



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 EHS90078

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 ROBERTA WAGNER
 304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 BPH ENVIRO HLTH SERVICES
 CAPITOL AND WASHINGTON STREETS
 1 DAVIS SQUARE, SUITE 200
 CHARLESTON, WV
 25301-1798 304-558-2981

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/13/2008				

BID OPENING DATE: 11/26/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UCP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS ATTACHED.						
2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR RFI. EXHIBIT 10						
REQUISITION NO.: EHS90078						
ADDENDUM ACKNOWLEDGEMENT						
I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.						
ADDENDUM NO.'S:						
NO. 1						
NO. 2						
NO. 3						
NO. 4						
NO. 5						
VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

1. Awards will be made in the best interest of the State of West Virginia
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
6. Payment may only be made after the delivery and acceptance of goods or services
7. Interest may be paid for late payment in accordance with the *West Virginia Code*
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy
5. All quotations are considered FOB destination unless alternate shipping terms are clearly identified in the quotation
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
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SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.						
..... SIGNATURE						
..... COMPANY						
..... DATE						
REV. 11/96						
END OF ADDENDUM NO. 1						

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		220-34		
RFI FOR INFO. ON DEVELOPMENT OF DATA EXCHANGE NODE						
***** THIS IS THE END OF RFQ EHS90078 ***** TOTAL:						

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**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Page ____ of ____ Pages

Requisition / P O. No.:
EHS90078

File:
RW22

Acct No :

Vendor: _____ P O Date: _____

Spending Unit:
WVDHHR/BPH/Office of Environmental Health Services

Item No.	Quantity	Description	Unit Price	Amount
		<p>Response to vendor questions as follows:</p> <p>Vendor Question #1: The top of the form says "Request for Quote", the language throughout say "Request for Information", but it almost seems like a "Request for Proposal" is expected. Could you clarify on whether this is an RFI, RFQ or RFP? We're not exactly certain whether vendors are expected to provide a price quote, a full proposal, or provide information.</p> <p>OEHS Response to Vendor Question #1: This is a Request for Information (RFO). Vendors are expected to provide information only, no price quotes.</p> <p>Vendor Question #2: If this is an RFI, we aren't clear on what information WV-OEHS is expecting. For example, the RFI/RFQ says, "Vendors interested in this RFI need to be able to respond to questions and provide information on the following: - Setting up and configuring Node 2.0 software. "What information in particular is WV-OEHS looking for in regards to setting up and configuring Node 2.0 software? Similarly, when the RFI states "Data flows from OEHS' SDWIS/State to EPA and WVGISTC", what information is OEHS looking for?</p> <p>OEHS Response to Vendor Question #2 OEHS is looking for general technical information from a vendor's perspective about what is involved and/or required to setup and configure node software. In OEHS' case, the node software is known as Node 2.0. In addition to needing information about setting up and configuring node software, OEHS is also looking for general technical information from a vendor's perspective about what is involved and/or required to setup and configure data flows. In OEHS' case, there will be data flows from OEHS' SDWIS/State software to U S. EPA and WVGISTC. OEHS will use information it receives from vendors responding to this RFI to assist it in developing Request for Quotation (RFQ) specifications. OEHS does not have the technical knowledge necessary to develop specifications regarding nodes and data flows on its own.</p> <p>Vendor Question #3: If this is an RFI, will a separate RFQ be issued separately?</p> <p>OEHS Response to Vendor Question #3: An RFQ will be issued separately at a later date.</p>		

**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Page _____ of _____ Pages

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WVDHHR/BPH/Office of Environmental Health Services

Item No.	Quantity	Description	Unit Price	Amount
		<p>Vendor Question #4: Does WV DHHR have existing hardware and commercial software to host the production and supporting versions of the Node? Or will these costs need to be considered by the respondent?</p> <p>OEHS Response to Vendor Questions #4: WV currently has hardware for a Node deployment. Software, if needed, would need to be considered.</p> <p>Vendor Question #5: Will WV continue to maintain both Node 1.0 and 2.0?</p> <p>OEHS Response to Vendor Question #5: WV was unsuccessful in deploying Node 1.0, thus Node 1.0 is a "no-issue".</p> <p>Vendor Question #6: Is there an existing SDWIS data system that WV DHHR seeks to integrate with the new nodes? Or will an existing system require modification or re-development under this scope of work? Does the current SDWIS system integrate with current Node technologies?</p> <p>OEHS Response to Vendor Question #6: The current system is believed to be compatible, and we hope to integrate with Node 2.0.</p> <p>Vendor Question #7: Does WV anticipate including the eDWR data flow in this project as part of meeting EPA reporting requirements?</p> <p>OEHS Response to Vendor Question #7: Yes.</p> <p>Vendor Question #8: The RFI specifies Oracle Internet Application Server as the target application server. This implies use of the Java J2EE server Oracle Application Server as the deployment target. Will other Java application servers be considered?</p> <p>OEHS Response to Vendor Question #8: No, with the exception of possibly Apache Tomcat.</p> <p>Vendor Question #9: Does WV currently flow any GIS data to EPA?</p> <p>OEHS Response to Vendor Question #9: No, not currently.</p>		

**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Page ____ of ____ Pages

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Item No.	Quantity	Description	Unit Price	Amount
		<p>Vendor Question #10: Please specify the size and amount of GIS data expected to be flowed to EPA?</p> <p>OEHS Response to Vendor Question #10: WV Does not anticipate a regular flow of GIS data to EPA A regular flow to our WVU partner is anticipated. We currently send them data four times a year on CD-ROM.</p> <p>Vendor Question #11: The RFI identifies creating a CROMERR compliant flow. Will that only be for the SDWIS data flow and has any effort been put into moving towards CROMERR compliance such as the development of the CROMERR Checklist or the submission / development of the CROMERR Compliance Plan to EPA? Will all changes required for CROMERR compliance need to be developed under this project which may include changes to the WV core SDWIS system?</p> <p>OEHS Response to Vendor Question 11: WV is currently planning to implement the EPA developed Lab to State, which is CROMERR compliant. WV wishes to deploy this to laboratories via the NODE, therefore, the application that is developed for the NODE must be compatible with Lab to State. The checklist is 90% completed by using this software program.</p> <p>Vendor Question #12: The RFI states that WV is looking for the development of a node front end that will query the node for data and return to WV PWS operators in WV. Can you specify the type of information and amount that the operators will need?</p> <p>OEHS Response to Vendor Question #12: Operators typically call in and request information on test scores, amount of CEH (Continuing Education Hours) they have, and other personal type information. WV wishes to allow operators to query only their information via the Node.</p> <p>Vendor Question #13: Why is there no Vendor Conference? It would be helpful to learn more about the federal requirements to satisfy the proposed system development.</p> <p>OEHS Response to Vendor Question #13: A conference call is scheduled for December 2, 2008, at 1:00. OEHS and MIS staff will be on hand to answer vendor questions. Vendors interested in participating in this conference call need to contact Charles Robinette at (304) 558-6714 or Walter Ivey at (304) 558-6715 by 3:00 p.m. on Monday, November 24, 2008 to register. Participation in this conference call is not mandatory.</p>		

STATE OF WEST VIRGINIA
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Vendor: _____ P O. Date: _____

Item No.	Quantity	Description	Unit Price	Amount
		<p>Vendor Question #14: How can a vendor get information on the interface file/system described in the RFI?</p> <p>OEHS Response to Vendor Question #14: OEHS does not have a current interface. Once this RFI is complete, OEHS hopes to have gathered enough information to write RFQ specifications, and the successful vendor will develop an interface.</p> <p>Vendor Question #15: Is there any preliminary conceptual design for the proposed system or some form of description?</p> <p>OEHS Response to Vendor Question #15: OEHS has limited ideas about the conceptual design for the proposed system but hopes to gain information about it through this RFI.</p> <p>Vendor Question #16: Are vendors allowed to speak with the agency representatives prior to the bid open date?</p> <p>OEHS Response to Vendor Question #16: Please refer to OEHS' response to vendor question #13</p> <p>Vendor Question #17 The subject RFI is somewhat lacking in detail as to what West Virginia is asking for. Page 4 states "Vendors interested in this RFI need to be able to respond to questions and provide information on the following:" However, no questions appear in the RFI, and there are no requirements for responding to the RFI. Perhaps I'm missing the final page? My copy of the RFI, which I received in the mail, ends with the glossary of terms, and no response format or requirements are listed. Under "Instructions for bidders," item #1 says bidders are to use the quotation forms provided, but this isn't an RFQ, so no price is asked for nor is it possible to give West Virginia a price given the lack of scope in this request.</p> <p>OEHS Response to Vendor Question #17: Please refer to OEHS' response to vendor question #2</p>		