



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 GSD096423

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 KRISTA FERRELL
 304-558-2596

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING FOUR
 112 CALIFORNIA AVENUE
 CHARLESTON, WV
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/03/2008				

BID OPENING DATE: 12/09/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 2						
THIS ADDENDUM IS ISSUED TO:						
1.) PROVIDE ANSWERS TO ALL TECHNICAL QUESTIONS SUBMITTED PRIOR TO THE DEADLINE,						
2.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,						
3.) ADD WALL ELEVATION & DETAIL DRAWING, AND						
4.) ADD FIRST FLOOR PLAN DRAWING.						
BID OPENING DATE REMAINS: 12/09/2008						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 2 *****						
0001	1	LS		968-42		
RENOVATIONS TO LOBBY OF BLDG#4						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

RFQ#GSD096423
Building Four Lobby Renovations
Technical Questions and Answers

Question#1: Is there an architect on this project?

Answer#1: The architectural services for the project are being handled by Agency personnel.

Question#2: Should the project be less than \$300,000.00?

Answer#2: The Agency does not divulge budgetary information for projects prior to bid opening.

Question#3: Are there liquidated damages on this project?

Answer#3: Please add §III.I.1.d. to the RFQ, to read:

“d. Liquidated damages will be imposed at a rate of \$250.00 per day beyond the allowed time frame to complete the project.”

Question#4: What is the required height of the aluminum glass and storefront walls?

Answer#4: 8'8", per attached "Wall Elevation & Details" drawing.

Question#5: How will the wiring to the walls and door be accomplished? By exposed wiremold?

Answer#5: Wiring runs under the floor into the guard post area.

Question#6: Would the Owner want the location of the remote button on the counter moved to match up with other operators or buttons right inside the doorway to the guardpost area?

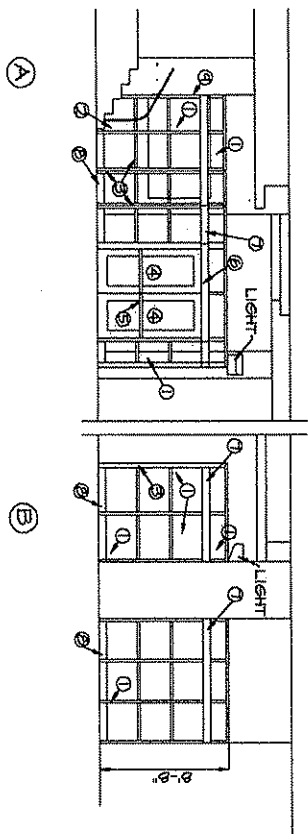
Answer#6: The button needs to be installed in a location so that a line-of-sight can be drawn to the most internal doorway (the doorway installed as part of this project).

Question#7: Is the area marked "Existing Storefront" on the "First Floor Plan" drawing to be removed and replaced, or left alone?

Answer#7: Removed and replaced. See revised "First Floor Plan Building 4 – Lobby" drawing.

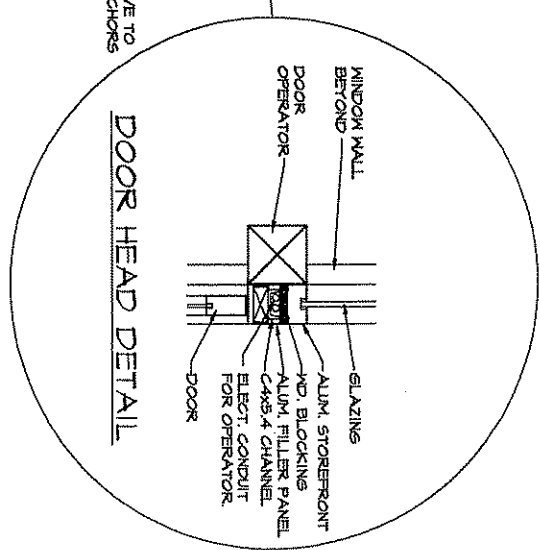
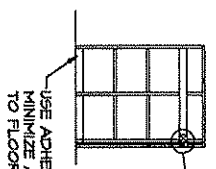
DOOR OPERATOR SEQUENCE:

1. VISITOR ACCESS BY REMOTE BUTTON LOCATED IN SECURITY OFFICE.
2. HANDICAPPED EMPLOYEE ACCESS BY EXISTING EXTERIOR HANDICAPPED DOORS AND ACCESS THROUGH NEW DOORS WITH ACCESS CARD READER.
3. EXITING OPERATION ACTIVATED BY PANIC BAR.
4. IN CASE OF POWER FAILURE, PROVIDE SIX (6) HOUR BATTERY OPERATION.

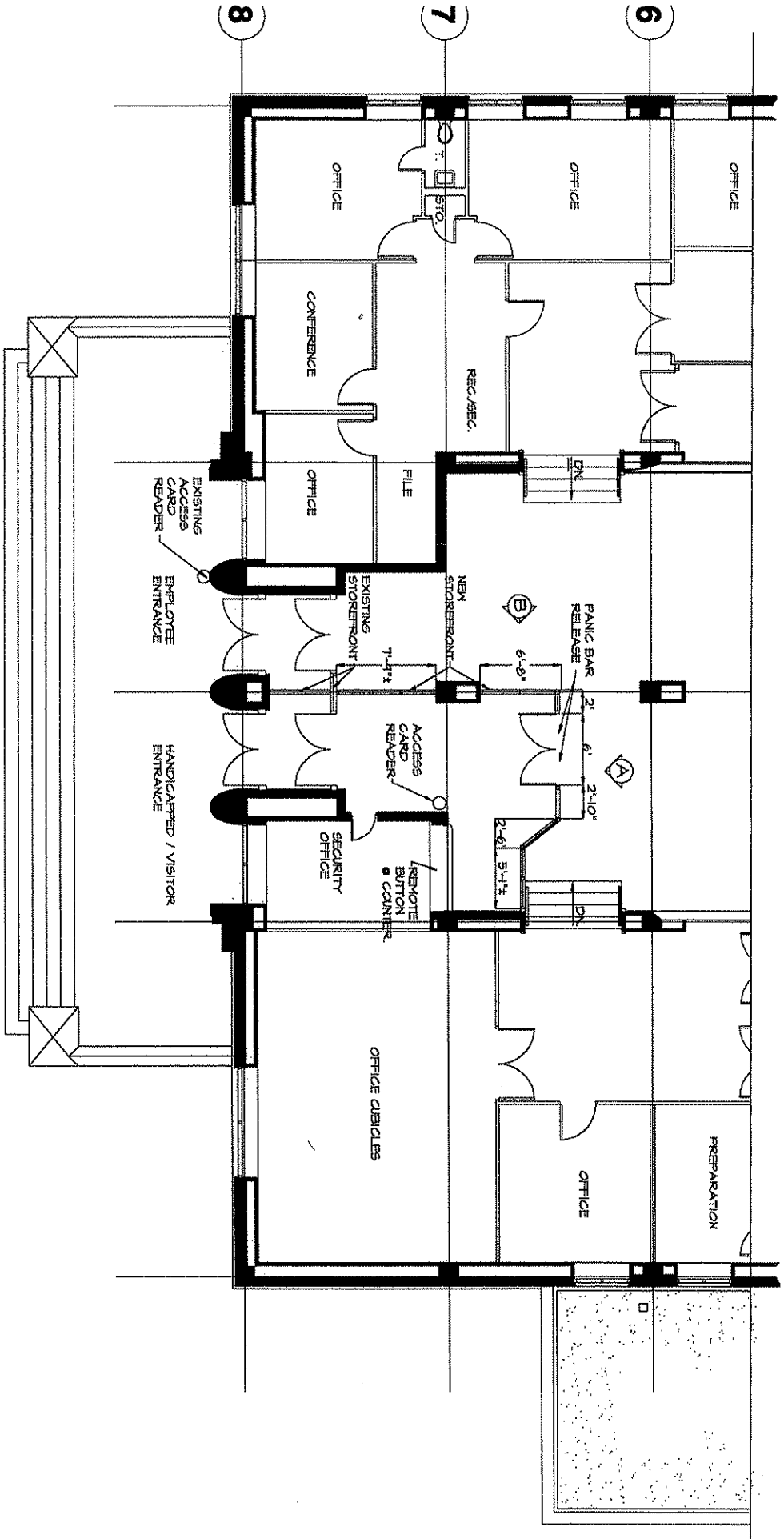


GENERAL NOTES:

1. 1/2" TEMPERED GLAZING (TYPICAL).
2. BLANK 1/2" PANEL AT STAIR - ANODIZED ALUMINUM TO MATCH STOREFRONT.
3. 4" ALUM STOREFRONT SYSTEM -
4. AUTOMATIC DOORS (HANDICAPPED ACCESSIBLE) CONTROLLED WITH SWIPE CARD OPERATION IN LOBBY OR PUSH BUTTON BEHIND SECURITY COUNTER ON ENTRANCE SIDE. PUSH BUTTON WITH PANIC BAR OVERRIDE ON EXIT SIDE.
5. DOOR HARDWARE - PANIC BARS, HINGES BY DOOR SUPPLIER, AUTOMATIC SWING DOOR SYSTEM.
6. AUTOMATIC SWING DOOR SYSTEM - PROVIDE CONCEALED WIRING THROUGH CONTINUOUS HEADER.
7. CONTINUOUS STEEL REINFORCED HEADER MATCH HEIGHT TO DOOR OPENER.
8. 8" INCH HIGH SILL.
9. MINIMIZE DAMAGE TO MARBLE WALL. INSTALL ANCHORS AT MASONRY JOINTS.



WALL ELEVATION & DETAILS
BUILDING 4 - LOBBY



FIRST FLOOR PLAN
BUILDING 4 - LOBBY

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 61006923

Date: 11/13/08

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	J.M. STEETS & ASSOCIATES
Firm Address:	206 CASE DR. HURRICANE WV 25526
Representative Attending:	MARK TURLEY
Phone Number:	304-562-7774
Fax Number:	304-562-7770
Email Address:	MTURLEY@STZORISHOMES.COM

Firm Name:	Central Glass Company
Firm Address:	517 Russell St. Charleston, WV
Representative Attending:	Scott McGraw
Phone Number:	304-343-5669
Fax Number:	-5672
Email Address:	CentralGlassWV@DSL.net

Firm Name:	PARAMOUNT BUILDERS
Firm Address:	501 6TH AVENUE St. Albans WY 25177
Representative Attending:	CHRIS SHAW
Phone Number:	304-727-2770
Fax Number:	304-722-4230
Email Address:	cshaw@Paramountwv.com

Firm Name:	Danhill Const. Co
Firm Address:	Box 685 Caultry Bridge, W.Va 25085
Representative Attending:	Dan Hill
Phone Number:	304-632-1600
Fax Number:	304-632-1501
Email Address:	Danhill@hotmail.com

Firm Name:	Summit Fleet
Firm Address:	P.O. Box 254 Hurricane WV 25526
Representative Attending:	Rick Gandy
Phone Number:	304-539-3302
Fax Number:	304-562-7137
Email Address:	

Firm Name:	OVAL CONSTRUCTION MANAGEMENT LLC
Firm Address:	179 Summers St Suite 60 Charleston, WV 25301
Representative Attending:	ERIC COFFEY
Phone Number:	304-347-8820
Fax Number:	304-347-8821
Email Address:	Jcarney@ovalconstruction.com

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: 68096923

Date: 11/13/09

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>General Glass Co</u>
Firm Address:	<u>5799 MacCoyville Av Charleston, WV</u>
Representative Attending:	<u>Cur-tis WASNER</u>
Phone Number:	<u>304-925-2171</u>
Fax Number:	<u>304-925-8915</u>
Email Address:	<u>WASNER-GENERALGLASS@WVDSL.NET</u>

Firm Name:	<u>Wiseman Const</u>
Firm Address:	<u>1616 ER Ave Charleston, WV 25312</u>
Representative Attending:	<u>Hop White</u>
Phone Number:	<u>304-344-1300</u>
Fax Number:	<u>304-344-1281</u>
Email Address:	<u>hwhite@wisemanconst.com</u>

Firm Name:	<u>Danball Construction Co.</u>
Firm Address:	<u>P.O. Box 685 Buckeye Bridge, W.V. 25505</u>
Representative Attending:	<u>Chris Dzier</u>
Phone Number:	<u>304-632-1000</u>
Fax Number:	<u>304-632-1501</u>
Email Address:	<u>CDZIER@danball.com</u>

Firm Name:	<u>Marshall Ellison</u>
Firm Address:	<u>1325 Dubar Ave Dunbar, WV 25869</u>
Representative Attending:	<u>Marshall Ellison</u>
Phone Number:	<u>766-6277</u>
Fax Number:	<u>766-6270</u>
Email Address:	<u>marshall@ellectronicsspecialty.com</u>

Firm Name:	<u>RCA coop</u>
Firm Address:	<u>1738 Mt Alpha Rd. Charleston - WV 25304</u>
Representative Attending:	<u>Jeff Allred</u>
Phone Number:	<u>304-925-9510</u>
Fax Number:	<u>304-925-9510</u>
Email Address:	<u>JAllred@AOL.com</u>

Firm Name:	<u>Allegany Restoration Building</u>
Firm Address:	<u>P.O. Box 18022 Martinsburg, WV 26157</u>
Representative Attending:	<u>Jan E Smiley</u>
Phone Number:	<u>304 594 2570</u>
Fax Number:	<u>304 594 2816</u>
Email Address:	