



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
RJCMNT007

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN ABBOTT 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

REG'L JAIL & CORR'L AUTH'Y
 CENTRAL REGIONAL JAIL

300 DAYS DRIVE
 SUTTON, WV
 26601 558-2110

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/15/2009				

BID OPENING DATE: 04/28/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
CHANGES TO THE SPECIFICATION AS PER THE ATTACHED						
CHANGE THE BID OPENING DATE FROM 4/21/09 TO 4/28/09 AT 1:30PM.						
0001	1	LS		910-66		
ROOF REPLACEMENT						
***** THIS IS THE END OF RFQ RJCMNT007 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

ADDENDUM NO. 2
RJCMNT007

April 15, 2009

RE: Roof Replacement For
Central Regional Jail
Architect's Project No. 0909

TO: Prospective Bidders

FROM: ZMM, Inc. Architects & Engineers

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND
ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

See Addendum No. 2 for the captioned project with State RFQ No. RJCMNT007 as issued by the State Of West Virginia Department Of Administration Purchasing Division as attached.

PRE-BID MEETING SIGN-IN SHEETS ATTACHED TO THIS ADDENDUM

CHANGES TO SPECIFICATIONS:

1. REPLACE Bid Form dated 03/18/09 with new Bid Form dated 4/10/09 as attached to this Addendum.
2. Add Section 01270 – Unit Prices as attached to this Addendum.
3. Section 07531 – Make the following revisions:
 - A. DELETE Subparagraph 1.2.B.4.
 - B. ADD Paragraph 2.6 to read as follows:

2.6 ROOF INSULATION

- A. General: Provide preformed roof insulation boards that comply with requirements and referenced standards, selected from manufacturer's standard sizes and of thicknesses indicated.
- B. Polyisocyanurate Board Insulation: ASTM C 1289, Type II, felt or glass-fiber mat facer on both major surfaces.
 1. Manufacturers:
 - a. Carlisle SynTec Incorporated.
 - b. Firestone Building Products Company.
 - c. Johns Manville International, Inc.

2. Total R-value of roof assembly shall be a minimum as follows, installed in 2 layers.
 - a. Minimum Aged R-value: 20.
3. Provide preformed saddles, crickets, tapered edge strips, and other insulation shapes where indicated for sloping to drain. Fabricate to slopes indicated.
- C. Mechanically Fastened Insulation: Install each layer of insulation and secure to deck using mechanical fasteners specifically designed and sized for fastening specified board-type roof insulation to deck type.
 1. Fasten insulation according to requirements in FM Approvals' "RoofNav" for specified Windstorm Resistance Classification.
 2. Fasten insulation to resist uplift pressure at corners, perimeter, and field of roof.
- D. Install tapered insulation on bottom layer of insulation, under area of roofing to conform to slopes indicated.
- E. Install one or more layers of insulation under area of roofing to achieve required thickness. Where overall insulation thickness is 2 inches or greater, install 2 or more layers with joints of each succeeding layer staggered from joints of previous layer a minimum of 6 inches in each direction.
- F. Trim surface of insulation where necessary at roof drains so completed surface is flush and does not restrict flow of water.
- G. Install insulation with long joints of insulation in a continuous straight line with end joints staggered between rows, abutting edges and ends between boards. Fill gaps exceeding 1/4 inch with insulation.
 1. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.

CHANGES TO DRAWINGS:

1. See Sheet A-1R1 with revisions dated 4/14/09 as attached to this Addendum.

<i>Attachments:</i>	<i>Pre-Bid Meeting Sign-In Sheets</i>	<i>2 pages</i>
	<i>Bid Form dated 4/10/09</i>	<i>3 pages</i>
	<i>Specification Section 01270</i>	<i>2 pages</i>
	<i>Sheet A-1R1</i>	

BID FORM

DATED: _____
(Bidder to insert date bid submitted)

SUBMITTED BY: (Name and Address)

SUBMITTED TO: State of West Virginia
Department Of Administration
Purchasing Division

The undersigned, being familiar with local conditions affecting the cost of the work and the contract documents, including Instructions to Bidders, Bid Form, General Conditions, Drawings, and Specifications and any Addenda issued, hereby propose to perform everything required to be performed and to provide and furnish all the labor, materials, tools, expendable equipment and all services necessary to complete in a workmanlike manner all the work required for the:

ROOF REPLACEMENT FOR CENTRAL REGIONAL JAIL SUTTON, WEST VIRGINIA

all in accordance with the drawings and specifications as prepared by ZMM, Inc., 222 Lee Street West, Charleston, West Virginia 25302, as follows:

TOTAL BASE BID:

For the sum of: _____
_____ (\$_____).

ALTERNATES:

The stated Base Bid is subject to the following additions or deductions for Alternates which the Owner may select. ('Provide' means 'furnish and install.' Include in bids below all related coordination and modification requirements associated with the Work of each Alternate.)

Alternate Bid No. 1 – Provide Painting of metal roof where indicated on Drawings and as specified.

ADD the sum of: _____
_____ (\$_____).

Alternate Bid No. 2 – Provide 2250 linear feet of concrete walkway pavers along perimeter of building where indicated on Drawings and as specified.

ADD the sum of: _____
_____ (\$_____).

UNIT PRICES:

The contract sum shall be subject to the following Unit Prices for quantities which may be increased from the stated allowance. These Unit Prices include all materials, shipping, installation, tax, and contractor markup. Unit Prices may be stipulated in figures only.

Unit Price No. 1 – New Roof Ballast

Base Bid is to include an allowance to provide 45 tons of new gravel ballast as specified.

For new gravel ballast in excess of the stated allowance:

ADD \$ _____/Ton

Unit Price No. 2 – New Concrete Walkway Pads

Base Bid is to include an allowance for 420 linear feet of new concrete walkway pads as specified.

For additional concrete walkway pads in excess of the stated allowance:

ADD \$ _____/Linear Foot

Unit Price No. 3 – New Galvanized Metal Cleats For Re-Installation of Existing Metal Coping

Base Bid is to include an allowance for the replacement of 670 Galvanized Metal Cleats as specified.

For additional Galvanized Metal Cleats in excess of the stated allowance:

ADD \$ _____/Metal Cleat

Unit Price No. 4 – New Roof Insulation

For replacement of existing roof insulation with new roof insulation as specified:

ADD \$ _____/Cubic Foot

If awarded contract on Base Bid, I (we) agree to perform the work to completion and ready for occupancy and use no later than _____. The Bidder understands that the Owner may retain a sum as set forth in Article 9, Paragraph 9.11 - "Liquidated Damages," of the Supplementary Conditions, for each day thereafter, Sundays and holidays included, that the Work remains uncompleted, such sum is agreed upon as the proper measure of liquidated damages which the Owner will sustain per diem by the failure of the Contractor to complete the Work in the stipulated time, and the sum is not to be construed in any sense a penalty.

It is hereby certified that the undersigned is the only person(s) interested in this proposal as principal, and the proposal is made without collusion with any person, firm, or corporation. Bidder hereby agrees to execute the contract and furnish surety company bonds, in the forms incorporated in the contract documents, in the amount of one hundred (100%) percent of the contract price for performance, including maintenance, and for payment for labor and materials, respectively at the time required by the bidding documents, and to begin work within five (5) days following receipt of Notice to Proceed.

Bidder guarantees that, if awarded the contract, he will furnish and deliver all materials, tools, equipment, tests, transportation, secure all permits and licenses, and perform all labor, superintendence and all means of construction, pay all fees, except those specifically excluded in the Project Manual and do all incidental work to execute, construct, and finish the work in an expeditious, substantial, and workmanlike manner, in accordance with the contract documents to the complete satisfaction and acceptance of the Owner, for the prices stated.

It is understood that the Owner reserves the right to reject any/or all proposals, or part thereof or items therein, and to waive technicalities as required for the best interests of the Owner.

Liquidated damages will be assigned at the rate of \$500 per day for every calendar day, beyond the time period stated herein, that the work of this contract remains incomplete.

THE CONTRACT AMOUNT STATED ABOVE INCLUDES ALL APPLICABLE SALES TAXES, EXCISE AND OTHER TAXES FOR MATERIALS AND APPLIANCES SUBJECT TO AND UPON WHICH TAXES ARE LEVIED.

The undersigned agrees that the contract documents are incorporated herein by reference and shall be construed to be part thereof, with the same affect as if such were repeated at length herein, or where physically attached hereto. The undersigned further certifies that: (1) this proposal is genuine and is not sham, collusive, or fraudulent; (2) this proposal is not made in the interest or in behalf of any person other than the undersigned; (3) the undersigned has not sought in any manner, by collusion or otherwise, to secure any advantage over any other bidders.

SIGNATURE OF BIDDER:

Firm: _____

By: _____

Address: _____

Title: _____

Address: _____

Phone: _____

END OF BID FORM

SECTION 01270 - UNIT PRICES**PART 1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.
- B. Related Sections:
 - 1. Section 01250 "Contract Modification Procedures" for procedures for submitting and handling Change Orders.
 - 2. Section 01400 "Quality Requirements" for general testing and inspecting requirements.

1.3 DEFINITIONS

- A. Unit price is an amount incorporated in the Agreement, applicable during the duration of the Work as a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

1.4 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- B. Measurement and Payment: Refer to Part 3 of this Section for work that requires establishment of unit prices as well as for methods of measurement and payment for unit prices.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION**3.1 SCHEDULE OF UNIT PRICES****A. Unit Price 1: New Roof Ballast**

1. Description: Installation of new gravel ballast as specified.
2. Unit of Measurement: Per Ton of Gravel Ballast Installed.
3. Refer section 07531 – EPDM Membrane Roofing.

B. Unit Price No. 2: New Concrete Walkway Pads

1. Description: Installation Of New Concrete Walkway Pads as specified.
2. Unit of Measurement: Per Linear Foot of Completed Concrete Walkway Pads.
3. Refer section 07531 – EPDM Membrane Roofing.

C. Unit Price No. 3: New Galvanized Metal Cleats

1. Description: New Galvanized Metal Cleats For Re-Installation Of Existing Metal Coping.
2. Unit of Measurement: Per Metal Cleat.
3. Refer Section 07620 – Sheet Metal Flashing and Trim.

D. Unit Price No. 4: New Roof Insulation

1. Description: Replacement of existing roof insulation where authorized by Architect.
2. Unit Of Measurement: Per Cubic Foot Of Roof Insulation.
3. Refer Section 07531 – EPDM Membrane Roofing.

END OF SECTION

CENTRAL REGIONAL JAIL ROOF REPLACEMENT #0909
PRE-BID MEETING SIGN-IN SHEET
APRIL 9, 2009 - 11:00 A.M.

PLEASE PRINT

NAME: MARK EPLING
FIRM: ZMM ARCHITECTS & ENGINEERS
ADDRESS: 222 LEE ST. W.
CHARLESTON, WV 25302
PHONE: 304 342 0159 FAX: 304 345 8144

NAME: Pat Haden
FIRM: Tri-State Roofing & Sheet Metal Co.
ADDRESS: P.O. Box 1231
Charleston, WV 25324
PHONE: 304 755-8135 FAX: 304 755-5075

NAME: RANDY ROGERS
FIRM: MURRAY SHEET METAL
ADDRESS: 3112 SEVENTH ST.
PARKERSBURG WV 26104
PHONE: 304-422-5431 FAX: 304-428-4623
randy@murraysheetmetal.com

NAME: GARY ZADAE
FIRM: KALKREUTH ROOFING
ADDRESS: 40-111st
WHEELING, WV 26003
PHONE: 304 232-8540 FAX:

NAME: Garrett Richards
FIRM: Kalkreuth Roofing
ADDRESS: 41 40th St
Wheeling, WV 26003
PHONE: 3042328540 FAX: 3042328552

PLEASE PRINT

NAME: Paul Nichols
FIRM: Sutter Roofing
ADDRESS: PO Box 2036 Cks Wv 26302
PHONE: 304-624-6565 FAX: 304-622-3637

NAME: SHANE ABSHIRE
FIRM: BOGGS ROOFING
ADDRESS: PO Box 7455
HUNTINGTON, WV 25776
PHONE: 304-429-4233 FAX: 304-429-2811

NAME: Eugene Ochup
FIRM: N.F. Mansuetto & Sons, Inc.
ADDRESS: 116 Wood St
Martins Ferry, OH 43935
PHONE: 740-633-7320 FAX: 740-633-7322

NAME: George Weber
FIRM: G+W Roofing & Construction Inc
ADDRESS: 672 Christy Rd
Eighty Four, PA 15330
PHONE: 724-229-8707 FAX: 724 229-8709

NAME: David E. Long
FIRM: Central Reg. Jail
ADDRESS: 300 Days Drive
Sutton WV 26601
PHONE: 304-765-7904 FAX: 304-765-3341

CENTRAL REGIONAL JAIL ROOF REPLACEMENT #0909
PRE-BID MEETING SIGN-IN SHEET
APRIL 9, 2009 - 11:00 A.M.

PLEASE PRINT

NAME: CHILTON LILLY
FIRM: W.V. REGIONAL JAIL AUTH
ADDRESS: 1325 VA. ST EAST
CHARLESTON WV 25301
PHONE: 304 558 2110 FAX: 304 558-7299

NAME: Shannon Markle
FIRM: Central Regional
ADDRESS: 300 Days Drive
Sutton WV 26601
PHONE: 304-765-7904 FAX: 304-765-3341

NAME: _____
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