



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER  
**GSD096432**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**KRISTA FERRELL  
 304-558-2596**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

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DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING 1  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-3517

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/31/2009				

BID OPENING DATE: **04/16/2009** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,		
				2.) ADD GENERAL INFORMATION SHEET, AND		
				3.) CLARIFY BID OPENING DATE		
				BID OPENING DATE IS: 04/16/2006		
				BID OPENING TIME IS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		968-42		
				EXTERIOR CLEANING & MASONRY REPAIRS, EAST&WEST WINGS		
				***** THIS IS THE END OF RFQ GSD096432 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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### INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	OVAL CONSTRUCTION MGMT, LLC
Firm Address:	P.O. Box 401 Charleston, WV 25322
Representative Attending:	Rick Bernard
Phone Number:	304 347-8820
Fax Number:	304 347-8821
Email Address:	bernard@ovalconstruction.com

Firm Name:	Lopi Enterprises, Inc.
Firm Address:	650 GW Morris Street Zanesville, Ohio 43701
Representative Attending:	Brad Banapas
Phone Number:	740-453-12980
Fax Number:	740-453-4691
Email Address:	BRAD@LopiEnterprises.COM

Firm Name:	BRAND SCAFFOLD
Firm Address:	111 Thompson Rd. Canaan, WV 25510
Representative Attending:	OFF 304-562-5772 JIM TEBAY
Phone Number:	0-740-516-4329
Fax Number:	304-562-5860
Email Address:	tebay@brandscaffold

Firm Name:	Allegheny Restoration, Inc
Firm Address:	1517 PARK Blvd Pittsburgh PA 15206
Representative Attending:	R.C. Maroni
Phone Number:	412-343-4003
Fax Number:	412-343-3022
Email Address:	rccola@verizon.net

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

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Firm Name:	BLAIR LEE
Firm Address:	AUGHNEY RESTORATION P.O. BOX 18032 MORGANTOWN, WV 26507
Representative Attending:	
Phone Number:	304 594 2570
Fax Number:	304 594 2810
Email Address:	BLAIR@AUGHNEYRESTORATION.COM

Firm Name:	Wiseman Co's FLOI INC.
Firm Address:	1616 66th AVE Chevel, NY 25312
Representative Attending:	John Wiseman
Phone Number:	304-344-1200 X209
Fax Number:	304-344-1281
Email Address:	JWiseman@WisemanCons.COM

Firm Name:	Graciano Corp.
Firm Address:	209 Sigma Dr Pgh PA 15238
Representative Attending:	Daniel McIntyre
Phone Number:	412-963-8400 x 190
Fax Number:	412-963-6284
Email Address:	dmcintyrejr@gmail.com

Firm Name:	Wilson Restoration
Firm Address:	PO Box 4580 New Texas Rd Pgh Pa 15239
Representative Attending:	Michael Wilson
Phone Number:	412 793 4400
Fax Number:	793 1301
Email Address:	ME@WilsonRes@yahoo.com

Firm Name:	W.R. Watten Co
Firm Address:	At 2 Box 369 25314
Representative Attending:	Robert Thaxton
Phone Number:	304-744-9931
Fax Number:	304-744-9433
Email Address:	

Firm Name:	CAD WATER PROOFING CORP.
Firm Address:	300 Papermill Road Bloomsburg, Penna 17815
Representative Attending:	Jeffrey L Marshman
Phone Number:	Jeffrey M. Marshman 570 389 8446
Fax Number:	570 389 8447
Email Address:	cadwater3@epix.net

**General Information Sheet for RFQ#GSD096432  
East/West Wing Exterior Cleaning & Masonry Repairs**

To arrange site visits, prior to the bid opening date, please contact:

Raymond Jordan, Building Maintenance Supervisor

Cell: (304)380-5829

**NOTE: Agency personnel may not answer technical questions during site visits. Any questions resulting from site visits must be submitted in accordance with the provisions of the Request for Quotation. No verbal representations are binding until such time as they are issued by addendum.**