



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 ADJ010

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 BUYER 32  
 304-558-2544

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ADJUTANT GENERAL'S DEPARTMENT  
 MOUNTAINEER CHALLENGE PROGRAM  
 CAMP DAWSON  
 240 ARMY ROAD  
 KINGWOOD, WV  
 26537  
 304-341-6406

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 05/07/2010   |               |          |        |               |

BID OPENING DATE: 05/18/2010 BID OPENING TIME 01:30PM

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|--------|
| ***** ADDENDUM NO. 1 *****   |          |     |        |             |            |        |
| ADDENDUM ISSUED FOR THE MCA GYM FLOOR PROJECT TO DIS-<br>TRIBUTE THE PRE-BID SIGN-IN SHEETS AND THE Q/A RESULT-<br>ING FROM THE MANDATORY PRE-BID MEETING ON 04/26/10. |          |     |        |             |            |        |
| BID OPENING DATE AND TIME ARE EXTENDED FROM 05/13/10<br>TO 05/18/10 AT 1:30 PM.  |          |     |        |             |            |        |
| ***** NO OTHER CHANGES *****   |          |     |        |             |            |        |
| 0001   | 1        | JB  |        | 968-17      |            |        |
| HARDWOOD GYM FLOOR CONSTRUCTION  |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
4. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods this Purchase Order/Contract becomes void and of no effect after June 30.
5. Payment may only be made after the delivery and acceptance of goods or services.
6. Interest may be paid for late payment in accordance with the *West Virginia Code*.
7. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
8. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
9. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
10. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern the purchasing process.
11. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
12. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
13. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement. Provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
14. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
15. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, and the West Virginia Insurance Commission. The vendor must provide all necessary releases to obtain information to enable the director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
16. **ANTITRUST:** In submitting a bid to any agency for the State of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the State of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, or person or entity submitting a bid for the same material, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

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### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division. Complete all sections of the quotation form.
2. Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Unit prices shall prevail in case of discrepancy. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
4. All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130
5. Communication during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited (W.Va. C.S.R. §148-1-6.6).

SIGN IN SHEET

Request for Proposal No. ADJ010 MCA Gym Floor

Date: April 26, 2010

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

| FIRM & REPRESENTATIVE NAME                          | MAILING ADDRESS      | PHONE<br>TOLL<br>FREE | FAX            |
|---|----------------------|-----------------------|----------------|
| Company: J.M. STEORTS & ASSOCIATES                  | 206 CHASE DR.        | 304-760-6020          |                |
| Rep: MARK TURLEY                                    | HURZICONE, WV 25526  |                       |                |
| Email Address: MTURLEY@STORTSHOMES.COM              |                      |                       | 304-760-6019   |
| Company: The Final Floor Inc.                       | PO Box 380           | 740 746 8373          |                |
| Rep: Tony Stafford                                  | Sugar Grove OH 43155 |                       |                |
| Email Address: FinalFloor@gmail.com                 |                      |                       | 740 746 8560   |
| Company: WOOD FLOOR DESIGN                          | 5401 5TH AVE         | 724-891-2761          |                |
| Rep: BREWSTER KLOSKY                                | PO Box R             |                       |                |
| Email Address: BRENT.WFD@ZOOMINTERNET.NET           | KOPPEL, PA 16136     |                       | 724-891-3601   |
| Company: Tom Brown Contracting, Inc.                | 204 GEORGETOWN RD.   | 724 743 0680          |                |
| Rep: Dave DiDonato                                  | Laurens, PA 15055    |                       |                |
| Email Address: davedidonato@tombrowncontracting.com |                      |                       | (724) 743-0689 |
| Company:  |                      | PHONE                 |                |
| Rep:  |                      | TOLL                  |                |
| Email Address:                                      |                      | FREE                  |                |
|   |                      | FAX                   |                |



**State of West Virginia**  
**OFFICE OF THE ADJUTANT GENERAL**  
 1703 COONSKIN DRIVE  
 CHARLESTON, WEST VIRGINIA 25311-1085

Allen E. Tackett  
 Major General, WVARNG  
 The Adjutant General

(304) 561-6316  
 DSN: 623-6316  
 FAX (304) 561-6327

Re: ADJ010 MCA Gym Floor Addendum

1. Will the WV Vendor Preference Certificate be applicable for the RFQ for the in state vendor preference?  
*No, RVP is not applicable for construction projects.*
2. The Academy logo was presented at the pre-bid meeting but the size was not advised. What size is the logo?  
*The logo must fit inside the center court circle with the letters extending across the diameter of the circle. One half of the word "Challenge on each side of the diameter line (as you would see in a strike out word). Top of the letters must face east.*
3. Detail sheet SD-85 for the volleyball insert indicates that the concrete slab contractor will core drill and install the inserts. Will you please confirm this?  
*The prime contractor (Mannheim) will drill the core and install at your request.*
4. Please confirm volleyball covers are by owner?  
*Owner will provide inserts and covers.*
5. Section 09 64 66 Paragraph 1.4D. Requires FSC Certified wood flooring. Is this a LEED project that requires FSC Certification for points or can this requirement be removed?  
*The section 09 64 66 Paragraph 1.4D will remain as a quality assurance requirement.*
6. Section 09 65 66 Paragraph 2.7C. Requests a cover for the entire floor. In a proper weight and strength to accommodate chairs. The Specified Air Ride Cover System comes in 10' wide sections and is 20.5 oz in weight (see the attached Brochure). Can you please provide the total length and width of the floor area you wish to see covered by the item? Every vendor has different sizes and we want to make sure all products cover the owners' needs.  
*The cover should measure 106' X 87'. This will allow for the over coverage of the wood floor by 2' in length and 8" in width.*