



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
AGR1014

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
RON PRICE 304-558-0492

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF AGRICULTURE
 ADMINISTRATIVE SERVICES
 BUILDING 2, ROOM 106
 4720 BRENDA LANE
 CHARLESTON, WV
 25312 304-558-2221

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/18/2010				

BID OPENING DATE: 03/15/2010 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				TO CHANGE BID OPENING DATE FROM 2/25/10 TO 3/15/10.		
				TO SET A DATE OF MARCH 5, 2010 FOR VIEWING ROOF.		
				PLEASE CONTACT MICHAEL STEDMAN AT 304-558-4058 TO		
				ARRANGE A VIEWING.		
				WRITTEN QUESTION WILL BE ACCEPTED UNTIL 3/9/10 AT THE		
				FOLLOWING:		
				RON PRICE		
				PURCHASING DIVISION		
				2019 WASHINGTON STREET, EAST		
				CHARLESTON, WV 25305		
				EMAIL: RON.N.PRICE@WV.GOV		
				FAX: 304-558-4115		
				SIGN-IN SHEET FROM THE PRE-BID IS ATTACHED		
0001	1	LS		770-65		
				METAL ROOF		
				***** THIS IS THE END OF RFQ	AGR1014 *****	TOTAL: _____

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.htm and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or Fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division; 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

Date: _____

SIGN IN SHEET

Request for Proposal No. _____

PLEASE PRINT

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Corder Builders Inc</u>	<u>P.O. Box 244</u>	PHONE <u>304 733-4020</u>
Rep: <u>Aaron Maroff</u>	<u>Beaumontville WV</u>	TOLL FREE
Email Address: <u>corderbuilders@gmail.com</u>	<u>25504</u>	FAX <u>304 733-4040</u>
Company: <u>Fair Top Inc.</u>	<u>P.O. Box 400</u>	PHONE <u>780-867-2727</u>
Rep: <u>Michael Hession</u>	<u>Chesapeake Ave</u>	TOLL FREE
Email Address: <u>Fairtop@aol.com</u>		FAX
Company: <u>TRI-STATE ROOFING AND SHEET METAL</u>	<u>PO Box 1231</u>	PHONE <u>304-755-8135</u>
Rep: <u>BRIAN LINVILLE</u>	<u>CHARLESTON, WV</u>	TOLL FREE
Email Address: <u>blinville@tri-state-service.com</u>	<u>25324</u>	FAX <u>304-755-5275</u>
Company: <u>LEE REGER BUILDS</u>	<u>PO Box 1872</u>	PHONE <u>304 592-2083</u>
Rep: <u>COLETTIS FORNASH</u>	<u>Shinnston WV 26431</u>	TOLL FREE
Email Address: <u>LKISSILLA@LRBuilds.com</u>		FAX <u>304 592-3920</u>
Company: <u>DAVID'S PROS-ROOFING & SHEET METAL</u>	<u>1533 Homestead St.</u>	PHONE <u>304-5566</u>
Rep: <u>Jay Holand</u>	<u>Charl. WV 25311</u>	TOLL FREE
Email Address: <u>jayhol@verizon.net</u>		FAX <u>304-5566</u>

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Murray Sheet Metal	3112 700 St.	PHONE 304 422 5431
Rep: Rick Griffith	Parkersburg Wv 26101	TOLL FREE 1 800 464 8801
Email Address: Rick@murraysheetmetal.com		FAX 304 428 4623
Company: Mansuetto Roofing	116 wood Street	PHONE 740-633-7320
Rep: Mark Speirs	Martins Ferry, OH	TOLL FREE
Email Address: mark@mansuettoroofing.com	43935	FAX 740-633-7322
Company: Pearl Gate Construction	7 Anchors Way	PHONE 304-539-8999
Rep: Craig Brown	Winfield Wv	TOLL FREE
Email Address: cbrown10@yahoo.com	25213	FAX 304-755-4885
Company: Astech Corp	3400 Falcon Drive	PHONE 304-345-0545
Rep: Brian Cady	Clats, WV 25312	TOLL FREE 304-342-3972
Email Address: Astech50@hotmail.com		FAX 304-342-3972
Company: Penn Hill Const. Co.	P.O. Box 655	PHONE 304-632-1600
Rep: Rebecca Hill	Crawley Bridge, WV 25085	TOLL FREE
Email Address: rdhill@hutchinsco.com		FAX 304-632-1501

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FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>Dillon Const</u>	<u>452 Rockwood Rd</u>	PHONE <u>304-887-3029</u>
Rep: <u>Curtiss Dillon</u>	<u>Rock WV 24747</u>	TOLL FREE
Email Address: <u>Curtiss.Dillon@yahoo.com</u>		FAX <u>304-425-3825</u>
Company: <u>SOUTHERN FINANCIAL</u>	<u>2882 Piedmont Rd</u>	PHONE <u>304 925 9214</u>
Rep: <u>TOM MILLER</u>	<u>Charleston WV 25311</u>	TOLL FREE
Email Address: <u>smill@fsc.com</u>		FAX <u>304 925 9219</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____