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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for Quotation

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RMA900021

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ADDRES	S CORRES	PONDEN	CETOATT	ENTION OF

KRISTA FERRELL B04-558-2596

WV STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DRIVE MOOREFIELD, WV

26836 304-538-2305

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
- 5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- **11.** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM: The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
- 15. WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT: If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in case of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- **6. BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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### Request for Quotation

REQ NUMBER RMA900021

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

KRISTA FERRELL 304-558-2596

	WV STATE RAIL A	AUTHORITY
H	(DBA) SOUTH BR	ANCH VALLEY
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	26836	304-538-2305

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DATE PRINTED TERMS OF SALE SHIP VIA FOB FREIGHT TERMS 11/17/2008 BID OPENING DATE 12/30/2008 BID OPENING TIME 01:30PM QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT LINE IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS. ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL. REV. 3/88 EXHIBIT 9 NOTICE FOR I\$SUAN¢E & ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED TO ABIDE BY THE FOLLOWING SCHEDULE IN ISSUING CONSTRUCTION PROJECT ADDENDA FOR STATE AGENCIES: THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO \$END A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE KNA ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID **OPENING DATE** SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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120 WATER PLANT DRIVE MOOREFIELD, WV

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26836 304-538-2305

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F.O.B. FREIGHT TERMS

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#### REQUEST FOR QUOTATION

The West Virginia Purchasing Division for the agency, The West Virginia State Rail Authority is soliciting bids for three (3) stand-alone single-track AEI systems. Listed below are the three locations and operating characteristics of the AEI Systems:

#### SBVR AEI Site Location #1

CSXT / SBVR Interchange and ownership separation
Green Spring, West Virginia
Mile Post 0.0
132 lb rail, 0-25MPH
Train movement type - through, stop and go, flat switching, and train building movements
N-39-31-489, W-78-37-287
Direction North — South (North outbound)

#### **SBVR AEI Site Location #2**

SBVR Interchange Yard South
Green Springs, West Virginia, Shanholtz Lane crossing
Mile Post 2.33
132 lb rail, 0-25MPH
Train movement type - through, stop and go, flat switching, and train building movements
Direction North – South (North inbound)

#### **SBVR AEI Site Location #3**

Moorefield, West Virginia, Harness Road crossing Mile Post 37.0 132 lb rail, 0-25MPH Train movement type - through, stop and go movements N-39-05-084, W-78-57-405 Direction North — South (North outbound)

Each system must be capable of reading and reporting data from any approved AAR TransCore manufactured RFID transponder denoted as an AEI tag.

The SBVR requirement for the proposed AEI sites is that these AEI sites meet the overall requirements of the **AAR Specification S918A**. Listed below is a brief description of this requirement.

In the development of Automatic Equipment Identification (AEI) technology for the Class I railroads and the Railroad Industry the Association of American Railroads (AAR) awarded the technology to Transcore. The Transcore technologies on its own does little more than read and decode the AAR approved rail transponders (tags) and direct the data to a local processor.

To fully exploit this technology, the Class I railroads had to determine and agree on how an AEI system would function and communicate with the host. From functionality perspective the AEI site is required to provide data to populate the AAR standard S-918A data format. In doing so, the proposed AEI sites must have the ability to report not only tag reads but the physical conditions calculated and experienced by the AEI site at the time of the train passing. Add to this the capability to continuously monitor system health and enabling remote diagnostics and you have an AAR approved AEI site.

Sub systems required to perform to S-918A standards are:

Two antennas, one on each side of the track

Transcore Radio Frequency reader module

**RF Unit** 

Central Processor

Power supply

Battery back up

Wheel detector/s

Wheel detector controller

STOC for Presence detection

Surge and lightening protection

Halo grounding

Communication modem

Power management

Meet operational environment specifications -40 +70C

The above, for the most part, can be purchased off the shelf however is relatively useless without the ability to tie all of the sub systems and data together. Here is where the Central Processor justifies its costs. The Central Processor and its software monitor all of the sub systems, reports their health and condition, and uses data provided by the sub systems to create the Clean List. A Clean List is the goal of a Central Processor; simply put, a Clean List is the standing order of equipment passing an AEI site with or without AEI tags and regardless of movement type.

Below is a listing of those reportable data elements (45) from a single locomotive passing an AEI site:

AEM00	Segment ID	AN 3
	AAR Billing Code	AN 5
AEM02	Site ID	AN 7
AEM03	Event Start Date	N 6
AEM04	Event Start Time	N 4
AEM05	Event Stop Time	N 4
AEM06	Time Zone	N 3
AEM07	Daylight Savings Time Indicator	A 1
AEM08	Data Format Version Number	AN 3
AEM09	Train Sequence Number	N 4
AEM10	Locomotive Conversion Status	AN 1
AEM11	Railcar Conversion Status	AN 1
AEM12	Direction of Travel	A 1
AEM13	Switch/Direction Indicator	N 1
AEM14	Units of Measure	A 1
AEM15	Maximum Speed	N 3
AEM16	Minimum Speed	N 3
AEM17	Average Speed	NЗ
AEM18	Movement Status	AN 1
AEM19	Termination Status	AN 1
AEM20	Transmission Type	AN 1
	Adjacent Track Occupied	AN 1
AEM22	Train Length	N 5
	Equipment Status Code	AN 1
AEM24	Locomotive Count	N 2
AEM25	Locomotives Tagged	N 2
AEM26	Railcar Count	N 3
	Railcars Tagged	N 3
AEM29	Total Axle Count	N 4
RRE00	Segment ID	AN 3
		_

RRE01	Sequence Number	N 3
RRE02	Equipment Group Code	A 1
RRE03	Owner Code	A 4
RRE04	Owner Equipment Number	N 10
RRE05	Orientation	A 1
RRE06	Reserved	AN 1
RRE07	Axle Conversion Code	A 1
RRE08	Tag Status	A 1
RRE09	Tag Detail Status	A 1
RRE10	Hand Shakes Antenna 0	N 2
RRE11	Hand Shakes Antenna 1	N 2
RRE12	Speed of Vehicle	N 3
RRE13	Axle Count	N 3
RRE14	Platform Count	N 3

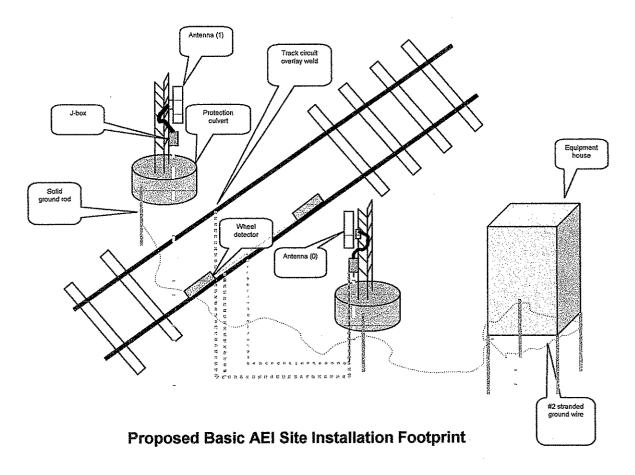
In addition to the message header and equipment record detailed above, the AEI site is capable of detecting and reporting on major health conditions via a separate maintenance message. The self-diagnostic feature monitors the performance of all sub systems. Additional analysis can be calculated based on the equipment records for trend analysis.

Unit Startup	Normal Startup - hard reset	Ν
General Info.	Informational or diagnostic message	Ν
Presence Startup	Presence established by SOTC and/or wheel sensors	N
Presence Clear	SOTC clears and/or wheel detectors inactive	N
Modem Connected	Successful connection to host	N
Response Match	Host response matched that expected	N
No Remote Response	No response from host	N
No Response Match	Response received but no match w/ that expected	N
Line Busy	Dialed number busy	N
Data Accepted	Successful transaction with host	N
AC Pwr Restored	AC restored from Failed state	N
No Dial Tone	No dial tone detected by modem	W
No Answer	Dialed number failed to answer	W
Host Time Sync	Synchronized time with that provided in host response	N
Host Time Invalid	Error detected in time provided in host response	Ν
Record Complete	Consist data processing complete	N
Presence Active	Indicates that a train was present at the time that a maintenance was scheduled to be delivered. Where retries are required mesbe queued only on the first attempt.	W
AC Pwr Off	AC power is off - duration not yet long enough to flag failure.	W
Low Battery	Battery voltage is low – duration not yet long enough to flag failu	W
AC Arrestor Failure	AC arrestor indicates damaged state.	F
AC Arrestor Restored	AC arrestor indicates recovery from damaged state	F
Low Battery Restored	Battery voltage restored from critical level	F
Low Battery Failure	Battery voltage at critical level for excessive time.	F
AC Pwr Failure	System running on battery, ac power lost	F

Wheel Det Failure	Wheel detector failure – stuck on/off or activity differential from c	F
Antenna Failure	Tags no longer being read by antenna/reader module	F
Modem Com Timeout	Modem failed serial comm.s self test	W
Host Connect Failure	Failed to connect with host after 5 attempts	F
Spontaneous Reboot	Reboot occurred	F
Pres Circuit Restored	Presence circuit has been restored from failed state – stuck on/c	F
Wheel Det Restored	Wheel detector recovered from stuck on condition	W
Wheel Det Warning	Wheel detector showing signs of instability	W
Antenna Fail Warning	Low tag reads from specified Reader	W
AEI Reader Failures	Specified reader not responding to commands	F
AEI Reader Restored	Communications with specified reader restored	F
Pres Circuit Failure	Presence circuit stuck on/off	F

Meeting the AAR standards makes the system interoperable with SBVR connecting carriers. The proposed AEI Systems must have the capability to send data to multiple host computer systems, (CSX) in this case and the SBVR Front End Processor.

Show below is the proposed example of a basic AEI site installation footprint of a single track:



#### AEI Systems will have the following minimum requirements:

- 1. System must have minimum operating and performance characteristic of the Southern Technology SmartScan AEI Reader or equivalent.
- 2. System must be able to handle train speeds up to 30mph.
- 3. Software algorithms must be able to handle the following car movements over the site through, stop and go, flat switching and train building movements and in some cases produce two lists listing equipment on both sides of the site when total movement is completed.
- 4. The AEI system must have the capability to send data to multiple-host computer systems.
- 5. Provide captured data in "clean list" logic, that is the ability to recognize stops, starts, and reversals in front on the antenna, but only transmitting a single listing of each railcar in the train, in the original direction of the train, past the AEI site.
- 6. Ability of the system to report all captured data in the standard AAR T-94 format.
- 7. Ability of the system to handle all standard equipment axle patterns including intermodal.

#### AEI Systems will include the following hardware or equivalent:

- 1. Two (2) antennas, mounting and protection hardware for antenna
- 2. PTMW 4x6 Bungalow or equivalent
- 3. SmartScan AEI reader/tag decoding hardware of equivalent
- 4. Cabling between the antennas and the AEI reader
- 5. Tiefenbach or equivalent wheel detectors to determine axle count and train movement
- 6. Sold State Overlay Track Circuit (Zepic) to sense train presence
- 7. Multi-Tech Modem or equivalent communication device to transmit captured tag data
- 8. Surge protection for antennas, commercial power, transducers, and communication devices
- 9. Minimum 24-hour battery backup
- 10. Site drawings along with operational, installation, and maintenance manuals, must be included with bid, may be supplied on a CD

#### AEI Systems Installation Requirements will consist of the following:

- 1. In order to reduce the overall cost, SBVRR will participate in the overall installation process by being responsible for the following:
  - a) Receiving of equipment
  - b) Delivery of equipment to work sites
  - c) Setting of buildings
  - d) Back hoe (1' bucket, extend-a-hoe, four wheel drive)
  - e) Back hoe operator
  - f) Power and phone to buildings
  - g) Boring of roadbed
  - h) Rock and fill
  - i) Site preparation
  - j) Flag protection
  - k) Access to site location
- 2. For system installation all bidders should select a qualified installer who has experience in installing AEI Systems, necessary tools, and capability of doing system turn-on, system set up, trouble shooting, and training of SBVRR employees.

Agency\_\_\_ REQ.P.O#\_

BID I	BOND
KNOW ALL MEN BY THESE PRESENTS, That we, the un	ndersigned,
	, as Principal, and
of , , , a c	corporation organized and existing under the laws of the State of
with its principal office in the City of	, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of	(\$) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, o	our heirs, administrators, executors, successors and assigns.
The Condition of the above obligation is such that wherea Department of Administration a certain bid or proposal, attached he	s the Principal has submitted to the Purchasing Section of the ereto and made a part hereof, to enter into a contract in writing for
NOW THEREFORE,	
hereto and shall furnish any other bonds and insurance required by agreement created by the acceptance of said bid, then this obligation force and effect. It is expressly understood and agreed that the lia exceed the penal amount of this obligation as herein stated.	bility of the Surety for any and all claims hereunder shall, in no event,  agrees that the obligations of said Surety and its bond shall be in no
•	eunto set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these	
day of, 20	
Principal Corporate Seal	(Name of Principal)
	D.
	By(Must be President or Vice President)
	(Title)
Surety Corporate Seal	(Name of Surety)
	Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.

(B)

AGENCY\_\_ RFQ/RFP#\_

#### **BID BOND PREPARATION INSTRUCTIONS**

		Bid Bon	
(A)	WV State Agency	KNOW ALL MEN BY THESE PR	ESENTS, That we, the undersigned,
	(Stated on Page 1 "Spending Unit")	as Principal, and (F)	, <u>(E)</u>
	Request for Quotation Number (upper	as Principal, and (F)	of <u>(G)</u>
	right corner of page #1)	(H) , a corporation or	ganized and existing under the laws
(C)	Your Company Name	of the State of with its	principal office in the City of
(D)	City, Location of your Company	(J) , as Surety, are he	eld and firmly bound unto The State
(E)	State, Location of your Company	of West Virginia, as Obligee, in the penal su	m of (K)
(F)	Surety Corporate Name	(\$ (L) ) for the payment	of which, well and truly to be made,
(G)	City, Location of Surety	we jointly and severally bind ourselves, our	neirs, administrators, executors,
(H)	State, Location of Surety	successors and assigns.	to a to conduct that and a conduct the Daire aims.
(I)	State of Surety Incorporation		ion is such that whereas the Principal
(J)	City of Surety Incorporation	has submitted to the Purchasing Section of the	ne Department of Administration
(K)	Minimum amount of acceptable bid	a certain bid or proposal, attached hereto and	i made a part hereof to enter into a
	bond is 5% of total bid. You may state	contract in writing for	
	"5% of bid" or a specific amount on	(M)	
	this line in words.		
(L)	Amount of bond in figures	NAME OF THE PROPERTY OF THE PR	
(M)	Brief Description of scope of work	NOW THEREFORE.	
(N)	Day of the month	(a) If said bid shall be rejected, or	
(O)	Month	(b) If said bid shall be accepted an	
(P)	Year	contract in accordance with the bid or propo any other bonds and insurance required by the	
(Q)	Name of Corporation	other respects perform the agreement created	
(R)	Raised Corporate Seal of Principal	this obligation shall be null and void, otherw	u by the acceptance of salu old them
(S)	Signature of President or Vice	force and effect. It is expressly understood	and agreed that the lightlity of the
(777)	President	Surety for any and all claims hereunder shall	l in no event exceed the nenal
(T)	Title of person signing	amount of this obligation as herein stated	i, ii no event, exceed the penal
(U)	Raised Corporate Seal of Surety	The Surety for value received, her	ehy stimulates and agrees that the
(V)	Corporate Name of Surety	obligations of said Surety and its bond shall	be in no way impaired or affected by
(W)	Signature of Attorney in Fact of the	any extension of time within which the Obli	gee may accept such hid: and said
MOTE.	Surety Dated, Power of Attorney with Raised	Surety does hereby waive notice of any such	
NOTE:	Surety Seal must accompany this bid		oal and Surety have hereunto set their
	bond.	hands and seals, and such of them as are con	
	bona.	seals to be affixed hereto and these presents	
		this (N) day of (O)	
		(17) (17)	
		Principal Corporate Seal	(Q)
		1 morphi work work	(Name of Principal)
		(R)	By(S)
		()	(Must be President or
			Vice President)
			<b>(T)</b>
			Title
		(U)	<del></del> -
		Surety Corporate Seal	(V)
			(Name of Surety)
			` **
			(W)

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised Corporate Seals must be affixed and a Power of Attorney must be attached.

Attorney-in-Fact

RFQ	No.	

## STATE OF WEST VIRGINIA Purchasing Division

## **PURCHASING AFFIDAVIT**

#### **VENDOR OWING A DEBT TO THE STATE:**

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

### PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

#### **ANTITRUST:**

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature:	Date: