



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD096439

PAGE
1

ADDRESS: CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 JOBSITE
 SEE SPECIFICATIONS

SHIP TO

304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/01/2009				

BID OPENING DATE: 03/12/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,		
				2.) ANSWER ALL TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE DEADLINE FOR TECHNICAL QUESTIONS,		
				3.) PROVIDE ROOF CORING DIAGRAM		
				4.) ADD ROOF CORING RESULTS		
				BID OPENING DATE REMAINS: 03/12/2009		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 2 *****		
0001		EA	910-66	ROOFING MAINTENANCE, REPAIR, AND INSTALLATION		
				***** THIS IS THE END OF RFQ GSD096439 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

RFQ#GSD096439
TECHNICAL QUESTIONS AND ANSWERS

Question#1: Who do we coordinate crane setup with?

Answer#1: Contractor to handle through City of Charleston, including any fees required by the City.

Question#2: Where can a dumpster be located?

Answer#2: Wherever the City of Charleston dictates.

Question#3: Is replacement of parapet coping necessary?

Answer#3: Yes.

Question#4: Should the successful contractor submit a color chart of available colors for the coping?

Answer#4: Yes, this will be required of the successful contractor, as a part of the submittals.

Question#5: The specifications list 2 options for all metal. Please specify which 1 of the 2 is to be used.

Answer#5: Aluminum. Provide a color chart with submittals. (See Section 07620, §2.5.A, §2.5.B, §2.5.D)

Question#6: What are the available work hours?

Answer#6: Monday-Friday, 7:00am – 5:00pm

Question#7: Is there a schedule for submittals/shop drawings?

Answer#7: Within seven(7) calendar days of award of the contract, Successful Contractor shall meet with Owner for a pre-construction meeting. Prior to commencement of any work, shop drawings and submittals must be provided to Owner for review. Contractor should allow Owner adequate time to review submittals (no longer than two weeks).

Question#8: Who occupies the 4th Floor of the Building?

Answer#8: WV Office of Technology.

Question#9: What is the preferred slope of the new roof?

Answer#9: 1/8" per foot, minimum 3" of insulation.

Question#10: What is the existing composition of the roof? Is there any asbestos to be abated?

Answer#10: See attached "GSD096439 Roof Coring Results" and "GSD096439 Bldg 36 Roof Coring Diagram" which show the areas that have been cored, the results of said coring, and the absence of asbestos.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 640000134 20 20 1004

Date: 2/19/04

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Fred Boggs</u>
Firm Address:	<u>Boggs Roofing Inc</u> <u>P.O. Box 1455</u> <u>Huntington WV 25776</u>
Representative Attending:	
Phone Number:	<u>304-429-4233</u>
Fax Number:	<u>304-429-2811</u>
Email Address:	<u>fred@boggsroofing.com</u>

Firm Name:	<u>MERT PRIVEE</u>
Firm Address:	<u>SouthEastern Roofing Inc</u> <u>Pineville wv 29824</u>
Representative Attending:	
Phone Number:	<u>732-7252</u>
Fax Number:	<u>16 11</u>
Email Address:	

Firm Name:	<u>M.F. Mansueti & Sons Inc</u>
Firm Address:	<u>116 Wood St</u> <u>Martins Ferry, OH 43935</u>
Representative Attending:	<u>Greg Okey & Frank Dieffenderfer</u>
Phone Number:	<u>740-633-7320</u>
Fax Number:	<u>740-633-7322</u>
Email Address:	<u>mark@mansuetiroofing.com</u>

Firm Name:	<u>Kalkasouth Roofing & Sheetmetal</u>
Firm Address:	<u>41-40TH ST Wheeling WV 26060</u>
Representative Attending:	
Phone Number:	<u>STAN GOSSEYON/GANNETT HIGHWAYS</u> <u>304-232-8540</u>
Fax Number:	<u>304-232-8552</u>
Email Address:	<u>stan@gannett.com</u>

Firm Name:	<u>AAR OF NC</u>
Firm Address:	<u>655 Redwood Rd.</u> <u>Kernesville NC 27284</u>
Representative Attending:	<u>CHRIS BALDERSTON</u>
Phone Number:	<u>336-727-4534</u>
Fax Number:	<u>336-727-4540</u>
Email Address:	<u>mark@aarnc.com</u>

Firm Name:	<u>FAIRFAX, INC</u>
Firm Address:	<u>P.O. Box 400</u> <u>CHESAPEAKE, OHIO 45619</u>
Representative Attending:	<u>DOAK ROSSELL</u>
Phone Number:	<u>740-867-2727</u>
Fax Number:	<u>740-867-2727</u>
Email Address:	<u>FAIRFAXINC@VERIZON.NET</u>

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 651006439 Bob Root Date: 2/19/09

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	TRI-STATE ROOFING & Sheet Metal
Firm Address:	PO BOX 1231 CHARLESTON, WV 25324
Representative Attending:	BRIAN LINVILLE / <i>[Signature]</i>
Phone Number:	304-755-8135
Fax Number:	755-5275
Email Address:	blinville@tri-stateservice.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	HARRIS Bros Roofing
Firm Address:	1533 HANCOCK ST CHARLESTON, W.V. 25321
Representative Attending:	PAULIN / <i>[Signature]</i>
Phone Number:	304-343-8766
Fax Number:	304-343-8768
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

**BUILDING #36
CHARLESTON, WEST VIRGINIA**

Core Cut No. 1 High Roof Area	Ballasted EPDM 1 ½" Polyiso Insulation 2" Perlite Insulation Concrete Deck
Core Cut No. 2 Stairway High Area	Ballasted EPDM ½" Polyiso Insulation ½" Fiberboard Insulation Roofing Felt (FOR BIDDING PURPOSES ASSUME MATERIAL DOES NOT CONTAIN ASBESTOS) Metal Roof Deck
Core Cut No. 3 Elevator High Roof Area	Ballasted EPDM ½" Polyiso Insulation ½" Fiberboard Insulation 1 ½" Perlite Insulation 1 ½" Fiberboard Insulation Metal Roof Deck
Core Cut No. 4 Freight Elevator High Roof Area	Ballasted EPDM ½" Polyiso Insulation ½" Fiberboard Insulation 1 ½" Perlite Insulation 1 ½" Fiberboard Insulation Metal Roof Deck
Core Cut No. 5 Middle Roof Area	Ballasted EPDM (2) Layers of ½" Polyiso 1" Perlite Metal Deck
Core Cut No. 6 Cooling Tower Roof	Ballasted EPDM ½" Perlite Insulation ½" Polyiso Insulation ½" Perlite Insulation Concrete Roof Deck
Core Cut No. 7 Lower Roof Area	Ballasted EPDM 2" Polyiso Insulation 1" Perlite Insulation Metal Roof Deck