



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER:  
 HHR90110

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 ROBERTA WAGNER  
 304-558-0067

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES  
 OPERATIONS  
 VARIOUS LOCALES AS INDICATED  
 ON PURCHASE ORDER

|              |               |          |       |               |
|--------------|---------------|----------|-------|---------------|
| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B | FREIGHT TERMS |
| 05/13/2009   |               |          |       |               |

BID OPENING DATE: 05/28/2009 BID OPENING TIME 01:30PM

| LINE   | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|----------|-------------|------------|--------|
| <p>ADDENDUM NO. 3</p> <p>1. TO INCLUDE THE SECOND ASBESTOS REPORT PROVIDED BY THE TRIAN ENVIRONMENTAL CONSULTING, INC. PER THE ATTACHED.</p> <p>2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: HHR90110</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO. S:<br/>           NO. 1 .....<br/>           NO. 2 .....<br/>           NO. 3 .....<br/>           NO. 4 .....<br/>           NO. 5 .....</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> |          |     |          |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**HHR90110**

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**2**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**ROBERTA WAGNER**  
**304-558-0067**

VENDOR

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SHIP TO

HEALTH AND HUMAN RESOURCES  
 OPERATIONS  
 VARIOUS LOCALES AS INDICATED  
 ON PURCHASE ORDER

|                                   |               |          |        |               |
|-----------------------------------|---------------|----------|--------|---------------|
| DATE PRINTED<br><b>05/13/2009</b> | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|-----------------------------------|---------------|----------|--------|---------------|

BID OPENING DATE: **05/28/2009** BID OPENING TIME **01:30PM**

| LINE  | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------|--------|
| <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p style="text-align: center;">.....<br/>SIGNATURE<br/>.....<br/>COMPANY<br/>.....<br/>DATE</p> <p>REV. 11/96</p> <p style="text-align: center;">END OF ADDENDUM NO. <b>3</b></p> |          |     |          |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

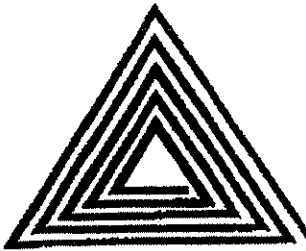
|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

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HHR90110 ADDENDUM #3

TO ADD THE ATTACHED SECOND ASBESTOS INSPECTION REPORT TO THE RFQ. AND TO INCLUDE THE FOLLOWING STATEMENT FROM THE TRIAD ENVIRONMENTAL CONSULTING, INC.:

"We got the results back from the second testing. The only asbestos found is on the fireproofing up above the ceiling. They should be able to work around this to put in the elevator pit sump pump piping discharge."



# Triad Environmental Consulting, Inc.

Corporate Office ▲ 309 3rd Avenue ▲ Huntington, WV 25701  
Phone (304) 523-2195 ▲ Fax (304) 523-2197

## REPORT OF BULK SAMPLE ANALYSIS FOR ASBESTOS

Tested for: Pretera Center For Mental Health Services, Inc.  
3375 U.S. Route 60 East  
Huntington, WV 25705

Project Number: 007-0939  
Triad Report No: 10009

Report for: Carlis Spaulding  
Job Location: 3375 Rt. 60 East - Huntington, WV  
Method: PLM with Dispersion Staining

Date Received: 5/7/2009  
Date Analyzed: 5/7/2009

Analyst: R. A. Greenwell

Partial duplication strictly forbidden.

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|   |                            |
|---|----------------------------|
| Sample: 01      Homogeneous: Yes      Color: White      Lab No.: 102878 |                            |
| Location: 1st Floor, Main Entrance, Drop Ceiling                        |                            |
| Comments: 2x2 Ceiling Tile  |                            |
| ASBESTOS  | FIBROUS                    |
| None Detected   | Cellulose      39 - 41 %   |
|   | OTHER MATERIALS            |
|   | Non-Fibrous      59 - 61 % |

|   |                            |
|---|----------------------------|
| Sample: 02      Homogeneous: Yes      Color: Gray      Lab No.: 102879              |                            |
| Location: 1st Floor, Main Entrance, Above Drop Ceiling, Beam Running North to South |                            |
| Comments: Fireproofing  |                            |
| ASBESTOS  | FIBROUS                    |
| None Detected   |                            |
|   | OTHER MATERIALS            |
|   | Vermiculite      11 - 13 % |
|   | Non-Fibrous      87 - 89 % |

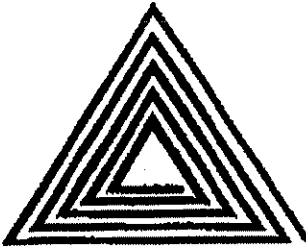
|  |                            |
|--|----------------------------|
| Sample: 03      Homogeneous: Yes      Color: Gray      Lab No.: 102880 |                            |
| Location: 1st Floor, By Main Entrance, Outside Room # 135              |                            |
| Comments: Fireproofing   |                            |
| ASBESTOS   | FIBROUS                    |
| Chrysotile      14 - 16 %  |                            |
|  | OTHER MATERIALS            |
|  | Non-Fibrous      84 - 86 % |

These results relate only to the samples included in this report.

*R.A. Greenwell*  
**Reviewed by Analyst**

*Brian E. Hellyar*  
**Manager, Asbestos Dept.**

TEC, Inc. participates in the American Industrial Hygiene Association Laboratory Quality Assurance Program (Laboratory ID: 100935) for Filter Counting (Detection Limit = 10 Fibers) using NIOSH 7400 Method Issue 2, 15 Aug 1994. Field samples are not part of our accreditation. TEC, Inc. also participates in the National Voluntary Laboratory Accreditation Program (NVLAP Lab Code: 162073-0) using the Bulk analysis Method: E.P.A. Interim Method for the Determination of Asbestos in Bulk Insulation Samples (40 CFR ch.1 pt. 763, App.A to Subpt.F 771/87). In accordance with NVLAP criteria, no product endorsement is given by NVLAP or any other U.S. Government Agency. Bulk asbestos analysis percentages are approximate; the method detection limit = 1%. This report shall not be reproduced except in full, without the written approval of the laboratory.



# Triad Environmental Consulting, Inc.

Corporate Office ▲ 309 3rd Avenue ▲ Huntington, WV 25701  
Phone (304) 523-2195 ▲ Fax (304) 523-2197

## REPORT OF BULK SAMPLE ANALYSIS FOR ASBESTOS

Tested for: Pretera Center For Mental Health Services, Inc.  
3375 U.S. Route 60 East  
Huntington, WV 25705

Project Number: 007-0939  
Triad Report No: 10009

Report for: Carlis Spaulding  
Job Location: 3375 Rt. 60 East - Huntington, WV  
Method: PLM with Dispersion Staining

Date Received: 5/7/2009  
Date Analyzed: 5/7/2009

Analyst: R. A. Greenwell

Partial duplication strictly forbidden.

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|  |                 |  |                       |
|--|-----------------|--|-----------------------|
| Sample: 04   | Homogeneous: No | Color: Gray                                    | Lab No.: 102881       |
| Location: 1st Floor, By Main Entrance, Above Ceiling Outside Restroom, 3/4" 90 |                 |  |                       |
| Comments: Wrap/Mud   |                 |  |                       |
| ASBESTOS   |                 | FIBROUS  | OTHER MATERIALS       |
| None Detected  |                 | Synthetics 19 - 21 %<br>Mineral Wool 14 - 16 % | Non-Fibrous 64 - 66 % |

|  |                 |  |                       |
|--|-----------------|--|-----------------------|
| Sample: 05   | Homogeneous: No | Color: Gray                                    | Lab No.: 102882       |
| Location: 1st Floor, By Main Entrance, Above Ceiling Outside Restroom, 1" 90 |                 |  |                       |
| Comments: Wrap/Mud   |                 |  |                       |
| ASBESTOS   |                 | FIBROUS  | OTHER MATERIALS       |
| None Detected  |                 | Synthetics 19 - 21 %<br>Mineral Wool 14 - 16 % | Non-Fibrous 64 - 66 % |

|  |                  |                        |                       |
|--|------------------|------------------------|-----------------------|
| Sample: 06   | Homogeneous: Yes | Color: Gray            | Lab No.: 102883       |
| Location: 1st Floor, By Main Entrance, Above Ceiling Outside Restroom, Pipe Hanger |                  |                        |                       |
| Comments: Mud  |                  |                        |                       |
| ASBESTOS   |                  | FIBROUS                | OTHER MATERIALS       |
| None Detected  |                  | Mineral Wool 19 - 21 % | Non-Fibrous 79 - 81 % |

These results relate only to the samples included in this report.



# Triad Environmental Consulting, Inc.

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 Phone (304) 523-2195 ▲ Fax (304) 523-2197

## REPORT OF BULK SAMPLE ANALYSIS FOR ASBESTOS

Tested for: Prestera Center For Mental Health Services, Inc.  
 3375 U.S. Route 60 East  
 Huntington, WV 25705

Project Number: 007-0939  
 Triad Report No: 10009

Date Received: 5/7/2009  
 Date Analyzed: 5/7/2009

Report for: Carlis Spaulding  
 Job Location: 3375 Rt. 60 East - Huntington, WV  
 Method: PLM with Dispersion Staining

Analyst: R. A. Greenwell

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|   |  |                         |  |                        |  |
|---|--|-------------------------|--|------------------------|--|
| Sample: 07 Homogeneous: Yes             |  | Color: White            |  | Lab No.: 102884        |  |
| Location: 1st Floor, Outside Room # 133 |  |                         |  |                        |  |
| Comments: Drywall                       |  |                         |  |                        |  |
| <b>ASBESTOS</b>                         |  | <b>FIBROUS</b>          |  | <b>OTHER MATERIALS</b> |  |
| None Detected                           |  | Cellulose 9 - 11 %      |  | Non-Fibrous 89 - 91 %  |  |
| Sample: 08 Homogeneous: Yes             |  | Color: Yellow           |  | Lab No.: 102885        |  |
| Location: 1st Floor, Outside Restroom   |  |                         |  |                        |  |
| Comments: Insulation                    |  |                         |  |                        |  |
| <b>ASBESTOS</b>                         |  | <b>FIBROUS</b>          |  | <b>OTHER MATERIALS</b> |  |
| None Detected                           |  | Fibrous Glass 84 - 86 % |  | Non-Fibrous 14 - 16 %  |  |

These results relate only to the samples included in this report.

TEC, Inc. participates in the American Industrial Hygiene Association Laboratory Quality Assurance Program (Laboratory ID: 100935) for Fiber Counting (Detection Limit = 10 Fibers) using NIOSH 7400 Method Issue 2, 15 Aug 1994. Field samples are not part of our accreditation. TEC, Inc. also participates in the National Voluntary Laboratory Accreditation Program (NVLAP Lab Code: 102073-0) using the Bulk analysis Method: E.P.A. Interim Method for the Determination of Asbestos in Bulk Insulation Samples (40 CFR ch.1 pt. 763, App.A to Subpt.F 771.87). In accordance with NVLAP criteria, no product endorsement is given by NVLAP or any other U.S. Government Agency. Bulk asbestos analysis percentages are approximate; the method detection limit = 1%. This report shall not be reproduced except in full, without the written approval of the laboratory.