



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 LSH90073

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 ROBERTA WAGNER  
 304-558-0067

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES  
 LAKIN HOSPITAL  
 1 BATEMAN CIRCLE  
 LAKIN, WV  
 25287 304-675-0860

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/30/2008				

BID OPENING DATE: 11/13/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1 1. QUESTIONS AND ANSWERS ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. EXHIBIT 10  REQUISITION NO.: LSH90073  ADDENDUM ACKNOWLEDGEMENT  HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.  ADDENDUM NO.'S: NO. 1 ..... NO. 2 ..... NO. 3 ..... NO. 4 ..... NO. 5 .....  I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.  VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
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	1 BATEMAN CIRCLE LAKIN, WV
	25287
	304-675-0860

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: 11/13/2008      BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE ..... COMPANY ..... DATE</p> <p>REV. 11/96</p> <p>END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		936-73		
PATIENT WANDERING SYSTEM						
***** THIS IS THE END OF RFQ LSH90073 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE \_\_\_\_\_ TELEPHONE \_\_\_\_\_ DATE \_\_\_\_\_

TITLE \_\_\_\_\_ FEIN \_\_\_\_\_ ADDRESS CHANGES TO BE NOTED ABOVE

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**ADDENDUM LSH90073****QUESTIONS ASKED, BY VENDORS PRESENT, DURING THE PRE-BID CONFERENCE (held 10/24/08 at Lakin Hospital)**

1. Will this be a new system or an add-on to existing system?

ANSWER: This will be an entirely new system.

2. How will lines/wires be run?

ANSWER: Walls are plaster over drywall. We have drop ceilings and wires can be run from the ceiling.

3. Will contractor be responsible for tying into the fire alarm panel?

ANSWER: Yes, the contractor will be responsible for tying into the fire alarm panel.

4. Fifty (50) transmitters are requested in the specs. Are there that many currently being used?

ANSWER: No, but the number fluctuates with residents being admitted, discharged, transferred, etc.; we do not want to be without needed transmitters.

**QUESTIONS ASKED BY SECURE CARE SYSTEMS, INC. (by letter dated 10/27/08)**

1. "We will need a 110 VAC power supply, either at a central location or at each door, this is to be done by other."

ANSWER: Facility will supply needed 110 VAC power supply at each door.

2. "Which door locations will need an outside re-entry keypad?"

ANSWER: Re-entry keypads will be needed for two external doors; front and back.

3. "Locks that are currently located at the Front and Rear Doors, can we use them with our equipment?"

ANSWER: No, current locks will not be used with new equipment.

4. "Front Door has an extra sounder located in the hallway, that is not in the specs, would you like that to be added?"

ANSWER: Yes, an extra sounder will be needed in the hallway.

Mandatory Vendor Pre-Bid Conference for  
LSH90073 Patient Wandering System

SIGN IN SHEET

Please Print

Page \_\_\_\_\_ of \_\_\_\_\_  
Date: 10/24/2008 at 10:00 AM

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD.  
FIRM & REPRESENTATIVE NAME MAILING ADDRESS

TELEPHONE & FAX NUMBERS

Company:	Newtech System	PHONE	606-325-0306
Rep:	Zoey Felibbaum	TOLL FREE	
Email Address:	dfelibaum@newtechashland.com	FAX	606-325-0308
Company:	Secure Care Systems	PHONE	573-673-0581
Rep:	Tom Granberry	TOLL FREE	
Email Address:	WTRNDK1@USN.com	FAX	440-234-3953
Company:	MOUNTAIN STATE BUILDING AUTOMATION	PHONE	304-984-0415
Rep:	CRAG CARTER	TOLL FREE	
Email Address:	ccarter@masonbarr.com	FAX	304-984-0124
Company:		PHONE	
Rep:		TOLL FREE	
Email Address:		FAX	
Company:		PHONE	
Rep:	OFFICE OF DIRECT PURCHASING	TOLL FREE	
Email Address:	62 S W 62 100 BLDG	FAX	

RECEIVED



**NEWTech**  
SYSTEMS INC

Healthcare Communications  
Educational & Multimedia  
Surveillance & Security  
Professional Audio  
Fire Alarm

**Doug Fellabaum**

PO Box 2378  
1744 Winchester Avenue  
Ashland, KY 41105-2378  
Phone: 606-325-0306  
Fax: 606-325-0308  
Cell: 606-547-8009  
dfellabaum@newtechashland.com

**Secure Care Systems.**

www.securecare-usa.com

**Vancare Lifts & Camera Systems**

**Tom Giannetti**

Regional Representative

Home: 513-625-4836

Office: 440-826-0324

Fax: 440-234-3953

Secure Care Health Systems, Inc.

6656 State Route 727

Goshen, OH 45122

MOUNTAIN STATE BUILDING AUTOMATION

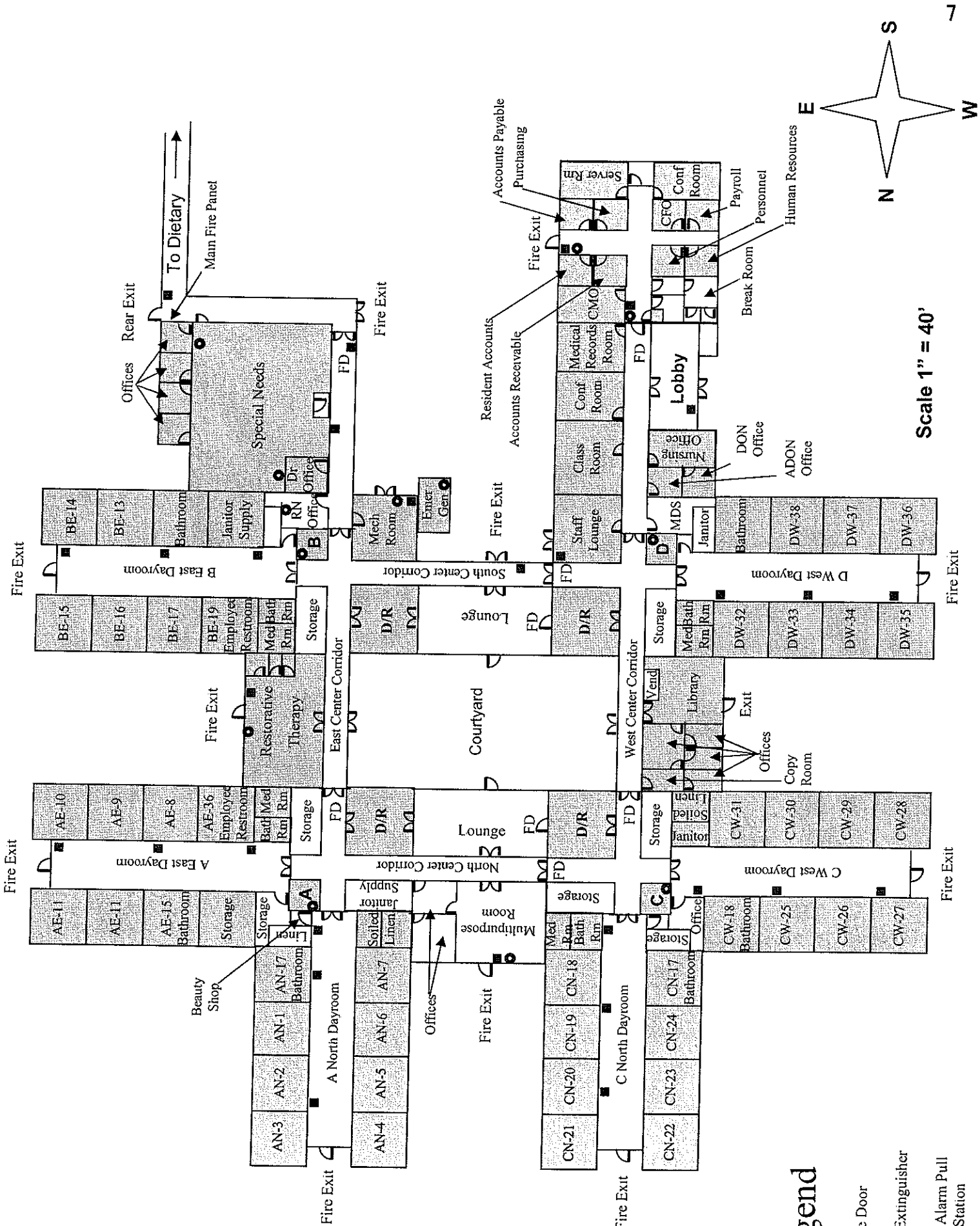
**CRAIG CARTER**

*Vice President - Operations*

6444 Sissonville Dr., Sissonville, WV

phone (304) 984-0415

e-mail ccarter@msbautomation.com



# Legend

- FD-Fire Door
- Fire Extinguisher
- Fire Alarm Pull Station

Scale 1" = 40'

