



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 VNF09C011

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JOHN ABBOTT
 304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF VETERANS AFFAIRS
 VETERANS NURSING FACILITY

ONE FREEDOMS WAY
 CLARKSBURG, WV
 26301 304-627-2415

DATE PRINTED 05/29/2009	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: 06/09/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO CLARIFY THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS, AND ANSWER VENDOR QUESTIONS, PER THE ATTACHED DOCUMENTATION.						
0001	1	LS		910-36		
				HEATING MAINTENANCE AND REPAIR		
***** THIS IS THE END OF RFQ VNF09C011 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

WV Veterans Nursing Facility

Addendum #1
 Pre-Bid Conference
 VNF09C011
 May 26, 2009 @ 1:30 p.m.

Question: What is the Chiller Model?

Answer: Trane

Question: Is it the intent of the State of West Virginia Veterans Nursing Facility to lock in Johnson Controls?

Answer: No, it is not the intent of the State of WV to limit the contract to Johnson Controls.

Question: Can vendors access the Metasys Control System through Office of Technology?

Answer: Yes

Question: Is this the first time this has been bid out? Who has the current maintenance contract?

Answer: Yes this is the first time this has been bid out. No current maintenance contract in place.

Question: How well is the building performing?

Answer: For the most part everything is running as it should.

Question: Is this for a full service contract?

Answer: Yes

Question: Can a list of warranties still in effect be provided?

Answer: The only warranty in question was on the Trane Chiller. According to Trane, there is no warranty left.

Question: Can a list of attendees be provided?

Answer: Yes.

Question: Is there any other equipment that needs to be added to the contract?

Answer: Yes -

Tru Sense MG
 Refrigerant Monitor
 Model: RMWERP111D01001AE
 Serial #: L05C01422

Annually:

- 1) Conduct calibration
- 2) Test Alarm

Atrium supply fan SVX9000

Serial #: 10610196

Semi Annual Maintenance:

- 1) Shut down unit, clean dust and dirt from FAN, Circuit Boards using clean compressed air
- 2) Check all electrical connections for tightness
- 3) Check capacitors for damage
- 4) Check voltage outputs on DC Bus

SIGN IN SHEET

Request for Proposal No. VNF09C011

PLEASE PRINT

Date: 5-26-09

* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>SABREX</u>	<u>185 South Park Dr</u>	PHONE <u>412-226-1851</u>
Rep: <u>Jim Gallagher</u>	<u>Bridgetown PA 15017</u>	TOLL FREE
Email Address: <u>JAMES.W.GALLAGHER@CARNER.VTC.COM</u>		FAX <u>412-226-1853</u>
Company: <u>SIEMENS</u>	<u>100 Bussca Dr Suite 606</u>	PHONE <u>412-257-2111 X632</u>
Rep: <u>Steve Campbell</u>	<u>Bridgetown PA 15017</u>	TOLL FREE
Email Address: <u>stephen.campbell@siemens.com</u>		FAX <u>412-257-0220</u>
Company: <u>JOHNSON CONTROLS</u>	<u>117 TECHNOLOGY DR.</u>	PHONE <u>412-780-3995</u>
Rep: <u>ERIC VORATEK</u>	<u>PITT., PA 15275</u>	TOLL FREE <u>866-668-0942</u>
Email Address: <u>ERIC.L.VORATEK@JCI.COM</u>		FAX <u>412-787-2512</u>
Company: <u>Casto Technid</u>	<u>540 Leon Sullivan City</u>	PHONE <u>304-482-2991</u>
Rep: <u>Barry Justice</u>	<u>Charleston WV 25322</u>	TOLL FREE
Email Address: <u>bjustice@castotech.com</u>		FAX
Company: <u>Neuman Co Speranza & Ross</u>	<u>1160 Grasson Road</u>	PHONE <u>304-862-5462</u>
Rep: <u>MARK T. MITCHELL</u>		TOLL FREE
Email Address: <u>MARKTMITCHELL@HARNEWMANN.COM</u>		FAX <u>304-862-4259</u>

SIGN IN SHEET

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Page 2 of 2
Date: 5-26-09

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TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME

MAILING ADDRESS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: WV Veterans Nursing Facility Rep: Kay Freeman Email Address:	One Freedom's Way Clarksburg, WV 26301	PHONE 304-626-1600 TOLL FREE FAX
Company: WV Veterans Nursing Facility Rep: Susan Kraft Email Address: Susan.M.Kraft@wv.gov	One Freedom's Way Clarksburg WV 26301	PHONE 304-626-1600 TOLL FREE FAX 304-626-1609
Company: WV Veterans Nursing Facility Rep: Jerry Subera Email Address:	One Freedom's Way Clarksburg WV 26301	PHONE 304-626-1600 TOLL FREE FAX
Company: WV Veterans Nursing Facility Rep: Katherine Hess Email Address: Katherine.Hess@wv.gov	One Freedom's Way Clarksburg WV 26301	PHONE (304) 626-1600 TOLL FREE FAX (304) 626-1605
Company:		PHONE TOLL FREE FAX
Rep:		
Email Address:		