



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
SBUS09

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 804-558-8802

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/10/2008				

BID OPENING DATE: 10/22/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>***** ADDENDUM NO. 2 *****</p> <p>1. SBUS09 SPECIFICATION CLARIFICATION ATTACHED, 1 PAGE.</p> <p>2. SBUS9 MANDATORY PRE-BID SIGN IN SHEETS, ATTACHED.</p> <p>*****END OF ADDENDUM NO. 2 *****</p>						
0001	1	EA		070-30		
SCHOOL BUS CHASSIS						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

## **2009 SCHOOL BUS SPECIFICATION ADDENDUM II**

### **BRAKES**

- B. ABS automatic traction control system ~~should~~ shall be standard on units with air brakes
- B. 1. d. Be protected by a desiccant typed air dryer, with an ADIP or equal spin-on replaceable filter.

### **TRANSMISSION**

- A. Warranty for the transmission ~~should~~ shall be 5 yrs. unlimited mileage.

## **SPECIAL EDUCATION SCHOOL BUS**

### **FASTENING DEVICES**

- A.9. The floor anchorage track system shall consist of 4 tracks and shall be "L" type.
- B.2.g. An external quick connect charging port on the air tank to charge the school bus air system in the event of a compressor failure shall be provided.

**SIGN IN SHEET**

Date: October 9, 2008

**Request for Proposal No. SBUS09**

PLEASE PRINT

**\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD**

TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: Blue Bus Sales of Va, Inc. / West Virginia	5374 William Flynn Hwy	PHONE 724-898-2472 TOLL FREE 1-800-323-1455
Rep: Jeff Behrens	Greensboro Nc 15044	FAX 724-898-2660
Email Address: JBehrens@BlueBirdPch.com		
Company: Matheny Motor Truck Co.	P.O. Box 1304	PHONE 304-485-4418 TOLL FREE 800-284-4418
Rep: Larry Fowler	Parkersburg, WV	FAX 304-485-2577
Email Address: Fowler@mathenymtrco.com		
Company: Thomas Bus	1408 Cartersy Rd.	PHONE 336-471-6612 TOLL FREE
Rep: Mike Adams	Hight Point, NC 27260	FAX 336-841-5734
Email Address: Mike.Adams@ThomasBus.com		
Company:		PHONE TOLL FREE
Rep:		FAX
Email Address:		
Company:		PHONE TOLL FREE
Rep:		FAX
Email Address:		

**SIGN IN SHEET**

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**TELEPHONE & FAX NUMBERS**

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>KingMOR Supply Inc</u> Rep: <u>Steven E. Mitchell</u> Email Address: <u>Steve @KingMOR Supply.com</u>	<u>VA 22801</u> <u>3400 Cross Keys Road, Harrisburg</u> <u>11 11</u>	PHONE <u>540-433-0073</u> TOLL FREE <u>1-800-782-4474</u> FAX <u>540-433-0099</u>
Company: <u>BWAB</u> Rep: <u>Cecil C. Dolin</u> Email Address: <u>cc.ka@verizon.net</u>		PHONE <u>304-787-8488</u> TOLL FREE FAX
Company: <u>BWAB</u> Rep: <u>Chuck Bennett</u> Email Address: <u>cbennett@bwabintl.com</u>		PHONE <u>304-776-5600</u> TOLL FREE <u>1-800-350-5448</u> FAX <u>304-776-4184</u>
Company: <u>NAVISTAR INC.</u> Rep: <u>Kent Wischhart</u> Email Address: <u>Kent.Wischhart@navistar.com</u>	<u>P.O. Box 1485</u> <u>MURRAY, KY. 42001.</u>	PHONE <u>270-767-9182</u> TOLL FREE FAX <u>270-767-9003</u>
Company: Rep: Email Address:		PHONE TOLL FREE FAX

SIGN IN SHEET

Request for Proposal No. SBUS09

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TELEPHONE & FAX NUMBERS

FIRM & REPRESENTATIVE NAME MAILING ADDRESS

Company: <u>WVDE</u>	<u>1900 Ken Blvd E.</u>	PHONE <u>304-558-2711</u>
Rep: <u>BEN STEW</u>	<u>Bldg 6, Rm 318</u>	TOLL FREE
Email Address: <u>bshew@access.k12.wv.us</u>	<u>Chas, WV 25305-0330</u>	FAX <u>304-558-6268</u>
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____
Company: _____	_____	PHONE _____
Rep: _____	_____	TOLL FREE _____
Email Address: _____	_____	FAX _____