Card Program, or another program?  
**Please refer to the response to PNC Bank Questions Part 2- Operating Environment Question # 4**
- d. Excluding large ticket transactions, does the State know what percentage of the West Virginia Purchasing Card transactions pass level II data? Level III data?  
**Approximately 20% of all transactions, including large ticket, pass Level 2 and Level 3 data. We do not currently have a method to exclude large ticket from this query.**
- e. Is it the Auditor's expectation that current spend volume will remain relatively stable, growth or decline over the expected term of the subject RFQ?  
**It is the State's goal to have continued growth throughout the expected contract term.**
- f. What is the State's expectation with regard to Interagency Purchasing?  
**It is the State's goal in partnership with the winning bidder to identify a method of allowing inter/intra agency transactions through the purchasing card platform, which would allow a reduced or no interchange fee to the card accepting agency.**
- g. Can the West Virginia State Auditor's Office provide an example or definition of the State Vendor Card Acceptance Analysis?  
**One example would be to provide the winning bidder an extract of the State's AP file in order to identify State Vendors who are paid by check but already accept credit cards in order to potentially change the State's payment mechanism.**

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- 5. Section 3.2.2.2 Card Format/Design - The State desires multiple card designs created specifically and exclusively for the SOWV Purchasing Card Program.



- a. Does the West Virginia State Auditor's Office anticipate they will use the same design for purchasing, travel and fleet?  
**No.**
- b. A separate design is mentioned for the West Virginia National Guard, how many other plastic designs will be desired for the State Program and what will be the approximate number of cards issued under each design?  
**See response to 5c.**
- c. Will these additional card designs require a custom background or will plain card stock suffice?  
**5b. & 5c. At a minimum, the State desires to have three (3) different designs with custom backgrounds: purchasing/one cards, travel only, emergency**
6. Section 3.2.4.1 Data Transmission & Connectivity – The state desires to continue to receive a daily data file.
- a. Is the State of West Virginia PCI compliant?  
**The Purchasing Card Division does not process card transactions; however, in regard to where the P-Card data we receive from our provider is stored, the office of technology believes they would meet the PCI requirements for security.**
- b. Would providing authorized agency personnel secure FTP access to file information fulfill the requirements of this section?  
**The State believes a secure FTP between the financial institution and the State would be one method of securely transmitting the data file, however, the desirable for section 3.2.4.1b. in the RFP is for the bidder to describe all available methods of securely transmitting the data file to the State.**
- c. Can the State provide a layout or report of the content of what they currently receive on the DEF Level 8, release 2010.1, as mentioned in 3.2.4.1 (d)?  
**Citi's version of the DEF is proprietary and cannot be shared. If the bidder operates on a different processing platform, the bidder should describe the available data fields available to the State such as: hierarchy attributes, account attributes, account metrics, transaction attributes, transaction metrics, airline detail attributes, airline detail metrics, hotel detail attributes, car rental**

detail attributes, travel agency detail attributes, purchase detail attributes, transaction shipping detail attributes, temporary services detail attributes, calling card detail attributes, fleet fuel transaction detail attributes, reallocation attributes, allocation attributes, and dispute attributes, etc.

7. Has your current card issuer suffered any losses as a result of unauthorized activity or misuse? If so, please provide total losses by year, if possible.  
**Citi's fraud information is proprietary and is not shared with the State.**

### **Fifth Third Bank Questions**

1. Are the individual agencies under the State of WV contract mandated to enroll with the provider or can they "opt out" and find their own card program?

**Yes, all state agencies and institutions of higher education are required to utilize the State Purchasing Card Program administered by the State Auditor.**

2. Will each individual participating agency have a standalone credit line and an individual participation agreement or will there one credit line and associated agreement?

**There would be one contract signed between the winning bidder and the State with an overall credit line. However, it is the intention of the State to issue multiple master billing accounts for the State's spending units, which would be paid individually with individual credit limits associated to them. All cardholder accounts should roll up to their respective spending unit accounts.**

3. Is there any additional available data about the merchant community which accepts your card (for example, number of merchants accepting the cards, number of merchants NOT accepting, dollar volumes by merchant or MCC code, etc)?

**For the date range 7/1/09 thru 5/31/10, the State processed transactions for over 34,280 VISA Merchant Profile System Identifiers. For dollar volumes by MCC please see Attachment 1.**

4. ~~General T&C, #6:~~ Do you intend to pay for Card services beyond the standard monthly billing terms? Is this a common practice in your program today?

No. No.

5. Section 3.2.3.2 Lost/Stolen Cards and Account Closures: In this section you are asking to not be held liable for any Fraud. Is it correct that you are asking for zero fraud liability? Can you provide statistics for the last 5 years on gross and net fraud statistics for the state?

**Yes, for transactions posting to an account that were not authorized by the cardholder or fraudulent, the State will not be liable. Citi's fraud information is proprietary and is not shared with the State.**

6. Section 3.2.4.1 Data Transmission & Connectivity k): What ERP systems are being considered and what is the approximate timing of your review and implementation?

**The State has not posted the RFP for an ERP system; however, it is the State's intention to do so during the next year. Once an award has been made, implementation of the modules would begin.**

### US Bank Questions

1. Would it be possible to make the RFQ available in a Word Document?  
**The RFP is not available for advertisement in that format.**
2. The State refers to participation of political subs. How should we factor these into our financial offer? Does the State wish to receive one rebate payment based on totals from State and political subs combined program?  
**Please see the response to United Bank Question # 3.**
3. Does the State want the fleet spend on the purchasing card or would you consider another card that is more specific for fleet purchases with enhanced data and reporting?  
**Currently, the State would anticipate putting some fleet transactions on the purchasing card, however, at a future date during this contract, the State may desire to utilize this contract for all fleet transactions throughout the State and would expect to work with the winning bidder to determine the best solution at that time, whether it be the same p-card or a separate card specific for fleet.**
4. Does the State have any estimates for the number of fleet cards, spend and average transaction size?  
**There are approximately 4,100 fleet vehicles, however, we do not currently have spend information.**

5. Is the State looking to have both purchasing and travel on the same purchasing card platform or would you want to separate the travel out on a one card? Is the State interested in alternative card solutions?  
**The State is interested in having both purchasing and travel on the same platform, however, the bidder may also propose alternative solutions.**
6. Would the State consider an annual rebate?  
**The State would not consider a purely annual rebate to be paid in arrears; however, the State would consider a quarterly rebate baseline with an annual settlement based on meeting performance thresholds.**
7. Regarding **Question 3.2.3.2** Can the State elaborate on what you consider automated process for account closures?  
o e.g. Is this in regard to lost/stolen/cancelled cards, inactive accounts, etc.?  
**It is the State's desire to maintain accounts via an online software application, including account closures for lost/stolen accounts. However, the State desires for the bidder to describe all available options such as by phone, fax etc.**
8. Do the State anticipate using reallocation or just downloading the data file into ERP system? Are any of your current agencies using transaction management, transaction reallocation, transaction comments, approval, etc.?  
**The State desires to utilize both the bidder's available transaction reallocation and management software applications as well as download the data file into the State's own card transaction reallocation system. The State would anticipate giving its agencies the option to utilize both systems.**
9. Does the State have the number of Transaction for your Large ticket volume in Attachment A?  
**Please see the response to United Bank Question 4a.**
10. Regarding Question 3.2.11.b.3, the State asks us to provide the average daily transaction and number of daily transactions for references. Due to customer confidentially concerns, can we provide number of cards and annual spend and let the State ask those questions of the provided references?  
**This will be acceptable to the State.**
- 
11. Regarding Question 3.2.3.3 Can the State elaborate on what you consider automated process for account maintenance? Is having their program

administrator log into bank's online system and perform maintenance online considered "automated" enough for them? Do they need an HR Interface?

**Utilizing the bank's online system would be considered automated by the State, however, the State desires for the bidder to describe all available options for card maintenance. If a bidder has the ability to interface with an HR system to automate card maintenance and chooses to include this capability in their proposal, the bidder may describe this option.**

12. Regarding Question 3.2.2.2, the State requires card customization. Does the State have an estimate of how many unique card designs this would involve?  
**Please see the response for United Bank Question # 5c.**
  
13. The State provided a General terms & Conditions associated with the RFQ/RFP which contains language regarding an authorized signature. Can we replicate this language in our own document or is there a form we can complete in addition to the other forms?  
**The signature provided on the bid is certification of agreement with all the items noted within the State of West Virginia's General Terms & Conditions.**
  
14. Is the Purchasing Division registration (with a fee of \$125) required as part of our submission?  
**No it is not, please see the response for PNC question #3.**

## J.P. Morgan Bank Questions

Question	RFP Section Number	RFP Page Number	J.P. Morgan Request for Clarification/Question
1.	3.2.4.1.d	24	<p>"The State of West Virginia desires to continue to receive data transmissions with the content of Total Systems Data Exchange File" — J.P. Morgan's program operates on an EDS system, not a Total Systems platform. Is the State amenable to a workaround or a comparable solution or do you require a TSYS platform?</p> <p><b>The State would accept a comparable solution.</b></p>
2.	Attachment A	31	<p>Does the total net spend in Attachment A include spending for both the State Government Purchasing Card Program and the Local Government Purchasing Card Program? If only the State, Please provide current spend information for the Local Government P Card program.</p> <p><b>The spend scenario in Attachment A is comprised of fictitious information for evaluation purposes only; to ensure the State has a consistent baseline to Score the bidder's Financial/Revenue Proposal. Although the numbers are similar to the State's current spend, they should not be construed to be representative of our actual card usage. The information in Section 2 of this RFP is based on the State's past fiscal year. Please also refer to Attachment 1 of this Addendum for additional transaction data for the State Program. Regarding the Local Government P-Card Program, please see the response to United Bank Question # 3.</b></p>
3.	2.2	19 & 20	<p>Can a list be provided of current entities using the Local Government program?</p> <p><b>Regarding the Local Government P-Card Program, please see the response to United Bank Question # 3.</b></p>
4.	2.2	19 & 20	<p>Will local governments and educational institutions be making payment directly to the financial institution or will payments be made by the auditors office?</p> <p><b>Regarding the Local Government P-Card Program, please see the response to United Bank Question # 3. State Institutions of Higher Education are</b></p>

			participants of the State Program and their payments come through the State Auditor's Office in the same manner as State Agencies.
5.	2.2	19 & 20	Is the State obligated to make payment for all purchasing card program participants? <b>All State Agencies and Institutions of Higher Education are required to utilize the State P-Card Program for eligible payments as determined by the State Auditor's Office. The State is required to make payment for all of its obligations.</b>

RFP AUD115000 Addendum 1		Attachment 1	
Response to Written Questions			
Transactions by MCC 7/1/09 - 5/31/10			
Code	Description	Tran Count	Dollar Volume
0	UNKNOWN	1,745	\$8,474.40
742	Veterinary Services	160	\$54,733.28
763	Agricultural Cooperative	1,283	\$509,537.12
780	Landscaping Services	614	\$827,540.97
1520	General Contractors	749	\$3,231,459.33
1711	Heating, Plumbing, A/C	2,255	\$1,163,738.73
1731	Electrical Contractors	457	\$1,711,896.88
1740	Masonry, Stonework, and Plaster	880	\$3,057,290.15
1750	Carpentry Contractors	114	\$80,033.56
1761	Roofing/Siding, Sheet Metal	129	\$120,180.42
1771	Concrete Work Contractors	1,094	\$4,275,476.51
1799	Special Trade Contractors	4,316	\$10,694,889.49
2741	Miscellaneous Publishing and Printing	4,373	\$2,781,327.59
2791	Typesetting, Plate Making, and Related Services	9	\$1,427.61
2842	Specialty Cleaning	1,380	\$800,644.91
3000	UNITED AIR	1,401	\$491,173.47
3001	AMERICAN AIR	396	\$163,759.45
3005	BRITISH AIR	11	\$7,878.80
3006	JAPAN AIRLINES	1	\$1,896.90
3007	AIR FRANCE	3	\$1,603.69
3008	LUFTHANSA	41	\$41,531.16



3009	AIR CANADA		8	\$2,762.72
3010	ROYAL DUTCH AIRLINES (KLM)		3	\$2,080.60
3012	QANTAS AIR		6	\$6,999.80
3013	ALITALIA AIR		2	\$1,309.70
3014	SAUDIA ARABIA AIRLINES		3	\$150.00
3017	SOUTH AFRICAN AIRWAYS		6	\$6,623.13
3026	EMIRATE AIRLINES		17	\$20,304.27
3029	SN BRUSSELS AIRLINES R)		1	\$1,695.20
3030	AEROLINEAS ARGENTINAS		3	\$438.60
3038	KUWAIT AIRWAYS		3	\$802.50
3040	GULF AIR (BAHRAIN)		2	\$728.80
3042	FINNAIR		1	\$770.95
3043	AER LINGUS		12	\$10,057.24
3047	TURK HAVA YOLLARI (THY) (TURKEY)		21	\$15,742.24
3050	ICELAND AIR		1	\$1,416.90
3052	LANCHILE		7	\$3,878.85
3058	DELTA AIR		1,565	\$612,402.76
3060	NORTHWEST		154	\$57,383.44
3061	CONTINENTAL		438	\$173,276.55
3063	US AIRWAYS		1,554	\$458,971.67
3066	SOUTHWEST AIR		685	\$173,645.60
3077	THAI AIRWAYS		2	\$804.20
3078	CHINA AIRLINES		5	\$3,794.90
3082	KOREAN AIR		2	\$2,368.90
3084	EVA AIRLINES		1	\$556.70
3085	MIDWEST EXP		104	\$20,859.49
3099	CATHAY PACIFIC		4	\$1,532.80

3102	IBERIA		4	\$801.37
3132	FRONTIER AIRLINES		2	\$397.70
3136	QATAR AIRWAYS		8	\$6,317.86
3144	VIRGIN ATLANTIC		1	\$121.00
3161	ALL NIPPON AIRWAYS		1	\$591.70
3174	JETBLUE		26	\$4,846.60
3177	AIR TRAN AIRWAYS		302	\$87,442.89
3220	WVU DEPT OF ATHLETIC		10	\$0.00
3245	EASYJET AIRLINE		4	\$303.56
3246	RYANAIR		5	\$315.55
3248	TAM AIRLINES		5	\$154.00
3256	ALASKA AIR		4	\$2,143.18
3260	AM TRANS AI		2	\$545.14
3261	AIR CHINA		5	\$886.08
3357	HERTZ RENT A CAR		148	\$40,354.28
3366	BGI-BUDGET RAC-RYDER TRS		19	\$6,476.41
3387	ALAMO RENT-A-CAR		8	\$1,722.40
3389	AVIS RENT-A-CAR		63	\$16,040.73
3390	DOLLAR RAC SAN		8	\$4,912.00
3393	NATIONAL CAR RENTAL		90	\$14,990.02
3395	THRIFTY CAR RENTAL		13	\$8,484.28
3405	ENTERPRISE RENT-A-CAR		5,566	\$923,098.54
3501	HOLIDAY INNS		1,816	\$435,402.22
3502	BEST WESTERN HOTELS		192	\$36,792.42
3503	SHERATON HOTELS		211	\$210,420.28
3504	HILTON HOTELS		589	\$352,833.53
3508	QUALITY INNS		174	\$22,787.15

3509	MARRIOTT HOTELS		1,239	\$1,081,814.79
3510	DAYS INNS		214	\$41,188.20
3512	HOTEL INTERCONTINENTAL NE		17	\$9,729.15
3513	WESTIN HOTELS		100	\$43,387.38
3514	AMERISUITES		3	\$485.18
3515	WESTIN HOTELS		1	\$50.54
3516	LAQUINTA HOTELS		43	\$10,080.20
3528	RED LION HOTELS/RED LION INNS		1	\$540.00
3530	RENAISSANCE HOTELS		75	\$35,758.40
3535	CARIBE HILTON INTERNATIONAL		25	\$18,548.80
3539	SUMMERFIELD SUITES HOTEL		2	\$645.15
3545	SHANGRI-LA INTERNATIONAL		2	\$86.66
3551	MIRAGE HOTEL AND CASINO		2	\$228.48
3552	SUNCOAST HOTEL & CASINO		4	\$513.08
3555	TREASURE ISLND ADV RM DEP		9	\$1,200.37
3559	CANDLEWOOD SUITES		2	\$197.55
3562	COMFORT INNS		925	\$181,900.07
3565	RELAX INNS		4	\$1,800.96
3576	LA QUINTA RESORT		1	\$122.00
3580	HOTEL CORONADO		1	\$298.00
3590	THE FAIRMONT HTL SAN JOSE		27	\$10,835.70
3591	SONESTA HOTELS		3	\$1,370.25
3592	OMNI HOTELS		59	\$24,195.48
3596	WYNN LAS VEGAS		3	\$1,281.35
3604	HILTON GARDEN INN		142	\$25,057.00
3608	GAYLORD OPRYLAND		62	\$21,730.54
3609	GAYLORD PALMS		9	\$1,462.58

3613	MICROTEL INNS & SUITES		67	\$8,153.33
3615	TRAVEL LODGE - DUNBAR, WV		115	\$51,677.59
3621	EXTENDED STAY		2	\$526.41
3631	SLEEP INN		363	\$48,071.62
3637	RAMADA INNS		196	\$170,687.29
3638	HOWARD JOHNSON HIALEA GA		9	\$1,161.44
3640	HYATT HOTELS		407	\$216,938.12
3641	SOFITEL HOTELS CHICAGO		5	\$298.77
3644	ECONO LODGES		26	\$3,831.27
3649	RADISSON HOTELS		205	\$58,563.24
3650	RED ROOF INNS		17	\$3,876.12
3654	LOEWS PHILADELPHIA		8	\$4,488.42
3660	KNIGHTS INN		2	\$206.42
3665	HAMPTON INNS		1,589	\$310,269.00
3667	LUXOR HOTEL AND CASINO		22	\$3,848.40
3676	MONTE CARLO HOTEL AND CASINO		2	\$548.64
3687	CLARION HOTEL		370	\$89,111.23
3690	COURTYARD BY MARRIOTT		264	\$86,320.70
3692	DOUBLETREE HOTELS		90	\$156,107.77
3693	DRURY INNS & SUITES		15	\$3,564.38
3695	EMBASSY SUITES		674	\$459,537.00
3700	MOTEL 6		10	\$514.11
3703	RESIDENCE INNS		406	\$189,751.97
3709	SUPER 8 MOTELS		153	\$20,529.18
3710	THE RITZ CARLTON		14	\$6,837.15
3715	FAIRFIELD INNS		345	\$67,453.38
3722	WYNDHAM HOTELS		197	\$64,878.36

3726	RIO SUITES		4	\$1,155.58
3728	BALLYS PARIS LAS VEGAS		1	\$316.40
3729	JOHN ASCUAGA'S NUGGET		2	\$6,125.48
3731	HARRAH'S HOTEL LAS VEGAS		2	\$282.65
3737	RIVERIA HOTEL AND CASINO		1	\$398.72
3738	TROP- ROOMS		1	\$211.52
3740	TOWNE PLACE SUITES		20	\$3,395.69
3741	MILLENNIUM HOTELS		8	\$2,176.09
3750	CROWNÉ PLAZA HOTELS		100	\$53,853.87
3751	HOMewood SUITES		21	\$12,232.05
3752	PEABODY HOTELS		10	\$5,972.69
3753	GREENBRIER HOTEL		43	\$12,800.89
3754	AMELIA ISLAND PLANTATION		1	\$1,322.80
3764	BEAU RIVAGE HOTEL CASINO		17	\$5,166.17
3770	SPRINGHILL SUITES		162	\$47,880.95
3771	CAESARS HOTEL AND CASINO		24	\$75,903.15
3772	NEMACOLIN WOODLANDS		23	\$6,586.76
3773	THE VENETIAN RESORT HOTEL CASINO		1	\$194.88
3774	NEW YORK - NEW YORK HOTEL CASINO		2	\$519.64
3777	MANDALAY BAY RESORT		16	\$8,435.97
3778	FOUR POINTS HOTELS		23	\$14,086.86
3779	W HOTELS		10	\$9,481.16
3780	DISNEY RESORTS		87	\$34,870.47
3782	ROSEN HOTELS AND RESORTS		12	\$5,910.31
3783	TOWNCOUNTRY ATLAS HOTEL		7	\$3,210.45
3791	STAYBRIDGE SUITES		14	\$7,960.56
3793	FLAMINGO HILTON LAS VEGAS		8	\$1,272.28

3795	PARIS LAS VEGAS HOTEL		5	\$622.72
3800	HOMESTEAD SUITES		9	\$1,941.36
3811	PREMIER INN		1	\$381.94
3814	THE ROOSEVELT HOTEL NY		9	\$8,796.39
4011	Railroads		33	\$6,530.78
4111	Commuter Transport, Ferries		99	\$4,322.35
4112	Passenger Railways		102	\$14,690.74
4119	Ambulance Services		13	\$4,599.04
4121	Taxicabs/Limousines		427	\$48,836.55
4131	Bus Lines		398	\$1,183,373.61
	Motor Freight Carriers and Trucking - Local and Long Distance, Moving and Storage Companies, and Local Delivery Services		5,922	\$2,801,738.87
4215	Courier Services		6,203	\$146,358.20
4225	Public Warehousing and Storage - Farm Products, Refrigerated Goods, Household Goods, and Storage		113	\$40,516.40
4411	Cruise Lines		1	\$156.10
4457	Boat Rentals and Leases		1	\$751.40
4468	Marinas; Service and Supplies		152	\$48,080.29
4511	Airlines; Air Carriers		2,807	\$92,474.47
4582	Airports; Flying Fields		8	\$3,384.10
4722	Travel Agencies, Tour Operators		616	\$600,225.65
4784	Tolls/Bridge Fees		51	\$495.86
4789	Transportation Services (Not Elsewhere Classified)		345	\$45,052.05
4812	Telecommunication Equipment and Telephone Sales		2,366	\$811,342.67
4814	Telecommunication Services		5,841	\$2,500,875.68
4816	Computer Network Services		2,584	\$1,444,403.28
4899	Cable, Satellite, and Other Pay Television and Radio		4,057	\$1,496,951.53
4900	Utilities		5,884	\$3,602,823.60

5013	Motor Vehicle Supplies and New Parts	2,721	\$994,864.74
5021	Office and Commercial Furniture	1,387	\$1,729,343.01
5039	Construction Materials (Not Elsewhere Classified)	6,662	\$16,996,506.62
5044	Photographic, Photocopy, Microfilm Equipment, and Supplies	11,138	\$4,183,561.15
5045	Computers, Peripherals, and Software	11,871	\$7,274,417.68
5046	Commercial Equipment (Not Elsewhere Classified)	15,301	\$9,075,982.77
5047	Medical, Dental, Ophthalmic, and Hospital Equipment and Supplies	11,790	\$6,305,991.50
5051	Metal Service Centers	251	\$609,525.19
5065	Electrical Parts and Equipment	2,684	\$1,919,836.40
5072	Hardware, Equipment, and Supplies	4,959	\$1,699,867.99
5074	Plumbing, Heating Equipment, and Supplies	2,591	\$1,356,143.38
5085	Industrial Supplies (Not Elsewhere Classified)	16,864	\$6,582,273.53
5094	Precious Stones and Metals, Watches and Jewelry	13	\$25,713.77
5099	Durable Goods (Not Elsewhere Classified)	4,486	\$23,828,532.49
5111	Stationary, Office Supplies, Printing and Writing Paper	8,918	\$3,696,735.35
5122	Drugs, Drug Proprietaries, and Druggist Sundries	296	\$243,077.95
5131	Piece Goods, Notions, and Other Dry Goods	183	\$225,843.45
5137	Uniforms, Commercial Clothing	3,274	\$759,360.03
5139	Commercial Footwear	23	\$20,675.97
5169	Chemicals and Allied Products (Not Elsewhere Classified)	6,165	\$14,294,278.62
5172	Petroleum and Petroleum Products	1,969	\$18,493,096.70
5192	Books, Periodicals, and Newspapers	3,008	\$1,912,633.30
5193	Florists Supplies, Nursery Stock, and Flowers	28	\$8,753.72
5198	Paints, Varnishes, and Supplies	16	\$9,897.09
5199	Nondurable Goods (Not Elsewhere Classified)	15,511	\$14,839,048.91
5200	HOME SUPPLY WAREHOUSE STORES	11,556	\$1,771,908.87
5211	Lumber, Building Materials Stores	3,660	\$3,387,242.59

5231	Glass, Paint, and Wallpaper Stores	2,539	\$610,842.26
5251	Hardware Stores	17,465	\$4,107,603.27
5261	Nurseries, Lawn and Garden Supply Stores	1,131	\$413,984.90
5271	Mobile Home Dealers	6	\$5,017.99
5300	Wholesale Clubs	114	\$117,298.15
5310	Discount Stores	2,317	\$234,564.84
5311	Department Stores	469	\$87,041.57
5331	Variety Stores	595	\$57,471.82
5399	Miscellaneous General Merchandise	2,704	\$1,813,688.47
5411	Grocery Stores, Supermarkets	24,701	\$4,032,167.03
5422	Freezer and Locker Meat Provisioners	307	\$149,939.39
5441	Candy, Nut, and Confectionery Stores	169	\$45,516.09
5451	Dairy Products Stores	2,685	\$703,904.58
5462	Bakeries	1,932	\$369,175.36
5499	Miscellaneous Food Stores - Convenience Stores and Specialty Markets	2,840	\$1,011,883.17
5511	Car and Truck Dealers (New & Used) Sales, Service, Repairs Parts and Leasing	10,855	\$3,129,310.05
5521	Car and Truck Dealers (Used Only) Sales, Service, Repairs Parts and Leasing	69	\$15,236.49
5532	Automotive Tire Stores	4,568	\$2,271,935.51
5533	Automotive Parts and Accessories Stores	31,242	\$4,454,835.11
5541	Service Stations	3,222	\$2,160,021.96
5542	Automated Fuel Dispensers	9,407	\$323,399.56
5551	Boat Dealers	83	\$28,024.66
5561	Motorcycle Shops, Dealers	131	\$34,145.33
5571	Motorcycle Shops and Dealers	192	\$72,500.72
5592	Motor Homes Dealers	14	\$1,245.38
5598	Snowmobile Dealers	14	\$2,456.75
5599	Miscellaneous Auto Dealers	3,804	\$1,559,008.90



5611	Men-s and Boy-s Clothing and Accessories Stores	82	\$33,446.88
5621	Women-s Ready-To-Wear Stores	12	\$1,551.73
5631	Women-s Accessory and Specialty Shops	28	\$10,177.23
5641	Children-s and Infant-s Wear Stores	8	\$1,319.29
5651	Family Clothing Stores	378	\$137,638.46
5655	Sports and Riding Apparel Stores	675	\$470,999.71
5661	Shoe Stores	224	\$55,282.73
5681	Furriers and Fur Shops	4	\$499.90
5691	Men-s, Women-s Clothing Stores	359	\$163,027.98
5697	Tailors, Alterations	45	\$28,508.56
5698	Wig and Toupee Stores	2	\$268.39
5699	Miscellaneous Apparel and Accessory Shops	767	\$359,034.09
5712	Furniture, Home Furnishings, and Equipment Stores, Except Appliances	1,439	\$949,001.53
5713	Floor Covering Stores	426	\$497,184.02
5714	Drapery, Window Covering, and Upholstery Stores	89	\$54,306.53
5718	Fireplace, Fireplace Screens, and Accessories Stores	13	\$16,195.13
5719	Miscellaneous Home Furnishing Specialty Stores	548	\$166,862.54
5722	Household Appliance Stores	402	\$106,441.01
5732	Electronics Stores	6,297	\$2,610,905.02
5733	Music Stores-Musical Instruments, Pianos, and Sheet Music	659	\$171,077.13
5734	Computer Software Stores	2,625	\$1,850,930.54
5735	Record Stores	243	\$14,841.45
5811	Caterers	1,769	\$1,186,474.79
5812	Eating Places, Restaurants	7,027	\$1,364,882.02
5813	Drinking Places	44	\$7,257.69
5814	Fast Food Restaurants	6,433	\$1,078,972.31
5912	Drug Stores and Pharmacies	1,336	\$184,087.91

5921	Package Stores-Beer, Wine, and Liquor		71	\$10,907.86
5931	Used Merchandise and Secondhand Stores		19	\$5,181.54
5932	Antique Shops		13	\$1,650.60
5933	Pawn Shops		12	\$3,292.10
5935	Wrecking and Salvage Yards		24	\$11,250.32
5940	Bicycle Shops		29	\$8,316.18
5941	Sporting Goods Stores		2,424	\$1,437,316.19
5942	Book Stores		12,872	\$2,916,662.17
5943	Stationery Stores, Office, and School Supply Stores		43,175	\$9,741,007.73
5944	Jewelry Stores, Watches, Clocks, and Silverware Stores		81	\$44,937.02
5945	Hobby, Toy, and Game Shops		222	\$57,496.34
5946	Camera and Photographic Supply Stores		220	\$70,098.94
5947	Gift, Card, Novelty, and Souvenir Shops		599	\$220,845.74
5948	Luggage and Leather Goods Stores		38	\$6,891.54
5949	Sewing, Needlework, Fabric, and Piece Goods Stores		379	\$113,048.86
5950	Glassware, Crystal Stores		64	\$18,855.92
5960	Direct Marketing - Insurance Services		6	\$3,218.45
5962	Direct Marketing - Travel		3	\$18,390.00
5963	Door-To-Door Sales		59	\$8,282.00
5964	Direct Marketing - Catalog Merchant		7,438	\$3,222,796.74
5965	Direct Marketing - Combination Catalog and Retail Merchant		9,618	\$2,284,306.31
5966	Direct Marketing - Outbound Tele		3	\$1,189.48
5967	Direct Marketing - Inbound Tele		34	\$552.52
5968	Direct Marketing - Subscription		2,178	\$663,566.12
5969	Direct Marketing - Other		10,615	\$14,550,178.56
5970	Artist's Supply and Craft Shops		508	\$177,182.56
5971	Art Dealers and Galleries		120	\$36,315.52

5972	Stamp and Coin Stores	2	\$112.32
5973	Religious Goods Stores	8	\$4,842.40
5975	Hearing Aids Sales and Supplies	25	\$11,001.11
5976	Orthopedic Goods - Prosthetic Devices	190	\$80,787.28
5977	Cosmetic Stores	39	\$4,684.34
5978	Typewriter Stores	10	\$4,716.37
5983	Fuel Dealers (Non Automotive)	1,248	\$4,641,541.97
5992	Florists	314	\$65,187.10
5993	Cigar Stores and Stands	13	\$2,787.59
5994	News Dealers and Newsstands	2,337	\$992,403.26
5995	Pet Shops, Pet Food, and Supplies	294	\$46,839.05
5996	Swimming Pools Sales	215	\$88,597.13
5998	Tent and Awning Shops	8	\$3,815.26
5999	Miscellaneous Specialty Retail	18,955	\$7,973,059.07
6012	Financial Institutions	1	\$8.18
6300	Insurance Underwriting, Premiums	128	\$109,441.76
6513	Real Estate Agents and Managers - Rentals	29	\$13,602.46
7011	Hotels, Motels, and Resorts	4,563	\$2,259,270.91
7032	Sporting/Recreation Camps	22	\$13,970.40
7033	Trailer Parks, Campgrounds	11	\$1,787.31
7210	Laundry/Cleaning Services	99	\$121,386.36
7211	Laundries	134	\$26,653.50
7216	Dry Cleaners	494	\$83,747.16
7217	Carpet/Upholstery Cleaning	231	\$53,096.40
7221	Photographic Studios	932	\$200,308.67
7230	Barber and Beauty Shops	6	\$368.25
7251	Shoe Repair/Hat Cleaning	3	\$106.00

7261	Funeral Services, Crematories	4	\$8,840.00
7276	Tax Preparation Services	1	\$696.05
7277	Counseling Services	5	\$986.62
7278	Buying/Shopping Services	4	\$178.31
7296	Clothing Rental	5,137	\$1,040,255.09
7298	Health and Beauty Spas	4	\$1,925.81
7299	Miscellaneous General Services	1,603	\$969,566.92
7311	Advertising Services	2,060	\$1,753,077.12
7321	Credit Reporting Agencies	75	\$11,968.45
7333	Commercial Photography, Art and Graphics	458	\$280,402.21
7338	Quick Copy, Repro, and Blueprint	1,397	\$525,645.34
7339	Secretarial Support Services	128	\$77,542.11
7342	Exterminating Services	2,245	\$325,519.68
7349	Cleaning and Maintenance	2,538	\$1,708,187.76
7361	Employment/Temp Agencies	1,182	\$686,410.15
7372	Computer Programming	562	\$425,820.38
7375	Information Retrieval Services	444	\$566,858.48
7379	Computer Repair	355	\$159,542.24
7392	Consulting, Public Relations	146	\$96,601.11
7393	Detective Agencies	916	\$502,419.43
7394	Equipment Rental	1,549	\$838,867.98
7395	Photo Developing	42	\$6,721.03
7399	Miscellaneous Business Services	13,582	\$7,972,388.16
7512	Car Rental Agencies	90	\$52,107.29
7513	Truck/Utility Trailer Rentals	388	\$141,409.27
7519	Recreational Vehicle Rentals	2	\$0.00
7523	Parking Lots, Garages	950	\$86,755.49

7531	Auto Body Repair Shops	438	\$194,085.68
7534	Tire Retreading and Repair	148	\$107,298.39
7535	Auto Paint Shops	110	\$34,769.15
7538	Auto Service Shops	4,058	\$2,255,699.71
7542	Car Washes	413	\$71,399.47
7549	Towing Services	532	\$150,752.25
7622	Electronics Repair Shops	32	\$31,888.10
7623	A/C, Refrigeration Repair	493	\$374,240.90
7629	Small Appliance Repair	190	\$88,235.02
7641	Furniture Repair, Refinishing	26	\$4,664.13
7692	Welding Repair	571	\$91,486.11
7699	Miscellaneous Repair Shops	1,822	\$1,151,062.20
7829	Picture/Video Production	148	\$87,988.95
7832	Motion Picture Theaters	98	\$15,926.60
7841	Video Tape Rental Stores	48	\$2,358.52
7911	Dance Hall, Studios, Schools	5	\$2,028.05
7922	Theatrical Ticket Agencies	239	\$177,989.71
7929	Bands, Orchestras	18	\$19,161.76
7933	Bowling Alleys	64	\$13,171.31
7941	Sports Clubs/Fields	30	\$15,416.47
7991	Tourist Attractions and Exhibits	70	\$25,837.24
7992	Golf Courses - Public	40	\$14,924.51
7993	Video Amusement Game Supplies	43	\$12,103.80
7994	Video Game Arcades	24	\$2,382.62
7996	Amusement Parks/Carnivals	93	\$47,535.53
7997	Country Clubs	138	\$50,295.20
7998	Aquariums	17	\$11,573.35

7999	Miscellaneous Recreation Services		398	\$269,706.79
8011	Doctors		118	\$49,577.08
8021	Dentists, Orthodontists		30	\$20,961.70
8031	Osteopaths		6	\$7,713.10
8041	Chiropractors		12	\$3,225.00
8042	Optometrists, Ophthalmologist		192	\$20,159.64
8043	Opticians, Eyeglasses		35	\$10,520.46
8050	Nursing/Personal Care		3	\$2,395.00
8062	Hospitals		685	\$344,045.56
8071	Medical and Dental Labs		490	\$285,052.05
8099	Medical Services		722	\$446,325.99
8111	Legal Services, Attorneys		61	\$33,384.35
8211	Elementary, Secondary Schools		17	\$7,783.79
8220	Colleges, Universities		6,269	\$2,985,870.07
8241	Correspondence Schools		7	\$1,374.00
8244	Business/Secretarial Schools		21	\$34,761.01
8249	Vocational/Trade Schools		108	\$63,090.07
8299	Educational Services		3,224	\$2,511,876.15
8351	Child Care Services		11	\$4,143.76
8398	Charitable and Social Service Organizations - Fundraising		3,652	\$1,134,841.41
8641	Civic, Social, Fraternal Associations		570	\$302,030.14
8651	Political Organizations		4	\$6,665.28
8661	Religious Organizations		6	\$2,571.15
8675	Automobile Associations		34	\$3,108.00
8699	Membership Organizations		2,697	\$1,354,960.20
8734	Testing Laboratories		1,814	\$592,414.89
8911	Architectural/Surveying Services		411	\$265,063.49

8931	Accounting/Bookkeeping Services	25	\$8,806.18
8999	Professional Services	3,553	\$2,333,470.29
9222	Fines - Government Administrative Entities	2	\$1,548.36
9223	Bail and Bond Payments (payment to the surety for the bond, not the actual bond paid to the government agency)	7	\$549.45
9311	Tax Payments - Government Agencies	4	\$0.00
9399	Government Services (Not Elsewhere Classified)	4,545	\$2,559,246.96
9402	Postal Services - Government Only	5,038	\$478,333.79
		587,027	\$326,017,650.60