



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DPS0901

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

WEST VIRGINIA STATE POLICE
 4124 KANAWHA TURNPIKE
 SOUTH CHARLESTON, WV
 25309 304-746-2141

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/16/2008				

BID OPENING DATE: **09/24/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #02 THIS ADDENDUM IS ISSUED TO ADD A PHOTOGRAPHIC FILM PROCESSOR TO THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS; AND TO EXTEND THE BID OPENING DATE TO 9/24/2008. NEW BID OPENING DATE: 9/24/2008; 1:30 PM						
0001	1	LS		939-66		
DIGITAL PHOTOGRAPHIC MINI LAB SYSTEM W/FILM SCANNER						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125 fee.
5. All services performed or goods delivered under State Purchase Order/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in case of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications: Department of Administration, Purchasing Division, 2019 Washington Street East, P.O. Box 50130, Charleston, WV 25305-0130

Addendum #2

The following are the minimum specifications acceptable for a photographic digital print processor that is added to the Request for Quotation (RFQ)

The processor shall have High Speed/Resolution Film Scanner capable of up to 120/220 film (6X9) with resolution of 300 dpi

The processor shall have all carriers and lens included

The processor shall have capability of scanning B&W, Color, Negative and Positive Films

CHANGE

The processor shall have Dual Paper Magazines with two magazines supplied capable of up to ~~12 in. width or greater~~ 8 inch width

The processor shall have a Solid State LASER print engine capable of printing print sizes up to and including 8" X 24" on traditional Photographic Silver Halide Paper

The processor shall use standard RA chemicals.

The processor shall have automatic film carrier for 135mm film and IX240 combined into 1 negative carrier, capable of detecting and printing up to 24mm x 65mm dual-format 35mm film (XPan-II format) automatically.

The processor shall have automatic film carrier for 120 films capable of detecting 6 x 4.5, 6 x 6, 6 x 7, 6 x 8, and 6 x 9 formats automatically.

The processor shall have scalability to specify the exact object size in the final image. (1:1 capability)

REMOVED

~~The processor shall have 135/240 Automatic Mount Carrier for printing mounted slides~~

The processor shall have a storage unit capable to store digital media and/or scanned rolls 135mm film for reprinting.

The processor shall utilize a CCD Three line (R G B) scanner.

The processor scanner shall be capable of high resolution scanning and capture (i.e. up to 4,492 x 6,774 pixels from 35mm film)

The processor shall have Digital ICE™ software to automatically remove dirt, dust and scratches.

The processor shall have software which corrects dust and scratches on the emulsion layer.

The processor shall have Image Selectable Photometry (lock beam printing)
The processor shall have Lens Aberration Correction (Correction of insufficient brightness on the edge of the image field.)

The processor shall have software capable of Grain Correction for Underexposed Images.

The processor should have Red Eye Correction Software to remove or reduce red eyes in photographs from retinal reflection.

The processor shall have software/hardware for machine calibration.

CHANGE

The processor ~~should~~ shall have software options to create package prints, business cards, calendars, logos, and etc.

The processor shall have processing capacity of prints at the following minimum speeds from 135mm negative film and digital media:

3.5" x 5" at a rate of at least 1,200/HR

4" x 6" at a rate of at least 1,000/HR

8" x 10" at a rate of at least 360/HR

The processor shall have the capability to accept input from CD's, Digital Camera Media, DVD RAM, Flat Bed Scanner and Local Area Network connections with LAN card installed

The processor should have automatic washing of the turn racks.

The processor shall have an Electronic Operators Manual, which makes for simple diagnosis when a system error occurs.

Easy to understand graphic user interface

REMOVED

~~The processor shall have dual paper magazine configuration. You may have two rolls of paper loaded at the same time.~~

The processor shall have a warranty minimum of 1 year labor/parts. With optional service agreements with a minimum of semi-annual preventative maintenance and 24/7 technical assistance. Warranty and service should be directly maintained through the manufacturer.

The following are the minimum specifications acceptable for a photographic film processor that is added to the Request for Quotation (RFQ)

The film processor shall use standard C-41 RA chemicals

The film processor shall have processing capacity of 26 rolls of 135mm per hour, 32 rolls of 120 film per hour and 18 rolls of 220 film per hour

Processing speed shall be 12" per minute minimum

Film formats will include 35mm, APS (1X-240), 110, 120 and 220

The film processor shall be a two lane film processor able to load one or two rolls of film at a time in the load box

The film processor shall come with a dark box

The film processor shall come with leader cards for 35mm and 120/220 film

The film processor shall come with a splicing clock for 33mm and 120/220 film

The manufacturer should have their own employed technical services department staff for repairs and service

The manufacturer should have a 24/7 hotline for technical assistance

ADDED

The processor shall have a warranty minimum of 1 year labor/parts. With optional service agreements with a minimum of semi-annual preventative maintenance and 24/7 technical assistance. Warranty and service should be directly maintained through the manufacturer.