



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
LAUNDRY09

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JO ANN ADKINS
 304-558-8802**

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

PROPERTY

SHIP TO

**ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/15/2008				

BID OPENING DATE: **08/12/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION FOR A BLANKET OPEN-END STATEWIDE CONTRACT TO PROVIDE LAUNDRY MATERIALS, DISPENSING EQUIPMENT AND TECHNICAL SERVICES TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS. INQUIRIES WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON THURSDAY, JULY 31, 2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER AND EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: JO ANN ADKINS DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305 FAX: 304-558-4115 EMAIL: JO.A.ADKINS@WV.GOV ATTACHMENTS TO THIS RFQ: 1. LAUNDRY09 SPECIFICATIONS, CONDITIONS AND REQUIREMENTS, 4 PAGES, DATED 07/15/2008. 2. PRODUCT SPECIFICATIONS, 6 PAGES. 3. LAUNDRY09 PRICING PAGES, 1 PAGE, DATED 07/15/2008. 4. INFORMATION PAGE, 1 PAGE, DATED 07/15/2008. 5. LAUNDRY09 USER LIST, 1 PAGE. 6. PURCHASING AFFIDAVIT, 1 PAGE.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **West Virginia Alcohol & Drug-Free Workplace Act:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



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0001	1	EA		505-33		
DETERGENTS, SPECIAL FORMULA (LAUNDRY) EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.						

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<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p>						

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<p>REV. 04/11/2001</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4)</p>						

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<p>YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH</p>						

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<p>PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p>						

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<p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: LAUNDRY09</p> <p>BID OPENING DATE: 08/12/2008</p> <p>BID OPENING TIME: 1:30PM</p>						

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PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- CONTACT PERSON (PLEASE PRINT CLEARLY): ----- ***** THIS IS THE END OF RFQ LAUNDRY09 ***** TOTAL: _____						

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Mandatory Requirements of Contractor

1. Contractor shall have a minimum of five years experience in the production of commercial laundry materials for use in health care facilities.
2. Contractor should employ a nationally certified laundry technician as per the National Association of Institutional Linen Managers to perform the technical services of the contract.
3. Contractor must have successful experience in reducing energy consumption with the usage of low temperature detergents.
4. Contractor shall provide laboratory services for the testing of linens.
5. Contractor shall provide a detailed description of the inspection services performed by the laundry technician.

General Conditions

1. Only commercial products that have been used for a minimum of five years shall be considered.
2. All delivered materials must be labeled clearly; all materials shall be packaged in suitable storage containers to protect against high humidity. Powdered materials shall be a homogenous solution and shall not gel or settle out during storage.
3. All materials shall be packaged in suitable storage containers to protect against high humidity.
4. The vendor shall maintain both the liquid and solid dispensing equipment. Upon completion of the contract, the dispensing equipment shall remain on the facility site until the succeeding vendor assumes the supply for the facility.
5. Should the products fail to achieve a consistently high performance level at the usage cost as bid, the contractor shall remove all unused material from the state facilities and refund the original cost of material to the facility.
6. All prices shall be quoted as F.O.B. shipping destination. The minimum order for prepaid shipping to one, in-state destination shall be \$200.00 for orders less than \$200.00 the vendor may add actual transportation costs (prepaid) to the invoice as a separate item. The shipping units

may purchase less than contract minimum from another source pursuant to procedures prescribed by the Purchasing Division.

7. It is preferred that deliveries be made within 10 days after receipt of order (ARO). Deliveries longer than 14 days shall be considered unsatisfactory. Bids which specify a shipping date of over 14 days ARO may be disqualified.
8. Contractor is required to identify the nationally certified laundry technician(s) on the attached information sheet.

Responsibilities of the Laundry Technician

The nationally certified laundry technician is required to provide the following services:

1. Laundry technician will (a) instruct laundry personnel in the correct application of laundry materials; (b) develop wash formula to achieve cleanliness of linen at the least material cost; (c) demonstrate energy cost savings of low temperature laundry products; (d) conduct the regular inspections of the washrooms; and (e) submit written reports to the facility after each inspection.
2. At least once per month, the laundry technician shall inspect each participating facility. During the inspections, the laundry technician shall test the wash formula concentrations (titration test and ph levels), water temperature and levels, identify energy savings if available, and report any equipment deficiencies to the laundry supervisor and to the Purchasing Division of the Department of Administration.
3. Laundry technician shall survey the facilities laundry materials requirements and develop wash formulas capable of providing high levels of cleanliness. Formula shall identify the amount of product and the parts per million of the product in the wash wheel, water level and temperature, and length of the wash cycles in minutes.
4. In addition, when requested and within twenty-four hours of such request, the technician shall make service calls to handle problems requiring attention and correction.

Special conditions:

Some of the participating facilities are correctional institutions. For the safety of the technician and security of the institution, the following measures are required:

1. The technician shall be required to obtain a proper identification card before entering the work area. The facility shall furnish the ID.
2. All persons, vehicles, food containers, tool boxes, etc. are subject to search before entering the premises.
3. Technicians or other employees of vendor shall not be permitted to have any dealings or agreements of any kind with inmate personnel.
4. Certain items, which will be detailed by each facility, i.e., alcoholic beverages, firearms, certain knives, etc. are strictly prohibited. If any of these items are found in the possession of any technician, he/she will be immediately ejected from the premises, or held for arrest, and any such contraband items seized.
5. Extraordinary precautions must be observed to secure all tools and prevent them from falling into the hands of inmate personnel.
6. Technicians shall be restricted to only those areas where it is necessary for the performance of the work and are not permitted in any other locations without prior consent from the warden or his representative.

Correctional facilities desire a system of material delivery which eliminates or greatly minimizes inmate contact and access to laundry cleaning materials. A system of solid materials and compatible delivery system is desired.

Solid Delivery System Minimum Specifications

1. A minimum of three products must be dispensed directly from their shipping cartons.
2. One dispenser must serve a minimum of two machines with a single hose to each machine, unless the facility otherwise directs.
3. Must have computer controlled dispensing with a minimum of 16 customized formulations capability.
4. System must be capable of producing a productivity report and current dispensing data.
5. Must have an automatic "out of product" alarm, alerting operators to replace materials when needed.

6. Dispensing cabinet totally enclosed with a tamper resistant lock.
7. System must operate on 120 V/AC and an approved vacuum breaker.

Contractor's products shall provide consistent high quality performance in the cleaning of linen within the usage costs as bid. Failure to provide consistent high quality cleaning of linen will result in cancellation of all items on this contract.

Evaluation of Bids

Contractor should provide a manufacturer's recommended usage rate/cost per 100 lbs of medium to heavy soiled linen. Bids may not be evaluated without the manufacturer's publication verifying the usage rate. Contractor shall complete the requested information for each item listed on the pricing page and must be specific on all responses.

Reporting Requirements

Successful vendor shall be required to submit quarterly reports on sales volume (by agency and by contract product) during the life of the contract. It is preferred that this report be an excel document and sent via email to

jo.a.adkins@wv.gov

If email reports are not possible, written reports must be mailed to:

Jo Ann Adkins
Purchasing Division
P. O. Box 50130
2019 Washington Street, East
Charleston, WV 25305

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 1: Built Synthetic Detergent, all purpose

Product must be a general purpose detergent for use in domestic type washing machines.

Must meet the following:

Active Alkalinity as NA_2O	Min. 45%
Contains	Fluorescent Brighteners
Solution PH	(0.5% Aqueous at 75 Degrees F) 11.0
Contains	Anionic and Nonionic Surfactant
Total active agent	(Detergents) Min. 9%
Total Phosphate content as P_2O_5	Max. 3.0%
Sodium Carbonate	Positive
Sodium Carboxymethylcellulose	Min. 1.0%
Shelf life	One year
Must be equal to	Empire 74278

ITEM 2: Laundry Detergent. Low Temperature

Product must be a concentrated non-ionic surfactant with Optical Brighteners.

Must meet the following:

Total Alkalinity as NA_2O	Max 5%
Carboxymethylcellulose	Positive
Optical Brighteners	Positive
Nonionic Detergent	Min. 7.5%
Combined Detergent	Min. 9.5%
Silicate Content (as SiO_2)	Max 5%
Phosphorus Content (as P_2O_5)	Min. 3.2% Max 8.7%
Effective Temperature Range	120° – 190° F
Shelf life	Two years.
Must be equal to:	Impax 74369

ITEM 3: Low Temperature Bleach

Product must be a concentrated powdered chlorine suitable for low temperature wash.

Must meet the following:

Chlorine Available	Min. 11.5%
Neutral Inorganic Salts	Max. 82%
Effective Temperature Range	120° – 190° F
Shelf life	120 days
Must be equal to	Cloreze 73200

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 4: High Temperature Detergent

Product must be a highly concentrated non-ionic surfactant with optical brighteners.

Must meet the following:

Alkalinity as NA_2O	Min. 43.0%
Nonionic & Anionic Detergents	Min. 9.0%
PH of	.5% Solution at 75° is 11.8
Must	Fluoresce under U.V. Light
Phosphate Content As P_2O_5	Min. 2%
Carboxymethylcellulose	Positive
Shelf life	One year
Must be equal to	Universal Detergent 74377 996

ITEM 5: Bleach, Chlorine, High Temperature

Product must be a highly concentrated powdered Chlorine.

Must meet the following:

Available Chlorine	Min. 11.5%
Phosphorus Compounds	None Present
Inorganic Salts	8.7% Max. Devoid of Sodium Chloride
Shelf Life	120 days
Must be equal to	Kinklor 70318

ITEM 6: Laundry Souring with Bluing

Product must be a high neutralizing sour.

Must meet the following:

Active Acidity of	97% Min.
Odor	Not offensive
Shelf life	Two years
Must be equal to	Econo Sour 71209

ITEM 7: Fabric Softener, Powdered

Product must be a highly concentrated liquid or powdered fabric softener and must exhaust itself completely on fabric in warm and cool water.

Must meet the following:

Quaternary Ammonium	Min. 7%
Odor	Pleasant Scent
Shelf life	Two years
Must be equal to	Tex Special 70086

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 8: Water Conditioner, Powdered

Product must be a concentrated water conditioning agent.

Must meet the following:

Total Alkalinity as NA_2O	Min. 16.5% - 5% Max
Total Phosphate content as P_2O_5	Max 2%
pH of	.1% Solution as 25° C is 9.6
Shelf life	Two years
Must be equal to	Penno Conditioner 71420

ITEM 9: Liquid Laundry Detergent, Low Temperature.

Product must be a concentrated anionic and nonionic detergent with optical brighteners.

Must meet the following:

Total Active Agent Content	Min. 24%
Effective Temperature Range	120° – 190° F
pH of Product	9.0 – 11.2
Specific Gravity at 25° C	1.0 – 1.04
Contains no	Aromatic or aliphatic Solvent
Must	Fluoresce under U.V. Light
Shelf life	Two years
Must be equal to	Turbo Drive 76302

ITEM 10: Liquid Laundry Alkali, Low Temperature

Product must be a concentrated alkaline builder.

Must meet the following:

Total Alkalinity as NA_2O	Min. 15%
pH of 0.5% Solution at 80° F	12.0 – 13
Effective Temperature Range	120° – 190° F
Specific Gravity at 25° C	1.260 to 1.270
Silicate Test	Positive
Shelf life	One year
Must be equal to	Turbo Power 76291

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 11: Liquid Bleach, Low Temperature

Product must be a concentrated liquid chlorine suitable for low temperature usage.

Must meet the following:

Chlorine by weight	Min. 10.0%
Odor	Chlorine
Iron	(as FE) 0.2 PPM Maximum
Effective Temperature Range	120° – 190° F
Shelf life	90 days
Must be equal to	Liquid Hi-Chlor 71043

ITEM 12: Liquid Laundry Detergent, High Temperature

Product must be a highly concentrated non-ionic detergent with optical brighteners.

Must meet the following:

Total Active Agents	Min. 18%
pH of product	Min. 12.0
Effective Temperature Range	120° – 190° F
Must	Fluoresce under U.V. Light
Specific Gravity of	1.0 to 1.02 at 77° F
Shelf life	Two years
Must be equal to	Turbo Lifter 7629

ITEM 13: Liquid Laundry Alkali, High Temperature

Product must be a highly concentrated alkaline Builder.

Must meet the following:

Total Alkalinity as NA_2O	20.2 – 21.0
Chelating Agency	Positive
Specific Gravity at 25° C	1.290 to 1.31
Shelf life	One year
Must be equal to	Turbo Charge II 74101

ITEM 14: Liquid Sour

Product must be a concentrated acid for us as a neutralizing agent.

Must meet the following:

Total Acidity of	10.0% calculated as HF
pH of Product	1% solution
Shelf life	Two years
Must be equal to	Turbolizer 76306

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 15: Fabric Softener

Product must be a highly concentrated fabric softener.

Must meet the following:

Active Agent	Min. 12.0% wt
pH of Product	5.0 – 8.0
Shelf Life	Two years
Must be equal to	Lemon Soft 75085

ITEM 16: Concentrated Solid Detergent

Must meet the following:

Active Alkalinity as NA_2O	Min. 35%
Contains Phosphates content as P_2O_5	Max. 3%
Sodium Hydroxide	Min. 45%
Detergents	Min. 15%
Contains	Anionic and nonionic surfactants
Contains	Optical Brighteners
Contains	Anti-Redeposition agents
Shelf life	Min. One year
Must be equal to	Solid Surge Plus 13102

ITEM 17: Concentrated Solid De-Stainer

Product must maintain its bleaching power throughout the whole capsule.

Must meet the following:

Sodium Dichloroisocyanurate Dihydrate	Min. 40%
Shelf life	Min. one year
Must be equal to	Solid Stain-A-Way 17103

ITEM 18: Solid Fabric Softener

Must meet the following:

Quaternary Ammonium	Min 12%
Sodium Bisulfate/Acidic Material	Min. 5%
Shelf life	Min. One year
Must be equal to	Solid Soft Plus NF 16875

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 19: Delimer

Must meet the following:

Flash Point	>100°C
Contains	28% Phosphoric Acid
Contains	5% – 20% Citric Acid
Safe Storage Temperature	<50°C
pH of Product	1 (100%)
Specific Gravity	1.205 (Water = 1)
Solubility	Easily soluble in cold water, hot water

ITEM 20: Laundry Detergent, Heavy Duty

Must meet the following:

Contains	35% Triphosphoric Acid, Pentasodium Salt
Contains	20% - 50% poly (oxy-1, 2-ethanediyl), .alpha.-(nonylphenyl)-.omega.-hydroxy- sodium carbonate
Contains	20% - 50% Sodium Carbonate
Flash Point	>100°C
pH of Product	10.7 to 11.7 [Conc. (%w/w): 1%]
Boiling/condensation point	>100°C (>212°F)
Solubility	Soluble in hot water. Partially soluble in cold water.
Odor	Fragrance-like
Safe Storage Temperature	<50°C

ITEM 21: Liquid Laundry Detergent

Contains	1 – 5% Ethyl alcohol/ethanol
Contains	1 – 5% Sodium Borate/Borax
Contains	0.5 – 1.5% 2-Amioethanol/ethanolamine
Flash Point	140°F
Boiling Point	205 -- 207°F
Specific Gravity (H ₂ O=1)	1.060 to 1.080
Vapor Pressure (mm Hg)	<29.4
Percent Volatile by Volume (%)	60.99% -- 61.66%
Solubility in Water	Completely Soluble
pH (10% solution)	8.1 to 8.5

**LAUNDRY09
PRODUCT SPECIFICATIONS**

ITEM 22: Fabric Softener Dryer Sheets

Suitable Extinguishing Media	CO ₂ , water or dry chemical may be used
Health Risk	Slight
Flammability	Slight
Reactivity	Not Significant

ITEM 23: Liquid Fabric Softener Finished Product

Contains	1 – 5% Ethanol
Flash Point	>82.7°C/>181°F
Suitable Extinguishing Media	CO ₂ , Water or dry chemical
Boiling Point	84.4°C -- 90°C/184°F -- 194°F
pH (1% solution)	2.8 – 3.2

LAUNDRY09 RFQ Pricing Page

Vendor: _____

Item #	Product / Description	Equal to Brand	Estimated Loads (100 lbs ea)	Brand Bid	Net Weight	*Usage (ounces) /CWT	Cost Per Usage1/C WT	Pkg Size	Price	Total
1	Built synthetic Detergent, all Purpose	Empire	125,000.00							
2	Laundry Detergent, Low Temperature	Impax	75,000.00							
3	Low Temperature Detergent	Coloreze	50,000.00							
4	High Temperature Detergent	Universal Detergent	60,000.00							
5	Bleach, Chlorine, High Temperature	Kinklor	65,000.00							
6	Laundry Sour With Bluing	Econo Sour	75,000.00							
7	Fabric Softener, Powdered	Tex Special	60,000.00							
8	Water Conditioner, Powdered	Pennsq Conditioner	125,000.00							
9	Liquid Laundry Detergent, Low Temperature	Turbo Drive	35,000.00							
10	Liquid Laundry Alkali - Low Temperature	Turbo Power	45,000.00							
11	Liquid Bleach, Low Temperature	Liquid Hi-Chlor	35,000.00							
12	Liquid Laundry Detergent, High Temperature	Turbo Lifter	70,000.00							
13	Liquid Laundry Alkali, High Temperature	Turbo Charge II	30,000.00							
14	Liquid Sour	TurboLizer	30,000.00							
15	Fabric Softener	Lemon Soft	75,000.00							
16	Concentrated Solid Detergent	Solid Surge Plus	75,000.00							
17	Concentrated Solid De-Stainer	Solid Stain-A-Way and Eco-Star Destainer	25,000.00							
18	Solid Fabric Softener	Solid Soft Plus NF	25,000.00							
19	Delimer	Clinging Lime Away	10,000.00							
20	Laundry Detergent, Heavy Duty	Solid Super Star	5,000.00							
21	Liquid Laundry Detergent, all Purpose, Residential size	Tide (or equal)	1,000.00							
22	Fabric Softener Dryer Sheets, Residential size	Bounce (or equal)	1,000.00							
23	Liquid Fabric Softener Finished Product, Residential size	Ultra Downy Concentrated	1,000.00							
* Cost to process 100 lbs. of medium to heavily soiled linen. Bidder must attach manufacturer's information substantiating cost shown.										

Signature _____

LAUNDRY09 Information Page

Contractor is required to identify the Nationally Certified Laundry Technician(s):

Name:		Name	
Address:		Address:	
Telephone #		Telephone #	

Complete the information below on the Contract Coordinator:

Name:	
Phone Number	
Fax Number:	
Email Address:	

References:

Company Name:	
Contact Name	
Phone Number:	

Vendor should provide information below documenting experience and ability to meet the requirements of the contract.

STATE OF WEST VIRGINIA	Cust Acct Nm
	LAKIN STATE HOSP
	1 Bateman Circle, Lakin, WV
	BLACKWATER LDG RESORT/LY
	Blackwater State Park, Davis, WV
	WV REG JAIL/SOUTH CENTRAL
	1001 Centre Way, Charleston, WV
	CENTRAL REGIONAL JAIL
	300 Days Drive, Sutton, WV
	EASTERN REGIONAL JAIL
	38 Grapevine Rd, Martinsburg, WV
	OHIO COUNTY CORRECTION
	1501 Eoff St., Wheeling, WV
	ST MARY'S CORR CTR/LY
	2880 N. Pleasants Hwy, St. Mary's, WV
	DRS INSTITUTE
	P. O. Box 1004, Institute, WV
	POTOMAC HIGHLAND REG JAIL/LY
	13 Dolan Drive, Augusta, WV
	ANTHONY CORRECTIONAL CTR
	HC 70 Box N1, White Sulphur Sprgs, WV
	WELCH COMMUNITY HOSP
	454 McDowell St., Welch, WV
	NORTH CENTRAL REGIONAL JAIL
	1 Lois Lane, Greenwood, WV
	JOHN MANSION SR HLTHCR CNTR
	401 Guffey St., Fairmont, WV
	WV INDUST HOME FOR YOUTH
	7 Industrial Blvd., Industrial, WV
	HUTTONSVILLE COR CTR
	Rt. 250 S Box 1, Huttonsville, WV
	PIPESTEM RESORT STATE
	State Rte 20, Pipestem, WV
	PRUNTYTOWN CORR CTR
	RR 4, Box 49A, Grafton, WV
	NORTHERN REG JAIL

		12th Graves Creek Rd, Moundsville, WV
		SOUTHERN REG JAIL
		1200 Airport Road, Beaver, WV
		LAKIN CORRECTIONAL FACILITY
		11264 Ohio River Road, West Columbia, WV
		JM CHICK BUCK BEE JUV CNTR
		1 Jerry Lane, Augusta, WV 26704
		WESTERN REGIONAL JAIL
		1 O'Haulon Place, Barboursville, WV
		GENE SPADARO JUVENILE/LY
		106 Martin Drive, Mount Hope, WV
		ROBERT L SHELL JUVENILE CTR
		2 Ohanlan Place, Barboursville, WV

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

VENDOR OWING A DEBT TO THE STATE:

West Virginia Code §5A-3-10a provides that: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate.

PUBLIC IMPROVEMENT CONTRACTS & DRUG-FREE WORKPLACE ACT:

West Virginia Code §21-1D-5 provides that: Any solicitation for a public improvement construction contract shall require each vendor that submits a bid for the work to submit at the same time an affidavit that the vendor has a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code. A public improvement construction contract may not be awarded to a vendor who does not have a written plan for a drug-free workplace policy in compliance with Article 1D, Chapter 21 of the West Virginia Code and who has not submitted that plan to the appropriate contracting authority in timely fashion. For a vendor who is a subcontractor, compliance with Section 5, Article 1D, Chapter 21 of the West Virginia Code may take place before their work on the public improvement is begun.

ANTITRUST:

In submitting a bid to any agency for the state of West Virginia, the bidder offers and agrees that if the bid is accepted the bidder will convey, sell, assign or transfer to the state of West Virginia all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the state of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the state of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to the bidder.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership or person or entity submitting a bid for the same materials, supplies, equipment or services and is in all respects fair and without collusion or fraud. I further certify that I am authorized to sign the certification on behalf of the bidder or this bid.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and is in compliance with the requirements as stated.

Vendor's Name: _____

Authorized Signature: _____ Date: _____