



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**EHS90078**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**ROBERTA WAGNER**  
**304-558-0067**

RFQ COPY

TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES  
 BPH ENVIRO HLTH SERVICES  
 CAPITOL AND WASHINGTON STREETS  
 1 DAVIS SQUARE, SUITE 200  
 CHARLESTON, WV  
 25301-1798 304-558-2981

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/28/2008				

BID OPENING DATE: **11/26/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		220-34		
<p>RFI FOR INFO. ON DEVELOPMENT OF DATA EXCHANGE NODE</p> <p>REQUEST FOR INFORMATION</p> <p>THE OFFICE OF ENVIRONMENTAL HEALTH SERVICES IS REQUESTING INFORMATION ON THE DEVELOPMENT OF AN ENVIRONMENTAL DATA EXCHANGE NODE TO BE INCORPORATED INTO THE U.S. ENVIRONMENTAL PROTECTION AGENCY'S EXCHANGE NETWORK PER THE ATTACHED SPECIFICATIONS.</p> <p>PLEASE NOTE THAT THIS IS FOR INFORMATION PURPOSES ONLY NO PURCHASE ORDER/CONTRACT WILL BE ISSUED VIA THIS RFI</p> <p>INQUIRIES:            WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON 11/11/2008. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR E-MAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p>ROBERTA WAGNER            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25311</p> <p>FAX: 304-558-4115            E-MAIL: ROBERTA.A.WAGNER@WV.GOV</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
3. Complete all sections of the quotation form
4. Unit prices shall prevail in case of discrepancy
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130



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***** THIS IS THE END OF RFQ EHS90078 ***** TOTAL:						

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TITLE \_\_\_\_\_ FEIN \_\_\_\_\_ ADDRESS CHANGES TO BE NOTED ABOVE

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### Request for Information

The State of West Virginia, Department of Health and Human Resources, Bureau for Public Health, Office of Environmental Health Services' (OEHS), Environmental Engineering Division is requesting information on the development of an environmental data exchange node to be incorporated into the U.S. Environmental Protection Agency's (EPA) exchange network. A Glossary of Terms is included to assist in understanding words and phrases not commonly known or used.

OEHS' objectives of using the data exchange network:

- Be able to use the node to transfer OEHS SDWIS/State data to EPA from OEHS' Oracle databases.
- Develop a data flow for the node for geographic information from OEHS' Source Water Protection and Source Water Area Polygon Data Layer to EPA and other trusted partners.
- Develop and implement a web-based electronic data interchange on the node that is Cross Media Electronic Reporting Rule compliant.
- Creation of a web front end that will query the node for data and return information to WV public water system operators located throughout West Virginia.
- Creation of a node at West Virginia State Geographic Information Systems Technical Center (WVGISTC) at West Virginia University and development of a data flow for GeoXML data from OEHS to WVGISTC.

By having an environmental data exchange node, OEHS expects the following outcomes:

- Improved efficiency and accuracy in transferring data to and from trusted data sharing partners.
- Real-time data can be shared with partners at any time the information is desired.

The node will have the following capabilities:

- Be compliant with EPA's Node 2.0 specifications in accordance with the EPA Network Exchange protocol.
- Using the EPA product known as Lab to State, laboratories from across the country will be able to submit data to OEHS that meets EPA electronic reporting requirements.
- WV public water systems will have the ability to submit monthly operational reports electronically, meeting the EPA electronic reporting requirements.
- Convert data from the SDWIS Oracle Database and migrate via the node to the EPA's Central Data Exchange (CDX) website.
- Convert data from OEHS' Oracle ARCSDE database to GXL format compatible with Node 2.0 specifications.

**Additional node information:**

- Source Code and documentation will be provided to OEHS as part of any development required.
- Any development will use secure coding standards set by WVDHHR.
- Stored procedures will be used to pass data; coding techniques will be used to cleanse the data that will be input to eliminate SQL injection; and operators' website will use secure password based authentication.
- OEHS will provide information about the database tables for any development needs.
- The node will use Oracle Internet Application Server as its web server.

Vendors interested in this RFI need to be able to respond to questions and provide information on the following:

- Setting up and configuring Node 2.0 software.
- Training OEHS staff on how to use the administration piece of the Node 2.0 software.
- Creation of a website for WV public water system operators to view their information.
- Configuration of the OEHS Node 2.0 to communicate with the WVGISTC Node 2.0.
- Data flows from OEHS' SDWIS/State to EPA and WVGISTC.

**GLOSSARY OF TERMS**

<b>Term</b>	<b>Explanation</b>
SDWIS	EPA's Safe Drinking Water Information System
SDWIS/State	Program developed by EPA for use by states to collect drinking water information and submit it to EPA on a regular basis.
Source Water Protection	Efforts to protect drinking water sources, both surface and ground water.
Source Water Area Polygon Data Layer	A Geographic Information System data layer that defines the area that contributes ground or surface water to a particular public water system.
Cross Media Electronic Reporting Rule	A regulation promulgated by EPA as minimum standards for a regulating agency to accept electronic reporting in lieu of paper reporting from a regulated entity.
WVGISTC	Provides technical support services to state agencies in the development and operation of GIS in WV.
EPA's Node 2.0	A web server that facilitates the interface between database systems and the Exchange Network. The Node is the entity's "point of presence" on the Exchange Network.
ARCSDE database	OEHS' Source Water Protection Geographic Information System.