



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD086433

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 BUILDING 1
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-3517

DATE PRINTED 07/17/2008	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
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BID OPENING DATE: 07/24/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO:		
				1.) ANSWER ALL QUESTIONS SUBMITTED DURING THE MANDATORY PRE-BID MEETING HELD ON JULY 10, 2008 AND THOSE TECHNICAL QUESTIONS RECEIVED PRIOR TO THE JULY 14, 2008 DEADLINE FOR TECHNICAL QUESTIONS.		
				2.) PROVIDE A COPY OF THE MANDATORY PRE-BID ATTENDEE LIST.		
				3.) EXTEND THE NOTICE TO PROCEED FROM 90 TO 270 CALENDAR DAYS.		
				BID OPENING DATE REMAINS: 07/24/2008		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001	1	JB		340-84		
				WET & DRY-PIPE SPRINKLER SYSTEM, BASEMENT, BLDG#1		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **West Virginia Alcohol & Drug-Free Workplace Act:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications:
Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130,
Charleston, WV 25305-0130

July 10, 2008
Mandatory Pre-Bid Meeting
GSD086433
Wet & Dry Sprinkler System, Basement, Bldg. 1

Questions and responses for addendum

1. Will the drawing included in the RFQ be provided to the successful contractor in AutoCAD format.
 - A. Yes, they will be available in AutoCAD format to the successful bidder.

2. The RFQ gives a 90 day completion date. This is not possible. Once the contract is awarded shop drawings will have to be prepared and submitted to the WV State Fire Marshal for approval. Shop drawings will take at least 60 days to complete. Once the drawings are complete the Fire Marshal will review and the review will take at least 14 days. Once approved shop drawings are returned then piping will be fabricated which will take approximately 30 days and then installation. Installation will take at least 120 days. A realistic completion is 9 months from award.
 - A. Time to complete the project will be 270 days from date of award.

3. It appears that there will be several systems installed. Each system will have tamper switches, flow switches, air compressors, etc. Who is to provide the power wiring and who is to provide the alarm wiring? Does the facility have an existing fire alarm system that this wiring will be tied to? Sometimes the owner has an existing contract in place with an alarm company to provide the alarm wiring.
 - A. The wiring will be a turnkey part of the project to be performed in its entirety by the successful bidder. For clarification purposes this means that the Contractor will be responsible for *all* wiring all the way to the fire alarm panel(s).

4. The drawings indicate two wet systems and five dry systems. The wet systems on the east and west ends are self explanatory, but the dry systems are confusing. I believe that the two large dry systems are garage type areas, but I think the three small areas are computer or electrical rooms. If these rooms are computer or electrical rooms then a dry system is not what you should be looking for. These rooms should be protected with Pre-Action type sprinkler system or an FM-200 clean agent system. Please clarify.
 - A. Pre-Action type sprinkler system for all dry-pipe areas.

5. Are single interlocks or double interlocks to be used with the pre-action systems?
A. Double interlocks
6. What type of fire alarm panel is currently in use?
A. Simplex.
7. Will the project require separate pre-action systems for each dry-pipe area or one single pre-action system?
A. Separate pre-action systems for each dry-pipe area. (5)
8. Are all ceilings in the project area going to remain the same?
A. Yes.

PRE-BID CONFERENCE
SIGN IN SHEET

Date: July 19, 2008

Request for Quotation Number: 652006423

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name: SA COMMERCIAL
 Firm Address: 3007 HARDING HWY EAST
MARION OHIO 43302
 Representative Attending: Rob Keasley
 Phone Number: 614 419 6977
 Fax Number: 740 382 4215
 Email Address: www.sacommercial.com

Firm Name: Wayne Taylor Power Company Inc
 Firm Address: 3001 7th Ave
Charleston WV 25213
 Representative Attending: Wayne Taylor
 Phone Number: 304-744-5374
 Fax Number: 304-744-4099
 Email Address: wtaylor@brewerspanfler.com

Firm Name: PROGRESSIVE ELECTRIC, INC.
 Firm Address: 1019 YOUNG ST.
CHARLESTON WV 25301
 Representative Attending: BRIAN A. THOMAS
 Phone Number: (304) 346-1253
 Fax Number: (304) 346-1256
 Email Address: bthomas@weireu.com

Firm Name: _____
 Firm Address: _____
 Representative Attending: _____
 Phone Number: _____
 Fax Number: _____
 Email Address: _____

Firm Name: _____
 Firm Address: _____
 Representative Attending: _____
 Phone Number: _____
 Fax Number: _____
 Email Address: _____

Firm Name: _____
 Firm Address: _____
 Representative Attending: _____
 Phone Number: _____
 Fax Number: _____
 Email Address: _____