



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HHR90110

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 OPERATIONS
 VARIOUS LOCALES AS INDICATED
 ON PURCHASE ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
05/06/2009				

BID OPENING DATE: 05/28/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2 1. TO PROVIDE ADDITIONAL SPECIFICATIONS/INFORMATION ON THIS PROJECT. A. FLOOR TILE CHANGES IN THE LOWER INTERIOR LOBBY. B. HAZARDOUS MATERIAL TESTING REPORT. ALL INQUIRIES MUST BE ADDRESSED TO: ROBERTA WAGNER PURCHASING DIVISION 2019 WASHINGTON STREET, EAST P.O. BOX 50130 CHARLESTON, WV 25305-0130 FAX: (304) 558-4115 E-MAIL: ROBERTA.A.WAGNER@WV.GOV 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. EXHIBIT 10 REQUISITION NO.: HHR90110 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO.'S: NO. 1 NO. 2						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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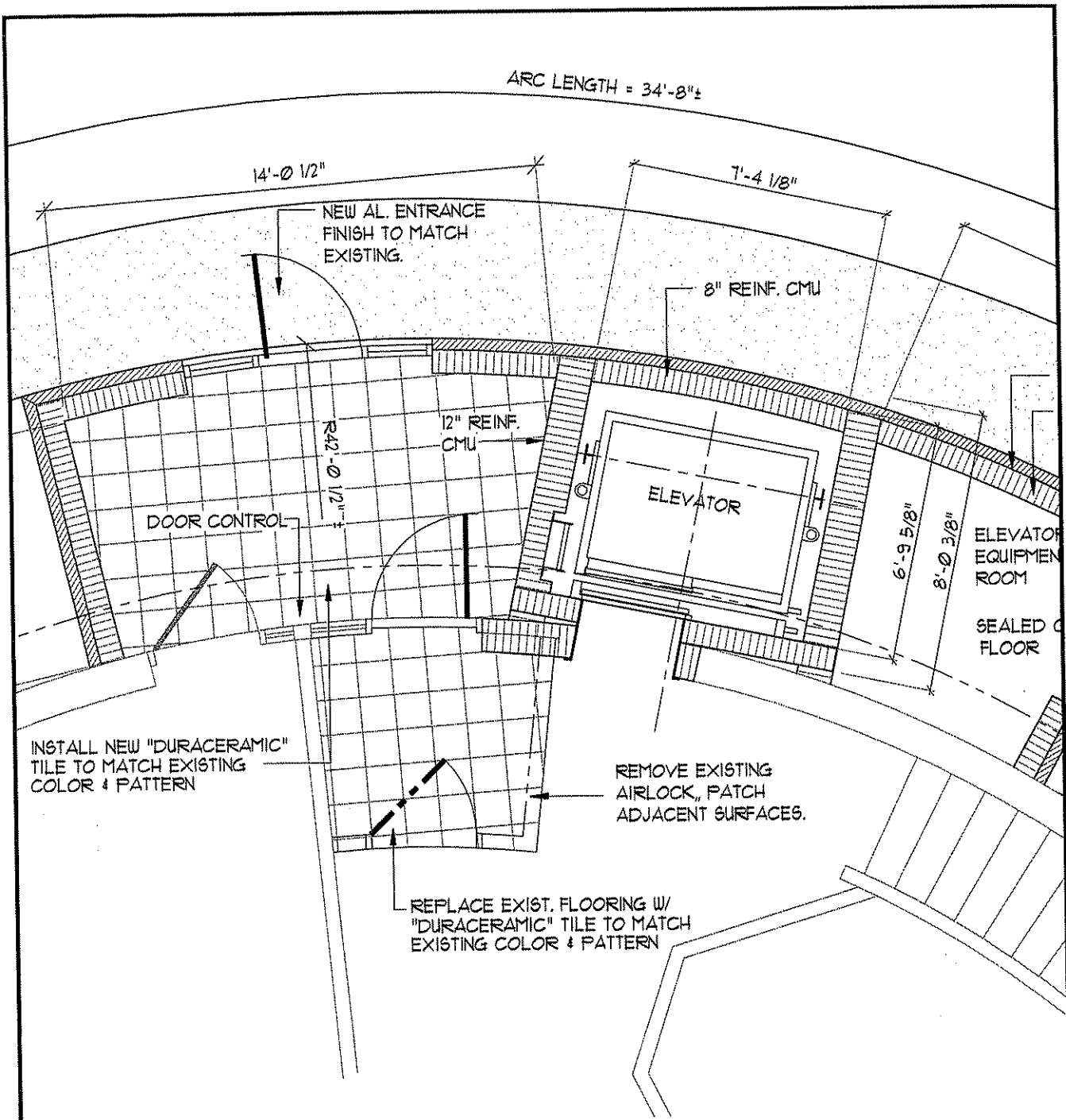
DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
05/06/2009				

BID OPENING DATE: 05/28/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
	NO. 3					
	NO. 4					
	NO. 5					
<p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p> <p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p> <p>REV. 11/96</p> <p>END OF ADDENDUM NO. 2</p>						

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FLOOR TILE CHANGES IN LOWER INTERIOR LOBBY

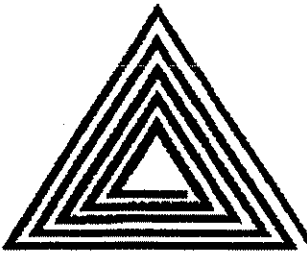
ADD. 1 SKETCH- A1

AD ADKINS DESIGN INC

Larry C. Adkins, AIA
ARCHITECT
 669 Clearview Heights
 Charleston, WV 25312
 Voice 304 . 984 . 2415

**ADMINISTRATIVE BUILDING
 RENOVATIONS**

**ELEVATOR ADDITION
 LOWER LEVEL LOBBY PLAN**



Triad Environmental Consulting, Inc.

Corporate Office ▲ 309 3rd Avenue ▲ Huntington, WV 25701
Phone (304) 523-2195 ▲ Fax (304) 523-2197

REPORT OF BULK SAMPLE ANALYSIS FOR ASBESTOS

Tested for: Prestera Center For Mental Health Services, Inc.
3375 U.S. Route 60 East
Huntington, WV 25705

Project Number: 007-0937
Triad Report No: 10002

Report for: Carlis Spaulding
Job Location: 3375 Rt, 60 East - Huntington, WV
Method: PLM with Dispersion Staining

Date Received: 5/1/2009
Date Analyzed: 5/1/2009

Analyst: R. A. Greenwell

Partial duplication strictly forbidden.

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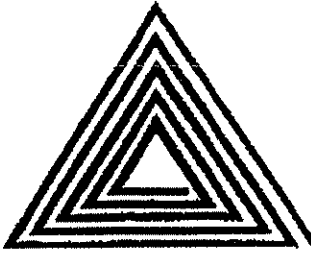
Sample: 01 Homogeneous: Yes Color: Black Lab No.: 102838	
Location: Main Entrance, Slate Siding Under the Over-hang	
Comments: Caulking/Glazing	
ASBESTOS	FIBROUS
None Detected	OTHER MATERIALS
	Non-Fibrous 100%
Sample: 02 Homogeneous: Yes Color: Gray Lab No.: 102839	
Location: Main Entrance, Vertical Slate Between 1st & 2nd Floor Windows	
Comments: Caulking/Glazing	
ASBESTOS	FIBROUS
Chrysotile 7 - 9 %	OTHER MATERIALS
	Non-Fibrous 91 - 93 %
Sample: 03 Homogeneous: Yes Color: Brown Lab No.: 102840	
Location: Main Entrance, Behind Slate Siding	
Comments: Felt Paper	
ASBESTOS	FIBROUS
None Detected	OTHER MATERIALS
	Cellulose 59 - 61 %; Non-Fibrous 39 - 41 %

These results relate only to the samples included in this report.

R. A. Greenwell
Reviewed by Analyst

Brian E. Halligan
Manager, Asbestos Dept.

TEC, Inc. participates in the American Industrial Hygiene Association Laboratory Quality Assurance Program (Laboratory ID: 100936) for Fiber Counting (Detection Limit = 10 Fibers) using NIOSH 7400 Method Issue 2, 15 Aug 1994. Field samples are not part of our accreditation. TEC, Inc. also participates in the National Voluntary Laboratory Accreditation Program (NVLAP Lab Code: 102073-0) using the Bulk Analysis Method: E.P.A. Interim Method for the Determination of Asbestos in Bulk Insulation Samples (40 CFR ch.1 pt. 763, App.A to Subpt.F 7/1/87). In accordance with NVLAP criteria, no product endorsement is given by NVLAP or any other U.S. Government Agency. Bulk asbestos analysis percentages are approximate; the method detection limit = 1%. This report shall not be reproduced except in full, without the written approval of the laboratory.



Triad Environmental Consulting, Inc.

Corporate Office ▲ 309 3rd Avenue ▲ Huntington, WV 25701
 Phone (304) 523-2195 ▲ Fax (304) 523-2197

REPORT OF BULK SAMPLE ANALYSIS FOR ASBESTOS

Tested for: Pretera Center For Mental Health Services, Inc.
 3375 U.S. Route 60 East
 Huntington, WV 25705

Project Number: 007-0937
 Triad Report No: 10002

Report for: Carlls Spaulding
 Job Location: 3375 Rt. 60 East - Huntington, WV
 Method: PLM with Dispersion Staining

Date Received: 5/1/2009
 Date Analyzed: 5/1/2009

Analyst: R. A. Greenwell

Partial duplication strictly forbidden.

Page 2 of 2

Sample: 04 Homogeneous: Yes
 Location: Main Entrance, Slate Sliding
 Comments: Slate

Color: Gray

Lab No.: 102841

ASBESTOS	FIBROUS	OTHER MATERIALS
None Detected		Non-Fibrous 100%

These results relate only to the samples included in this report.