



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD096431

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 KRISTA FERRELL  
 304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING FIVE - HIGHWAYS  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/02/2009				

BID OPENING DATE: 03/24/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,						
2.) ADD GENERAL INFORMATION SHEET AS ATTACHED.						
BID OPENING DATE REMAINS: 03/24/2009						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 1 *****						
0001	1	JB		968-42		
RENOVATIONS TO 10TH FLOOR, BLDG#5						
***** THIS IS THE END OF RFQ GSD096431 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

---

**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

**General Information Sheet for RFQ#GSD096431  
Building Five, 10<sup>th</sup> Floor Renovations**

To arrange site visits, prior to the bid opening date, please contact:

Roger Wines, Building Maintenance Supervisor                      Cell: (304)382-7905

**NOTE: Agency personnel may not answer technical questions during site visits. Any questions resulting from site visits must be submitted in accordance with the provisions of the Request for Quotation. No verbal representations are binding until such time as they are issued by addendum.**

Access for getting materials to the 10<sup>th</sup> Floor of Building #5 will occur as follows:

- Use Loading Dock of Bldg#7 (in the corner of California Avenue and Piedmont)
- Use Bldg#7 Freight Elevator (88" Opening, 88"W x 120" D) to basement, Bldg#7
- Travel through basement hallway to Bldg#5 Freight Elevator
- Use Bldg#5 Freight Elevator (54" Opening, 77"W x 88"D) to access 10<sup>th</sup> Floor

(Contractor shall arrange deliveries with Owner to insure clearance in hallways).

Primary staging areas for project will be set up on the Piedmont Road side of Building Five

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD096431

Date: 02/26/2009 10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>WV Purchasing Division</u>
Firm Address:	<u>2019 Washington St. Charleston, WV 25305</u>
Representative Attending:	<u>Krista S. Ferrell</u>
Phone Number:	<u>304-558-2596</u>
Fax Number:	<u>304-558-4115</u>
Email Address:	<u>Krista.s.ferrelle@wv.gov</u>

Firm Name:	<u>PARAMOUNT BUILDERS</u>
Firm Address:	<u>501 6TH AVE St. Albans WV 25177</u>
Representative Attending:	<u>CHRIS SHAW</u>
Phone Number:	<u>304 727-2770</u>
Fax Number:	<u>304 722-4230</u>
Email Address:	<u>CShaw@ParamountWV.com</u>

Firm Name:	<u>MAGNARD C. Smith Construction Co, Inc.</u>
Firm Address:	<u>3410 Chesterfield Avenue Charleston, WV 25304</u>
Representative Attending:	<u>PAT STRICKLAND</u>
Phone Number:	<u>304 925 3190</u>
Fax Number:	<u>304 925 5661</u>
Email Address:	<u>PStrickland@MCSConstructionWV.com</u>

Firm Name:	<u>Richard Connors</u>
Firm Address:	<u>GSD</u>
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Robert Doeffinger</u>
Firm Address:	<u>ZMMW, Inc Steve Branner, Mike Abernathy Adam Krason Teeth Caselorph Glenn Savage</u>
Representative Attending:	<u>ZMMW</u>
Phone Number:	<u>304-342-0159</u>
Fax Number:	<u>304-345-8144</u>
Email Address:	

Firm Name:	<u>J.M. STEETS &amp; ASSOCIATES</u>
Firm Address:	<u>206 CHASE DR. HARRIANG WV 25526</u>
Representative Attending:	<u>JASON STEETS</u>
Phone Number:	<u>304-760-6020</u>
Fax Number:	<u>304-760-6019</u>
Email Address:	<u>JSTEETS@STEETSHOMES.COM</u>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD096431

Date:

02/26/2009 10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	NITELO Acoustics
Firm Address:	80, Box 652, N. TRC W.V. 25564
Representative Attending:	JOSEY PAULEY
Phone Number:	304-755-3483
Fax Number:	304-755-4530
Email Address:	NIA

Firm Name:	CAPITAL BUSINESS INTERIORS
Firm Address:	711 INDIANA AVE CHARLESTON, WV 25302
Representative Attending:	JANET CLAYMAN
Phone Number:	304-343-7551
Fax Number:	304-340-3330
Email Address:	JCLAYMAN@NTELOS.NET

Firm Name:	CHARLESTON Acoustics
Firm Address:	900 MacCorkle Ave CHARLESTON WV 25303
Representative Attending:	PAUL E. TUCKER
Phone Number:	304-541-4888/304-343-1332
Fax Number:	304-343-1332
Email Address:	LARRY@CHARLESTONAcoustics.com

Firm Name:	McBryer Electric, Inc
Firm Address:	116 3rd. Ave. St. Albans WV. 25177
Representative Attending:	Dee McBryer
Phone Number:	304 722-1915
Fax Number:	304 722-1916
Email Address:	me-electric@verizon.net

Firm Name:	Improvements Unlimited
Firm Address:	9123 Inauguade Road PARKERSBURG, WV 26100 P.O. Box 37 Verona, WV 25911
Representative Attending:	STEVEN DORRMAN
Phone Number:	304-487-1266
Fax Number:	304-487-2170
Email Address:	stevendorman@frontiernet.net

Firm Name:	JIM CARRIGS OVAL CONSTRUCTION MGMT LLC
Firm Address:	P.O. Box 401 CHARLESTON, WV 25322
Representative Attending:	JIM CARRIGS
Phone Number:	304-347-8820
Fax Number:	347-8821
Email Address:	JCARRIGS@OVALCONSTRUCTION.COM

PRE-BID CONFERENCE  
SIGN IN SHEET

3

Request for Quotation Number: GSD096431

Date: 02/26/2009 10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Wiseman Construction Co.</u>
Firm Address:	<u>1616 6th Ave Charleston WV 25312</u>
Representative Attending:	<u>Bob White</u>
Phone Number:	<u>304-344-1200</u>
Fax Number:	<u>304-344-1281</u>
Email Address:	<u>bwhite@wisemanconst.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Brewer   Campen</u>
Firm Address:	<u>3601 7th Ave Charleston WV 25213</u>
Representative Attending:	<u>Wayne Taylor</u>
Phone Number:	<u>304-744-5314</u>
Fax Number:	<u>304-744-4889</u>
Email Address:	<u>wtaylor@brewerspannkle.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE  
SIGN IN SHEET

4

Request for Quotation Number: GSD096431

Date: 02/26/2009 10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Jim Healey Builders</u>
Firm Address:	<u>Lebanon One Union Sq 30 Ave 1 Charleston WV 25308</u>
Representative Attending:	<u>Jim Healey</u>
Phone Number:	<u>304 343 9641</u>
Fax Number:	<u>304 343 2541</u>
Email Address:	<u>JHealey1353@WVUOLC.ORG</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Fasley &amp; Rivers Inc.</u>
Firm Address:	<u>3800 Morgantown Ind. Park Morgantown WV</u>
Representative Attending:	<u>Joe Smith</u>
Phone Number:	<u>304-291-6803</u>
Fax Number:	<u>304-291-6879</u>
Email Address:	<u>gary.oreed@fasleyandrivers.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>Agsten Construction Co.</u>
Firm Address:	<u>110 Weymans St. Charleston, WV 25302</u>
Representative Attending:	<u>Kevin Holmes</u>
Phone Number:	<u>304 343 5400</u>
Fax Number:	<u>304 343 0003</u>
Email Address:	<u>kholmes@agstenconstruction.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: GSD096431

Date:

02/26/2009

10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	BROWN ELECTRIC
Firm Address:	1100 Charles Avenue Dunbar, WV
Representative Attending:	Bert Mc Dermitt
Phone Number:	768-0426
Fax Number:	768-0423
Email Address:	BMcDERMITT@BROWNELEC.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	SHEET METAL WORKER L.U. 33
Firm Address:	5038 W. WASHINGTON ST. CROSS LANE W. 25313
Representative Attending:	Jim King
Phone Number:	776-5720
Fax Number:	776-5721
Email Address:	JKing@Smuluss.org

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	PRAY CONSTRUCTION CO
Firm Address:	4964 TEAYS VALLEY RD SCOTT DEPOT WV 25560
Representative Attending:	PATRICK BEALL
Phone Number:	304-755-4944 x237
Fax Number:	304-755-7679
Email Address:	pbeall@prayconstruction.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	



PRE-BID CONFERENCE  
**SIGN IN SHEET**

Request for Quotation Number: GSD096431

Date: 02/26/2009 10:00 AM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Clmco Inc</u>
Firm Address:	<u>2336 Veterans Ave</u> <u>Hammonds, WV 25526</u>
Representative Attending:	<u>Tom Sewellcraft</u>
Phone Number:	<u>304-562-0121</u>
Fax Number:	<u>304-562-0320</u>
Email Address:	<u>TSewellcraft@clmco.wv.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>BBL Carlton</u>
Firm Address:	<u>900 Lee St</u> <u>Suite 1400</u> <u>Charleston, WV</u>
Representative Attending:	<u>Johnny Payne</u>
Phone Number:	<u>304-345-1300</u>
Fax Number:	<u>304-345-1304</u>
Email Address:	<u>jpayne@bb Carlton.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	<u>WV Heat &amp; Plumb</u>
Firm Address:	<u>1339 Smith St</u> <u>Charleston WV 25301</u>
Representative Attending:	<u>Michael Ball</u>
Phone Number:	<u>342-3197</u>
Fax Number:	<u>342-3184</u>
Email Address:	<u>Michaelballwvhp@yahoo.com</u>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

4

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 650096431

Date: 2/26/2009

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Allegany Restoration & Bid Inc.
Firm Address:	P.O. Box 18032 Martinsburg, WV 26150
Representative Attending:	Blaire Lee
Phone Number:	304 594 2520
Fax Number:	304 594 2810
Email Address:	Blaire@AlleganyRestoration.com

Firm Name:	Neighborhood Const.
Firm Address:	1216 SEVENTH AVE. HUNTINGTON WV 25701
Representative Attending:	KEN MERCER
Phone Number:	(304) 525-5181 x1254
Fax Number:	525-7795
Email Address:	KMERCER@NEIGHBORGALL.COM

Firm Name:	Progressive Electric
Firm Address:	1014 POUND ST. CHAR., WV 25301
Representative Attending:	Randy Rhodes
Phone Number:	304-345-1253
Fax Number:	304-345-1256
Email Address:	RRH0055@NEWIRE.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	Neighborhood Construction
Firm Address:	1216 SEVENTH AVE. HUNTINGTON, WV 25701
Representative Attending:	Dave R. McCarty
Phone Number:	(304) 525-5181 x244
Fax Number:	(304) 525-7795
Email Address:	dmcarty@neighborgall.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 650996431

Date: 2/26/2009

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>Darhill Const Co</u>
Firm Address:	<u>P.O. Box 685 Gawley Bridge W.V. 25085</u>
Representative Attending:	<u>Robert D. Hill</u>
Phone Number:	<u>304-632-1600</u>
Fax Number:	<u>632-1501</u>
Email Address:	<u>Rdarhill@earthlink.com</u>

Firm Name:	<u>Summit Electric</u>
Firm Address:	<u>P.O. Box 254</u>
Representative Attending:	<u>Jason Couplinger</u>
Phone Number:	<u>304 562 7091</u>
Fax Number:	<u>562 7137</u>
Email Address:	<u>jsathyl@hicks@suddenlink.com</u>

Firm Name:	<u>Rock Branch Mesh Inc</u>
Firm Address:	<u>132 HARRIS DR. Bea, WV 25859</u>
Representative Attending:	<u>Ron Mengows</u>
Phone Number:	<u>(304) 755-9101</u>
Fax Number:	<u>755-5220</u>
Email Address:	<u>ron@wvpsc.net</u>

Firm Name:	<u>JARRETT CONSTR SERV.</u>
Firm Address:	<u>1605 VIRGINIA ST E. CHARLESTON, WV 25301</u>
Representative Attending:	<u>CHAD JUSTICE</u>
Phone Number:	<u>304-344-6140</u>
Fax Number:	<u>304-344-9143</u>
Email Address:	<u>CHAD.JUSTICE@JARRETT-CONSTRUCTION.COM</u>

Firm Name:	<u>Summit Elect</u>
Firm Address:	<u>P.O. Box 254 HARRISBURG, WV 25526</u>
Representative Attending:	<u>Rick Gandy</u>
Phone Number:	<u>304 562 7091</u>
Fax Number:	<u>304 562 7137</u>
Email Address:	

Firm Name:	<u>JDS E</u>
Firm Address:	<u>200 GCEP Rd Wheeling WV 26003</u>
Representative Attending:	<u>Jason Costello</u>
Phone Number:	<u>304-232-5000</u>
Fax Number:	<u>304-232-0619</u>
Email Address:	<u>cos@jds-inc.com</u>