



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 EDD310043

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
 SHELLY MURRAY  
 304-558-8801

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF EDUCATION  
 BUILDING 6  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0330

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 02/06/2009   |               |          |        |               |

BID OPENING DATE: 02/25/2009 BID OPENING TIME 01:30PM

| LINE  | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|--------|-------------|------------|--------|
| ----- ADDENDUM NO. 2 -----  |          |     |        |             |            |        |
| THIS ADDENDUM IS ISSUED TO EXTEND THE DEADLINE FOR QUESTION SUBMISSION: |          |     |        |             |            |        |
| FROM: 02/05/2009  |          |     |        |             |            |        |
| TO : 02/10/2009   |          |     |        |             |            |        |
| THE BID OPENING DATE IS ALSO BEING EXTENDED:                            |          |     |        |             |            |        |
| FROM: 02/18/2009  |          |     |        |             |            |        |
| TO : 02/25/2009   |          |     |        |             |            |        |
| ATTACHMENT: MANDATORY PRE-BID SIGN IN SHEET                             |          |     |        |             |            |        |
| ----- END OF ADDENDUM NO. 2 -----                                       |          |     |        |             |            |        |
| 0001  | 1        | LS  |        | 968-42      |            |        |
| PAVING CONSTRUCTION   |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS**  
**REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

EDD 310043  
CEDAR LAKES - PHASE 3 - ROAD PAVING #0614  
PRE-BID MEETING SIGN-IN SHEET  
~~JANUARY 27, 2009~~ - 10:00 AM  
FEB 03 2007

PLEASE PRINT

NAME: Tim Lowry  
FIRM: Cedar Lakes Conf. Center  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

NAME: Stacey Hobbs, John Miller  
FIRM: Paving & Resurfacing INC.  
ADDRESS: \_\_\_\_\_  
PHONE: 965-6162 FAX: 965-1557

NAME: Tod D. GREEN  
FIRM: W.V. Paving Inc  
ADDRESS: 2950 Charles Avenue  
Dunbar W.V. 25064  
PHONE: 768-9733 FAX: 768-9351  
T.Green @ W.V. Paving.com

NAME: Paul Collins  
FIRM: Cedar Lakes Conference  
ADDRESS: \_\_\_\_\_  
PHONE: 372-3424 FAX: 372-7881  
Cedar Lakes Conf

NAME: Tom Waybright  
FIRM: Cedar Lakes  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

PLEASE PRINT

NAME: Thomas E. Williams  
FIRM: KELLY Paving Inc  
ADDRESS: P.O. Box 3166  
Williamstown WV 26187  
PHONE: 304 424 7353 FAX: 740 373 6509  
twilliams@shellyandsons.com

NAME: MILLARD A BRADSHAW  
FIRM: BLACKTOP INDUSTRIES  
ADDRESS: MEMPHIS TN  
BLACKTOP 75 ROAD.COM  
PHONE: 453 6196 FAX: 453 6430  
453 6480

NAME: Hank Walker  
FIRM: ZMM INC  
ADDRESS: 222 LBEST WEST  
CHARLESTON WV.  
PHONE: 304 342 959 FAX: \_\_\_\_\_  
hank@zmm.com

NAME: Phillip Uy  
FIRM: WV Dept of Education  
ADDRESS: 1900 Kanawha Blvd E. Bldg 6 Rm 204  
Charleston, WV 25305  
PHONE: 304 558 2686 FAX: 304 558 8867

NAME: \_\_\_\_\_  
FIRM: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_