



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER FASTEN08

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF JO ANN ADKINS 304-558-8802

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 05/22/2008	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
BID OPENING DATE: 07/09/2008	BID OPENING TIME			01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE PURCHASING DIVISION IS SOLICITING BIDS FOR A BLANKET OPEN-END STATEWIDE CONTRACT TO PROVIDE FASTENERS AND FASTENING DEVICES TO ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS ON A PERCENTAGE DISCOUNT FROM LIST PRICE. ITEMS TO INCLUDE ALL TYPES OF BOLTS, SCREWS, NUTS, WASHERS, THREADED RODS AND COTTER PINS.						
ATTACHMENTS TO THIS REQUEST FOR QUOTATION:						
1. FASTEN08 SPECIFICATIONS/INFORMATION, 3 PAGES, DATED 05/20/08.						
2. FASTEN08 PRICING PAGES, 6 PAGES, DATED 05/20/08.						
3. PURCHASING AFFIDAVIT.						
0001	1	EA		615-71		
FASTENERS						
EXHIBIT 3						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A</p>						

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<p>WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>EXHIBIT 6</p> <p>PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RA MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE,</p>						

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<p>PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS: IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR.</p> <p>IF THE VENDOR CANNOT GUARANTEE A FIRM PRICE FOR THE LIFE OF CONTRACT, HE MUST INDICATE ONE OF THE PARAGRAPHS LISTED BELOW. FAILURE TO QUALIFY THE PREFERRED TERMS WILL BIND THE VENDOR TO A FIRM PRICE FOR THE LIFE OF THE CONTRACT.</p> <p>ALTERNATE TERMS: () THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR 180 DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT. PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF 180 DAYS.</p> <p>NOTE: THE ONLY ALTERNATE TERM AVAILABLE IS SHOWN ABOVE. DISCOUNT FROM LIST SHALL NOT CHANGE BUT, WITH THE ALTERNATE TERM ABOVE CHECKED, SUCCESSFUL VENDOR MAY BE PERMITTED TO REPLACE CATALOG AT RENEWAL.</p>						

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<p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A LOCAL BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY FOR ORDERS THAT ARE LESS THAN \$2,500 AS A CONDITION OF AWARD.</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p>						

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<p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH</p>						

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<p>BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S)</p>						

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<p>IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B".</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: FASTEN08</p> <p>BID OPENING DATE: JULY 9, 2008</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p>						

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CONTACT PERSON (PLEASE PRINT CLEARLY):						

***** THIS IS THE END OF RFQ FASTEN08 ***** TOTAL: _____						

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FASTEN08 Specifications/Information

All products furnished must be listed in a catalog that has been **pre-approved** by the Purchasing Division. This catalog must contain a product line broad enough to meet the fastener needs of the State of West Virginia. Each item in the catalog should be identifiable by a reference number.

1. Vendors who wish to bid catalogs must furnish the catalog and a written request to review and approve subject catalog by June 09, 2008. All requests shall be submitted to:

Purchasing Division
Attention: Jo Ann Adkins, Senior Buyer
2019 Washington Street, East
Charleston, WV 25305-0130

2. The following catalogs have been pre-approved and may be used as an example of the product list desired by the State of West Virginia.

Mid State Bolt and Nut Company, Inc.
Fastenal Standard Catalog

3. The estimated annual value of this contract is \$65,000. This information is supplied as information only and should not be construed as any guarantee of future orders for any contract resulting from this request for quotation.
4. Pricing must be entered on the attached Pricing Page. All information requested should be provided. The quantities shown on this pricing page are for evaluation of bids only and must not be construed as any guarantee of future contract usage. For the convenience of bidders, the pricing page is available electronically, please request via email to jo.a.adkins@wv.gov. Vendors are requested to return the electronic version, in addition to the original bid to the Purchasing Division. NOTE: If any discrepancies occur between the paper copy and the electronic copy, the paper copy shall prevail.
5. Vendors shall provide a single percent discount. This discount rate must be extended to all items found and ordered from the price list and/or catalogs. Also, the discount shall be taken from the lowest price column (if more than one) shown on the price list. The vendor must list the "net discount price" for each item shown. The net discount price is the final price the vendor shall charge the State of West Virginia. Net discount price to be the price of individual pieces, cartons, or packages, whichever applies to each item listed.

FASTEN08 Specifications/Information

6. Each vendor shall provide with their bid two (2) copies of the current dated and numbered catalog/price list schedule to which percent discount applies.

This catalog/price list shall be used with any resulting contract. Successful vendor must provide approximately 150 catalogs/price lists, at no charge, upon request. Additional catalogs/price lists may be required from the successful vendor at a later date. These shall be provided at no charge to the state. Vendor will be contacted directly by state agencies for catalogs and price lists.

Price lists may be required to be provided on 3 ½" Computer Disk or CD ROM after award.

NOTE: State agencies may purchase any item listed in successful vendor's catalog/price list related to fasteners or fastening devices providing that item is less than \$400.00 after the percent discount is applied.

7. The Purchasing Division desires to enter into a fixed price contract with the successful vendor. The discount from list in the vendor(s) quote shall not be subject to any increase.
8. Deliveries shall be made within 10 working days after receipt of the order. Emergency orders shall be delivered within 5 working days after orders are placed. Spending units must be advised in writing if orders will be delayed for any reason.
9. All orders from this contract, with the exception of those totaling \$200.00 or less must be F.O.B. Destination to any West Virginia location. All orders less than \$200.00 shall be delivered FOB: Shipping Point. If the agency chooses to order less than the \$200.00 minimum, any transportation costs shall be invoiced as a separate charge on the invoice, with the freight invoice attached. Agencies may, at their discretion, purchase locally to avoid the transportation charges on orders that are less than \$200.00. **Note:** Stringing (issuing a series of requisitions or purchase orders to circumvent this limit) is a violation of purchasing policy.
10. The successful bidder shall not substitute any other brand of fasteners from those awarded, nor sell any additional items under their contract not specifically covered herein, without prior written permission of the Purchasing Division.
11. Vendors must be either a manufacturer or a regular, stocking dealer for the products they propose to offer and must carry a reasonable inventory of these products to meet the needs of state agencies. Vendors must agree to allow their stockrooms and warehousing facilities to be inspected by State

FASTEN08 Specifications/Information

Purchasing at any time during the contract period. Verification of product quality is the responsibility of the vendor. The State of West Virginia may require certified mail test data, certifications or samples for testing of material bid. All costs of test samples is to be borne by the vendor as well as freight costs to and from the agency for such sample testing.

12. Successful vendor is to provide a quarterly report of purchases. This report shall contain a synopsis of the contract sales, including agency and dollar amount per agency and total dollar amount of sales. This report must also include any purchases made by any political subdivisions as well as state agencies in the State of WV. The report is to be delivered to Jo Ann Adkins, Senior Buyer, Purchasing Division, 2019 Washington Street East, Charleston, WV 25305-0130. Email: jo.a.adkins@wv.gov.
13. Packaging: Products are to be delivered in manufacturer's packaging specifying quantity per box. Agencies reserve the right to request special packaging.
14. Fastener Standards: All fasteners furnished pursuant to this contract must conform to the dimensional requirements of the latest edition of fastener standards, compiled by:

The Industrial Fasteners Institute
1505 East Ohio Bldg.
Cleveland, OH 44114

Nonconforming materials may be returned to the vendor at no expense to the State of West Virginia.

The fasteners requested should include but no be limited to: Grade 5, 8, metric, SAE and USS, plain and plated.

All fasteners should be American made with easily identifiable and traceable head markings.

15. Bid Information

Prior to submitting bids, vendors are cautioned to comply with all mandatory bid requirements and the following:

- Quote single percent discount from price list for all items.
- Include dated catalog/price list.
- Complete attached pricing pages.

Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
1	36402	1/4" 20 Grade 8 Yellow Zinc Hex Full Nut	FHN 1/4-20 YZ 8	5,000				
2	36404	5/16"-18 Grade 8 Yellow Zinc Hex Full Nut	FHN 5/16-18 YZ 8	5,000				
3	1136406	3/8-16 Grade 8 Yellow Zinc Full Hex Nut	3/8-16 FHNyz8	5,000				
4	1136410	1/2-13 Grade 8 Yellow Zinc Full Hex Nut	1/2-13 FHNyz8	2,500				
5	36414	5/8"-11 Grade 8 Yellow Zinc Hex Full Nut	FHN 5/8-11 YZ 8	2,500				
6	1136416	3/4-10 Grade 8 Yellow Zinc Full Hex Nut	3/4-10 FHNyz8	2,500				
7	1133891	1/4 High Alloy Yellow Zinc Split Lock Washer	1/4 HI-ALLOY LW YZ	5,000				
8	1133892	5/16 High Alloy Yellow Zinc Split Lock Washer	5/16 HI-ALLOY LW YZ	5,000				
9	1133893	3/8 High Alloy Yellow Zinc Split Lock Washer	3/8 HI-ALLOY LW YZ	5,000				
10	1133895	1/2" High Alloy Yellow Zinc Split Lock Washer	HIGH ALLOY LW 1/2YZ	2,500				

Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
11	1133897	5/8" High Alloy Yellow Zinc Split Lock Washer	HIGH ALLOY LW 5/8YZ	2500				
12	33898	3/4" Yellow Zinc High Alloy Split Lock Washer	HIALLOY LW 3/4YZ KG	2500				
13	33813	1/4"SAE Zinc Plated Thru Hard High Strength Flat Washer	SAE THRUHD 1/4 YZ KG	5000				
14	1133814	5/16 SAE Thru-Hard Yellow Zinc High Strength Washer	SAE THRU-HARD 5/16YZ	5000				
15	33815	3/8"SAE Zinc Plated Thru Hard High Strength Flat Washer	SAE THRU HD 3/8YZ KG	5000				
16	33817	1/2"SAE Zinc Plated Thru Hard High Strength Flat Washer	SAE THRU HD 1/2YZ KG	2500				
17	1133819	5/8 SAE Thru-Hard Yellow Zinc High Strength Washer	SAE THRU-HARD 5/8 YZ	2500				
18	1133820	3/4 SAE Thru-Hard Yellow Zinc High Strength Washer	SAE THRU-HARD 3/4 YZ	2500				
19	0115005	1/4-20 x 1 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS1/4-20X1YZ8 QPACK	5000				
20	0115009	1/4-20 x 1 1/2 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS1/4-20X1 1/2YZ8QP	5000				

Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
21	15011	1/4"-20 x 2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/4-20 x 2 YZ8	5000				
22	15013	1/4"-20 x 2 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/4-20 x 2.5 YZ8	5000				
23	15015	1/4"-20 x 3" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/4-20 x 3 YZ8	5000				
24	0115105	3/8"-16 x 1 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS3/8-16 X 1YZ8 QPA	5000				
25	15107	3/8"-16 x 1 1/4" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/8-16 x1.25 YZ8	5000				
26	15109	3/8"-16 x 1 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/8-16 x 1.5 YZ8	5000				
27	15111	3/8"-16 x 2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/8-16 x 2 YZ8	5000				
28	15113	3/8"-16 x 2 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/8-16 x 2.5 YZ8	5000				
29	15115	3/8"-16 x 3" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/8-16 x 3 YZ8	5000				
30	0115117	3/8"-16 x 3 1/2 Grade 8 Yellow Zinc Hex Head Cap Screw	3/8-16X3 1/2 HCS YZ8	5000				

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Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
31	0115055	5/16-18 x 1 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS5/16-18X1YZ8 QPAK	5000				
32	15059	5/16-18 x 1 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 5/16-18 x1.5 YZ8	5000				
33	15061	5/16-18 x 2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 5/16-18 x 2 YZ8	5000				
34	0115063	5/16-18 x 2.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS5/16-18X2.5YZ8QPA	5000				
35	0115065	5/16-18 x 3 Grade 8 Yellow Zinc Hex Head Cap Screw	5/16-18 X 3 HCS YZ 8	5000				
36	0115205	1/2-13 x 1 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS1/2-13X1YZ8 QPACK	25000				
37	15207	1/2"-13 x 1 1/4" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/2-13 x1.25 YZ8	2500				
38	15209	1/2"-13 x 1 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/2-13 x 1.5 YZ8	2500				
39	0115211	1/2-13 x 2 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS1/2-13X2YZ8 QPACK	2500				
40	0115213	1/2-13 x 2.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS1/2-13X2.5YZ8 QPA	2500				

Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
41	15215	1/2"-13 x 3" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/2-13 x 3 YZ8	2500				
42	0115217	1/2-13 x 3 1/2 Grade 8 Yellow Zinc Hex Head Cap Screw	1/2-13X3 1/2 HCS YZ8	2500				
43	15219	1/2"-13 x 4" Grade 8 Yellow Zinc Hex Cap Screw	HCS 1/2-13 x 4 YZ8	2500				
44	15305	5/8"-11 x 1" Grade 8 Yellow Zinc Hex Cap Screw	5/8-11x1 HCS YZ 8	2500				
45	0115309	5/8-11 x 1.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS5/8-11X1.5YZ8 QPA	2500				
46	0115311	5/8-11 x 2 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS5/8-11X2YZ8 QPACK	2500				
47	0115313	5/8-11 x 2.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS5/8-11X2.5YZ8 QPA	2500				
48	15315	5/8"-11 x 3" Grade 8 Yellow Zinc Hex Cap Screw	HCS 5/8-11 x 3 YZ8	2500				
49	15355	3/4"-10 x 1" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/4-10 x 1 YZ8	2500				
50	0115359	3/4-10 x 1.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS3/4-10X1.5YZ8 QPA	2500				

Item #	PART # (Fastenal)	ITEM	DESCRIPTION	ESTIMATED QUANTITY	List Price	Discount%	Unit Price	Total
51	0115361	3/4-10 x 2 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS3/4-10X2YZ8 QPACK	2500				
52	0115363	3/4-10 x 2.5 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS3/4-10X2.5YZ8 QPA	2500				
53	0115365	3/4-10 x 3 Grade 8 Yellow Zinc Hex Head Cap Screw	HCS3/4-10X3YZ8 QPACK	2500				
54	15367	3/4"-10 x 3 1/2" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/4-10 x 3.5 YZ8	2500				
55	15369	3/4"-10 x 4" Grade 8 Yellow Zinc Hex Cap Screw	HCS 3/4-10 x 4 YZ8	2500				
				Discount from list:		%	TOTAL	
Contract Coordinator				Signature:				
Telephone No.:				Date:				
Toll Free Phone No.:								
Fax No.:								
E-Mail:								

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____