



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 GSD096412

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 KRISTA FERRELL  
 304-558-2596

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 GENERAL SERVICES DIVISION  
 BUILDING EIGHT - MANSION  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305 304-558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/08/2009				

BID OPENING DATE: 01/29/2009 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) PROVIDE A COPY OF THE PRE-BID ATTENDEE LIST,		
				2.) EXTEND THE DEADLINE FOR TECHNICAL QUESTIONS,		
				DEADLINE DATE IS EXTENDED TO: 01/20/2009		
				DEADLINE TIME REMAINS: CLOSE OF BUSINESS		
				3.) TO INCLUDE THE FOLLOWING LANGUAGE: SITE VISITS		
				AND REVIEW OF PLANS MAY BE SCHEDULED BY CONTACTING		
				DAN OLTHAUS AT GENERAL SERVICES AT 304-558-4783.		
				DUE TO THE NATURE OF THIS PROJECT, SCHEDULING TIMES		
				MAY BE LIMITED. TECHNICAL QUESTIONS RESULTING FROM		
				THESE VISITS MUST BE SUBMITTED IN ACCORDANCE WITH		
				THE PROVISIONS OF THIS REQUEST FOR QUOTATION. NO		
				TECHNICAL QUESTIONS WILL BE ACCEPTED DURING THESE		
				VISITS, AND		
				4.) TO EXTEND THE BID OPENING DATE		
				BID OPENING DATE IS EXTENDED TO: 01/29/2009		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001		JB		936-73		
	1					
				UPGRADE TO SECURITY SYSTEM, BLDG#8		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number:

**GSD096412**

Date:

Tuesday, January 08, 2008

1:00 PM

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: WV Purchasing Division  
 Firm Address: 2019 Washington St, East  
 Charleston, WV 25305

Representative Attending: Krista Ferrell Senior Buyer  
 Phone Number: 304.558.2596  
 Fax Number: 304.558.4415  
 Email Address: Krista.S.Ferrell@wv.gov

Firm Name: Electronic Specialty  
 Firm Address: Parker Ave  
 Dunder, WV  
 Representative Attending: Marshall Wilson  
 Phone Number: 766-6277  
 Fax Number: 766-6276  
 Email Address: Marshall@electronic-specialty.com

Firm Name: Simplex Grinnell  
 Firm Address: 3800 7TH AVE SOUTH  
 OTRAS. WV 25312  
 Representative Attending: KEF WEST  
 Phone Number: (304) 206-0000  
 Fax Number: (304) 746-4089  
 Email Address: T.West@SimplexGrinnell.com

Firm Name: Prichard Electric Co. Inc  
 Firm Address: 2425 8th Avenue  
 Huntington WV VA

Representative Attending: Jerry Grubbs  
 Phone Number: 304-529-2566  
 Fax Number: 304-529-2567  
 Email Address: Jerry.grubbs@prichardelectric.com

Firm Name: ALL PRO BUILDERS  
 Firm Address: 66 ZIMMERMAN BLVD.  
 ST. AUBANS, WV 25777  
 Representative Attending: Wayne Miles  
 Phone Number: (304) 485-2678  
 Fax Number: (304) 562-1801  
 Email Address: LIFTS25@1107MIL.COM

Firm Name: SSA SECURITY  
 Firm Address: 500 AROMORE BLVD  
 PITTSBURGH PA 15221  
 Representative Attending: RICK THOMAS  
 Phone Number: 412 | 244-4900  
 Fax Number: 412 | 244-4907  
 Email Address: rickt@ssasecurity.com

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Firm Name: Secure US  
 Firm Address: 330 Scott Ave  
Morgantown WV 26508  
 Representative Attending: Chad McMiller  
 Phone Number: 304-291-2994  
 Fax Number: 304-284-9678  
 Email Address: chadmiller@secure.us.net

Firm Name: Eastern Electric  
 Firm Address: PO. Box 92  
mt webo WV. 26679  
 Representative Attending: Greg Grim  
 Phone Number: (304) 872-4662  
 Fax Number: (304) 872-3634  
 Email Address: K Moore@easternelectric.com

Firm Name: Sundyne Security Inc  
 Firm Address: 831 9th St  
Huntington, WV 25701  
 Representative Attending: Jason Henry  
 Phone Number: 304-523-8260  
 Fax Number: 304 523-4797  
 Email Address: Jasonhenry@sundyne.com

Firm Name: Neutech Systems Inc.  
 Firm Address: 420 16th St  
Dunbar, WV 25064  
 Representative Attending: Michael Bryant  
 Phone Number: 766-0060  
 Fax Number: 766-0003  
 Email Address: mbryant@neutechwv.com

Firm Name: Summit Elect  
 Firm Address: Huckrone wva 25526  
Po Box 254  
 Representative Attending: Rick Gandy  
 Phone Number: 562 7091  
 Fax Number: 562 7137  
 Email Address:

Firm Name: AMERICAN Micro Techs  
 Firm Address: 300 Upper Kanawha Way  
Chelyan, WV 25035  
 Representative Attending: Barbara Huffman  
 Phone Number: 304949-8064  
 Fax Number: 304945-8211  
 Email Address: AMTee11@yahoo.com

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Firm Name: Intase Tech Security, LLC  
 Firm Address: 549 B Keystone Dr  
Marrendale PA 15086  
 Representative Attending: Matt Petrucci  
 Phone Number: 724.742.4980  
 Fax Number: 724.742.4920  
 Email Address: Mpetrucci@ITS-Security.com

Firm Name: Access Systems  
 Firm Address: 4100 Metropolitan Ave  
Uniontown Pa 15784  
 Representative Attending: Tony VA Butler  
 Phone Number: 304 346 4288  
 Fax Number: 304 346 4293  
 Email Address: TButler@AccessVA.com

Firm Name: A  
 Firm Address: STATE  
 Representative Attending: Chris WETZEL  
 Phone Number: STATE  
 Fax Number: STATE  
 Email Address: CJ WETZEL @ ITS - SECURE.COM

Firm Name: \_\_\_\_\_  
 Firm Address: \_\_\_\_\_  
 Representative Attending: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Firm Name: ET Adams Realty, LLC  
 Firm Address: PAVONIA CONSTRUCTION LLC  
2441 E 5th St, P.O. BOX  
6050, Wausau, WI 54983  
 Representative Attending: Jim Schumacher  
 Phone Number: 204-333-2000  
 Fax Number: 204-333-9666  
 Email Address: pic@adams.com

Firm Name: \_\_\_\_\_  
 Firm Address: \_\_\_\_\_  
 Representative Attending: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Harvath & Accidental.com