



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HHR90110

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 OPERATIONS
 VARIOUS LOCALES AS INDICATED
 ON PURCHASE ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/04/2009				

BID OPENING DATE: 05/28/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 1</p> <p>1. TO MOVE THE QUESTION PERIOD OUT TILL 5/7/2009.</p> <p>2. TO PROVIDE QUESTIONS AND ANSWERS FROM THE PRE-BID MEETING.</p> <p>3. TO MOVE BID OPENING DATE FROM 5/19/9 TO 5/28/2009.</p> <p>4. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>EXHIBIT 10</p> <p>REQUISITION NO.: HHR90110</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO. S:</p> <p>NO. 1</p> <p>NO. 2</p> <p>NO. 3</p> <p>NO. 4</p> <p>NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE	TELEPHONE	DATE	
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HHR90110

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
ROBERTA WAGNER 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 OPERATIONS
 VARIOUS LOCALES AS INDICATED
 ON PURCHASE ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/04/2009				

BID OPENING DATE: 05/28/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p> <p>REV. 11/96</p> <p>END OF ADDENDUM NO. 1</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

HHR90110 Pre-bid Addendum

Q. When will the Notice to Proceed be issued?

A. Following approval of the shop drawings.

Q. Will there be an asbestos inspection report?

A. Prestera Center will secure a "Hazardous Material" Report and it will be attached (once received)

Q. Can we extend the deadline to ask questions?

A. Yes, the deadline will be extended close of business on May 7, 2009

Q. Will there be a dedicated phone line provided for the new elevator?

A. Yes, Prestera Center will provide a dedicated phone line.

Q. What are the subsurface conditions in the area where the elevator pit will be installed?

A. Subsurface conditions are unknown but footer drains are suspected. Contractor shall price the relocation of any utility lines if and when they are encountered.

Q. Will a staging area be made available?

A. Yes

RFQ # HR 9011D

Project: PRESTERA ELEVATOR

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>EMAR CORP</u> Rep: <u>KEN GICKENS</u> Email Address: <u>emarker@hughes.net</u>	<u>919 COLLEGE HILLS</u> <u>WASHINGTON, WVA</u> <u>26181</u>	PHONE (304) 861-0414 TOLL FREE (877) 863-5101 FAX (304) 861-0414
Company: <u>MURPHY ELEVATOR Co.</u> Rep: <u>J.T. Rowsey</u> Email Address: <u>jt@murphyelevator.com</u>	<u>1004 4th Avenue</u> <u>Huntington, WV</u> <u>25701</u>	PHONE 304-529-3220 TOLL FREE 800-321-1527 FAX 304-697-0675
Company: <u>HAZEN AND SONS INC</u> Rep: <u>Bruce Gold</u> Email Address: <u>rb1gold@cs.com</u>	<u>5192 BRADLEY ROAD</u> <u>HUNTINGTON WV 25705</u>	PHONE 304-302-7885 TOLL FREE FAX 304-302-7895
Company: <u>CTR, Inc.</u> Rep: <u>Chuck mears, Keith Wilben</u> Email Address: <u>Kwilben.ARKK@gmail.com</u>	<u>6101 CATTLEHEAD RD</u> <u>CATTLEHEAD KY 41125</u>	PHONE 606-739-5198 TOLL FREE FAX 606-739-4537
Company: <u>CRIML BUILDERS</u> Rep: <u>ANDY HERRING</u> Email Address: <u>AHerring.gccapitalbuild@suddenlink.net</u>	<u>4008 5th Street Road</u> <u>HUNTINGTON WV 25701</u>	PHONE 304-697-5002 TOLL FREE FAX 304-697-5004

RECEIVED
 MAY 4 - 2009
 DHHB
 PURCHASING

RFO # HHR 90110

Project: Presera Elevator

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>RBS Construction</u> Rep: <u>Leanne Thibault</u> Email Address: <u>mstetler@RBSWV.com</u>	<u>4100 Eastern Blvd Suite 200</u> <u>Nitro WV 25143</u>	PHONE <u>304-755-2800</u> TOLL FREE <u>304-755-3022</u> FAX
Company: <u>OTIS Elevator</u> Rep: <u>Justin Birely</u> Email Address: <u>Justin.Birely@otis.com</u>	<u>17608 Chimney Drive</u> <u>Charleston, WV 25303</u>	PHONE <u>304-965-2780</u> TOLL FREE FAX <u>304-965-2787</u>
Company: <u>PARAMOUNT BUILDERS LLC</u> Rep: <u>CHRIS SHAW</u> Email Address: <u>cshaw@paramountwv.com</u>	<u>501 6TH AVE</u> <u>ST. ALBANS WV 25177</u>	PHONE <u>304-727-2770</u> TOLL FREE FAX <u>304-722-4936</u>
Company: <u>ADKINS DESIGN INC</u> Rep: <u>LARRY G ADKINS</u> Email Address: <u>ladkins@adkinsdesign.com</u>	<u>109 Chapman Height</u> <u>Charleston, WV 25312</u>	PHONE <u>304-984-2415</u> TOLL FREE FAX <u>304-984-1015</u>
Company: <u>PRAY CONSTRUCTION Co</u> Rep: <u>PATRICK BEALL</u> Email Address: <u>pbeall@prayconstruction.com</u>	<u>4964 TRAYS VALLEY RD</u> <u>SCOT DEPOT WV 25560</u>	PHONE <u>304-755-4944</u> TOLL FREE FAX <u>304-755-7679</u>

Project: Prestera Elevator

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>BANHILL CONSTRUCTION Co.</u>	<u>P.O. BOX 685</u>	PHONE <u>(304) 632-1600</u> TOLL FREE
Rep: <u>STAN HAYES</u>	<u>CAULEY BRIDGE, WVA</u>	FAX <u>(304) 632-1501</u>
Email Address: <u>Edanhill@hotmail.com.</u>	<u>25085</u>	
Company: <u>Neighborgall Construction</u>	<u>P.O. Box 281</u>	PHONE <u>304 525 5181</u> TOLL FREE
Rep: <u>Donald A. Bates</u>	<u>Huntington WV 25701</u>	FAX <u>304 525 7785</u>
Email Address: <u>dbates@neighborgall.com</u>		
Company: <u>Ovul Construction Mgt.</u>	<u>P.O. Box 401</u>	PHONE <u>304-347-8820</u> TOLL FREE
Rep: <u>MIKE SMITH</u>	<u>Charleston, WV 25322</u>	FAX <u>304-347-8821</u>
Email Address: <u>ecoffey@ovulconstruction.com</u>		
Company: _____	_____	PHONE _____ TOLL FREE
Rep: _____	_____	FAX _____
Email Address: _____	_____	
Company: _____	_____	PHONE _____ TOLL FREE
Rep: _____	_____	FAX _____
Email Address: _____	_____	